

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, November 21, 2023 @ 9:00 a.m.
Carbon Building- Courthouse Annex,
215 W. Buffalo Street, Second Floor, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, November 21, 2023, at 9:00 a.m. at the Carbon Building-Courthouse Annex in Rawlins, WY. Attending the meeting were Chairman, Sue Jones, Vice Chairman ~~Travis~~ Moore, Commissioners John Espy and John Johnson.

Chairman Jones called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Commissioner Johnson moved to approve the agenda as amended to remove Memorial Hospital of Carbon County. Vice Chairman Moore seconded and the motion passed unanimously.

VOUCHERS

Commissioner Espy moved to approve October 2023 payroll and benefit expenses of \$1,186,828.60 and insurance claim and premium expenses of \$7,620.63, the report of expenditures in the amount of \$465,063.34, for an aggregate total today of \$1,659,512.57. Commissioner Johnson seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
Advanced Network Mgmt., Inc.	Managed Services Contract	\$2,315.00
All Traffic Solutions Inc.	Messaging Suite Subscription	\$2,850.00
APCO International Inc.	Licensing Service Fees	\$500.00
APEX Communications	Radio Installation & Contract Services	\$4,947.34
APG Media of the Rockies	Misc. Ads	\$620.00
Arca Search	Digital Archiving of Clerk Files	\$1,166.00
AT&T Mobility	OEM Phones	\$874.95
Baggs, Town of	Office Rental & Water Services	\$198.70
Bank of Commerce	Blue Safety Checks	\$188.52
BI Inc.	Electronic Monitoring	\$2,418.00
Big Bale Company	4 Tires	\$1,304.96
Big Sky Communications Inc.	Headset	\$68.00
Bituminous Paving Inc.	CR 203 Chip Seal Project	\$17,434.01
Black Hills Energy	Gas Services	\$8,632.92
Blue Knight Security LLC	Cancelled Inmate Transport	\$3,525.00
Bomgaars Supply	Misc. Supplies	\$197.55

Bridger Fabrication	Supplies, Flatbed & Bumpers & Rear Airbag Kit/Light Kit/Mounting	\$8,018.59
Brown & Hiser LLC	Legal Services	\$122.52
Camfil, USA Inc.	Poly Wire	\$456.00
Capital Business Systems Inc.	Copiers	\$1,086.12
Carbon County Comet	COVID/Flu Clinics Ad	\$140.00
Carbon County Treasurer	222 W Pine Cp Property Tax	\$1,249.10
Carbon County Veterinary Hospital	Dog Medications	\$111.42
Carbon Power & Light Inc.	Electric Services	\$2,069.99
CDW Government, Inc.	Headset/Wired Combo Mouse	\$208.36
Charm-Tex, Inc.	Misc. Inmate Supplies	\$1,295.34
CIDNET	Jail Data	\$750.00
Coal Creek Law	Legal Services	\$500.00
Core Legal, LLC	Legal Services	\$630.00
Cox, Richard W.	Meals, Milage and Hotel	\$920.49
Dell Marketing L.P.	OEM Computers	\$8,765.56
Dennis Supply Company	Cfm Ignition Module	\$605.43
Dynamic Controls Inc.	Camera Internet Router	\$4,742.89
Econo Signs, LLC	Seasonal Road Signs	\$3,156.00
Elevated Safety Solutions	Random Drug Testing	\$144.00
Engstrom, James D. DDS	Inmate Dental Services	\$2,500.00
Fatbeam LLC	Fiber & Internet	\$5,170.00
FFF Enterprises, Inc.	COVID Vaccine	\$20,633.60
Futurity IT, Inc.	Orion License Renewal	\$1,350.00
Galls/Quartermaster	Deputy Uniforms & Supplies	\$586.44
Grainger	Misc. Parts and Supplies	\$511.07
Greater WY Big Bros./Sisters	County Prevention Services Oct 2023	\$9,144.21
Herman, Bobbie	Mileage	\$49.50
Jones Simkins	FY23 Audit Services	\$43,125.00
Kaisler, Todd	Mileage	\$99.00
Kilburn Tire Company	6 Tires	\$1,430.00
Konexus	Mass Notification Sys. Subscription	\$10,150.50
KTGA/KBDY	Tower Rent & Misc Ads	\$370.00
Kurtak, Karen	Mileage	\$62.70
La Combe, Antennette	Monitor Deposit Refund	\$387.00
Lally, Brian J.	Fuel Reimbursement	\$51.48
Loan Payment Processing Center	Courthouse/Carbon Bldg. Interest Pymt.	\$153,396.73
Magpul Industries Corp.	Ambidextrous Slings	\$449.20
McNees, James	Mileage	\$77.00
Medicine Bow, Town of	Water Services	\$874.60
Mid-American Research Chemical	Thermal Lock/Sealer/Thermo Pack	\$1,248.75

