

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, August 12, 2025, 9:00 a.m.
Carbon Building – Courthouse Annex
215 W. Buffalo St., Second Floor, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, August 12, 2025, at 9:00 a.m. at the Carbon Building – Courthouse Annex in Rawlins, WY. Attending the meeting were Chairman, R. Travis Moore, Vice Chairman Gwynn Bartlett, Commissioners John Johnson, John Espy and Sue Jones.

Chairman Moore called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Chairman Moore added an amendment to a contract under public health.

Commissioner Johnson moved to approve the agenda as amended. Vice Chairman Bartlett seconded and the motion passed unanimously.

VOUCHERS

Vice Chairman Bartlett moved to approve payment to Sunrise Sanitation for \$150.00. Commissioner Espy seconded and the motion passed with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Vice Chairman Bartlett moved to approve payment to John Espy for \$540.33. Commissioner Johnson seconded and the motion passed with all voting for the motion except Commissioner Espy who abstained due to personal conflicts.

Vice Chairman Bartlett moved to approve the report of expenditures in the amount of \$781,868.73 for an aggregate total today of \$782,559.06. Commissioner Johnson seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
7220 Fire & Ice	Replace Furnaces	\$18,859.82
Advanced Network Mgmt., Inc.	IT Hardware Maint. & Service Contract	\$13,949.10
Amazon Capital Services	Misc. charges	\$115.92
Apex Communications	Radio Contract Services	\$4,000.00
APG Media of the Rockies	Misc. Ads & Subscriptions	\$2,650.10
AT&T Mobility	County Mobile Devices & CCSO MDTs	\$1,424.16
Baggs Testing & Rental	R&B Vehicle Exp Truck Tires/Tubes	\$890.00
Baggs, Town of	Water Services & Office Rent	\$624.10

Bank of Commerce	Ach Payroll Fees Jan-June 2025	\$230.00
BI Inc.	Electronic Monitoring Services	\$2,281.50
Big Sky Communications Inc.	Headset For Controller Dispatch	\$420.00
Black Hills Energy	Gas Services	\$3,448.00
Blakeman Propane	Propane Services	\$235.20
Blue Knight Security LLC	Jail Extractions from IL to Carbon Co.	\$4,325.00
Bob Barker Company, Inc.	Misc. Inmate Supplies	\$807.32
Bomgaars Supply	Misc. Parts & Supplies	\$803.90
Boys & Girls Clubs of Carbon Co.	Qtr. 2 2025 TANF	\$1,165.90
Brown & Hiser LLC	Professional Services	\$830.00
Brown, Amanda	Fingerprints & Travel	\$24.50
Buchanan, Karen	Mileage Reimbursement	\$129.80
Byrd, Robert	Dental Records Identification	\$300.00
Capital Business Systems Inc.	IT Copiers	\$4,733.19
Carbon County Fair Board	Booth Space Victim Witness	\$25.00
Carbon Co. Higher Education Center	Grants Ph Workforce 24-27 (93.967)	\$65.00
Carbon County Library	Out Agency Library Board	\$27,408.66
Carbon County Museum	Out Agency Museum Board	\$16,666.66
Carbon County Senior Services	Out Agency Cc Senior Services Inc	\$29,166.66
Carbon Power & Light Inc.	Electric Services	\$1,789.11
Carrot-Top Industries, Inc.	WY & US Flags	\$1,129.09
Casper Winnelson Co.	Misc. Plumbing Supplies	\$922.24
CDU Treatment Program	HIV Case Management Supplies	\$150.00
Century Link	Jail Wi-Fi Services	\$141.82
Charter Communications	Video Services	\$350.59
Christen, Tyler	Fuel for Haglund	\$55.46
CIDNET	Data Purchsed	\$750.00
Cowboy Chemical	Laundry & Cleaning Supplies	\$2,003.90
Culligan Water Conditioning	Coarse Salt Delivery	\$250.00
D&S Express	Low Boy Condenser	\$299.77
Dixon, Town of	Water Services	\$308.00
Drummond Refrigeration LLC	Walkin Freezer Repairs and Parts	\$1,041.92
Election Systems & Software, LLC	License Renewal Warranty & Maint.	\$25,812.50
Elk Mountain, Town of	Water Services	\$77.00
Encampment, Town of	Water Services	\$107.00
Engstrom, Amanda	Admin Postage	\$10.33
Espy, John	Airfare Reimbursement & Mileage	\$540.33
Fatbeam LLC	IT Internet, Website & W.A.N.	\$4,679.70
Fischer Body Shop	Battery & Vehicle Repair	\$17,222.92

