

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, May 20, 2025, 2:00 p.m.,
Riverside Town Hall
207 W. Welton St., Riverside, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, May 20, 2025, at 2:00 p.m. at the Riverside Town Hall in Riverside, WY. Attending the meeting were Chairman, R. Travis Moore, Vice Chairman Gwynn Bartlett, Commissioners John Johnson, and Sue Jones. Commissioner John Espy was absent due to attendance at the Western Interstate Region Conference in South Dakota.

Chairman Moore called the meeting to order at 2:00 p.m.

ADDITIONS / CORRECTIONS

Commissioner Johnson moved to approve the agenda as presented. Commissioner Jones seconded and the motion passed unanimously.

VOUCHERS

Commissioner Johnson moved to approve payment to Bartlett Oilfield Services in the amount of \$10,370.14. Commissioner Jones seconded and the motion passed with all voting for the motion except for Vice Chairman Bartlett who abstained due to personal conflicts.

Commissioner Johnson moved to approve April 2025 payroll and benefit expenses in the amount of \$962,605.75; insurance claim and premium expenses in the amount of \$135,872.84; and the main amount of bills in the amount of \$613,165.72 for an aggregate total today of \$1,722,014.45. Commissioner Bartlett seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
Amazon Capital Services	Air Filter/Oil Filter	\$33.82
Baggs, Town of	Office Space Rent & Water Services	\$458.85
Bank of Montreal - Mastercard	Misc. Charges	\$21,728.15
Bartlett Oilfield Service, Inc.	Blade North Roads 100 & 497	\$10,370.14
BI Inc.	Soberlink Monthly Monitoring	\$2,203.50
Big Bale Company	Truck Tires	\$112.50
Blakeman Propane	Tank Rentals	\$5.06
Bomgaars Supply	Misc. Parts & Supplies	\$909.18
Bridger Fabrication	Rollers & Weld Crack- Pump Truck	\$9,962.57
Brown & Hiser LLC	Legal Services	\$1,150.00
Buchanan, Karen	Mileage Reimbursement	\$88.00

Carbon County Comet	Advertisements	\$70.20
Carbon Co. Fire Protection Dist.	Oil Change X9/Brade Pads/Tire Rotate	\$262.50
Carbon Power & Light Inc.	Electric Services	\$2,380.31
CareRight Technologies, LLC	MedRight Monthly Bed Fees	\$554.46
Casper Winnelson Co.	Quart Blue Lube	\$24.56
Charter Communications	Jail Cable	\$350.59
CIDNET	Jail Commissary Supplies	\$750.00
Coal Creek Law	Legal Services	\$1,670.00
Cowboy Chemical	Laundry Detergent & Dish Detergent	\$655.60
Daily Times	Subscriptions	\$187.92
Econo Signs, LLC	Signs for County Rd 497	\$947.70
Elk Mountain, Town of	Elk Mountain Rent & Water Services	\$3,067.50
Enbridge Gas UT WY ID	Gas Services	\$221.54
Encampment, Town of	Water Services	\$105.00
Engineering Associates	Engineering Bridge Projects	\$11,194.96
ETG Systems Inc.	Fire Alarm System Monitoring	\$2,219.11
Fremont Motor Rawlins Inc.	Exhaust System Inspection	\$52.00
Galls/Quartermaster	Deputy Uniform Supplies	\$1,400.13
Grainger	Emergency Light	\$47.51
Guardian Alliance Technologies	Tech Screenings	\$125.00
Herring, Jeff	Supply Reimbursement	\$346.27
KTGA/KBDY	Misc. Ads	\$870.00
Martinez, Natasha K., P.C.	Legal Services	\$1,500.00
Medicine Bow, Town of	Water Services	\$214.60
Merchant McIntyre & Assoc., LLC	May 25 Retainer	\$8,000.00
Merseal Law, LLC	Legal Services	\$8,474.04
Moss, Barbara	Mileage Reimbursement	\$99.00
Motorola Solutions	Software	\$42,380.94
Mountain Trail Medical	Medical Services	\$6,500.00
Moze Ventures LLC	Labor on Dodge Ram 1500	\$375.00
MPM Corp / Evergreen Disposal	Trash Services	\$110.00
Napa - Saratoga	Misc. Auto Parts & Supplies	\$1,252.59
Norco, Inc.	Misc. Supplies & Cylinder Rental	\$1,284.72
Perkins Oil Co.	Gas	\$7,395.67
Personnel Evaluation, Inc.	Ee Psych. Eval.	\$25.00
Perue Printing	Misc. Printing Services	\$674.50
Rawlins Automotive	Misc. Auto Parts & Supplies	\$583.51
Rawlins Hardware - 5410	Misc. Parts & Supplies	\$74.26
Rawlins Hardware - 5465	Misc. Parts & Supplies	\$96.15

