

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, October 15, 2024, 2:00 p.m.
Hanna Town Hall
301 Adams St, Hanna, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, October 15, 2024, at 2:00 p.m. at the Hanna Town Hall in Hanna, WY. Attending the meeting were Chairman, Sue Jones, Vice Chairman Travis Moore, Commissioners John Johnson, John Espy and Garrett Irene.

Chairman Jones called the meeting to order at 2:00 p.m.

ADDITIONS / CORRECTIONS

Chairman Jones added a right of way easement under Road & Bridge and a request to fill an employee under the County Attorney.

Commissioner Espy moved to approve the agenda as amended. Commissioner Johnson seconded and the motion passed unanimously.

VOUCHERS

Commissioner Moore moved to approve September 2024 payroll and benefit expenses of \$986,995.45 and insurance claim and premium expenses of \$149,815.38 and the main amount of \$900,588.54. Commissioner Irene seconded and the motion passed unanimously.

Commissioner Moore moved to approve payment to Sunrise Sanitation for \$75.00. Commissioner Espy seconded and the motion passed with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Moore moved to approve payment to John Espy for \$1,216.61 for a total amount of bills today of \$2,038.690.99. Commissioner Irene seconded and the motion passed with all voting for the motion except Commissioner Espy who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
ADAMSON POLICE PRODUCTS	TYPE 3 MAGAZINES	\$ 781.18
ADVANCED NETWORK MANAGEMENT, INC.	MANAGED SERVICE MONTHLY FEE	\$ 6,974.00
APEX COMMUNICATIONS	RADIO REPAIRS, RADIO CONTRACT SERVICES	\$ 4,030.50
BAGGS, TOWN OF	OFFICE RENTAL, WATER SERVICES	\$ 472.80
BECK TOTAL OFFICE INTERIORS	DISTRICT COURT OFFICE TABLE REPLACEMENT	\$ 550.85
BI INC.	ELECTRONIC MONITORING	\$ 864.50
BITTERLICH, ADAM	DAILY DEPOSIT REFUND, MONITOR DEPOSIT REFUND	\$ 960.00
BOB BARKER COMPANY, INC.	MATTRESS COVERS	\$ 1,278.72
BOMGAARS SUPPLY	TOOLS & PARTS	\$ 553.56
BOYS & GIRLS CLUBS OF CARBON COUNTY	Q3 TANF 2024	\$ 1,396.22
BROWN & HISER LLC	LEGAL SERVICES	\$ 1,670.00
CAPITAL BUSINESS SYSTEMS INC.	IT COPIERS	\$ 5,969.86
CARBON COUNTY FAIR BOARD	Q3 2024 RENTALS	\$ 7,147.00
CARBON COUNTY FIRE PROTECTION DISTRICT	VEHICLE MAINTENANCE	\$ 367.50
CARBON POWER & LIGHT INC	UTILITY	\$ 1,580.13
CASPER WINNELSON CO	ICE MELT, SINK	\$ 1,125.00
CHARTER COMMUNICATIONS	JAIL CABLE SERVICES	\$ 119.24
CLEGG BARBARA A	MILEAGE	\$ 52.80
CORE LEGAL, LLC	LEGAL SERVICES	\$ 1,036.00
COWBOY CHEMICAL	CLEANING SUPPLIES	\$ 341.10
CRANE & HOIST SALES, INC	MAINLINE COLLECTOR CABLE REPAIR	\$ 10,451.09
CREATIVE PRODUCT SOURCING, INC	OFFICE SUPPLIES	\$ 341.66
DIRTY BOYZ SANITATION, INC	TRASH SERVICE	\$ 1,606.00
DOMINION ENERGY	GAS SERVICE	\$ 34.70
ELK MOUNTAIN, TOWN OF	WATER SERVICES	\$ 67.50
ENCAMPMENT, TOWN OF	WATER SERVICES	\$ 105.00
ENGINEERING ASSOCIATES	BRIDGE REPLACEMENT ENGINEERING	\$ 5,280.90
ESPY, JOHN	AIRFARE, MILEAGE, WACO MOTEL	\$ 1,216.61
ETG SYSTEMS, INC.	FIRE ALARM SERVICE	\$ 460.00
FEDERAL LICENSING, INC.	LICENSE RENEWAL	\$ 135.00
FFF ENTERPRISES, INC	COVID VACCINE	\$ 6,422.62
GALLS/QUARTERMASTER	NAMETAG	\$ 17.37

