

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING**

**Tuesday, January 6, 2026, 9:00 a.m.,  
Carbon Building – Courthouse Annex  
215 W. Buffalo St., Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, January 6, 2026, at 9:00 a.m. at the Carbon Building-Courthouse Annex, Rawlins, WY. Attending the meeting were Chairman, R. Travis Moore, Vice Chairman Gwynn Bartlett, Commissioners John Johnson, John Espy and Sue Jones.

Chairman Moore called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

Commissioner Johnson moved to approve the agenda as amended. Vice Chairman Bartlett seconded and the motion passed unanimously.

**VOUCHERS**

Vice Chairman Bartlett moved to approve the report of expenditures in the amount of \$345,243.57. Commissioner Espy seconded and the motion passed unanimously.

<b>Vendor</b>	<b>Detail Line Description</b>	<b>Total</b>
Albany County Public Health	Vaccine Services	\$5,556.00
Amazon Capital Services	Misc. Parts & Supplies	\$276.05
Ardurra	GIS Services	\$1,025.00
AT&T Mobility	County Mobile Phones	\$447.59
AT&T Mobility - Sei Processing	CCSO MDT's	\$1,065.35
AvFuel Corporation	Aviation Fuel	\$14,769.29
Black Diamond Electric	Professional Services	\$1,485.80
Black Hills Energy	Gas Service	\$17,137.98
Blakeman Propane	Propane Services	\$1,108.80
Bob Barker Company, Inc.	Jail Inmate Uniforms & Supplies	\$844.17
Bomgaars Supply	Misc. Parts & Supplies	\$85.45
Carbon County Comet	Advertising BOCC Minutes	\$461.70
Carbon County Library	Out Agency Library Board	\$13,704.33
Carbon County Museum	Out Agency Museum Board	\$8,333.33
Carbon County School District #1	Security Cameras	\$500.00
Carbon County Senior Services	Out Agency Cc Senior Services Inc	\$14,583.33
Carbon Power & Light Inc.	Electric Services	\$1,905.86
Casper Winnelson Co.	Plug & Faucet System	\$356.40

Charter Communications	Video Services	\$350.59
Chen, Boming	Interpreter Services	\$300.00
Cidnet	Data Purchased	\$750.00
Cleary, Beth	Fine Art Class	\$168.00
Couch II, Wayne M.D.	County Health Officer	\$833.33
Cowboy Chemical	Laundry Detergent & Cleaning Supplies	\$1,309.30
Crater Enterprises, Inc.	Grease Trap Pumping/Cleaner	\$2,005.00
Dirty Boyz Sanitation, Inc.	Trash Services	\$1,691.00
Dixon, Town of	Water Services	\$308.00
Drummond Refrigeration LLC	Service Call/Labor	\$125.00
Dunns Custom Machining	Employee Appreciation	\$570.00
Econo Signs, LLC	New Bridge Weight Signs	\$1,147.70
Elevated Health & Safety Solutions	Random Drug & Alcohol Testing	\$960.00
Employers Council	2025 Membership Project	\$243.75
Enbridge Gas UT WY ID	Heating Services	\$311.98
Engineering Associates	Engineering Cr603 Rd Failure	\$3,199.88
France, Tara	Court Reporter Services	\$4,238.10
Fritz Welding & Machine, Inc.	Metal For Rollers	\$309.00
Frontier Upfitting	CCSO Patrol Vehicle Repairs	\$1,145.05
Grainger	Misc. Supplies & Parts	\$426.17
Gulbrandson, Kimberly A.	Mileage Reimbursement	\$123.20
High Plains Power	Electrical Services	\$414.94
Hughes, Chris	Mileage Reimbursement	\$16.50
ICS Jail Supplies, Inc.	Replacement Velcro	\$109.34
Jack's Body & Fender Repair	Abandoned Vehicle Tow Charges	\$744.00
Johnson Controls	Servicing Server Room	\$9,769.00
K2 Towers III, LLC	Radio Site Rent	\$11,940.45
Kaluzny, Emily	Personal Phone Usage	\$30.00
Kilburn Tire Company	Tires & Tire Repairs	\$4469.45
Kone Elevators Escalators	Elevator Repairs	\$6,602.00
Lifetime Benefit Solutions, Inc.	Cobra Fee	\$35.00
Martin, Shaylee A.	SAR Meeting Meal Reimbursement	\$347.00
Martinez, Natasha K., P.C	Legal Services	\$980.00
Mckesson Medical-Surgical	Jail Health	\$651.86
Merchant McIntyre & Assoc., LLC	Monthly Retainer	\$8,000.00
Midwest Connect	Ink Cartridge	\$284.00
Miller, Kelly L.	USPS Shipping Reimbursement	\$18.00
Napa - Saratoga	Coupling/Oil Dry/Start Fluid	\$95.25
National Institute for Jail Operations	Policy And Procedure Manual Maint.	\$10,025.00

