

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING**

**Tuesday, January 16, 2024, 9:00 a.m. Recessed
Until Wednesday, January 17, 2024 at 9:00 a.m.
Carbon Building- Courthouse Annex,
215 W. Buffalo Street, Second Floor, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, January 16, 2024, at 9:00 a.m. at the Carbon Building-Courthouse Annex in Rawlins, WY. Attending the meeting were Chairman, Sue Jones, Vice Chairman Travis Moore, Commissioners John Espy, John Johnson and Garrett Irene. All were present electronically except Commissioner Espy who appeared in person.

Chairman Jones called the meeting to order at 9:00 a.m.

VOUCHERS

Commissioner Espy moved to approve December 2023 payroll and benefit expenses of \$1,112,585.17, insurance claims and premium expenses of \$341,510.28, the report of expenditures in the amount of \$388,925.55 for an aggregate total today of \$1,843,021.00. Commissioner Johnson seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
Abels, Duane E.	County Health Officer	\$1,633.33
Acme Electric Company, LLC	Elect. Repairs to Sm. Animal Pen	\$7,866.34
Advanced Network Mgmt., Inc.	Managed Services Contract	\$2,315.00
Angeloff, Angela L.	Reimbursement-Desk Storage Bins	\$14.64
Apex Communications	Radio Contract Services	\$4,000.00
Apg Media of the Rockies	Misc. Ads	\$96.32
ARDURRA	Remove Apron & Taxiway	\$39,955.25
Baggs, Town of	Water & Fire Services	\$1,412.45
Bank of Montreal - Mastercard	Air Filters	\$28,747.66
Bartlett Oilfield Service, Inc.	Install Culverts on Oil Springs Rd	\$8,186.56
BI Inc.	Monthly Electronic Monitoring Service	\$1,384.50
Black, Anne M.	Depot Deposit	\$150.00
Blakeman Propane	Propane Services	\$5,668.20
Boys & Girls Clubs of Carbon Co.	Qtr. 1 2024 TANF	\$1,773.69
Bridger Fabrication	Rebuild/Reinforce Plow Mts & Bridge Mat.	\$4,526.31
Capital Business Systems Inc.	IT Copiers	\$2,201.31
Carbon County Fair Board	Quarter 4 2023 Rentals	\$2,914.00
Carbon Co. Veterinary Hospital	Canine Meds	\$304.41
Carbon Power & Light Inc.	Electric Services	\$2,313.97
CareRight Technologies, LLC	Monthly Bed Fee	\$140.60

Casada Funeral Home	Coroner Expense Burial	\$1,500.00
CIDNET	Jail Data	\$1,500.00
Cna Surety	Irene Commissioner Bond	\$170.00
Coal Creek Law	Legal Services	\$70.00
Communication Technologies	Replaced Coax Hagglund	\$346.55
Community Resource Center	2024 Dues	\$35.00
Core Legal, LLC	Legal Services	\$697.00
Cowboy Chemical	Power Wash/Spot Rinse/Sanitizer	\$387.50
Cowboy Supply House	Misc. Cleaning Supplies & Paper Products	\$2,546.71
DBT Transportation Services LLC	Quarterly Nadin/AWOS Maintenance	\$1,735.75
Dirty Boyz Sanitation, Inc	Trash Services	\$3,334.50
Dominion Energy	Gas Services	\$487.74
Elk Mountain, Town of	Water Services & Rent	\$1,567.50
Employers Council	Membership Dues	\$7,350.00
Encampment, Town of	R&B Water Services	\$102.00
Engineering Associates	Bridge Evaluation & Deck Replacement	\$98.05
Erickson & Roberts	Legal Services	\$2,172.94
Fremont County Coroner's Office	Lab Fees	\$2,075.00
Galls/Quartermaster	Deputy Tactical Trousers	\$123.80
Grainger	Solenoid Valves	\$777.60
Greater WY Big Bros/Sisters	Dec 2023 Co. Prevention Services	\$5,451.53
Greenwood Mapping, Inc	Parcel Mapping	\$1,893.75
Groebner	Ground Level/Grounding Rod Kit	\$1,479.89
Guardian Alliance Technologies	Pre-Screening/Software Platform	\$60.00
Gulbrandson, Kimberly A.	Mileage	\$6.60
Hagan, Walter	Jury Trial Bailiff	\$150.00
Hanna, Town of	R&B Water Services	\$127.11
Hughes, Chris	Ph Travel	\$17.60
Iron J Towing	Abandoned Vehicle Tow Charges	\$1,800.00
Jeffrey Center Board	Quarter 4 Rentals	\$975.00
Jones Simkins	2023 Financial Statements	\$5,020.00
Kalen Marketing Solutions	Website Rebuild	\$31,000.00
Kaluzny, Emily	Personal Phone Usage-December 2023	\$30.00
Kauppila, Gordon L.	Soberlink/House Arrest Monitor	\$803.00
King Soopers Customer Charges	Meeting Snacks	\$14.97
KTGA/KBDY	Misc. Ads	\$470.00
Kurtak, Karen	Mileage	\$62.70
Lally, Brian J.	Mileage	\$178.20
Lifetime Benefit Solutions, Inc.	Cobra Fee	\$25.00
Matthew Bender & Co, Inc.	WY Court Rules 2023	\$96.43
McNees, James	Mileage	\$77.00

