

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, May 6, 2025, 9:00 a.m.
Special Budget Hearing
Wednesday, May 7, 8:30 a.m.
Carbon Building – Courthouse Annex
215 W. Buffalo St., Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, May 6, 2025, at 9:00 a.m. at the Carbon Building-Courthouse Annex, Rawlins, WY. Attending the meeting were Chairman, R. Travis Moore, Vice Chairman Gwynn Bartlett, Commissioners John Johnson, John Espy and Sue Jones.

Chairman Moore called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Commissioner Johnson moved to approve the agenda as presented. Vice Chairman Bartlett seconded and the motion passed unanimously.

VOUCHERS

Vice Chairman Bartlett moved to approve payment to Sunrise Sanitation for \$75.00. Commissioner Espy seconded and the motion passed with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Vice Chairman Bartlett moved to approve the report of expenditures in the amount of \$421,972.95 for an aggregate total today of \$422,047.95. Commissioner Espy seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
Abels, Duane E.	County Health Officer	\$1,633.00
Amazon Capital Services	Misc. Charges	\$195.92
Anderson, Brett	Soberlink Monitor Deposit Refund	\$875.00
Anderson, Erica	Soberlink Daily Deposit Refund	\$34.00
Ardurra	DWX On Call Engineering 2024	\$2,978.75
AT&T Mobility	CCSO MDT Service	\$373.26
AT&T Mobility - SEI Processing	CCSO MDT Data Devices	\$716.25
Bank of Commerce	Checks & Deposit Slips	\$649.68
Bisceglia, Debra	Jury Trial Bailiff Duty	\$150.00
Black Hills Energy	Gas Services	\$11,790.66
Blakeman Propane	Propane Services	\$1,597.68

Blue Knight Security LLC	Jail Extraditions - Romero	\$3,925.00
Bob Barker Company, Inc.	Inmate Clothing & Hygiene Supplies	\$1,471.39
Bomgaars Supply	Misc. Supplies	\$153.20
Boys & Girls Clubs of Carbon Co.	Qtr. 1 2025 TANF	\$1,264.67
Carbon County Comet	Misc. Ads	\$974.10
Carbon County Fair Board	Monthly Outside Agency Payment	\$2,725.00
Carbon Co. Higher Ed. Center	Care Fair Supplies	\$175.00
Carbon County Library	Monthly Outside Agency Payment	\$29,247.00
Carbon County Museum	Monthly Outside Agency Payment	\$18,995.00
Carbon County Senior Services	Monthly Outside Agency Payment	\$18,212.50
Cash, Kylee	Witness Fees	\$45.00
Casper Winnelson Co.	Misc. Plumbing Supplies	\$1,702.33
CDW Government, Inc.	Misc. IT Supplies	\$7,841.71
Class of 2025	Post Graduation Party	\$500.00
Clegg Barbara A.	Mileage Reimb.	\$46.53
Cowboy Chemical	Laundry & Dish Detergent	\$588.10
Daily Times	Jail Newspapers	\$135.36
Davis, Ashley	Mileage Reimb.	\$539.00
DBT Transportation Services LLC	DWX Visibility Bi-pad Upgrade	\$23,921.00
Dixon, Town of	Water Services	\$308.00
Eckerberg, Brianna	Witness Fees	\$278.60
Elevated Health & Safety Solutions	Random Drug & Alcohol Tests	\$204.00
Engstrom, James D. DDS	Inmate Dental Services	\$2,500.00
Erickson & Roberts	Emergency Detentions	\$613.00
FedEx	Shipping of Inmate Hygiene Supplies	\$156.00
Galls/Quartermaster	Deputy Clothing	\$115.07
Grainger	Rack Enclosure	\$225.10
Greater WY Big Bros/Sisters	Qtr. 1 TANF 2025	\$1,493.75
Hagan, Walter	Jury Trial Bailiff Duty	\$150.00
Hanna, Town of	Water Services	\$256.46
HealthEquity	Apr 2025 Monthly Admin Fee	\$243.00
Heintz Surveying & Eng., LLC	Professional GIS Services	\$2,666.25
High Plains Power	Electric Services	\$439.92
Hughes, Chris	Mileage Reimb.	\$17.60
Iacovetto, Karon	Monthly Janitorial Services	\$8,230.00
Jefferson, Marquez	Soberlink Refund	\$594.50
Kaluzny, Emily	Personal Phone Usage	\$30.00
Kilburn Tire Company	Tires	\$1,239.36
Kone Elevators Escalators	Freight Elevator Labor & Expense	\$2,683.07