France, Tara	Admin District Court Expenses	\$219.45
Fritz Welding & Machine, Inc.	Crow's Nest Shade Sand	\$1,500.00
Galls/Quartermaster	Misc. Deputy Supplies	\$294.88
Grainger	Misc. Maintenance Supplies	\$80.24
Greater Wy Big Bros/Sisters	Qtr. 2 2025 TANF	\$1,886.86
Gulbrandson, Kimberly A.	Mileage Reimbursement	\$54.45
H.B. Lee Construction	R&B Maint & Repair Cat Parts	\$201.93
Hanna, Town of	Water Sewer Services	\$263.23
Harold F Johnson Masonry	Re-pointing Performance Bond	\$9,506.00
Hays, Patricia	Boards Library Board Mileage	\$45.10
Higgins Auto and Repair	Fuel Pump Replacement and Labor	\$672.65
Holden, Scott	Soberlink Reimbursement	\$834.00
Hughes, Chris	Travel Reimbursement	\$18.70
Indus Lingo LLC	Interpreter Services	\$200.00
Iron Bar Holdings LLC	Surface Impact Payment	\$60.00
Jack's Body & Fender Repair	Abandoned Vehicle Tow Charges	\$2,150.00
Johnson Auto Plaza of Laramie	R&B Maint & Repair Vehicle Parts	\$5,124.06
Kelley, Shawn	Sheriff Travel Mileage Reimbursement	\$132.00
Kilburn Tire Company	Tire Repair & Oil Change	\$2,533.78
Laramie County Community College	CDL Class-Anderson	\$2,500.00
Lifetime Benefit Solutions, Inc.	Admin Health Insurance	\$35.00
Long Building Technologies, Inc.	B&G Maint & Repair Courthouse	\$797.50
Mallcheck, Garrett	Paint Wash Rack	\$69.61
Martinez, Natasha K., P.C.	Ed Involuntary Legal Services	\$750.00
Matthews, Kadin Vye	Soberlink Reimbursement	\$841.00
Mckesson Medical-Surgical	Jail Medications	\$276.72
Medicine Bow, Town of	Water Services	\$247.13
Merchant Mcintyre & Assoc., LLC	August 2025 Monthly Retainer	\$8,000.00
Merck Sharp & Dohme Corp.	Public Health Vaccines	\$5,834.83
Merseal Law, LLC	Admin Guardian Ad Litem	\$4,399.60
MGT Tires LLC	Tires Tire Disposal	\$1,033.92
Miller, Ken	Mileage Reimbursement	\$44.00
Mobile Concrete, Inc.	B&G Maint & Repair Fair	\$615.00
Moss, Barbara	Mileage Reimbursement	\$118.80
Motorola Solutions	Wi-Fi Base/Dock Access Point Charger	\$10,375.00
Mountain Trail Medical	Physician Services	\$6,500.00
Moze Ventures LLC	Labor to Repair Radio	\$375.00
MPM Corp / Evergreen Disposal	Trash Services	\$110.00
Napa - Saratoga	Misc. Auto Parts & Supplies	\$197.97

NMS Labs	Specimen Return/Handling	\$301.00
Norco, Inc.	Janitorial Supplies	\$2,037.61
Offender Watch	Sheriff Investigations	\$79.46
Olde Trading Post	Fuel for Welder	\$14.60
O'Reilly Auto Parts	Misc. Auto Parts & Supplies	\$171.29
Parker, Elizabeth	Milage Reimbursement	\$16.01
Perkins Oil Co.	Fuel	\$736.21
Power DMS, Inc.	CCSO Time Management	\$17,430.00
R.P. Lumber Company, Inc.	Lumber	\$59.58
Radar Shop, the	Recertified Radar Unit	\$91.00
Rawlins Automotive	Misc. Auto Parts Supplies	\$4,106.50
Rawlins Hardware – 5410	Misc. Parts & Supplies	\$412.17
Rawlins Hardware – 5465	Misc. Parts & Supplies	\$335.44
Rawlins Pack and Ship LLC	Shipping Fees	\$50.87
Rawlins, City of	Water Services & Landfill Fees	\$8,159.46
Rice - Prior, Denise	Mental Health Contract Services	\$1,200.00
Rieger, Joanna	Postage Reimbursement	\$9.20
Rocky Mountain Power	Electric Services	\$26,355.58
Rocky Mountain Reserve	Initial Funding	\$4,005.98
Rocky Mountain Sewer Pros	Sewer Line Repair Jeffrey Center	\$1,940.00
Saltus Technologies	Digi-ticket Software Maint. Support	\$5,925.00
Saratoga Auto Glass	Windshield Repair	\$65.00
Saratoga Sun	Legal Ads Dixon Airport	\$140.00
Saratoga, Town of	Water Services	\$101.64
Savery Creek Enterprises Inc.	Difficulty Creek Bridge Repair	\$264,833.85
Shepard's Conoco	R&B Vehicle Exp Diesel	\$3,010.32
Shively Hardware	Misc. Parts & Supplies	\$455.89
Snake River Press	CCSO Renewal	\$40.00
Squirrel Tree Automotive LLC.	Wheel Bearing & Brake Repairs	\$1,193.24
State of Wyoming A & I	Mainframe User Access & Doc. Storage	\$82.12
State of Wyoming DCI	New Sex Offender Registration	\$150.00
Stauffer's Towing LLC	Light Duty Towing	\$300.00
Stericycle, Inc.	Stericycle Safe Budget Subscription	\$50.56
Stinker Stores Inc.	Fuel	\$5,416.92
Sullivan, Andrew	Soberlink Reimbursement	\$110.00
Summit Food Service	Jail Meal Services	\$18,183.46
Sunrise Sanitation Service, LLC.	Trash Services	\$150.00
Swanson Services Corporation	Jail Commissary Supplies	\$1,870.46
Swanson, Rachel A.	Milage & Meal Reimbursement	\$372.66