GREATER WY BIG BROS/SISTERS	Q3 TANF 2024	\$ 3,376.57
GREENWOOD MAPPING, INC	PARCEL MAPPING, ADDRESSING/ZONE CHANGES	\$ 2,350.00
GUARDIAN ALLIANCE TECHNOLOGIES	PRE EMPLOYMENT SCREENING	\$ 110.00
HANNA, TOWN OF	WATER SERVICES	\$ 256.46
JEFFREY CENTER BOARD	Q3 2024 RENTALS	\$ 1,690.00
JOHNSON AUTO PLAZA OF LARAMIE	VEHICLE REPAIRS	\$ 1,777.43
KALEN MARKETING SOLUTIONS	DOMAIN RENEWAL	\$ 35.00
KILBURN TIRE COMPANY	4 TIRES, SENSOR	\$ 1,433.95
KTGA/KBDY	RADIO SITE RENTAL	\$ 150.00
KURTAK, KAREN	MILEAGE	\$ 62.70
MCNEES, JAMES	MILEAGE	\$ 77.00
MEDICINE BOW, TOWN OF	WATER SERVICES	\$ 21.35
MERCHANT MCINTYRE & ASSOCIATES, LLC	MONTHLY RETAINER FEE	\$ 8,000.00
MERSEAL LAW, LLC	LEGAL SERVICES	\$ 6,629.62
MOUNTAIN ALARM	ALARM MONITORING	\$ 57.90
MOUNTAIN STATES LITHOGRAPHING	GENERAL BALLOTS	\$ 11,354.15
MOUNTAIN TRAIL MEDICAL	JAIL MEDICAL SERVICES	\$ 6,500.00
MPM CORP / EVERGREEN DISPOSAL	TRASH SERVICES	\$ 110.00
NAPA - SARATOGA	OIL/AIR FILTERS, TOWELS/DEF/SOCKET	\$ 564.80
NATRONA COUNTY GOVERNMENT	WYCIT CONFERENCE FEE	\$ 483.82
NORCO, INC.	FLOOR FINISHER, TRASH BAGS, CYLINDER RENTAL	\$ 1,175.02
OFFENDER WATCH	SEX OFFENDER CARD MAILING	\$ 140.89
OLDE TRADING POST	FUEL	\$ 123.68
O'REILLY AUTO PARTS	PENLIGHT/WIPER BLADES, BATTERY & CORE RETURN	\$ 304.04
PELHAM, TODD L	CEMENT MIX	\$ 10.59
PERKINS OIL CO	FUEL	\$ 7,948.82
PERUE PRINTING	ENVELOPES, CRIMINAL TRESPASS FORMS	\$ 384.00
PINNACLE PUBLIC FINANCE, INC	HVAC REPLACEMENT LEASE PAYMENT	\$ 158,740.93
QUILL CORPORATION	BATTERIES/TOILET PAPER	\$ 39.78
R.P LUMBER COMPANY, INC.	SUPPLY LINE/VALVE, DUPLICATE KEY	\$ 21.83
RAWLINS AUTOMOTIVE	BRAKE PADS, OIL/OIL FILTER/AIR FILTER, LIQUID COPPER, STARTER	\$ 468.24
RAWLINS HARDWARE	VARIOUS TOOLS & SUPPLIES	\$ 368.77