Lifetime Benefit Solutions, Inc.	COBRA Buy Up Fee	\$35.00
Lopez, Caitlin F.	Mileage Reimb. For Training	\$185.90
Martinez, Jamie	Witness Fees	\$30.00
Mckesson Medical-Surgical	Inmate Medical Supplies	\$830.97
Moze Ventures LLC	Labor for Bumper Install	\$500.00
Myers, Adelaide	Library Board Mileage Reimb.	\$46.20
Napa – Saratoga	Misc. Auto Parts & Supplies	\$1,056.36
Natrona County Legal	Emergency Detentions	\$2,391.68
Norco, Inc.	Cylinder Rental	\$1,046.50
Offender Watch	Sex Offender Notification	\$229.22
Olde Trading Post	March S&R Fuel	\$229.73
O'Reilly Auto Parts	Misc. Auto Parts	\$206.46
Parker, Elizabeth	Mileage Reimb	\$13.64
Perue Printing	Desk Name Plate & Envelopes	\$250.95
Prinz, Carson	Soberlink Refund	\$703.50
Quill Corporation	Misc. Office Supplies	\$742.35
Rawlins Automotive	Misc. Auto Parts & Supplies	\$913.20
Rawlins Eastside Carwash	Patrol Vehicles Carwash	\$229.71
Rawlins Hardware – 5410	Misc. Parts & Supplies	\$244.11
Rawlins Hardware – 5465	Misc. Parts & Supplies	\$89.50
Rawlins Pack and Ship LLC	FedEx Shipping	\$52.59
Rawlins, City of	Water Services	\$110.28
RDO Equipment Co.	Batteries for John Deere Motor Graders	\$1,387.28
Rice - Prior, Denise	Inmate Mental Health Services	\$1,400.00
Rietveld, Toni	Mileage Reimb	\$48.40
RNB State Bank	Ee's Year of Service Gift Cards	\$199.75
Rocky Mountain Power	Electric Services	\$21,276.43
Saratoga Middle High School	Post Prom Party	\$500.00
Savery Creek Enterprises Inc.	Bridge Replacement Project CR 270	\$44,840.00
Shively Hardware	Misc. Parts & Supplies	\$166.44
Skyline Motors, Inc.	Sensor	\$355.04
Smith Psychological Services	Psych Eval	\$400.00
Smith, Brett	Ee Service Award – Jacket	\$70.00
Smith, Randall	Witness Fees	\$30.00
State of Wyoming A & I	State Mainframe Access & File Storage	\$81.44
Stericycle, Inc.	Steri Safe Budget Subscription	\$50.80
Stinker Stores Inc.	Fuel	\$6,840.85
Summit Food Service	Inmate Meals	\$27,829.67
Sunrise Sanitation Service, LLC	Trash Service	\$75.00

Swanson Services Corporation	Inmate Commissary	\$2,472.30
Swanson, Rachel A.	Meals & Mileage Reimb	\$337.99
Terra GIS	Web Map Services	\$3,200.00
The Masters Touch, LLC	DMV Mailing Service	\$5,004.12
Total Response	Software & Training Renewal	\$16,114.85
Tractor Supply Credit Plan	Drill Driver Kit	\$159.00
Tyler Technologies Inc.	DocuPro Support & Tyler Web Hosting	\$594.76
UPRSWDD	Trash Services	\$152.00
Vaughn Concrete Products Inc.	Concrete Safety Barriers	\$2,898.00
Victory H.S. Activities Fund	Post Prom Party	\$500.00
WACO	Annual WACO Dues Fy25	\$400.00
Walker, Ryan	Witness Fees	\$15.00
Wex Bank	Fuel	\$708.53
Wilson, Karon	Library Board Mileage Reimb.	\$46.20
Wreck-A-Mend	Windshield Kit	\$1,399.82
WY Dept of Health	2 & 3 Qtr. TANF, Nurse Salary & Vehicle	\$86,041.29
WY Dept of Transportation	Dixon Airport Fuel License	\$50.00
WY Guardians Ad Litem Program	Qtr. 1 Gal Fees	\$7,439.33
WY Machinery Company	Travel & Repairs to Cat	\$2,301.68
WY Cleaning & Solutions LLC	Custodial Services	\$7,783.33
Young, Tracy	Apr 2025 Nurse Prevention Salary	\$3,000.00
Zumbrennen Electric Inc.	Electrical Services @ Various Bldgs.	\$9,841.03

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. Clerk Smith noted the consent agenda includes April 15, 2025, regular meeting minutes; monthly receipts from the Road and Bridge in the amount of \$100.00, Planning and Development in the amount of \$3,050.00, Clerk of District Court in the amount of \$4,340.00 and County Clerk in the amount of \$22,697.57; bonds for Rebekah A. Slater, Clerk/Treasurer for the Town of Sinclair in the amount of \$50,000.00 and Brooke D. Mruzek, Treasurer for Carbon County School District #1 Recreation Board in the amount of \$10,000.00; and a Rider for Alethea M. Foster, n.k.a. Alethea Weber, Clerk for the Town of Baggs. Vice Chairman Bartlett seconded and the motion passed unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Emergency Management

Lenny Layman, Emergency Manager, requested that the Courthouse be closed for training.