RDO Equipment Co.	Hydraulic Oil	\$147.86
RNB State Bank	Lease for R&B Blades	\$117,381.12
Rocky's Quik Stop	Diesel Baggs/Dixon	\$2,993.41
Saratoga Sun	Display Ads	\$240.00
Saratoga, Town of	Water Services	\$49.82
Savery Creek Enterprises Inc.	Difficulty Creek Bridge Project	\$314,492.75
Schneider, Stephanie A.	Mileage Reimbursement	\$7.00
Schofield, Stephanie M.	Mileage Reimbursement	\$128.70
Shively Hardware	Misc. Parts & Supplies	\$77.93
Smith Psychological Services	Ee Evaluation	\$400.00
Stage Stop General Store	Def	\$21.29
Stinker Stores Inc.	Fuel	\$8,632.49
Summit Food Service	Jail Meals	\$4,508.71
Swanson Services Corporation	Jail Commissary Supplies	\$445.10
The Cowboy Couture	Embroidered Tactical Polo	\$91.96
The Masters Touch, LLC	Mailing Services	\$3,088.71
Transunion Risk & Alt. Data	Contract Charges	\$175.00
Triple X Contracting, Inc.	Trash Services	\$260.00
Trudilgence, LLC	Background Checks	\$11.99
US Bank	Misc. Charges	\$316.75
Valley Fire Extinguisher	Annual Maint., Hydro-Test & Recharge	\$941.85
Valley Oil Company	Diesel	\$480.32
Vanderloo, Victoria G.	Mileage & Gas Reimb.	\$371.80
Weiland, Helen	Mileage Reimbursement	\$69.30
West End Sinclair	S&R Fuel Reimbursement	\$182.44
Wohl, Judith	Mileage Reimbursement	\$66.00
WY Behavioral Institute	Medical Services	\$3,016.00
WY Machinery Company	Cutting Edges & Misc Parts	\$11,372.95

CONSENT AGENDA

Commissioner Johnson moved to approve the consent agenda noting any item could be removed for separate action. Clerk Smith noted the consent agenda includes minutes from April 6, 2025, Board of Carbon County Commissioners Meeting, and Notice of Valuation Changes in the amount of \$57,106.00. Commissioner Jones seconded and the motion passed unanimously.

OLD PEN JOINT POWER BOARD

Tina Hill, Old Pen Historical Site Director, and members from the Old Pen Joint Powers Board presented their budget request for FY26. Commissioners Bartlett and Jones both encouraged the Old Pen JPB and Museum Board to explore available spaces at the Old Pen to combine services

that could include the Museum. Options should at least be explored and encouraged to continue conversation. Commissioner Johnson suggested exploring grants to add on or build adjacent. Ms. Hill asked where the museum's excess collection could be stored if downsized. Tom Mensik said it would be a challenge but could be stored offsite. He stated it's been about 5 years since the collection has been inventoried. They have been contacting other museums to send some items to other areas. Chairman Moore inquired about the plans for the disc golf course. Commissioner Johnson clarified that the board isn't trying to build contentions between the two groups.

ELECTED OFFICIALS & DEPARTMENT HEADS

Sheriff

Alex Bakken, Carbon County Sheriff and Loretta Hansen, Victim/Witness Coordinator reported that the Wyoming Office of the Attorney General has provided a certificate that the Carbon County Sheriff's Office Victim Witness Program is in "substantial compliance" with rules established by Wyoming Office of the Attorney General, Division of Victim Services as required per a successful on-site visit. Ms. Hansen detailed the process and discussed the risk assessment that was provided and confirmed they scored the lowest risk score that makes the funding process better. COVE also received a low-risk score.

Sheriff Bakken recognized his office employees for their years of service and presented a contract for board approval and Chairman's signature.

Commissioner Bartlett moved to approve the Contract for Dispatch Services between the Carbon County Sheriff and the Town of Saratoga and the Saratoga Fire Department in the amount \$125,087.62 per year with the annual fee being subject to a three percent (3%) adjustment on an annual basis with notification to the Town on or before April 1st of each year, and an effective rate of any rate adjustments to become effective July 1st of each year, pending final legal review and allow for any Commissioner to sign. Commissioner Johnson seconded and the motion passed unanimously.

Road & Bridge

Kandis Fritz, Road & Bridge Coordinator, announced the opening of bridge structure DMT over the Encampment River on CR680 (Baggot Rocks Road) with the previous restrictions still in place.

Ms. Fritz provided an update on the mag chloride application on CR 291 and presented a pay application for board approval and Chairman's signature.

Commissioner Bartlett moved to approve and authorize the Chairman's signature on Pay Application #2 for the Difficulty Creek Bridge Replacement Project in the amount of \$314,492.75. Commissioner Johnson seconded and the motion passed unanimously.