Motorola Solutions	Radio Programming	\$157.14
MPM Corp / Evergreen Disposal	Trash Services	\$130.00
Napa - Saratoga	Misc. Parts & Supplies	\$202.33
Newberry, Michael R.	Meals, Mileage and Hotel	\$756.35
Norco, Inc.	Welding Supplies & Cylinder Rental	\$1,389.96
Olde Trading Post	Fuel/Supplies	\$46.16
Orde, Curtiss J.	ALS Kit, Mileage, Per Diem	\$2,717.86
O'Reilly Auto Parts	Misc. Supplies	\$62.71
Perkins Oil Co.	Fuel	\$8,194.62
Positive Concepts/ATPI	Thermal Paper	\$260.64
Quill Corporation	Index Tabs	\$323.81
R.P. Lumber Company, Inc.	Shipping Charges & Misc Supplies	\$303.08
Rawlins Automotive	Misc. Auto Parts & Supplies	\$837.45
Rawlins Hardware - 5410	Misc. Parts & Supplies	\$537.72
Rawlins In Motion	Grinch Program Ad	\$120.00
Ready, Justin	Mileage	\$88.00
Republic Services #642	Hanna Sc Trash Services	\$324.35
RHS Graduating Class of 2028	8th Grade Promotion Party	\$500.00
Rice-Prior, Denise	Mental Health Services	\$1,100.00
Rietveld, Toni	Planner	\$11.65
Rocky Mountain Power	Electric Services	\$18,421.19
Rocky's Quik Stop	Fuel	\$423.53
Saratoga Sun	County Road 203 Final Payment Ad	\$160.38
Saratoga, Town of	Water Services	\$48.50
Schaeffer Mfg. Co.	Grease	\$642.30
Shippy, April	Interpreter Services	\$20.00
Shively Hardware	Tractor Window & Misc. Supplies	\$2,037.96
Smith Psychological Services	Deputy Evaluation	\$800.00
Stage Stop General Store	Paper Towels/Tape/Bug Spray	\$25.83
Staples Advantage	Paper/Pencils	\$92.18
State of Wyoming DCI	Sex Offender Fees	\$50.00
Stinker Stores Inc.	Fuel	\$19,015.69
Summit Food Service	Jail Meals	\$13,293.31
Swanson Services Corporation	Jail Commissary Supplies	\$1,610.78
Terminix	Jail Pest Control	\$44.00
Thayer, Janell	Mileage	\$46.20
The Cowboy Couture	Embroidery	\$90.00
The Product Center	Imaging Unit for Fingerprint Machine	\$497.71
Tin Boy Garage	Diesel Fuel Supplement	\$179.88
Transunion Risk & Alt. Data	Trulookup Program	\$179.00
Triple X Contracting, Inc.	Trash Services	\$130.00

US Bank	Misc. Charges	\$2,194.74
Valence Health Corp	Inmate Medical Services	\$13,000.00
Valley Oil Company	Fuel	\$1,555.71
WACO	Commissioner's Waco Registration	\$750.00
West End Sinclair	Fuel	\$270.31
Wex Bank	Fuel	\$508.24
Wille, O.R.	Mileage	\$82.50
Wille, Ron	Gravel	\$657.00
Wrigley, Janelle	Meals, Mileage and Hotel	\$1,757.31
WY Behavioral Institute	Emergency Detention Fees	\$5,090.00
WY Clerks of District Court Assoc.	2023-2024 Annual Association Dues	\$150.00
WY Dept of Health	Vehicle Usage	\$115.52
WY Machinery Company	Gaskets/Seals & Equipment Repair	\$1,595.22
WY Rents, LLC	Manlift Rental & Lanyard	\$655.75
WY Cleaning & Solutions LLC	CCSO-Epoxy Floor Application	\$3,295.00
Y2 Consultants, LLC	Chokecherry P&Z Land Use Plan Update	\$2,477.00
Zoco Unlimited Inc.	Conex Storage Container for Paper	\$8,560.00
Zumbrennen Electric Inc.	Various Elect. Repairs at County Bldgs.	\$12,597.23

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. Clerk Bartlett noted the consent agenda includes the November 7, 2023, regular meeting minutes; bonds for Clint Weber, Treasurer for the Baggs Cemetery District in the amount of \$5,000.00, and Alice S. Miller, Treasurer for the Town of Medicine Bow in the amount of \$100,000.00; Continuation Certificates for Stephanie Irvine, Treasurer for the Carbon County Weed and Pest Board in the amount of \$50,000.00 and Raymond Barkhurst, Board Member for the Carbon County Weed and Pest Board in the amount of \$50,000.00. Vice Chairman Moore seconded and the motion passed unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Sheriff

Commissioner Espy moved waive the procurement policy based on the Sheriff's documented informal bidding process and this being the lowest price and approve the purchase of a 2024 Polaris Ranger with tracks and trailer from Shively's North with funds received from HF Sinclair and Transwest Express impact assistance for a total of \$50,000.00. Commissioner Johnson seconded and the motion passed unanimously.