Vice Chairman Bartlett moved to authorize the closure of the Carbon County Courthouse for training on June 4, 2025, from 12:00 p.m. to 5:00 p.m. Commissioner Jones seconded and the motion passed unanimously.

Mr. Layman presented an amendment to a grant award agreement for board approval and Chairman's signature.

Vice Chairman Bartlett moved to approve and authorize the Chairman's signature on Amendment One to the Grant Award Agreement between WY Office of Homeland Security and Carbon County for Emergency Management payroll (24-EMPG-CAR-GCF24) to extend the period of performance to June 30, 2026. Commissioner Espy seconded and the motion passed unanimously.

Mr. Layman presented a letter for board approval and Chairman's signature.

Commissioner Espy moved to approve and authorize the Chairman's signature on a letter to the Wyoming Office of Homeland Security regarding the closeout of the Hanna fence project grant (21FEMA-HANF-FM5347-5F). Commissioner Jones seconded and the motion passed unanimously.

Mr. Layman presented the multi-hazard mitigation plan and resolution for board approval, adoption and Chairman's signature on the resolution.

Commissioner Johnson moved to adopt Wyoming Region 3 Hazard Mitigation Plan – 2025 and authorize the Chairman's signature on Resolution No. 2025-11, a Resolution of the Board of County Commissioners of Carbon County, Wyoming, adopting the Wyoming Region 3 Hazard Mitigation Plan – 2025 update as this jurisdiction's Multi-Hazard Mitigation Plan. Vice Chairman Bartlett seconded and the motion passed unanimously.

RESOLUTION NO. 2025-11

A Resolution of the Board of County Commissioners of Carbon County, Wyoming, adopting the Wyoming Region 3 Hazard Mitigation Plan – 2025 Update as this jurisdiction's Multi-Hazard Mitigation Plan,

WHEREAS, Carbon County, Wyoming, with the assistance from the Wyoming Office of Homeland Security, has gathered information and prepared the Wyoming Region 3 Hazard Mitigation Plan – 2025 Update; and,

WHEREAS, the Wyoming Region 3 Hazard Mitigation Plan – 2025 Update has been prepared in accordance with FEMA requirements at 44 C.F.R. 201.6; and,

WHEREAS, Carbon County, Wyoming is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the Carbon County Board of County Commissioners has reviewed the Plan and affirms that the Plan will be updated no less than every five years;

NOW THEREFORE, BE IT RESOLVED by the Carbon County Board of County Commissioners that Carbon County, Wyoming adopts the Wyoming Region 3 Hazard Mitigation Plan – 2025 Update as this jurisdiction's Multi-Hazard Mitigation Plan and resolves to execute the actions in the Plan.

ADOPTED this 6th day of May 2025 at the meeting of the Carbon County Board of County Commissioners.

**BOARD OF COUNTY COMMISSIONERS OF
CARBON COUNTY, WYOMING**

By: -s- R. Travis Moore, Chairman

Attest:

-s- Lisa Smith, Carbon County Clerk

Mr. Layman introduced Kaleigh Good, President & Readiness and Response Coordinator and Stayton Mosbey, South Central Wyoming Emergency Medical Services Director and Central Wyoming Healthcare Coalition representative to discuss the new field medical station unit trailer.

Break 9:10 a.m. back in session 9:23 a.m.

Sheriff

Alex Bakken, Carbon County Sheriff requested and received permission to sign the amendment to the jail food service agreement.

Sheriff Bakken requested that the Chairman's signature be ratified on the Memorandum of Understanding for law enforcement services with the Town of Saratoga.

Vice Chairman Bartlett moved to ratify the Chairman's signature on the Memorandum of Understanding between the Town of Saratoga, Carbon County Sheriff and the Carbon County Board of County Commissioners for providing emergency dispatch services that was previously signed. Commissioner Jones seconded and the motion passed unanimously.

Building and Grounds

Jeff Askins, Building and Grounds Manager, presented contracts for service for board approval and Chairman's signature.

Commissioner Espy moved to approve and authorize the Chairman's signature on the Contract for services with Wyoming Cleaning & Solutions for custodial services at the Courthouse in the amount of \$79,00.00, the Carbon Building- Courthouse Annex in the amount of \$83,545.00. and the Carbon County Jail and Communication Center in the amount of \$25,500.00 per year and for a period of 2 years beginning July 1, 2025, and ending June 30, 2027, with the option at the County's discretion to extend for an additional two-year period beginning July 1, 2027, through June 30, 2029. Vice Chairman Bartlett seconded and the motion passed unanimously.