Medicine Bow, Town of	Water Services	\$218.65
Memorial Hospital of Carbon Co.	Reimbursement For Elevator Repairs	\$52,325.00
Merseal Law, LLC	Legal Services	\$4,450.00
Modern Marketing, Inc.	Evidence Bags	\$519.82
Moss, Barbara	Mileage	\$100.10
MPM Corp / Evergreen Disposal	Trash Services	\$130.00
Napa – Saratoga	Diesel Exhaust Fluid/Nuts/Bolts/Fuses	\$296.97
Newberry, Michael R.	Mileage And Travel Reimbursement	\$276.01
Norco, Inc.	Cylinder Rent	\$2,798.47
Olde Trading Post	Fuel	\$54.76
O'Reilly Auto Parts	Misc. Auto Parts & Supplies	\$448.34
Parker, Elizabeth	Mileage	\$5.17
Perkins Oil Co.	Fuel	\$7,421.37
Perue Printing	Misc. Office Supplies	\$755.75
Plus Electric Inc.	Replaced Fuse on Crane	\$172.50
Quill Corporation	R&B Supplies Shop	\$339.85
R.P. Lumber Company, Inc.	Paint For Jail	\$206.02
Rawlins Automotive	Misc. Auto Parts	\$1,408.60
Rawlins Hardware - 5405	Cable Ties	\$14.18
Rawlins Hardware - 5410	Misc. Supplies	\$993.93
Rawlins, City of	Water Services	\$2,330.06
RDO Equipment Co.	Motor Grader Oil Change Supplies	\$438.26
Republic Services #642	Trash Services	\$360.09
Rice-Prior, Denise	Inmate Mental Health Services	\$1,250.00
Riverside Ranch	Snow Blowing 2/5/23-3/23/23	\$6,300.00
RMA Armament, Inc.	Armor Plates	\$2,088.03
RNB State Bank	Misc. Gift Cards	\$144.80
Rocky Mountain Power	Electric Services	\$8,650.97
Rodabaugh, Sherry	Jury Trial Bailiff	\$150.00
Saratoga, Town of	R&B Water Services	\$48.50
Shively Hardware	Misc. Parts & Supplies	\$826.78
Sign Krafts	CCSO Decals	\$60.00
Slow & Steady Law Office, PLLC	Legal Services	\$15,580.00
Smith Psychological Services	Deputy Evaluation	\$400.00
Spaulding, Dawnnette	Mileage	\$147.38
Staples Advantage	Misc. Office Supplies	\$723.06
State of Wyoming DCI	Sex Offender Fees	\$50.00
Summit Food Service	Jail Meals	\$8,653.36
Swanson Services Corporation	Jail Commissary	\$532.55
The Masters Touch, LLC	DMV Postcards	\$303.66
Tin Boy Garage	Large Tire Repair	\$30.00

