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**MEMORANDUM OF UNDERSTANDING  
BETWEEN CARBON COUNTY AND THE TOWN OF SARATOGA**

An agreement between the Town of Saratoga (Town) and Carbon County (County) regarding planning, zoning and development review surrounding the corporate limits of the Town.

**WHEREAS**, in the unincorporated area surrounding the corporate limits of the Town, there has been concurrent jurisdiction between the Town and the County creating duplicative and sometimes conflicting governing issues for land owners and developers; and,

**WHEREAS**, the authority to assert extraterritorial jurisdiction by municipalities changed on January 1, 2019; and,

**WHEREAS**, both the Town and County have updated and adopted their respective Comprehensive Master Plans and recognize that it is in the long term interest of the Town and County to encourage a diverse and sustainable economy and to ensure that future land development is fiscally responsible and has adequate roads and other infrastructure; and,

**WHEREAS**, the 2016 Town of Saratoga Comprehensive Master Plan has identified the need to continue cooperative efforts with Carbon County to establish a sustainable long-term growth and development vision for the area surrounding Saratoga and that Saratoga should work with Carbon County to coordinate land use and development surrounding the community; and,

**WHEREAS**, the Town and County have recognized that growth occurring surrounding the Town may someday be annexed into the Town or may be developed at a higher density and/or intensity than may be appropriate in more rural parts of Carbon County and as such should be planned with input from the Town and using guidelines that are appropriate for growth surrounding the Town; and,

**WHEREAS**, the 2016 Town of Saratoga Comprehensive Master Plan has identified the following goals as they relate to future growth in and around the Town of Saratoga:

- The Town should work with the County on joint planning for areas surrounding the Town limits; and,
- The Town and the County should create a single vision for future land use that protects existing agricultural land surrounding the Town; and,
- The Town and the County should identify long-term growth areas while protecting traditional ranching and other agricultural uses; and,
- The Town should review ordinances, policies and procedures and encourage annexation when Town services or utilities are provided to ensure that Saratoga is a strong, well-planned community; and,

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- The County and the Town will actively collaborate with civic organizations, volunteer groups and other entities to clean up community gateways, public property and roadway corridors.

**WHEREAS**, the Carbon County Comprehensive Land Use Plan has identified the following goals, strategies and actions as they relate to future growth around Saratoga, the County should;

- Work with incorporated communities to coordinate land use and development in the unincorporated areas surrounding the Town(s); and to
- Investigate options for joint planning opportunities by the County and the Town to guide development on the fringes of Town, such as intergovernmental agreements, annexation agreements, and infrastructure planning; and to
- Coordinate planning with all municipalities to develop detailed land use plans and infrastructure plans for the growth areas surrounding each community; and to
- Locate new developments in close proximity to areas where public services already exist and can be provided efficiently; and to
- Continue to investigate areas suitable for incremental annexation adjacent to the Town to accommodate long term growth beyond the 20-year planning horizon.

**NOW, THEREFORE, BE IT RESOLVED WITH RESPECT TO ALL  
PROPOSED DEVELOPMENT PROPOSALS THAT REQUIRE PUBLIC NOTICE AND  
LOCATED WITHIN THE AREA SURROUNDING THE TOWN BOUNDARY  
AS IDENTIFIED ON EXHIBIT A:**

1. The County Planning and Zoning Department will notify the Town Planning Commission of all applications and public meetings concerning proposed subdivisions, zoning applications and similar development proposals located within the unincorporated areas surrounding the Town Boundary, as illustrated on Exhibit A. Upon request, the County will also provide the Town Planning Commission with copies of all applications, plats, plans, agendas, staff reports, and similar documentation.
2. Effective January 1, 2019;

The Board of County Commissioners, through the County Planning and Zoning Department, upon receipt of a subdivision\plat application located within the unincorporated areas surrounding the Town Boundary, as illustrated on Exhibit A, shall solicit comments from the Town Council relating to impacts to the Town's infrastructure or other development plans resulting from the proposed subdivision\plat and development. The Board shall consider the Town's comments that are received by the Board at least twenty (20) business days prior to the scheduled final consideration of the plat proposal and shall respond in writing to the Town about any items of disagreement.



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To the extent practical, the Board of County Commissioners shall ensure that a subdivision\plat application meets the following:

- a. Is consistent with any applicable Town Master Plan and County Land Use or Comprehensive Plan;
- b. Conforms to any adopted street plan of the Town or County;
- c. Contains all areas for streets, roads and alleys that are dedicated rights-of-way;
- d. Contains dedicated easements for all existing and proposed utilities; and
- e. Contains any additional criteria the Town Council and the Board of County Commissioners agree to through a jointly adopted plan or voluntary agreement.
- f. When executed, acknowledged and approved as provided in the County Subdivision Regulations and this MOU, the plat shall be filed and recorded in the Office of the County Clerk.

This Memorandum of Understanding may be amended by written consent of the Saratoga Town Council and the Carbon County Board of County Commissioners.