The Masters Touch, LLC	Mailing Service for DMV Pcs	\$8,034.70
Thomas Y Pickett & Co Inc.	1st & 2nd Installment For 2026	\$20,000.00
Tin Boy Garage	Vehicle Maintenance and Repair	\$710.93
Tractor Supply Credit Plan	5ft Rotary Cutting Blade	\$279.96
Triple X Contracting, Inc.	Trash Services	\$260.00
Trudiligence, LLC	Admin Background Checks Ee & Vol	\$9.75
Tyler Technologies, Inc	IDOC ITAX Web Hosting	\$275.63
United States Postal Service	Postage	\$20,000.00
UPRSWDD	Trash Services	\$152.00
US Bank	Physician Services for Inmates	\$108.04
Valley Oil Company	Diesel	\$805.81
Vol. of America Northern Rockies	April-June 2025 Fees	\$50,000.00
WACO	2025 Waco Conference	\$550.00
Webster, Matthew S.	IT Travel Mileage	\$216.15
Weiland, Helen	Mileage Reimbursement	\$59.40
Western Truck Repair	Gasket Connection	\$126.00
Wex Bank	Fuel	\$1,015.10
Wilson, Karon	Boards Library Board Mileage	\$43.67
WLC Engineering	CR 401 Sage Creek Repairs	\$815.50
Wohl, Judith	Mileage Reimbursement	\$23.10
Wreck-A-Mend	Warm Claim Black	\$15,165.57
WY Behavioral Institute	Admin Emergency Detentions	\$4,524.00
WY Machinery Company	Vehicle Maintenance & Repairs	\$7,996.09
WY Rents, LLC	Detention Center Repairs	\$290.00
WY State Lands & Investments	Surface Impact Payment	\$90.00
Wyoming Cleaning & Solutions LLC	Janitorial Services	\$14,800.00
Young, Tracy	Prevention Services	\$4,125.00

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda, noting that any item could be removed for separate action. Clerk Smith noted the consent agenda includes the minutes from the Commissioner's meeting held on July 14, 2025 and from the Board of Equalization Hearing held that same day; Monthly receipts from the Road and Bridge in the department in the amount of \$4,474.80, Clerk of District Court in the amount of \$5,109.50, Planning and Development Department in the amount of \$2,425.00, and Carbon County Clerk in the amount of \$24,146.50; bonds Darrin H. Jennings, Superintendent for Carbon County School District #2 in the amount of \$50,000.00 and Beverly Hannum, Treasurer for the City of Rawlins in the amount of \$100,000.00. Vice Chairman Bartlett seconded and the motion passed unanimously.

EMPLOYEE APPRECIATION

Department heads recognized employees having reached years of service milestones in August.

ELECTED OFFICIALS & DEPARTMENT HEADS

Public Health

Amanda Brown, Public Health Nurse, presented an amendment to the contract between Wyoming Department of Health and Carbon County.

Vice Chairman Bartlett moved to authorize Chairman's signature on Amendment One to the Contract Between Wyoming Department of Health and Carbon County for providing communicable disease services to healthcare providers that amends the total payment under the contract to \$255,265.16. Commissioner Johnson seconded and the motion passed unanimously.

Ms. Brown provided an update for her office and discussed the lack of applications for the vacant County Health Officer and her discussion with a few interested providers. One being Dr. Wayne Couch, who provided a letter of interest.

Commissioner Johnson moved to appoint Dr. Wayne Couch as County Health Officer and authorized the chairman's signature on the Grant Agreement between WY Department of Health, Public Health Division and Carbon County for County Health Officer in an amount not to exceed \$10,000.00 per year and for a term of July 1, 2025 through June 30, 2029, and on the Contract for Services with Dr. M. Wayne Couch II to provide County Health Officer services for a term of one year. Commissioner Jones seconded and the motion passed unanimously.

Fire Warden

John Rutherford, Fire Warden discussed a request for his opinion on EPA emission concerns for first responders since the inception of the clean air act. While he understands the desire to reduce air pollution, the changes were enacted so quickly, the manufacturers did not have time to engineer systems to accomplish the goal without sacrificing the safety to the end users that rely on the vehicles they operate. First responders and the public they serve have been put in a terrible position at a significantly inflated cost. Emergency response entities have even been threatened with criminal action if the emissions controls are removed or circumvented. The board recommended sending a letter to U.S. Representative Harriet Hageman.