RAWLINS PACK AND SHIP LLC	SHIPPING	\$ 56.77
RAWLINS, CITY OF	WATER SERVICE	\$ 18,194.39
RICE - PRIOR, DENISE	MENTAL HEALTH SERVICES	\$ 1,500.00
RNB STATE BANK	YEARS OF SERVICE AWARDS	\$ 84.90
ROCKY MOUNTAIN POWER	ELECTRIC SERVICE	\$ 25,220.96
ROCKY'S QUIK STOP	FUEL	\$ 2,476.14
SAFEGUARD BUSINESS SYSTEMS	BLANK CHECK STOCK	\$ 512.85
SARATOGA SUN	ADVERTISING	\$ 1,207.50
SHIVELY HARDWARE	4 TIRES	\$ 988.12
STAPLES ADVANTAGE	OFFICE SUPPLIES	\$ 160.38
STATE OF WYOMING DCI	SEX OFFENDER CHANGES	\$ 25.00
STINKER STORES INC	FUEL	\$ 14,267.49
SUMMIT FOOD SERVICE	JAIL MEALS	\$ 9,453.94
SUNRISE SANITATION SERVICE, LLC.	TRASH SERVICE	\$ 75.00
SWANSON SERVICES CORPORATION	JAIL COMMISSARY	\$ 1,361.06
TEAM LAB	ROAD PATCH MATERIAL	\$ 3,300.00
TERMINIX	PEST CONTROL	\$ 193.00
THE COWBOY COUTURE	CCSO HATS	\$ 195.60
THE MASTERS TOUCH, LLC	MAILING INSERTS, TAX STATEMENT MAILING, POSTCARD MAILINGS	\$ 2,741.42
THE QUIK LUBE	OIL CHANGE	\$ 48.00
THOS. Y. PICKETT & CO., INC.	APPEAL , VALUATION CONTRACT INSTALLMENT	\$ 17,400.00
TYLER TECHNOLOGIES, INC	WEB HOSTING	\$ 275.63
US BANK	JAIL HEALTH SUPPLIES, TRAVEL	\$ 1,858.06
VALLEY OIL COMPANY	FUEL	\$ 1,258.08
VOIANCE LANGUAGE SERVICES LLC	INTERPRETATION SERVICES	\$ 55.50
VOLUNTEERS OF AMERICA NORTHERN ROCKIES	JUL-SEP 2024 FEES	\$ 50,000.00
WEBSTER, MATTHEW S	MILEAGE	\$ 135.85
WEST END SINCLAIR	FUEL	\$ 73.25
WEX BANK	FUEL	\$ 347.82
WLC ENGINEERING	CR401 WORK, CR 603 ROW SURVEY, CR 702 ROW SURVEY	\$ 20,646.57
WY CLERKS OF DISTRICT COURT ASSOCIATION	2024-2025 DUES	\$ 300.00
WY DEPT OF HEALTH	STATE VEHICLE USAGE	\$ 427.23
WY MACHINERY COMPANY	BLADE SERVICE KIT, LOADER REPAIRS	\$ 764.89
WY PEACE OFFICERS ASSOC	2023 DUES, 2024 DUES	\$ 950.00

WY RENTS, LLC	AIR COMPRESSOR & SCISSOR LIFT RENTALS	\$ 903.00
WY SECRETARY OF STATE	J WILLIS NOTARY RENEWAL	\$ 60.00
WY STATE BAR	ONLINE JOB LISTING	\$ 100.00
WYOMING CLEANING & SOLUTIONS LLC	JEFFERY CENTER DEEP CLEANING	\$ 1,200.00
YOUNG, TRACY	SEP 2024 PREVENTION	\$ 4,125.00
ZETRON	COMMUNICATIONS PROJECT PAYMENT	\$ 440,760.00
		\$ 901,880.15

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. Clerk Bartlett noted the consent agenda includes the October 1, 2024, regular meeting minutes; a bond for Karen Heath, Treasurer for the Town of Medicine Bow in the amount of \$100,000.00; and monthly receipts from the Clerk of District Court in the amount of \$4,122.00, Carbon County Clerk in the amount of \$20,613.50 and Road and Bridge Department in the amount of \$100.00; Notice of Valuation Changes in the amount of (\$409,255.00); and Tax Roll Corrections in the amount of (\$5,788.00). Commissioner Johnson seconded and the motion passed unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Road and Bridge

Kandis Fritz, Road and Bridge Coordinator requested the BOCC authorize an easement on the Weber Ranch Company that will begin the process for a bridge replacement on County Road 702.