Norco, Inc.	Misc. Parts & Supplies	\$1,988.90
Offender Watch	Sex Offender Cards	\$243.36
Parker, Elizabeth	Mileage Reimbursement	\$108.74
Perkins Oil Co.	Fuel	\$12,332.95
Personnel Evaluation, Inc.	Sheriff Investigations	\$25.00
R.P. Lumber Company, Inc.	Misc. Parts & Supplies	\$219.35
Rawlins Automotive	Misc. Auto Parts & Supplies	\$764.30
Rawlins Hardware - 5410	Misc. Parts & Supplies	\$85.80
Rawlins Pack and Ship LLC	Ups Shipping Label	\$26.21
Schaeffer Mfg. Co.	55 Gallon Drum of Oil	\$3,140.50
Shepard's Conoco	Fuel	\$372.98
Staples Advantage	Jail Supplies	\$74.41
State of Wyoming A & I	State Mainframe Access	\$140.49
State of Wyoming DCI	Harnden Sex Offender Change	\$25.00
Stericycle, Inc.	Budget Subscription	\$54.66
Stinker Stores Inc.	Fuel	\$6,947.24
Summit Food Service	Jail Meals	\$23,196.24
Swanson Services Corporation	Jail Commissary Supplies	\$2,303.96
Swanson, Rachel A.	Mileage Reimbursement	\$176.00
Terminix	Pest Services	\$193.00
The Masters Touch, LLC	Mailing Services	\$2,342.06
Total Response	Annual Plan	\$16,114.85
Triple X Contracting, Inc.	Trash Services	\$260.00
Tyler Technologies, Inc	Tyler Hosting for Systems	\$63,738.27
University Of Wy Extension	2nd Quarter Salaries	\$18,566.50
UPRSWDD	Trash Services	\$152.00
US Bank	Payment/Late Fee	\$84.50
Wreck-A-Mend	Install Bumper Guard	\$440.00
WYDOT Financial Services	Bridge Replacement	\$855.66
WY Cleaning & Solutions LLC	Monthly Janitorial Services	\$20,300.00
Young, Tracy	Prevention Services	\$4,125.00
Zoco Unlimited Inc.	Metal Pipe for Rollers Baggs/Dixon	\$1,000.00
Zumbrennen Electric Inc.	Jail Electric Services	\$6,152.37

## **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda, noting that any item could be removed for separate action. Clerk Smith noted the consent agenda includes the minutes from the Commissioner's meeting held on December 16, 2025; monthly receipts from Planning and Development in the amount of \$1,075.00, bonds for Veronica M. Fernandez, Deputy Treasurer for Carbon County Treasurer in the amount of \$10,000.00, Sondra Kay Rydberg, Deputy Treasurer

for Carbon County Treasurer in the amount of \$10,000.00, Stacey L. Ward, Deputy Treasurer for Carbon County Treasurer in the amount of \$10,000.00 and Laura M. Malone, Treasurer for the City of Rawlins in the amount of \$250,000.00, Notice of County Valuation Adjustments in the amount of (\$512,261.00) and a Tax Roll Correction in the amount of (\$326.20). Vice Chairman Bartlett seconded and the motion passed unanimously.

### **ELECTED OFFICIALS & DEPARTMENT HEADS**

#### **Treasurer**

Vice Chairman Bartlett moved to approve and authorize the Chairman's signature on Resolution No. 2026-01 Carbon County Investment Policy pending legal approval. Commissioner Johnson seconded and the motion passed unanimously.