Commissioner Jones moved to authorize the chairman's signature on the letter to U.S. Representative Harriet Hageman regarding EPA emission concerns for first responders. Vice Chairman Bartlett seconded and the motion passed unanimously.

Fire Warden John Rutherford discussed potential fire hazards in Carbon County and presented a resolution for board approval and Chairman's signature.

Vice Chairman Bartlett moved to approve and authorize the Chairman's Signature on Resolution 2025-19, A Resolution Establishing State One Fire Restrictions for Carbon County. Commissioner Espy seconded and the motion carried unanimously.

RESOLUTION NO. 2025- 19
ESTABLISHING FIRE RESTRICTIONS FOR CARBON COUNTY

WHEREAS, based upon recommendation of the County Fire Warden, the Board of Carbon County Commissioners are empowered by Wyoming Statute §35-9-301 through §35-9-304 to close areas to fire when fire danger in the county is extreme because of drought, the presence of any excessive amount of flammable material or for any other sufficient reason; and

WHEREAS, the County Fire Warden has recommended restrictions on specified activities on all land within Carbon County; and

WHEREAS the Carbon County Fire Warden deems there is an extreme danger of fire throughout Carbon County because there is a presence of an excessive amount of flammable materials, extremely dry conditions and unseasonably high temperatures. The high fire danger is aggravated by open burning and the use of incendiary devices, the same being demonstrated by the guidelines below:

1. Wildland fires are impacting available suppression resources;
2. The Carbon County area is receiving a high occurrence of wildland fire;
3. Adverse fire weather is predicted to continue throughout Carbon County.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF CARBON COUNTY COMMISSIONERS;

- 1) Effective August 13, 2025, at 8:00 A.M. until further notice of this Board, any open fire and discharge of a firearm using incendiary or tracer ammunition is prohibited on all land within Carbon County. The prohibition is subject to the following exceptions:
 - a) Trash or refuse burned between the hours of 8:00 p.m. and 6:00 a.m. inside containers equipped with a spark arrester screen and are located within a minimum cleared area that has at least fifteen (15) foot radius, and fire suppression means are present and comply with all other laws and requirements.
 - b) Attended camp fires contained within an established fire ring at an established campground and located within a cleared area fifteen (15) feet in radius or an outdoor residential free standing fire pit with a manufactured spark arrester screen within a cleared area fifteen (15) feet in radius and fire suppression means are present at the site provided the fire is in compliance with BLM, Forest Service, and National Park Service regulations in effect at the time.
 - c) Charcoal, pellet or propane fires within enclosed grills located within a cleared area ten (10) feet in radius, and fire suppression means are present at the site.
 - d) Use of acetylene cutting torches or electric arc welder provided the torches or welders are used within cleared area with at least a ten (10) foot radius and suppression means are present at the site.
 - e) Propane or open fire branding activities provided the branding activities are conducted within a cleared area with at least a ten (10) foot radius and suppression means are present at the site.
 - f) Internal combustion engines including all-terrain vehicles and motorcycles shall have an approved spark arrester.
 - g) Use of chainsaws is permitted provided the chainsaws have an approved spark arrester properly installed and functioning.
 - h) Federal, State or local fire or law enforcement officers participating in fire, emergency, and law enforcement activities.

- i) Public or private sponsored fireworks display which are coordinated and properly permitted with the County of Carbon / Carbon County Fire Warden or his designee.
- 2) This ban does not include the listed exceptions set forth in Wyo. Stat. §35-10-204, the areas within the incorporated cities and towns within Carbon County, or federal lands managed by the Forest Service and BLM. These entities may impose more or less restrictive regulations.
- 3) The County Fire Warden shall promptly notify the Board of County Commissioners of any changes in the severity of the fire danger.

BE IT FURTHER RESOLVED that penalties provided in Wyoming Statute §35-9-304 may be imposed for violations of this resolution; specifically, a fine not to exceed one hundred dollars (\$100.00) or imprisonment not to exceed thirty (30) days or both, to which may be added cost of restitution.

BE IT FURTHER RESOLVED that the County Fire Warden shall immediately notify the Wyoming State Forester of the limitations provided for by this Resolution, as well as any and all Commissioners' Rules and Regulations and shall assist in public notification by posting the order and circulating it to all local media.

PASSED AND APPROVED this 12th day of August 2025.

-s- R. Travis Moore
CHAIRMAN,
Board of County Commissioners

ATTEST:

-s- Lisa Smith
COUNTY CLERK

Warden Rutherford commended everyone on their assistance and help with fighting yesterday's fire.

Buildings & Grounds

Jeff Askins, Buildings and Grounds Manager, requested and received commissioner's approval to go out for bid for the Jeffrey Center sewer replacement.

Sheriff

Alex Bakken, Carbon County Sheriff, recognized employees for their years of service and provided updates on his department. He commended all involved who participated in the recent search and rescue event.