This Memorandum of Understanding may be terminated at any time by resolution by either Party upon 60-days written notice. Any application submitted within 60 days of termination shall be resolved regardless of this termination clause.

**CARBON COUNTY BOARD OF  
COUNTY COMMISSIONERS OF  
CARBON COUNTY, WYOMING**

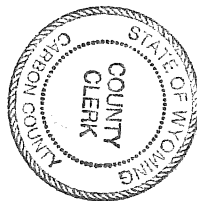
By: Willing John Johnson  
Willing John Johnson , Chairman

Date: 7-2-2019

Attest:

Gwynn G. Bartlett

Gwynn G. Bartlett, Carbon County Clerk



**TOWN COUNCIL  
TOWN OF SARATOGA  
SARATOGA, WYOMING**

By: JOHN ZEIGER  
John Zeiger, Mayor

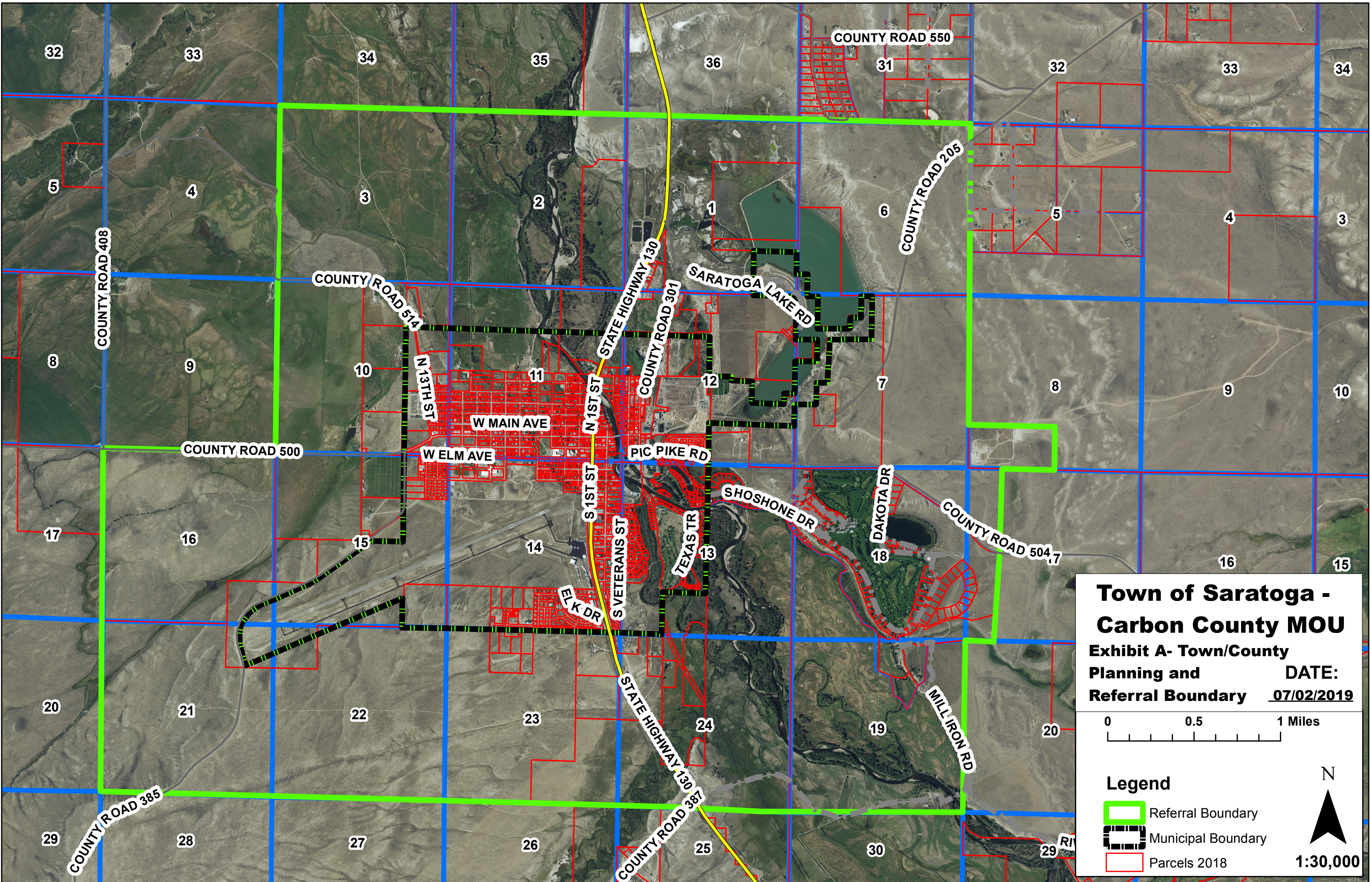
Date: June 18, 2019

Attest:

Suzie Cox

Suzie Cox, Town Clerk





# Town of Saratoga - Carbon County MOU

Exhibit A- Town/County  
Planning and Referral Boundary DATE: 07/02/2019

0 0.5 1 Miles

- Legend**
- Referral Boundary
  - Municipal Boundary
  - Parcels 2018