Vice Chairman Bartlett moved to designate Bank of Commerce and Rawlins National Bank as the 2026 depositories for Carbon County. Commissioner Jones seconded and the motion passed unanimously.

#### **Certifications**

Vice Chairman Bartlett moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for Z.C. Case File No. 2026-01 for Calvin and Nancy Stropel and schedule a public hearing for Tuesday, February 3, 2026, at 11:30 a.m. at the Carbon Building- Courthouse Annex located in Rawlins, Wyoming. Commissioner Espy seconded and the motion passed unanimously.

#### **Attorney**

Commissioner Espy moved to authorize the chairman's signature on a letter to Wyoming Department of Environmental Quality to request a meeting in Carbon County. Commissioner Johnson seconded and the motion passed unanimously.

Commissioner Jones moved to authorize the chairman's signature on a comment letter to Wyoming Department of Environmental Quality for the Section 401 Water Quality Certification Request for the Seminoe Pumped Storage Project. Vice Chairman Bartlett seconded and the motion passed unanimously.

### **COMMISSIONERS**

Commissioner Jones moved to ratify the Chairman's signature on the Dixon Airport IFE Services Inc. Agreement for Consultant Services in the amount of \$2,250.00 for the South Apron Land Acquisition Project – Contract Admin., Environmental, Planning, Acquisition Support, Design, Bidding, Construction and Closeout Phase Services. Vice Chairman Bartlett seconded and the motion passed unanimously.

## **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 10:40 a.m. with Clerk Smith and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Johnson seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 11:02 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Johnson seconded and the motion passed unanimously.

## **PUBLIC HEARING- Z.C. Case #2025-05 -Zoran & Vesna Vrhovnik**

Chairman Moore opened a public hearing at 11:30 a.m. to hear Planning & Zoning Z.C. Case #2025-05 – Zoran & Vesna Vrhovnik’s request for a Zone Change from Ranching, Agriculture and Mining (RAM – 17.1 Acres) and Forestry Production and Seasonal Recreation (FPSR-34.42) to Forestry Production and Seasonal Recreation (FPSR-51.52) on approximately 51.52 acres. The FPSR Zone is intended to be applied to areas of the County in which timber production and seasonally accessible recreation uses are the desirable predominant uses; and is located approximately 6 miles west of Carbon County Road #291 (Hanna/Leo/Kortes Road) near Pathfinder Reservoir. Kristy Rowan, Planning & Development Coordinator and Zoning Administrator presented the case file.

Chairman Moore called for comments for or against the case. There being no comments, Chairman Moore closed the hearing at 11:37 a.m.

Vice Chairman Bartlett moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2026-02, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case #2025-05 – Zoran & Vesna Vrhovnik’s request for a Zone Change from Ranching, Agriculture and Mining (RAM – 17.1 Acres) and Forestry Production and Seasonal Recreation (FPSR-34.42) to Forestry Production and Seasonal Recreation (FPSR-51.52) on approximately 51.52 acres and is located approximately 6 miles west of Carbon County Road #291 (Hanna/Leo/Kortes Road) near Pathfinder Reservoir. Commissioner Jones seconded and the motion passed unanimously.

## **2026 OFFICIAL PUBLICATION**

Commissioner Johnson moved to designate the Carbon County Comet as the Carbon County Newspaper of Record (official publication) for a term of one year beginning January 6, 2026, through December 31, 2026 with the option to extend in November at a negotiated cost for an additional year or to terminate at any time, and at a rate of \$5.40 per column inch for legal, classified, and standard ads noting that the bidding process was completed. Commissioner Espy seconded and the motion passed unanimously.

## **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 11:45 a.m. Commissioner Johnson seconded, and the motion passed unanimously.

The regular meeting of this Board will be held Tuesday, February 3, 2026, at 9:00 a.m. at the Carbon Building – Courthouse Annex located at 215 W. Buffalo St., Rawlins, WY. The public is invited to attend or listen online at the website listed below. To be placed on the agenda, call the Clerk's Office by Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carboncountywy.gov](http://www.carboncountywy.gov) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

*Lisa M. Smith*  
Lisa M. Smith, Carbon County Clerk



Approved this 20<sup>th</sup> day of January 2026.  
BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

*R. Travis Moore*  
R. Travis Moore, Chairman