Sheriff Bakken presented an agreement with the Forest Service for law enforcement services in the forest for board approval and Chairman's signature.

Commissioner Espy moved to approve and authorize the Chairman's signature on the Cooperative Law Enforcement Agreement between Carbon County Sheriff's Office and the United States Forest Service to provide law enforcement services within the forest, for a term of one year and in the amount of \$8,000.00. Commissioner Jones seconded and the motion passed unanimously.

Assessor

Renee Snider, County Assessor presented the 2026 Mill Levies for adoption.

Vice Chairman Bartlett moved to adopt the 2026 Mill Levies as presented by the County Assessor. Commissioner Johnson seconded and the motion passed unanimously.

Road & Bridge

Ashley Davis, Carbon County Civil Attorney on behalf of Kandis Fritz, Road & Bridge Coordinator, presented a resolution for a grant application for CMAQ federal funding.

Commissioner Jones moved to approve and authorize the Chairman's signature on Resolution No. 2025-20, A Resolution Authorizing the Submission of an Application for Federal Funding through the Congestion Mitigation Air Quality Program Administered by the Wyoming Department of Transportation for Project Sponsor for the Purposes of the CMAQ FY26 Project with the county match coming from Fund 115 fund. Vice Chairman Bartlett seconded and the motion passed unanimously.

CMAQ Attachment E: Resolution RESOLUTION NO. Resolution # 2025-20

A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FEDERAL FUNDING THROUGH THE CONGESTION MITIGATION AIR QUALITY PROGRAM ADMINISTERED BY THE WYOMING DEPARTMENT OF TRANSPORTATION FOR Project Sponsor FOR THE PURPOSES OF THE CMAQ FY26 PROJECT.

WITNESSETH

WHEREAS, the governing body for Project Sponsor desires to participate in the Congestion Mitigation Air Quality Program (CMAQ) to assist in funding this project;

WHEREAS, the governing body for Project Sponsor recognizes the need for the project;

WHEREAS, CMAQ requires that federal funding criteria be met, and Project Sponsor agrees to ensure satisfaction of all requirements;

WHEREAS, Project Sponsor acknowledges that if funded, the CMAQ project shall be completed prior to December 31, 2028;

WHEREAS, the governing body for Project Sponsor agrees to set aside a minimum of \$82,500.00 as a line item in its budget for the required twenty percent (20%) local cash match on the project;

WHEREAS, the governing body for Project Sponsor acknowledges CMAQ is funded on a reimbursement basis and all invoices must be 100% paid by Project Sponsor prior to reimbursement through CMAQ (80% Federal Reimbursement). Project Sponsor acknowledges that failure to comply with this requirement may result in cancellation of the award and repayment by Project Sponsor of all funds reimbursed.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY for Project Sponsor that a funding application requesting \$412,500.00 in federal CMAQ funding be submitted to the Wyoming Department of Transportation – CMAQ for consideration to assist in funding for the Project Sponsor project.

BE IT FURTHER RESOLVED, THAT Kandis Fritz, Road and Bridge Superintendent is hereby designated as the Project Administrator, of Project Sponsor to act on behalf of the governing body on all matters relating to this funding application.

PASSED, APPROVED AND ADOPTED THIS 12th DAY OF August 2025.

-s- R. Travis Moore, Chairman
Carbon County Board of County
Commissioners

ATTEST:

-s- Lisa M. Smith, Carbon County Clerk

Attorney Davis presented Change Order #1 and Pay Application No. 3 for board approval and Chairman's signature. The Change Order is for the changes to the quantity changes of road base and riprap for additional stabilization and grading for CR 270 Difficulty Creek Bridge. Attorney Davis stated that Ms. Fritz recommends that these two amounts come out of impact funding that she still has remaining or from the road fund.

Commissioner Johnson moved to approve and authorize the Chairman's signature on Change Order #1 for Savery Creek Enterprises, LLC for the CR 270 Difficulty Creek Bridge in the amount of \$59,562.60 and Pay Application #3 in the amount of \$205,271.25. Commissioner Espy seconded and the motion passed unanimously.

Attorney Davis discussed the proposed underground utility permits with Phillips 66 to close and bore across CR 351, Seminoe Road, with a pipeline and asked for a thumbs up to have Ms. Fritz sign off on the permits and stated that a resolution will be required to allow for the closure of the Seminoe Road before it can actually be closed. The BOCC gave a thumbs up to proceed with the issuance of the underground utility permits.

Planning & Development

Kristy Rowan, Planning & Development Coordinator and Zoning Administrator discussed the 2025 Congressional Tour and provided an update on the Carbon County Comprehensive Land Use Plan.

Clerk

Lisa Smith, County Clerk, presented an email and letter that she received from Irene Archibald resigning her position from the South Central Wyoming Emergency Medical Services Joint Powers Board.

