

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING**

**Tuesday, February 4, 2025, 9:00 a.m.,
Carbon Building – Courthouse Annex
215 W. Buffalo St., Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, February 4, 2025, at 9:00 a.m. at the Carbon Building-Courthouse Annex, Rawlins, WY. Attending the meeting were Chairman, R. Travis Moore, Vice Chairman Gwynn Bartlett, Commissioners John Espy, John Johnson and Sue Jones.

Chairman Moore called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Commissioner Johnson moved to approve the agenda as presented. Commissioner Bartlett seconded and the motion passed unanimously.

VOUCHERS

Commissioner Bartlett moved to approve the report of expenditures in the amount of \$794,589.95. Commissioner Espy seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
Abels, Duane E	Medical Services	\$1,633.00
Advanced Network Mgmt., Inc.	Recurring Service Fee	\$6,974.00
Alpha Graphics	Window Decals/Hats	\$694.49
Amazon Capital Services	Misc. Charges	\$161.82
AT&T Mobility	IT Dept. Phones & CCSO MDT Srvc.	\$4,229.44
Bank of Commerce	Monthly Payroll Files	\$180.00
Black Hills Energy	Gas Services	\$19,659.61
Blakeman Propane	Gas Services	\$4,925.76
Bomgaars Supply	Seat Covers	\$379.84
Capital Business Systems Inc.	Copiers	\$2,014.62
Capitol Communications	Fax finder Software Support	\$1,595.00
Carbon County Comet	Misc. Ads	\$459.00
Carbon County Fair Board	Monthly Outside Agency Payment	\$6,180.50
Carbon County Library	Monthly Outside Agency Payment	\$29,247.00
Carbon County Museum	Monthly Outside Agency Payment	\$18,995.00
Carbon County Senior Services	Monthly Outside Agency Payment	\$18,212.50
Casper Winnelson Co.	Misc. Plumbing Parts	\$946.74
Clegg Barbara A.	Mileage Reimbursement	\$34.67

Communication Technologies	Patrol X2 Vehicle Outfitting	\$37,106.00
Cook Chevrolet	Vehicle Repair Services	\$146.24
Cook, Edith	Mileage Reimbursement	\$46.75
Daily Times	Jail Newspapers	\$208.80
Davis, Ashley	Mileage Reimbursement	\$475.20
Dixon, Town of	Water Services	\$308.00
Douglas County Sheriff's Office	Mileage/Service	\$55.00
ESRI	GIS Services	\$3,140.00
ETG Systems Inc.	Fire Alarm/Battery Annual Inspection	\$2,249.87
Floyd's Truck Center	V-Plow Cutting Edges	\$4,113.25
Forest Ridge Apartments	January Rent	\$1,100.00
France, Tara	Court Reporter	\$650.00
Further	Health Reimbursement	\$407.15
Galls/Quartermaster	Deputy Uniforms	\$188.99
Gulbrandson, Kimberly A.	Mileage Reimbursement	\$66.55
HealthEquity	Jan 2025 Monthly Admin Fee	\$45.50
Herring, Jeff	Grease	\$190.50
High Plains Power	Electric Services	\$428.67
Hughes, Chris	Mileage Reimbursement	\$17.60
Iacovetto, Karon	Custodial Services	\$8,230.00
Jack's Body & Fender Repair	Tow Charges	\$2,996.00
Jeffrey Center Board	Q4 Rentals	\$1,375.00
K2 Towers III, LLC	Radio Site Rent	\$2,318.54
Kaluzny, Emily	Personal Phone Usage	\$30.00
Kilburn Tire Company	Welding Truck Tires	\$1,506.00
Kilburn Tire Company	Tires X4	\$1,173.00
Long Building Technologies, Inc.	Courthouse Chiller Repairs	\$910.00
Martinez, Arthur	Soberlink Monitoring	\$839.50
Martinez, Natasha K., P.C	Legal Services	\$740.00
Morse, Kimberley	Mileage Reimbursement	\$6.23
Moss, Barbara	Mileage Reimbursement	\$100.10
Motorola	Spillman Software	\$51,875.97
Napa - Saratoga	Misc. Parts & Supplies	\$294.97
Natrona County Legal	Involuntary Hospitalization Reimb.	\$8,430.38
Norco, Inc.	Misc. Supplies	\$691.23
O'Reilly Auto Parts	Wiper Blade	\$75.98
Parker, Elizabeth	Mileage Reimbursement	\$14.47
Quill Corporation	Calendar For Shops	\$44.46
Rawlins Automotive	Misc. Auto Parts & Supplies	\$3,344.28