Mr. Askins presented a quote from KONE to repair and upgrade the freight elevator at the Carbon Building. He has currently only received one quote for repairs. The quote includes pump, reservoir and control board. The hydraulic ram and car wouldn't be replaced. Mr. Askins has reached out to other vendors including TKE repeatedly without a response for quotes.

Commissioner Jones moved to waive the procurement policy, approve the quote from KONE to repair and upgrade the freight elevator at the Carbon Building in the amount of \$207,120.00 from fund 195 and authorize any commissioner's signature on the Contract for Services pending legal review. Vice Chairman Bartlett seconded and the motion passed unanimously.

Road & Bridge

Kandis Fritz, Road & Bridge Coordinator, presented a pay application for board approval and Chairman's signature.

Commissioner Johnson moved to approve and authorize the Chairman's signature on Pay Application #1 for the Difficulty Creek Bridge Replacement Project in the amount of \$44,840.00. Commissioner Jones seconded and the motion passed unanimously.

Ms. Fritz presented a contract for purchase and delivery for board approval and Chairman's signature. She is hoping these repairs will be complete in two weeks and then an inspection will follow.

Commissioner Jones moved to approve and authorize the Chairman's signature on the Contract for Purchase and Delivery with Reiman Corp for bridge repairs to bridge structure DMT over Encampment River on CR680 in the amount of \$106,350.00 with an additional \$1,063.50 for the performance bond. Vice Chairman Bartlett seconded and the motion passed unanimously.

Clerk

Lisa M. Smith, Carbon County Clerk, presented a Blue Cross Blue Shield of WY Section 204 Information Agreement for the chairman's signature. This agreement implements the federal government's requirement requiring employer-based health plans to submit information about prescription drugs and healthcare spending. The intent is the data would be used to identify major drivers of increases in spending, to understand how Rx drug rebates impact premiums and out of pocket costs and to promote transparency in Rx drug pricing.

Vice Chairman Bartlett moved to approve and authorize the Chairman's signature on the Blue Cross Blue Shield of WY 2024-2025 Section 204 Agreement. Commissioner Johnson seconded and the motion passed unanimously.

Clerk Smith presented an amendment to the Rules and Regulations Governing the Licensing of Liquor and Malt Beverage Sales for Carbon County. The current rules were last amended in 2021 so it is time to make an update to include the new legislation regarding Hotel Resort Liquor Licenses. The BOCC made no changes therefore Clerk Smith will advertise for the changes to be adopted pursuant to the Administrative Procedures Act

Clerk Smith presented a renewal for an organizational use agreement for use of the UW bucking horse and rider in the county for board approval.

Vice Chairman Bartlett moved to approve the renewal of the UW Bucking Horse and Rider Organization Use Agreement with an expiration date on June 30, 2027. Commissioner Jones seconded and the motion passed unanimously.

Clerk Smith presented an amendment to a public health grant agreement for board approval and Chairman's signature.

Vice Chairman Bartlett moved to approve and authorize the Chairman's signature on Amendment One to the Grant Agreement between the WY Dept of Health, Public Health Division for Public Health Preparedness and Response Unit, for the purpose of replacing attachment A, Public Health Preparedness and Response Statement of Work with attachment A-1, Revised Public Health Preparedness and Response Statement of Work and amend the subrecipients address. Commissioner Espy seconded and the motion passed unanimously.

Attorney

Ashley Davis, Deputy County Civil Attorney, presented an amendment to the property lease with DFS for board approval and Chairman's signature.

Vice Chairman Bartlett moved to approve Amendment One to the Real Property Lease No 8-09274 between Carbon County and the State of Wyoming Department of Administration and Information for Department of Family Services for 6,179 square feet of office space located in the Caron Building – Courthouse Annex in the amount of \$67,969.00 and for a term through June 30, 2027. Commissioner Johnson seconded and the motion passed unanimously.

Commissioners

Vice Chairman Gwynn Bartlett presented a Contract of Purchase and Delivery for board approval and Chairman's signature.

Vice Chairman Bartlett moved to approve any Commissioner's signature on the Contract for Purchase and Delivery with Harold F. Johnson Masonry, Inc. for tuckpointing masonry restoration at the Carbon Building – Courthouse Annex and Carbon County Courthouse in the amount of \$316,880.00 to be paid from fund 195. This does not include the retaining wall. Commissioner Espy seconded and the motion passed unanimously.

Commissioners discussed the Master Service agreement for board approval and Chairman's signature and recognized Commissioner Jones as the liaison for the WY 250 project.