Commissioner Jones moved to regretfully accept Irene Archibald's resignation from the South Central Wyoming Emergency Medical Services Joint Powers Board and instructed the Clerk to advertise for the vacant position. Commissioner Espy seconded and the motion passed unanimously.

Clerk Smith presented board applications that she has received for Baggs Solid Waste Disposal District, Carbon County Library Board and South Central Wyoming Emergency Medical Services Joint Powers Board.

Commissioner Jones moved to reappoint Diana Cobb to the Baggs Solid Waste Disposal District for a 3-year term ending August 2025 and to appoint K. Samuel Neilson to the South Central Wyoming Emergency Medical Services Joint Powers Board to an unexpired 3-year term ending June 2027 and Deb Riker to the Carbon County Library Board for a 3-year term ending June 2028. Chairman Espy seconded and the motion passed unanimously.

Clerk Smith requested to have Chairman Travis Moore's signature ratified on NOVO Benefits Medical Stop Loss. She stated that the actual BCBS Third Party Administrator (TPA) renewal rate came in \$1,174.00 less and the proposal with updated TPA and admin is up 4.7% with increases only to annual fixed admin costs.

Vice Chairman Bartlett moved to ratify the Chairman's signature on the NOVO Benefits Medical Stop Loss Proposal that was signed on July 25, 2025. Commissioner Espy seconded and the motion passed unanimously.

Clerk Smith discussed proposed renewal decisions with NOVO benefits. She stated that there is a plan document clarification regarding Retiree Medicare in which coverage ends the last day of the month prior to Medicare eligibility. Another optional recommended benefit change would be to preventative screenings for removing gender and age limits for BRCA testing, routine physical exams, STD screening and preventative medication for risk reduction of primary breast cancer. She stated that NOVO is also recommending moving to the narrower prescription formulary currently it would affect those prescribed prescriptions that are available over the counter and there are better options available for certain prescriptions that would be less expensive. If we choose to do this it would save the County \$10,173.37. Also, it was recommended to use last year's certified COBRA rates for this year and obtain certified rates again next year.

Clerk Smith requested to have Chairman Travis Moore's signature ratified.

Commissioner Johnson moved to ratify the Chairman's signature on the Memorandum of Understanding for Transportation Services between Casper Community College District, the Carbon County Commissioners, and the Wyoming County Commissioner's Association for the purposes of providing transportation services for the 2025 Central Wyoming Congressional Tour in the amount of \$5,069.00 and for a term of August 4- 8, 2025. Vice Chairman Bartlett seconded and the motion passed unanimously.

Attorney

Ashley Davis, Deputy County Civil Attorney discussed ADA access to public health with the Rawlins Library Branch closing on Fridays.

Vice Chairman Bartlett clarified this hallway/lobby was designed to be a public space and not designated for the library if they have concerns about items in the hallway. Locking storage was provided in the hallway design for the library. Public Health will likely ensure hallway is clear on Friday's when the library is closed.

Attorney Davis discussed whether the County would like to be a party to the National Opioids Settlement for the Purdue Direct Settlement.

Commissioner Espy moved to approve and authorize the Chairman's signature on the Subdivision Participation and Release Form and the OneWyo II Opioid Settlement Memorandum of Agreement to participate in the Purdue Direct Settlement. Vice Chairman Bartlett seconded and the motion passed unanimously.

Attorney Davis requested and received permission for the Attorney's office to close the afternoon of Thursday August 21 for the office to attend training with the Sheriff's Office.

RECESS

Chairman Moore called a recess at 10:45 a.m. and reconvened at 10:48 a.m.

Commissioners

Vice Chairman Bartlett moved to approve and authorize the Chairman's signature on the letter to U.S. Representative Harriet Hageman regarding funding request for pursuit vehicle acquisition. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Espy discussed a letter that was received from Sean Bibbey, Chief for the Services Division for Wyoming Game and Fish Department regarding potential support of a 20-year public access easement in the Pennock Mountain Wildlife Habitat Management Area. The Wyoming Game and Fish Commission is pursuing a public access easement for hunting on a 320-acre tract of property owned by the Condict Ranch, LLC located just west of Saratoga. Commissioners Bartlett and Johnson asked for more information on why they are being asked to support this.

MEMORIAL HOSPITAL OF CARBON COUNTY (MHCC)

Kerry Ashment, Chief Executive Officer and Joy Coulston, Chief Financial Officer for MHCC, provided an update. He stated they currently have reserves established for payroll. CFO Joy Coulston gave an update on the net operating expenses and income. She explained she is trying to understand and improve the revenue cycle with an emphasis on collections. Ms. Coulston also explained they are beginning their audit process.

Mr. Ashment stated that they are also reaching out to work with their creditors as well.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 11:12 a.m. with Clerk Smith and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Vice Chairman Bartlett seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 11:30 p.m. noting no action was taken and that the minutes be signed and sealed. Vice Chairman Bartlett seconded and the motion passed unanimously.