Trudiligence, LLC	Ee Background Checks	\$69.97
US Postmaster-Rawlins	Po Box Renewal-Cc Fire Dept	\$70.00
US Bank	Misc. Charges	\$2,126.90
Valence Health Corp	Inmate Medical Services	\$6,500.00
Valley Oil Company	Fuel	\$2,094.93
Voiance Language Services LLC	Interpretation Services	\$6.00
Volunteers of America N. Rockies	Out Agency Youth Crisis Center	\$50,000.00
Walker, Jeanette R.	Mileage/Callout	\$38.10
Wohl, Judith	Mileage	\$66.00
WY Behavioral Institute	Emergency Detentions	\$10,508.00
WY County Treasurer's Assoc.	2024 Dues	\$200.00
WY Machinery Company	Shear Pin & Cutting Edges	\$2,821.70

Vice Chairman Moore moved to recess the meeting until Wednesday, January 17, 2024, at 9 a.m. and to issue an order to that effect and that all items on the agenda, including a public hearing will be held at the same time tomorrow. Commissioner Espy seconded and the motion passed unanimously.

ADDITIONS / CORRECTIONS

Commissioner Johnson moved to approve the agenda as amended. Vice Chairman Moore seconded and the motion passed unanimously.

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. Clerk Bartlett noted the consent agenda includes the January 2, 2024, regular meeting minutes; monthly receipts from Clerk of District Court in the amount of \$5,394.00 and Carbon County Clerk in the amount of \$15,520.25, bonds for Alethea Foster, Clerk/Treasurer for the Town of Baggs in the amount of \$50,000.00, Randy Arnold, Treasurer for Saratoga, Encampment Rawlins Conservation District in the amount of \$100,000.00 and Garrett Irene, Carbon County Commissioner in the amount of \$10,000.00, Meghan O. Lally, Treasurer for Little Snake River Conservation District in the amount of \$10,000.00 and Notice of Valuation Changes in the amount of (\$1,721.00). Vice Chairman Moore seconded and the motion passed unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Road & Bridge

Commissioner Espy moved to approve the Chairman's signature on the Participating Agreement between the County of Carbon and the USDA, Forest Service Medicine Bow-Routte National Forests and Thunder Basin National Grassland for the purpose of documenting the cooperation between the parties to apply Mag Chloride on County Road 401 with the US Forest Service reimbursing Carbon County for their share of the expenses in the amount of \$155,326.00. Vice Chairman Moore seconded and the motion passed unanimously.

Commissioner Johnson moved to approve the Chairman's signature on the letter to the WY Department of Transportation formally requesting the replacement of a bridge on County Road 680 for the BROS program. Vice Chairman Moore seconded and Mr. Fritz reported there are two bridges on County Road 3 that need looked at for future replacement and the replacements should be planned well in advance. She has had issues with obtaining an engineer to sign off on new decking and she stated this is a proactive approach and will take likely a decade to get replaced through the BROS program. Commissioner Johnson thought the road should be improved before the bridge is replaced. Commissioner Espy reiterated the BROS program is slow and asked what re-decking would cost and Mr. Fritz stated that she must have engineered specifications for decking and she cannot find an engineer to provide that work. Chairman Jones discussed options of finding an engineer. Commissioner Johnson said the deck is failing but if enrolled in the BROS program and it's not touched for 10 years and he thinks the deck needs replaced sooner. Ms. Fritz read from the WYDOT bridge inspection report of work that she had already done and that she could do to distribute weight more evenly. Vice Chairman Moore questioned what happens with bridge maintenance during the decade the county waits for the BROS program. Ms. Fritz clarified that the county would install steel plate decking and monitor the bridge with WYDOT while the county waits for the replacement. Commissioner Espy said he would like to see the bridge on the list for any potential catastrophic failure while the county continues to maintain the interim. Commissioner Johnson disagreed as the traffic is extremely low. Kandis estimates this to be a \$2 million bridge replacement versus approximately \$600,000 for the county's portion if on the BROS list and she would rather let BROS handle the larger bridges and the county would replace smaller bridges on its own. Commissioner Irene discussed the Elk Mountain bridge that got replaced and that residents didn't want the historic bridge to be removed but, in the end, it was a good project for safety. He feels we should re-deck when needed and put it in the program with a final decision later, putting it on the list for the future. Commissioner Johnson said once the bridge is on the BROS program and the county were to pull it off the county would be responsible to reimburse the program for costs involved. Commissioner Espy said the state essentially shut down the Alcova bridge in Natrona County and he doesn't want to be in that situation in the future therefore he will support Ms. Fritz recommendations. Commissioner Johnson stated the Natrona County bridge and the Elk Mountain bridge comparisons aren't true comparisons due to the smaller traffic counts on CR3. The motion died with only Commissioner Johnson and Chairman Jones voting for the motion and the remaining commissioners voting against.