Commissioner Jones moved to approve and authorize the Chairman's signature on the Master Services Agreement with Boston Productions Incorporated and Carbon County for WY250 Committee celebration and corresponding Exhibit A and officially named Commissioner Jones as the liaison. Vice Chairman Bartlett seconded and the motion passed unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 10:29a.m. with Clerk Smith and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Vice Chairman Bartlett seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 11:09 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Johnson seconded and the motion passed unanimously.

MEMORIAL HOSPITAL OF CARBON COUNTY (MHCC)

Kerry Ashment, Chief Executive Officer and Stephanie Hinkle, Chief Operating Officer for MHCC provided an update and presented a report to the board.

Ms. Hinkle discussed High Country Behavior Health and emergency detentions. Felicia Kimble, the Director of Revenue Cycle, provided an update on the hospital's billing data. She detailed the variety of ways claims are being held up and how that impacts revenue. Commissioner Espy asked about the communication issues between the billing company and patients who are paying their bills. Mr. Ashment briefly discussed the hospital's budget process which has been lacking for the past three years.

Public Hearing - Z.C. Case #2025-02 – Greg and Kiana Drake

Chairman Moore opened a public hearing at 11:36 a.m. to hear Planning & Zoning Z.C. Case File No. 2025-02 - Greg and Kianna Drake's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Rural Residential Agriculture (RRA-10) on approximately 10 acres. The RRA Zone is intended to be applied in areas of the County which are particularly suited to large-lot development that allow both agricultural and residential uses intermingled and is located approximately 3 miles northeast of Saratoga and approximately 1 mile east of Carbon County Road #205 (Lake Creek/205 Extension Road). Kristy Rowan, Planning & Development Coordinator and Zoning Administrator presented the case file.

Chairman Moore called for comments for or against the case. There being no comments, Chairman Moore closed the hearing at 11:41 a.m.

Commissioner Espy moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2025-12 A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2025-02 - Greg and Kianna Drake's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Rural Residential Agriculture (RRA-10) on approximately 10 acres and located approximately 3 miles northeast of Saratoga and approximately 1 mile east of Carbon County Road #205 (Lake Creek/205 Extension Road). Vice Chairman Bartlett seconded and the motion passed unanimously.

Resolution No. 2025 –12

**A Resolution of the Board of County Commissioners of Carbon County, Wyoming,
adopting the recommendation of the Carbon County Planning and Zoning Commission.**

Z.C. Case File #2025-02

WHEREAS, pursuant to the Carbon County Zoning Resolution of 2015, as amended, and Wyo. Stat. Ann. §18-5-202(b), the Carbon County Planning and Zoning Commission held a public hearing on Monday, March 31, 2025, which hearing was advertised by public notice at least thirty (30) days prior to said hearing; and

WHEREAS, at the Monday, March 31, 2025, public hearing, the Carbon County Planning and Zoning Commission provided the public the opportunity to comment and the Carbon County Planning and Zoning Commission considered any public comments which were made at said public hearing; and

WHEREAS, at the conclusion of said Monday, March 31, 2025, public hearing, the Carbon County Planning and Zoning Commission voted to certify in writing its recommendation to the Carbon County Board of County Commissioners to adopt the zone change as an amendment to the Carbon County Official Zoning Map for Carbon County, Wyoming; and

WHEREAS, the Carbon County Board of County Commissioners, pursuant to the Carbon County Zoning Resolution of 2015, as amended, and Wyo. Stat. Ann. §18-5-202(c) and after receipt of said certified recommendation of this zoning amendment to the Carbon County Official Zoning Map, advertised by public notice at least 14 days prior to a public hearing to take public input and comments on the proposed amendment, which said hearing occurred on Tuesday, May 6, 2025; and

WHEREAS, at said public hearing on May 6, 2025, the Carbon County Board of County Commissioners provided the opportunity for the public to comment and for the Carbon County Board of County Commissioners to consider any comments which were made on the proposed amendment; and

WHEREAS, the Carbon County Board of County Commissioners in considering the proposed amendment have also reviewed and considered the Carbon County Comprehensive Land Use Plan, as amended; and the Carbon County Zoning Resolution of 2015, as amended; and

WHEREAS, the Carbon County Board of County Commissioners have determined that the proposed amendment is in general conformance with the Carbon County Comprehensive Land Use Plan, as amended, and that the proposed zone change meets the following applicable criteria of the Carbon County Zoning Resolution of 2015, as amended; and

WHEREAS, at a regularly scheduled meeting of the Carbon County Board of County Commissioners, by majority vote, the Carbon County Board of County Commissioners moved to approve the proposed zoning amendment to the Carbon County Official Zoning Map.