Road & Bridge

Commissioner Espy moved to authorize any commissioner to sign a CMAQ grant agreement with WYDOT using road funds as the match. Vice Chairman Moore seconded and the motion passed unanimously.

Commissioner Espy moved to approve and authorize a letter to landowners regarding the proposal to amend Carbon County Roads 497 and 499 to seasonal roads which would modify the maintenance provided for these roadways and to schedule a public hearing for January 16, 2024, at 11:30 a.m. Vice Chairman Moore seconded and the motion passed unanimously.

Building and Grounds

Vice Chairman Moore moved to authorize the Chairman's signature on the Contracts for Services with Zumbrennen Electric Inc. for LED upgrades to the Museum, Senior Center, Maintenance Shop, and the 3rd floor of the Carbon Building in the amount of \$31,012.19, not including any incentives and repair and replacement of the power line at the Rawlins Road and Bridge shop in the amount of \$2,397.23. Commissioner Johnson seconded and the motion passed unanimously.

Attorney

Commissioner Johnson moved to approve the Chairman's signature to the Memorandum of Understanding between the U.S. Department of the Interior, Bureau of Land Management and Carbon County for development of the Section 368 Energy Corridor Resource Management Plan Amendment and Environmental Impact Statement for the purpose of recognizing Carbon County as a Cooperating Agency in the Resource Management Plan Amendment and Environmental Impact Statement. Vice Chairman Moore seconded and the motion passed unanimously.

Clerk

Commissioner Espy moved to appoint Chad Engstrom and Jason Burke both as Sportsmen to the Carbon County Predator Management District for a 3-year term ending December 2026; reappoint Oliver R. Wille to the Planning & Zoning Commission for a 3-year term expiring November 2026 and to reappoint Gerald Steele as Member At-Large to the Carbon County Predator Management District for a 3-year term ending December 2026. Vice Chairman Moore seconded and the motion passed unanimously.

Commissioner Espy moved to approve the Merchant McIntyre & Associates Service Agreement for the purpose of assisting the county with obtaining Federal funds for a term of three months totaling \$24,000.00 to be paid from Gateway South impact assistance funds. Commissioner Johnson seconded and the motion passed unanimously.

Commissioner Espy moved to authorize any commissioner's signature on Amendment Number One to the Memorandum of Understanding between the Board of County Commissioners of the County of Carbon and the City of Rawlins a Wyoming Municipal Corporation dated November 22, 2022, contingent upon the City's approval and if changed the County Attorney and Commissioner's re-approval. Commissioner Johnson seconded and the motion passed unanimously.

Clerk Bartlett presented the 2024 commissioner meeting schedule and related resolution for adoption.

Commissioner Johnson moved to adopt the 2024 Commissioners Meeting Schedule and approve Resolution No. 2023-38, Amendment Number 7 (Seven) to Resolution 2013-12, A Resolution of the Board of County Commissioners, Carbon County Wyoming Setting Meeting Schedules. Vice Chairman Moore seconded and the motion passed unanimously.

Commissioners

Commissioner Espy moved to approve the appointment of Aron Anderson and resignation of two members to the Land Use Plan Update Steering Committee. Commissioner Johnson seconded and the motion passed unanimously.

Commissioner Espy moved to approve the BOCC's signatures on a letter supporting the Governor's energy policies. Vice Chairman Moore seconded. Commissioner Espy amended his motion to included Resolution 2023-39 supporting the Governor's energy policies seconded by Vice Chairman Moore. The motion passed unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 9:58 a.m. with Clerk Bartlett, Ashley Mayfield Davis and Matt Webster to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Johnson seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 10:58 p.m. noting no action was taken and that the minutes be signed and sealed. Vice Chairman Moore seconded and the motion passed unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 1:52 p.m. with Ashley Davis and Gwynn Bartlett to consider the appointment of a public official and other matters considered confidential by law. Vice Chairman Moore seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 2:03 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Johnson seconded and the motion passed unanimously.

BOCC APPOINTMENT

Commissioner Johnson moved to appoint Garrett Irene to fill the Carbon County Commissioner vacant seat. Vice Chairman Moore seconded and the motion passed unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 2:10 p.m. Vice Chairman Moore seconded and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, December 19, 2023, at 9:00 a.m. at the Carbon Building – Courthouse Annex located at 215 W. Buffalo St., Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

Gwynn G. Bartlett
Gwynn G. Bartlett, Carbon County Clerk



Approved this 19th day of December 2023
BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

Sue Jones
Sue Jones, Chairman