Rawlins Eastside Carwash	Carwash Transactions	\$780.27
Rawlins Glass Center, Inc.	Safety Glass Cut	\$110.00
Rawlins Hardware - 5410	Misc. Parts & Supplies	\$105.20
Rawlins Pack and Ship LLC	FedEx Shipping Label	\$25.90
Rice - Prior, Denise	Mental Health Services	\$2,350.00
Schneider, Stephanie A.	Mileage Reimbursement	\$13.70
Simmons, Margaret	Monitor & Charger Deposit Refund	\$875.00
Smith, Brett	Years of Service Awards	\$101.00
Snow Wheel System, Inc.	Tires X2	\$5,460.00
State of Wyoming A & I	State Mainframe Access	\$116.42
Stericycle, Inc.	Steri-Safe Subscription	\$50.80
Stinker Stores Inc	Fuel	\$12,618.86
Stryker Sales Corporation	4 County AED's	\$10,928.28
Swanson Services Corporation	Jail Commissary Supplies	\$1,604.33
SWI LLC	Installing Fencing	\$11,220.00
The Cowboy Couture	Patches/Application	\$1,031.98
Tin Boy Garage	Fuel Filter/Diesel Fuel Supplement	\$233.86
Trevathan, Sabrina RDR	Audio & Video Transcription	\$293.80
Tyler Technologies Inc.	Web Hosting	\$275.63
Uinta County Public Health	Educational Calendars	\$161.40
University of WY Extension	Salaries	\$18,481.50
UPRSWDD	Trash Services	\$162.00
WACERS	Membership Dues	\$100.00
Weiland, Helen	Mileage Reimbursement	\$67.65
Wohl, Judith	Mileage Reimbursement	\$66.00
WY Behavioral Institute	Medical Services	\$9,802.00
WY Brand Industries	Attorney Supplies	\$25.00
WY Co. Commissioner's Assoc.	2025 WCCA Legislative Conference	\$500.00
WY Dept of Transportation	New Plate 2019 Ford D84915	\$10.00
WY Guardians Ad Litem Program	GAL Fees	\$6,387.10
WY Machinery Company	Motor Grader	\$446,340.95
WYDOT Financial Services	Brush Creek County Rd 203 Bridge	\$30.82
WY Cleaning & Solutions LLC	Custodial Services	\$6,583.33
Y2 Consultants, LLC	Land Services	\$1,089.00
Young, Tracy	Prevention Services	\$4,125.00

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. Deputy Clerk Wendy Newbrough noted the consent agenda includes January 21,

2025, regular meeting minutes; monthly receipts from the Planning and Development Department in the amount of \$1,800.00; a bond for Randy Arnold, Treasurer for Saratoga, Encampment, Rawlins Conservation District in the amount of \$100,000.00. Commissioner Jones seconded and the motion passed unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Planning and Development

Commissioner Bartlett moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for Z.C. Case #2025-01 – Lucas Outdoor, Inc. and schedule a public hearing for Tuesday, March 4, 2025, at 11:30 a.m. at the Carbon Building – Courthouse Annex in Rawlins, Wyoming. Commissioner Johnson seconded and the motion passed unanimously.

WY250 WYOMING'S SEMI-QUINCENTENNIAL

Commissioner Jones moved to approve the Proclamation Creating Carbon County's Semiquincentennial Committee and appointing to the Committee. Commissioner Bartlett seconded and the motion passed unanimously.

Commissioner Espy moved to appoint Candy Moulton, Tom Mensick, Tim Nicklas and Angie Hobbs as the Executive Committee for the WY250 Wyoming's semi-quincentennial and Commissioner Sue Jones as the liaison. Commissioner Johnson seconded and the motion passed unanimously.

Building and Grounds

Commissioner Bartlett moved to surplus a 1992 Ford F250 pickup (VIN# 2FTHF26G6PCA14442) with 190,902 miles on it. Commissioner Jones seconded and the motion passed unanimously.

Road and Bridge

Commissioner Bartlett moved to approve the 30-day extension on the purchase of the 1982 Western Star semi (VIN: 2WKPDCJE3CK908753) and the 1980 Birmingham lowboy trailer (VIN: VB198). Commissioner Johnson seconded and the motion passed unanimously.

Commissioner Bartlett moved to approve the Contract Agreement for bridge replacement on County Road 270 – Bridge over Difficulty Creek – Savery Creek Enterprises. Commissioner Espy seconded and the motion passed unanimously.

Clerk

Commissioner Bartlett moved to reappoint Douglas Smith to the Rawlins-Carbon County Airport Board for a 5-year term ending January 2030. Commissioner Espy seconded and the motion passed unanimously.

Commissioners

Commissioner Bartlett moved to authorize the closure of the Carbon County Courthouse for training on March 5, 2025, from 1:00 p.m. to 5:00 p.m. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Espy moved to ratify the letter to the Federal Energy Regulatory Commission requesting to be a cooperating agency for the Seminoe Pumped Storage Project signed by Commissioner Sue Jones and dated Friday, January 31, 2025. Commissioner Johnson seconded and the motion passed unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 10:32 p.m. with Deputy Clerk Newbrough and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Bartlett seconded and the motion passed unanimously.

Commissioner Johnson moved to come out of executive session at 11:22 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Espy seconded and the motion passed unanimously.

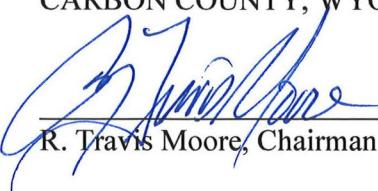
ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 11:43 a.m. Commissioner Bartlett seconded and the motion passed unanimously.

The regular meeting of this Board will be held Tuesday, March 4, 2025, at 9:00 a.m. at the Carbon Building – Courthouse Annex located at 215 W. Buffalo St., Rawlins, WY. The public is invited to attend or listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carboncountywy.gov or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.


Lisa Smith, Carbon County Clerk


Approved this 18th day of February 2025.
BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING


R. Travis Moore, Chairman