Z.C. Case File #2025-02: Request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Rural Residential Agriculture (RRA-10) on approximately 10 acres. The RRA Zone is intended to be applied in areas of the County which are particularly suited to large-lot development that allow both agricultural and residential uses intermingled.

Petitioners: Greg and Kiana Drake (Applicants and Land Owners)

Parcel Identification Number: 17830530103400

Rural Address: 88 Blazing Saddles Road-Saratoga

General Site Location: Approximately 3 miles northeast of Saratoga and approximately 1 mile east of Carbon County Road #205 (Lake Creek/205 Extension Road).

Legal Description: Those lands described by that Warranty Deed recorded in Book 846 at Page 806 in the office of the Carbon County Clerk, being described in said Warranty Deed as follows: The Southeasterly 1/2 of Tract 6 (EXCEPTING THEREFROM PARCEL III SHOWN BELOW), of the Mountain View Estates #3 Addition, in Section 5, Township 17 North, Range 83 West of

the 6th P.M., Carbon County, Wyoming, more completely described as follows: Beginning at the Southwest corner of said Tract 6; thence N.89 58'17"E., 1,324.24 feet to the Southeast corner of said Tract 6; thence N.01 26'34"W., 1,319.31 feet to the Northeast corner of said Tract 6, thence S.44 22'26"W., 1,846.06 feet to the Southwest corner of said Tract 6, the point of beginning.

EXCEPTING THEREFROM PARCEL III SHOWN BELOW.

PARCEL III: A Tract of land in Tract 6, Mountain View Estates No. 3, Carbon County, Wyoming, more particularly described as follows: Beginning at a point which bears S.44 27'50"W., 923.0 feet from the center 1/4 corner of Section 5, T17N, R83W, 6th P.M., Carbon County, Wyoming; and thence S.45 45'00"E., 944.64 feet to a point; thence S.89 58'17"W., 1,324.24 feet to a point; thence N.44 27'50"E., 924.52 feet to the point of beginning.

**NOW THEREFORE BE IT RESOLVED BY THE
BOARD OF COUNTY COMMISSIONERS OF CARBON COUNTY, WYOMING:**

That the Carbon County Board of County Commissioners hereby adopts this amendment as certified to them in writing by the Carbon County Planning and Zoning Commission and the existing zone shall be changed from Ranching, Agriculture and Mining (RAM) to Rural Residential Agriculture (RRA-10) encompassing approximately 10 acres.

PRESENTED, READ, AND ADOPTED at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, on this 6th of May 2025.

**BOARD OF COUNTY COMMISSIONERS OF
CARBON COUNTY, WYOMING**

By: -s- R. Travis Moore, Chairman
On behalf of the Carbon County
Board of County Commissioners

Attest:

-s- Lisa M. Smith, Carbon County Clerk

Public Hearing - C.U. Case #2025-02 – Condict & Sons Cattle Company

Chairman Moore opened a public hearing at 11:42 a.m. to hear Planning & Zoning C.U. Case File No. 2025-02 - Condict and Sons Cattle Company's request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone. The request is to permit/allow 1 cabin used for seasonal employee housing and recreational and seasonal hunting, lodging accommodations for an outfitting and guide operation. The proposed project area encompasses approximately 1+/- acre. The overall property contains approximately 2,172 acres, which includes Condict and Sons Cattle Co., Inc. and is located approximately 12 miles southeast of Saratoga off WY HWY 130 on the north side near mile marker 65. Kristy Rowan, Planning & Development Coordinator and Zoning Administrator presented the case file.

Chairman Moore called for comments for or against the case. There being no comments, Chairman Moore closed the hearing at 11:47 a.m.

Commissioner Johnson moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2025-13, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case File No. 2025-02 - Condict and Sons Cattle Company's request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM)

Zone, to permit/allow 1 cabin used for seasonal employee housing and recreational and seasonal hunting, lodging accommodations for an outfitting and guide operation with a proposed project area encompassing approximately 1+/- acre and is located approximately 12 miles southeast of Saratoga off WY HWY 130 on the north side near mile marker 65. Vice Chairman Bartlett seconded and the motion passed unanimously.