Commissioners

Commissioner Sue Jones discussed the request for proposal for professional airport engineering services for Dixon Airport received. She stated that requests for proposals were published in the Carbon County Comet on April 26th and in the Snake River Press on April 25th with a deadline of May 2. One proposal was received from Ardurra and an email was received from Morrison-Maierle declining due to their current workload.

Commissioner Jones moved to award the Dixon Airport Professional Engineering Services to Ardurra. Commissioner Bartlett seconded and the motion passed unanimously.

Discussion was held regarding the feasibility study that was received from CEO Leslie Jefferson with Discover Carbon County for the Rawlins to Walcott I-80 Bike Path. The study represents a significant step forward in evaluating the potential for developing a safe, accessible, and connected bicycle route spanning municipal, county, and federal jurisdictions. The study has mapped out a bike route following along the north side of I-80 within the Federal Transportation easement as well as outlining a potential bike path through the Town of Sinclair. The feasibility study includes analysis of potential alignments, environmental considerations, engineering assessments, cost estimates, and funding opportunities.

Commissioner Jones discussed the comments received from Kristy Rowan from the Planning & Zoning Department, specifically wondering who will be responsible for maintaining this path. Commissioner Bartlett questioned how Discover Carbon County could get grant dollars for a bike path for an approximate cost of \$13.6 million, when the County can't get funding for maintaining our many county roads. She stated that it is frustrating that bicyclists don't have to pay any kind of registration or fuel tax unlike recreationalists who use side by sides, motorcycles, vehicles etc. and travel our county roads all year long. Commissioner Jones stated that the board does not oppose the project and that they support the concept but that they have some additional questions that need to be answered.

Commissioner Bartlett moved to commission a letter requesting additional information from the BOCC to Discover Carbon County regarding the Rawlins to Walcott I-80 Bike Path and for any commissioner to sign once completed. Commissioner Jones seconded and the motion passed unanimously.

2025-2026 COMMISSIONERS' SCHOLARSHIPS

The BOCC discussed commissioner scholarship applicants.

Commissioner Bartlett moved to award 2025-2026 Carbon County Commissioner's Scholarships as follows: Abrianna Laird of Rawlins, Oliivianna McMahon of Rawlins, and Brayden Torstenbo of Rawlins, with alternates in order of Jaida Jennings of Riverside, Justine Widdison of Hanna and Emmanuel Vialpando of Rawlins. Commissioner Jones seconded and the motion passed unanimously.

Commissioner Bartlett moved to award the renewal scholarship to Allison Bromley, with Mackenzie Priest & Fischer Williams as the alternate. Commissioner Jones seconded and the motion passed unanimously.

SOUTH CENTRAL WYOMING EMERGENCY MEDICAL SERVICES (SCWEMS)

Irene Archibald, Secretary for the SCWEMS board, presented their budget request for FY26. Ms. Archibald discussed the difficulties they encountered with their billing company and detailed that they have hired a new billing company and they are catching up on prior and new collections and stated they are not increasing fees this year. One of their main sources of services is from the interstate. Commissioner Bartlett mentioned a new special district option for EMS services. They have received some impact assistance funds and donations that weren't anticipated. They will have a new ambulance in the first week of June for the Hanna area. They paid for the ambulance up front but the grant reimbursement won't come until the next fiscal year. They are working on getting a new building in the Hanna area as well. Commissioner Jones mentioned the Fire District's returns on their investments and encouraged her to investigate WyoClass for potential better returns on their investment compared to WyoStar.

CITIZEN & COMMISSIONER DISCUSSION

Commissioner Bartlett discussed attending the WCCA meeting in Lander and that she will continue attending hospital board meetings.

Chairman Moore discussed the school year coming to an end.

EXECUTIVE SESSION

Commissioner Johnson moved to go into executive session at 3:19 p.m. with Clerk Smith and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Bartlett seconded and the motion passed unanimously.

Commissioner Johnson moved to come out of executive session at 4:33 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Bartlett seconded and the motion passed unanimously.

Commissioner Bartlett moved to regretfully accept the resignation of Dr. Duane Ables as the County Health Officer effective immediately. Commissioner Jones seconded and the motion passed unanimously.

ADJOURNMENT

Commissioner Jones moved to adjourn the meeting at 4:35 p.m. Commissioner Bartlett seconded, and the motion passed unanimously.

The regular meeting of this Board will be held Tuesday, June 17, 2025, at 9:00 a.m. at the Carbon Building – Courthouse Annex, located at 215 W. Buffalo St. Rawlins, WY. The public is invited to attend or listen online at the website listed below. To be placed on the agenda, call the Clerk's Office by Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information

can be obtained at www.carboncountywy.gov or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.