

APPLICATION FOR HANGAR, RAMP and or OTHER CONSTRUCTION



DIXON AIRPORT - 9U4
Carbon County, Wyoming

See Carbon County Resolution 09-18 for details, available online, at the court house or by requesting in writing.

<http://www.dixonairport.com/AirportDevelopmentStandards.html>

DATE OF APPLICATION: _____ (note: date = 100% complete application submitted to Airport Board)

NAME: _____

MAILING ADDRESS: _____

PHONE NUMBERS: _____ **EMAIL:** _____

1. Meeting with Airport Manager or Airport Board to verify requirements and completeness of the application. (Barry Bryant, 307-710-5116, barrybryant@carbonwy.com)

2. Two copies of plans are submitted with this application and they have the appropriate engineers stamp (Wyoming or Colorado) and show all required information as listed in resolution 09-18.

A site plan indicating the location and extent of the following:

- A. The size, location, dimensions and floor plan of the hangar or other buildings to be constructed.
- B. The size and dimensions of the ramp area and automobile parking including pavement type and depth.
- C. The location and setback of the hangar or other buildings from the ramp and adjacent taxiways.
- D. Ramp, hangar and automobile parking access.
- E. The total square footage of the ramp, hangar and other building area, along with adequate auto parking, and the legal description thereof.
- F. The location of all trees, shrubs and landscaped areas.
- G. Building elevations, to include any overhangs and designation of glass or other reflective surfaces.
- H. Exterior lighting and area illumination and directions of such lighting.
- I. Utility and easement locations.
- J. Location and height of all fences and gates.
- K. Location of all loading area and pedestrian ways.
- L. All exterior contours and types of surfaces, and construction material of all buildings.

APPLICATION FOR HANGAR, RAMP and or OTHER CONSTRUCTION

- Engineering plans and information sufficient to show:
 - A. Grading with existing and future elevations.
 - B. Drainage plans with existing and future flows and facilities.
 - C. Pavement surfaces and cross sections.
 - D. Erosion control measures.
 - E. Hangar and other building construction plans as required.
 - F. Other engineering plans for other related items to be constructed on the property.
 - G. All plans and specifications will be stamped by an engineer or architect licensed to practice in Wyoming or Colorado, unless waived by the Airport Board and County.

3. Permits and Certifications

Applicant shall state that all necessary permits, certifications and licenses required under local, state and Federal requirements have been obtained.

- Carbon County Building Permit (Attach Copy)
- Area requesting to be leased: _____
Square Feet: _____
- Financial statements or letters of credit of the proposed Lessee (Attached)

4. Approved Plans and Specifications

- The applicant shall submit to the Airport Board two (2) copies of the approved Plans and Specifications, showing all required changes and/or amendments thereto. The Airport Board shall return one (1) copy to the applicant under the Chairperson's signature.
- Prior to the construction and/or modification of any ramp, hangar or facility, the Applicant must first provide the Airport Board with the following:
 - Copy of "Building Permit" and any other licenses or permits necessary under Federal, state or local laws, statutes, orders or regulations.
 - Proof of insurance from the Licensed Wyoming Contractor as follows:
 - As required by Wyoming law Worker's Compensation & Employer's Liability \$500,000 per accident (minimum)
 - Commercial General Liability, Combined single limit for Bodily Injury and Property Damage \$2,000,000 ea. occ. Min
 - Motor Vehicle Liability Combined single limit for Bodily Injury and Property Damage \$2,000,000 ea. occ. min

APPLICATION FOR HANGAR, RAMP and or OTHER CONSTRUCTION

- Contractor's liability insurance policies shall name Carbon County and the Dixon Airport Board as additionally insured to indemnify the Airport Board and County of Carbon, Dixon Airport, against all actions, claims, judgments or demands for damages arising on account of injuries of whatsoever kind and character sustained by any person or persons on account of the construction of this work.
- Where applicable, property damage liability must be endorsed for blasting, the collapse of or structural injury to any building or structure, and damage to underground property, such as wires, conduit pipes, mains, sewers or other similar property.

5. Standards for Review

Review pursuant to these Standards is for determining the impact of the proposal on adjacent ramp and hangar facilities and on the operation of the taxiways and runways and other operations of the Dixon Airport. In reviewing the Plans and Specifications, the following standards shall apply:

- 1. That there will be no physical interference with the operation of aircraft or adjacent ramps, hangars, taxiways or runways.
- 2. That adequate paved access exists for aircraft to the hangar.
- 3. That the hangar is of sufficient size per aircraft.
- 4. That no lighting or reflections will adversely impact the operation of aircraft on adjacent ramps, hangars, taxiways or runways.
- 5. That no other external effects, including noise, odor, vibration, smoke, dust or gases will be of magnitude to adversely interfere with aircraft operations.
- 6. That there will be no adverse effect on the safety of aircraft operations or ground operations on any ramps, hangars, taxiways, runways or other facilities of the Airport. No project will visually or electronically interfere with the operation of the navigational aids on the Airport.
- 7. That the proposed development is consistent with the latest approved Airport Master Plan.

6. Other Items:

APPLICATION FOR HANGAR, RAMP and or OTHER CONSTRUCTION

Procedure

The Airport Board shall within sixty (60) business days from the date of submission of the COMPLETE application to include Plans and Specifications for the construction or modification of any ramp, hangar or other facilities, either approve, approve with stipulations or deny the said Plans and Specification, all based upon the provisions of Carbon County Resolution 09-18. . The report of the Airport Board shall be forwarded in the form of a written recommendation to the Carbon County Commissioners who shall review and ultimately approve the application. If a denial is made, the basis for the denial shall be specified in reasonable detail. If no action is taken within ninety (90) days, the Plans and Specifications will be deemed approved.

Action

The decision of the Airport Board and the County Commissioners shall be final unless the applicant requests an appeal. Such an appeal request shall be filed with the Board of County Commissioners or the existing Airport Board and County within ten (10) days after the written decision above and the proceedings shall continue as prescribed by Rules of Practice for the Carbon County Commissioners.

SIGNATURE OF APPLICANT

DATE

1st Meeting With Airport Board or Manager: _____
Date _____ **Board or Manager Signature**

Meeting With Airport Board or Manager: _____
Date _____ **Board or Manager Signature**

Meeting With Airport Board or Manager: _____
Date _____ **Board or Manager Signature**

Packet 100% Complete: _____
Date _____ **Board or Manager Signature**

Packet Submitted to BOCC: _____
Date _____ **Board or Manager Signature**