Resolution No. 2025 –13

**A Resolution of the Board of County Commissioners of Carbon County, Wyoming
adopting the recommendation of the Carbon County Planning and Zoning Commission.**

C.U. Case File #2025-02

“Condict and Sons Cattle Company”

WHEREAS, pursuant to the Carbon County Zoning Resolution of 2015, as amended, and Wyo. Stat. Ann. §18-5-202(b), the Carbon County Planning and Zoning Commission advertised to hold a public hearing on Monday, March 31, 2025, which said hearing was advertised by public notice at least thirty (30) days prior to said hearing; and

WHEREAS, at the Monday, March 31, 2025, public hearing, the Carbon County Planning and Zoning Commission provided the public the opportunity to comment and the Carbon County Planning and Zoning Commission considered any public comments which were made at said public hearing; and

WHEREAS, at the conclusion of the Monday, March 31, 2025, public hearing, the Carbon County Planning and Zoning Commission voted to certify in writing its recommendation to the Carbon County Board of County Commissioners pursuant to the Carbon County Zoning Resolution of 2015, as amended for Carbon County, Wyoming; and

WHEREAS, the Carbon County Board of County Commissioners, pursuant to the Carbon County Zoning Resolution of 2015, as amended, and Wyo. Stat. Ann. §18-5-202(c) and after receipt of said certified recommendation; advertised by public notice at least 14 days prior to a public hearing to take public input and comments which said hearing occurred on Tuesday, May 6, 2025; and

WHEREAS, at said public hearing on May 6, 2025, the Carbon County Board of County Commissioners provided the opportunity for the public to comment and for the Carbon County Board of County Commissioners to consider any comments which were made on the proposed application; and

WHEREAS, the Carbon County Board of County Commissioners in considering said application have also reviewed and considered the Carbon County Comprehensive Land Use Plan, as amended; and the Carbon County Zoning Resolution of 2015, as amended, specifically, Section 7.7, Conditional Use Permits; and

WHEREAS, the Carbon County Board of County Commissioners have determined that the proposed permit is in general conformance with the Carbon County Comprehensive Land Use Plan, as amended, and the Carbon County Zoning Resolution of 2015, as amended, and otherwise promotes the health, safety and general welfare of the residents of Carbon County; and

WHEREAS, at a regularly scheduled meeting of the Carbon County Board of County Commissioners, by majority vote, the Carbon County Board of County Commissioners moved to approve the following Conditional Use Permit Application:

C.U. Case #2025-02: Request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone. The request is to permit/allow 1 cabin used for seasonal employee housing and recreational and seasonal hunting, lodging accommodations for an outfitting and guide

operation. The proposed project area encompasses approximately 1+/- acre. The overall property contains approximately 2,172 acres, which includes Condict and Sons Cattle Co., Inc.

Project/Site Name: Condict and Sons Cattle Company

Petitioner: Condict and Sons Cattle Co., Inc. (Applicant and Landowner)

Parcel Identification Number: 16830120000400-Parent Parcel

General Site Location: Approximately 12 miles southeast of Saratoga off WY HWY 130 on the north side near mile marker 65.

Legal Description: Approximately 1 acre located within NW1/4 NW1/4, Section 24, T16N, R83W, Carbon County, Wyoming, being part of the larger Condict and Sons Cattle Co., Inc. Entire legal description recorded in Book 1314, Page 62 and Book 1018, Page 202.

TERMS AND CONDITIONS OF APPROVAL:

1. Emergency Contact Information shall be posted on the site and visible from WY HWY 130.
2. Building Permits are required prior to the start of construction.
3. The Applicant(s) shall notify the Carbon County Planning & Development Department in writing of any material changes to the project subsequent to the County issuance of the Conditional Use Permit.
4. Upon approval by the Board, the following provisions from the Zoning Resolution will be incorporated into the final Resolution:

a. Section 7.7-H--Expiration of Conditional Use Permits.

Any use for which a conditional use permit is granted must be commenced within two (2) years from the date of approval. If the Project is not commenced within two (2) years from the date of approval then the conditional use permit shall expire and become null and void and be of no further effect, except as extended in compliance within this section.

If any such use cannot be commenced until construction of structures, buildings and other physical assets associated with the use are completed, then construction of such structures, buildings and other physical assets must be commenced, absent any valid extension, not later than two (2) years from the date of approval of the conditional use permit and completed within a reasonable amount of time in accordance with the timeframe normally required for such construction. If such construction is not commenced and completed as required, then the conditional use permit shall become null and void and be of no further effect and any uses approved in accordance with the permit shall not be permitted without further action on the part of Carbon County.

b. Section 7.7-I--Extension of Conditional Use Permits.

If the project has not been commenced as required, the Applicant(s) may request from the Board an extension of the permit for a period of up to twenty-four (24) months upon a showing of good cause. The Applicant(s) shall apply to the County, through the Department, in writing for the extension no later than ninety (90) days prior to the expiration of the permit or any previously granted extension. At the time of the application for the extension, the Applicant(s) shall provide such information as is necessary for the County to determine whether good cause exists for the extension. Good cause may include, but is not limited to, good faith efforts to obtain required authorization from other agencies with jurisdiction, delay in construction due to weather conditions, pending litigation, or other causes which have delayed the project and which are beyond the reasonable control of the Applicant(s). The Applicant(s) may

request not more than two (2) separate extensions from the Board, with such total extension period not to exceed forty-eight (48) months. The Board shall promptly consider the application for the extension and either allow it or deny it.