Commissioner Johnson moved to authorize the Chairman's signature on the Agreement for Right of Way Easement with the Weber Ranch Company for the bridge replacement at CR702. Commissioner Irene seconded and the motion carried unanimously.

IT

County Clerk Gwynn Bartlett presented an access agreement with Limitless Technology on behalf of Matt Webster, Carbon County IT Director. The county houses equipment at the Fire District building and leases space for that. Because of the lease agreement, the access agreement is required for the District's IT personnel to access the space.

Commissioner Espy moved to approve the Memorandum of Understanding for Access between Carbon County Government and Limitless Technology for the purpose of granting permission to Limitless Technology which will allow access to the IT closet leased by Carbon County Government and located inside the Carbon County Fire Protection District Building at 812 East Murray St and for an infinite term with no payment made unless damages are incurred. Commissioner Johnson seconded and the motion passed unanimously.

Attorney

Ashley Davis, Carbon County Civil Attorney requested and received authorization to fill a legal assistant position in her office. She then presented a resolution to appoint a special prosecutor for approval on behalf of the County Attorney.

Commissioner Moore moved to approve and authorize the Chairman's signature on Resolution 2024-25, Resolution for a Special Prosecutor. Commissioner Irene seconded and the motion passed unanimously.

Resolution 2024-25

A Resolution of the Board of County Commissioners of Carbon County, Wyoming,

"RESOLUTION FOR SPECIAL PROSECUTOR"

WHEREAS, the Carbon County and Prosecuting Attorney has entered into an agreement with Daniel E. Erramouspe, County Attorney for the Third Judicial District of Wyoming, or any of his deputy county attorneys, to assist in the cases of State of Wyoming vs. Linken Schoenfeld, in which the Carbon County and Prosecuting Attorney's Office has either a conflict of interest or which would have the appearance of impropriety if pursued by that office; and

WHEREAS, the Sweetwater County Attorney for the Third Judicial District of Wyoming will provide these services free of charge to Carbon County; and

WHEREAS, Wyoming Statute § 18-3-302 authorizes such appointment with consent of the Board of County Commissioners and said action benefits Carbon County;

NOW, THEREFORE BE IT HEREBY RESOLVED that Board of County Commissioners of Carbon County, Wyoming consents to the appointment of Daniel E. Erramouspe or any of his deputy county attorneys to serve as special deputy county and prosecuting attorney(s) in the above referenced case.

DATED this 15th day of October 2024.

CARBON COUNTY, WYOMING

By: -s- Sue Jones

Title: Chairman, Board of County Commissioners

ATTESTED:

By: -s- Gwynn Bartlett

Title: County Clerk

Buildings & Grounds

Jeff Askins reported they utilized 435 yards of fill material to fill the hole at the Medicine Bow Road & Bridge shop. He thanked Kandis and her staff for completing the project.

Clerk

Gwynn Bartlett, Carbon County Clerk presented an agreement for board approval and Chairman's signature.

Commissioner Irene moved to approve and authorize the Chairman's signature on the Short Form Agreement with Boulder Associates for the Memorial Hospital of Carbon County site and building survey in the amount of \$47,112.00 lump sum plus reimbursable expenses. Commissioner Moore seconded and the motion passed unanimously.

Commissioners

Chairman Jones presented an agreement to demolish hangars at the Dixon Airport for board approval and Chairman's signature. The work will commence Spring 2025 and is funded with federal and state grant funding.

Commissioner Johnson moved to approve the Agreement between Carbon County, WY and Savery Creek Enterprises, Inc. for Construction Contract (Stipulated Price) for acquiring and Demolishing North Hangars and Demolishing Connector at Dixon Airport in the amount of \$139,440.00. Commissioner Espy seconded and the motion passed unanimously.

Chairman Jones presented a memorandum of understanding regarding the Maestro Wind Energy Project EIS for board approval and Chairman's signature. This is a 92 wind turbine project on all public lands near the Shirley Basin.

Commissioner Irene moved to approve and authorize the Chairman's signature on the Memorandum of Understanding between United States Department of Interior Bureau of Land Management and Carbon County – Board of County Commissioners as a Cooperating Agency on the Maestro Wind Energy Project Environmental Impact Statement. Commissioner Moore seconded and the motion passed unanimously.