Public Hearing - Z.C. Case File #2025-03 - Bobbie Orchard and Orchard Family Ranch, LLC

Chairman Moore opened a public hearing at 11:32 a.m. to hear Planning & Zoning Z.C. Case File No. 2025-03 – Bobbie Orchard and Orchard Family Ranch, LLC’s request for a Zone Change from Rural Residential Agriculture (RRA-510) to Rural Residential Agriculture (RRA-326.44, RRA-176, and RRA-6.56) encompassing approximately 510 acres. The RRA Zone is intended to be applied in areas of the County which are particularly suited to large-lot development that allow both agricultural and residential uses intermingled and is located approximately 2 miles east of Baggs off WY HWY 70 on the north side. Kristy Rowan, Planning & Development Coordinator and Zoning Administrator presented the case file.

Chairman Moore called for comments for or against the case. There being no comments, Chairman Moore closed the hearing at 11:37 a.m.

Commissioner Johnson moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2025-21, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2025-03 – Bobbie Orchard and Orchard Family Ranch, LLC’s request for a Zone Change from Rural Residential Agriculture (RRA-510) to Rural Residential Agriculture (RRA-326.44, RRA-176, and RRA-6.56) encompassing approximately 510 acres and is located approximately 2 miles east of Baggs off WY HWY 70 on the north side. Commissioner Espy seconded and the motion passed unanimously.

Resolution No. 2025-21

A Resolution of the Board of County Commissioners of Carbon County, Wyoming, adopting the recommendation of the Carbon County Planning and Zoning Commission.

Z.C. Case File #2025-03

WHEREAS, pursuant to the Carbon County Zoning Resolution of 2015, as amended, and Wyo. Stat. Ann. §18-5-202(b), the Carbon County Planning and Zoning Commission held a public hearing on Monday, June 30, 2025, which hearing was advertised by public notice at least thirty (30) days prior to said hearing; and

WHEREAS, at the Monday, June 30, 2025, public hearing, the Carbon County Planning and Zoning Commission provided the public the opportunity to comment and the Carbon County

Planning and Zoning Commission considered any public comments which were made at said public hearing; and

WHEREAS, at the conclusion of said Monday, June 30, 2025, public hearing, the Carbon County Planning and Zoning Commission voted to certify in writing its recommendation to the Carbon County Board of County Commissioners to adopt the zone change as an amendment to the Carbon County Official Zoning Map for Carbon County, Wyoming; and

WHEREAS, the Carbon County Board of County Commissioners, pursuant to the Carbon County Zoning Resolution of 2015, as amended, and Wyo. Stat. Ann. §18-5-202(c) and after receipt of said certified recommendation of this zoning amendment to the Carbon County Official Zoning Map, advertised by public notice at least 14 days prior to a public hearing to take public input and comments on the proposed amendment, which said hearing occurred on Tuesday, August 12, 2025; and

WHEREAS, at said public hearing on August 12, 2025, the Carbon County Board of County Commissioners provided the opportunity for the public to comment and for the Carbon County Board of County Commissioners to consider any comments which were made on the proposed amendment; and

WHEREAS, the Carbon County Board of County Commissioners in considering the proposed amendment have also reviewed and considered the Carbon County Comprehensive Land Use Plan, as amended; and the Carbon County Zoning Resolution of 2015, as amended; and

WHEREAS, the Carbon County Board of County Commissioners have determined that the proposed amendment is in general conformance with the Carbon County Comprehensive Land Use Plan, as amended, and that the proposed zone change meets the following applicable criteria of the Carbon County Zoning Resolution of 2015, as amended; and

WHEREAS, at a regularly scheduled meeting of the Carbon County Board of County Commissioners, by majority vote, the Carbon County Board of County Commissioners moved to approve the proposed zoning amendment to the Carbon County Official Zoning Map.

Z.C. Case File #2025-03: Request for a Zone Change from Rural Residential Agriculture (RRA-510) to Rural Residential Agriculture (RRA-326.44, RRA-176, and RRA-6.56) encompassing approximately 510 acres. The RRA Zone is intended to be applied in areas of the County which are particularly suited to large-lot development that allow both agricultural and residential uses intermingled.

Petitioners: Bobbie Orchard and Orchard Family Ranch, LLC (Applicants and Land Owners)

Parcel Identification Numbers: 12910330001600 and 12910330001700

Rural Address: 212 HWY 70-Baggs

General Site Location: Approximately 2 miles east of Baggs off WY HWY 70 on the north side.