1. Requests for subsequent extensions of the permit shall first be presented to the Commission no later than ninety (90) days prior to the expiration of the permit or any previously granted extension. The Commission shall recommend to the Board either approval or denial of the extension of the permit. The recommendation of the Commission shall be considered by the Board at their next regular meeting.
2. No permit shall expire during the time the decision on the extension is being considered.
- c. Section 7.7-J--Transfer of Conditional Use Permits.
No conditional use permit shall be transferred without the prior approval of the Board in accordance with the following:
 1. The Board may authorize transfers of permits to a different person if:
 - a. The permit transfer request is initiated by a written request from the current permit holder and accompanied by a written acceptance of the permit, its terms and conditions by the prospective transferee.
 - b. The permit transfer request is heard by the Board at a public meeting after notice is published.
 - c. The permit transfer administrative fee has been paid.
 - d. Board approval shall not be unreasonably withheld upon good cause shown.
 - d. Section 7.7-K--Amendments to Conditional Use Permits.
A Conditional Use Permit may be amended pursuant to the procedures and standards as required for a new Conditional Use Permit application.
5. In the event the actions occurring pursuant to this permit are found to be in material violation of the terms and conditions of this permit, or are found to have been obtained by fraud, this permit shall be subject to all remedies allowed by law. Violation of any of the above restrictions can be grounds for terminating this Conditional Use Permit.

**NOW THEREFORE BE IT RESOLVED BY THE
BOARD OF COUNTY COMMISSIONERS OF CARBON COUNTY, WYOMING:**

That the Carbon County Board of County Commissioners hereby approves this Conditional Use Permit (CUP) as certified to them in writing by the Carbon County Planning and Zoning Commission as represented in the Conditional Use Permit (C.U. Case #2025-02) – “Condict and Sons Cattle Company”.

PRESENTED, READ, AND ADOPTED at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, on this 6th day of May 2025.

**BOARD OF COUNTY COMMISSIONERS OF
CARBON COUNTY, WYOMING**

By: -s- R. Travis Moore, Chairman
On behalf of the Carbon County
Board of County Commissioners

Attest:

-s- Lisa M. Smith, Carbon County Clerk

CITIZEN & COMMISSIONER DISCUSSION

Commissioner Espy detailed the recent NEPA training he attended in Newcastle, WY. He stated he won't be attending the May 20 meeting in Riverside to meet his obligation to attend Western Interstate Region Conference in South Dakota.

Commissioner Johnson attended the Virginia Hotel for a private function and he was impressed with the work the new owners have completed. He encouraged the public to go check them out.

Chairman Moore stated there will be a new batch of high school graduates and wished them well.

RECESS

Vice Chairman Bartlett moved to recess the meeting at 11:57 a.m. Commissioner Espy seconded and the motion passed unanimously.

Chairman Moore reconvened the meeting at 1:00 p.m.

SPECIAL BUDGET WORKSHOP

Budget requests were heard as follows: Sheriff, IT/Radio, Road & Bridge, Buildings & Grounds, Dixon Airport, Planning & Development and Public Health.

RECESS

Chairman Moore called a recess at 4:15 p.m. and to reconvene at 8:30 a.m. on Wednesday, May 7, 2025.

A special budget workshop meeting of the Board of Carbon County Commissioners (BOCC) reconvened on Wednesday, May 7, 2025, at 8:30 a.m. at the Carbon Building-Courthouse Annex, Rawlins, WY. Attending the meeting were Chairman, R. Travis Moore, Vice Chairman Gwynn Bartlett, Commissioners John Johnson, John Espy and Sue Jones.

Chairman Moore called the meeting to order at 8:30 a.m.

BUDGET

Budget requests were heard as follows: Attorney/Mental Health Examiner, Emergency Management, Coroner, Clerk of District Court, Fire, Assessor, Treasurer, Revenue,

Chairman Moore called a recess at 11:10 a.m. and reconvened at 12:30 p.m.

Budget requests were heard as follows: Library, Museum, Special Revenue Funds, Economic Development Corporation, Rawlins Carbon County Airport Board, Senior Services, and Cooperative Extension Services.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 2:26 p.m. Commissioner Johnson seconded and the motion passed unanimously.

The regular meeting of this Board will be held Tuesday, June 3, 2025, at 9:00 a.m. at the Carbon Building – Courthouse Annex, located at 215 W. Buffalo St. Rawlins, WY. The public is invited to attend or listen online at the website listed below. To be placed on the agenda, call the Clerk's Office by Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carboncountwy.gov or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.