Vice Chairman Moore moved to authorize the Chairman's signature on a letter to the WY Department of Transportation formally requesting the replacement of two historic bridges located on County Road 680, Bridge over Encampment River (DMT) and located at mile post 1.10 and on County Road 3, Bridge over Medicine Bow River (DNC) and located at mile post 7.10. Commissioner Espy seconded and Commissioner Irene agreed there isn't as much traffic but he feels this is a safety issue. The motion passed with all voting for the motion except Chairman Jones and Commissioner Johnson who voted against.

Building and Grounds

Commissioner Espy moved to approve the Chairman's signature on the Contract for Services with Wyoming Apparatus, LLC for generator repair at the Carbon County Jail and in the amount of 12,202.28. Commissioner Irene seconded and Commissioner Moore wanted to know what a

replacement would cost in comparison to this replacement. Mr. Askins estimated hundreds of thousands. The motion passed unanimously.

Planning and Development

Commissioner Irene moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for Z. C. Case #2024-01 - Zoran and Vesna Vrhovnik and schedule a public hearing for Tuesday, February 20, 2024, at 11:30 a.m. at the Carbon Building – Courthouse Annex in Rawlins, Wyoming. Commissioner Johnson seconded and the motion passed unanimously.

Clerk

Vice Chairman Moore moved to award the grant administration services and Community Prevention Specialist Services to Carbon County Public Health for the Community Prevention Grant for the period of July 2024 through June 2026. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Johnson moved to reappoint Judy Dixon to the Urban Systems Committee for a 4-year term ending January 2028. Vice Chairman Moore seconded and the motion passed unanimously.

Commissioner Espy moved to authorize the chairman's signature on the 2024 Wellness Contract for Carbon County Employees with Wyoming Health Fairs dedicating what blood tests the county will pay for through May 2024. Commissioner Irene seconded and the motion passed unanimously.

Commissioner Johnson moved to authorize the Chairman's signature on two Group Reopening Requests with Blue Cross Blue Shield to add Knova Solutions fee dating back to October 2023. Vice Chairman Moore seconded and the motion passed unanimously.

Commissioners

Commissioner Espy moved to approve any commissioner's signature on a letter to the USFS expressing the County's interest in being recognized as a cooperator to participate in the NEPA process. Vice Chairman Moore seconded and the motion passed unanimously.

Vice Chairman Moore moved to ratify the Chairman's signature on Dixon Airport AIP 3-56-0038-024-2024 FAA Grant Application, AIP 3-56-0038-024-2025 FAA Grant Applications and Appendix A Documented CATEX for acquiring and demolishing the north hangars and demolish connectors at the Dixon Airport. Commissioner Espy seconded and the motion passed unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 10:08 a.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Vice Chairman Moore seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 11:20 a.m. noting no action was taken and that the minutes be signed and sealed. Vice Chairman Moore seconded and the motion passed unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 12:41 p.m. Vice Chairman Moore seconded and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, February 20, 2024, at 9:00 a.m. at the Carbon Building – Courthouse Annex located at 215 W. Buffalo St., Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 6th day of February 2024
BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Sue Jones, Chairman