Legal Description:

Parcel I – Book 1423 Page 100: Those lands described as Parcel I in Book 1423 Page 100 in the office of the Carbon County Clerk, located within the NE1/4SW1/4, Section 10, Township 12 North, Range 91 West, 6th P.M., Carbon County, Wyoming, being more particularly described as follows: Commencing at a 2-1/2" aluminum cap marking the center-south 1/16 corner of said Section 10, from which a 2-1/2" aluminum cap marking the south 1/4 corner of said Section 10 bears S.00°11'32"E., 1314.21 feet; thence N.46°58'40"W., 1233.88 feet to the point of beginning on the physical centerline of Highway 70; thence N.15°55'05"E., 91.10 feet to a 2" aluminum cap point on-line; thence continuing N.15°55'05"E., 100.00 feet to a 2" aluminum cap; thence N.90°00'00"E., 787.11 feet to a 2" aluminum cap; thence S.00°00'00"E., 69.00 feet to a 2" aluminum cap; thence S.26°30'31"E., 75.75 feet to a 2" aluminum cap; thence S.00°51'34"W.,

250.00 feet to a 2" aluminum cap point on-line; thence continuing S.00°51'34"W., 101.14 feet, to a point on said physical centerline of Highway 70, being a point on a non-tangent curve concave north and having a radius of 5729.6 feet; thence westerly along said curve, an arc length of 188.12 feet, the chord of which bears N.71°26'28"W., 188.11 feet; thence continuing along said physical centerline of Highway 70, N.70°30'01"W., 731.71 feet to the point of beginning; said parcel containing 6.56 acres.

Remainder Parcel (Book 1323 Page 45 excepting therefrom Parcel I): The following described real estate, situate in T.12N., R.91W. of the 6th P.M., Carbon County, Wyoming, to-wit:

Section 3: SE1/4SW1/4, SW1/4SE1/4, E1/2SW1/4SW1/4

Section 10: E1/2NW1/4, W1/2NE1/4, NE1/4SW1/4, NW1/4SE1/4

Excepting therefrom those lands described as Parcel I in Book 1423 Page 100 in the office of the Carbon County Clerk.

Book 1323 Page 44: The following described real estate, situate in T.12N., R.91W. of the 6th P.M., Carbon County, Wyoming, to-wit:

Section 3: W1/2SW1/4SW1/4

Section 9: All N of HW RW in NE1/4SW1/4 Except 16.03 A. Described in Book 575 at Page 161.

Section 10: 1 3/4 A. N of HW in NE1/4SW1/4 and 21.3 A. S of HW in NE1/4SW1/4 and NW1/4SE1/4; NW1/4NW1/4 and N 412.9' of SW1/4NW1/4.

Book 1323 Page 46: A tract of land located in the NE1/4NE1/4 of Section 10, Township 12 North, Range 91 West, 6th P.M., Carbon County, Wyoming and being more particularly described as follows: The west 1162 feet of the NE1/4NE1/4 lying south of the following described line which begins at a point which is S.01°48'54"W., 6372.98 feet from the NE corner of Section 3, T.12N., R.91W.; thence N.86°08'30"W., 1200 feet more or less to the west boundary of said NE1/4NE1/4 of Section 10, T.12N., R.91W., 6th P.M., Carbon County, Wyoming, containing 7.1 Acres more or less.

**NOW THEREFORE BE IT RESOLVED BY THE
BOARD OF COUNTY COMMISSIONERS OF CARBON COUNTY, WYOMING:**

That the Carbon County Board of County Commissioners, hereby adopts this amendment as certified to them in writing by the Carbon County Planning and Zoning Commission and the existing zone shall be changed from Rural Residential Agriculture (RRA-510) to Rural Residential Agriculture (RRA-326.44, RRA-176, and RRA-6.56) encompassing approximately 510 acres.

PRESENTED, READ, AND ADOPTED at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, on this 12th of August 2025.

**BOARD OF COUNTY COMMISSIONERS OF
CARBON COUNTY, WYOMING**

By: -s- R. Travis Moore, Chairman
On behalf of the Carbon County
Board of County Commissioners

Attest:

-s- Lisa M. Smith, Carbon County Clerk

CITIZEN & COMMISSIONER DISCUSSION

Commissioner Johnson congratulated all the Carbon County Fair participants this year.

Commissioner Espy wanted to thank everyone in the county as well as the staff with the congressional tour and detailed his experience from the tour.

Commissioner Jones also discussed the Wyoming Congressional Tour. She discussed library board member Adelaid Meyers and her request for a meeting to discuss fund raising. She will be holding this meeting in Saratoga via Zoom. Friends of the Library has agreed to pass down any donations directly for operation. She also mentions Brush Creek Ranch's Beth White and her event that will provide a match to any donations received.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 11:47 a.m. with Clerk Smith and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Johnson seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 12:38 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Johnson seconded and the motion passed unanimously.

ADJOURNMENT

Commissioner Johnson moved to adjourn the meeting at 12:39 p.m. Commissioner Espy seconded, and the motion passed unanimously.

The regular meeting of this Board will be held Tuesday, September 2, 2025, at 9:00 a.m. Carbon Building – Courthouse Annex located at 215 W. Buffalo St., Rawlins, WY. The public is invited to attend or listen online at the website listed below. To be placed on the agenda, call the Clerk's Office by Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carboncountywy.gov or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.