CITIZEN/COMMISSIONERS DISCUSSION

Yvonne Johnson with Carbon County Economic Development Corporation invited Chairman Jones and Commissioner Espy, or their commissioner designee to a insight meeting November 20. This is in cooperation with the WY Business Council.

Commissioner Irene reported the Hanna Elementary recently held a grand opening with the presence of Governor Gordon and thanked the organizers.

Commissioner Espy reported he recently traveled to Washington for the Western Interstate Region annual meeting. He provided an update on the tours he attended. Commissioner Espy added that Wyoming cooperators met last week with the US Forest Service representatives on the Old Growth Forest agreement. He is not hopeful for an acceptable agreement because he feels the document is being driving from the White House and not from local Forest Service staff.

PACIFICORP/ROCKY MOUNTAIN POWER

Brandon Smith - Director of Project Delivery, thanked Kandis Fritz for her assistance with various projects in the county. He reported that Gateway South construction is complete from Aeolus to

Utah and the contractor has turned over the line to them for commissioning, testing and inspections. Reclamation will occur through 2024. Aeolus to Freezeout 2 line was completed in September and the 4.5 mile line is energized. Lines from Windstar are planned to be energized by the year's end and reclamation will continue into much of 2025. The substation work at Aeolus is complete with 3 energized and the remaining to be energized by the end of 2024. The Shirley Basin lines will be energized soon as well. Heward substation project is in the final states with plans to energize soon. They are working at the Riverton substation to be complete mid-November. The Mustang substation project in Sweetwater County will be completed mid-November as well.

Mr. Smith reported on construction of a new 500-kilovolt, 143-mile Gateway D2.2 transmission line from Shirley Basin substation near Medicine Bow to Jim Bridger substation near Point of Rocks. This new transmission is needed to strengthen the electric reliability of PacifiCorp's transmission system, provide critical voltage support to the Wyoming transmission network, mitigate the impact of outages on the existing system, enhance PacifiCorp's ability to comply with mandated reliability and performance standards, and reduce line losses. The new transmission line will also relieve existing transmission constraints, increase transfer capability, and enable interconnection of new renewable capacity. They are in discussions with the Department of Energy to facilitate the EIS process.

Finally, he reported sales tax on transformers should be paid soon resulting in hundreds of thousands to Carbon County. They are also monitoring their subcontractors sales tax payments on other materials as well as keeping up with their own.

Tim Hemstreet with PacifiCorp reported the Rock Creek I & II Projects, Invenergy run projects, construction began 2023 and both should be done by September 2025. Foote Creek North was completed last year and they are providing the quarterly reporting as required. He discussed impact payments made to the county as well.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 2:44 p.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Johnson seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 3:13 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Johnson seconded and the motion passed unanimously.

STAHLY ENGINEERING & ASSOCIATES

Greg Benjamin and Justin Lundvall, PE with Stahly Engineering & Associates introduced their company and explained the services that they offer to the board. Mr. Benjamin is based out of Montana currently with Mr. Lundvall in Cody. They focus on county services in rural areas and offered to dial into the county's needs and hurdles. They do help with various funding mechanisms as well. They are a full service civil firm for surveying, structural, water/wastewater, and

roads/bridges. They also have a full bridge construction company located in WY as well. The WY Department of Transportation (WYDOT) told them the county had multiple bridges in Carbon County and could potentially use their services for the replacements. Mr. Benjamin explained they work through the BROS program with WYDOT and that they have helped with cost control by investigating the need. Some roads and bridges need seasonal or recreational services and others need emergency services and have higher traffic numbers. Their goal is to remove, or at least reduce, load posted bridges by installing low water crossings instead. This may require brief road closures during high water times but those are typically very limited timeframes.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 3:49 p.m. Commissioner Johnson seconded and the motion passed unanimously.

The regular meeting of this Board will be held Tuesday, November 19, 2024, at 9:00 a.m. Both meetings will be held at the Carbon Building – Courthouse Annex located at 215 W. Buffalo St., Rawlins, WY. The public is invited to attend or listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carboncountywy.gov or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.