

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, August 1, 2023 @ 9:00 a.m.  
Carbon Building- Courthouse Annex,  
215 W. Buffalo Street, Second Floor, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, August 1, 2023, at 9:00 a.m. at the Carbon Building-Courthouse Annex in Rawlins, WY. Attending the meeting were Chairman, Sue Jones, Vice Chairman Travis Moore, Commissioners John Johnson, John Espy and Byron Barkhurst.

Chairman Jones called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

Commissioner Johnson moved to add the Maintenance Agreement with APEX Communications under IT, remove Memorial Hospital of Carbon County and change Power Company of Wyoming LLC to Transwest Express LLC on the agenda. Commissioner Moore seconded and the motion passed unanimously.

**VOUCHERS**

Commissioner Barkhurst moved to approve the report of expenditures in the amount of \$515,233.71 Commissioner Espy seconded and the motion passed unanimously.

<b>Vendor</b>	<b>Detail Line Description</b>	<b>Total</b>
Advanced Network Mgmt., Inc.	Hardware	\$17,506.18
APCO International Inc.	Licensing Service Fees	\$3,420.00
APG Media of the Rockies	Ads	\$143.34
Astrophysics	Metal Detector Package Scanner -CH	\$4,450.00
AT&T Mobility	CCSO MDT Service	\$1,218.93
Baggs, Town of	Volunteer Services	\$592.75
Bartlett Oilfield Service, Inc.	Contract Services	\$5,374.99
Benjamin, Larry	Mileage	\$132.00
Black Hills Energy	Gas Services	\$6,905.02
Blakeman Propane	Propane Services	\$527.85
Blue Knight Security LLC	Jail Extractions	\$3,925.00
Blue360 Media, LLC	WY Criminal & Traffic Law Books	\$960.25
Bob Barker Company, Inc.	Misc Jail Supplies	\$1,059.89
Bomgaars Supply	Misc Supplies	\$341.68
Carbon County Veterinary Hospital	Canine Vaccinations	\$255.17
Carbon Power & Light Inc.	Electric Services	\$1,916.90
CareRight Technologies, LLC	Recurring Bed Fee	\$144.30

Casper Winnelson Co.	Misc Parts/Supplies	\$2,342.33
Charter Communications	Jail Cable	\$120.13
CIDNET	Jail Data	\$750.00
Communication Technologies	3 Radios Installed	\$298.05
Cowboy Supply House	Misc Cleaning Supplies	\$2,996.06
Cragun, Megan A.	Mileage/Meals	\$129.48
Daily Times	Jail Newspapers	\$167.04
Dallin Motors Inc.	Service - 2015 Dodge	\$432.19
Defense Technology (Florida)	Barricades & Grenades	\$1,621.94
Dixon, Town of	Water Services	\$308.00
DOI/BLM	Casper Dispatch Support FY23	\$1,000.00
Elevated Safety Solutions	Drug & Alcohol Tests	\$134.00
Elk Mountain, Town of	Elk Mtn Senior Center Rent	\$1,500.00
Fatbeam LLC	Fiber/Internet	\$15,510.00
FCI Constructors of Wy	Courthouse/Carbon Bldg. Remodel	\$125,867.88
Further	Health Reimburse/FSA	\$4,310.03
Galls/Quartermaster	Sheriff Supplies/Uniforms	\$4,282.95
Grainger	LED Lightbulbs	\$582.50
Halacy, Colton	Meal Reimbursement	\$27.73
Herring, Jeff	Grease	\$190.50
Hughes, Chris	Mileage	\$11.00
Iron J Towing	Tow Services	\$309.00
Jack's Body & Fender Repair	Tow Services	\$400.00
Kaluzny, Emily	Personal Phone Usage-July	\$30.00
Kenny Electric	Courthouse Breaker	\$13,219.00
Kilburn Tire Company	Tire Repair	\$18.95
KTGA/KBDY	Radio Ads	\$170.00
Malcolm, Colton	Temp Fair Board Assistant	\$746.25
Matthew Bender & Co, Inc.	WY Court Rules/Statutes	\$2,129.05
McGarvin-Moberly Construction Co.	CR 700 Chip Seal Project	\$132,787.02
Medicine Bow, Town of	HWY 487 Accident	\$6,026.50
Memorial Hospital of Carbon County	Medical Services	\$1,791.00
MicroNet Communications Inc.	Microwave Licensing	\$4,500.00
Midwest Connect	Ink Cartridges	\$223.00
Miller, Ken	Mileage	\$46.20
Mountain Alarm	Alarm Monitoring	\$47.90
Napa – Saratoga	Wiper Blades	\$60.37
Nation, Leslie H.	Mileage	\$41.80
Norco, Inc.	Cylinder Rent	\$96.79
Noregon Systems LLC	R&B Diagnostic Software	\$6,020.00
Offender Watch	Sex Offender Notification	\$106.94

O'Reilly Auto Parts	Misc. Parts/Supplies	\$372.72
Parker, Elizabeth	Mileage	\$59.90
Perkins Oil Co.	Fuel	\$1,202.40
Personnel Evaluation, Inc.	Pre-Employment Test	\$50.00
Perue Printing	Self-Seal Envelopes	\$1,579.00
R.P. Lumber Company, Inc.	Misc. Parts/Supplies	\$69.46
Rapid Fire Protection, Inc.	Jail-Sprinkler Repair	\$4,207.60
Rawlins Automotive	Misc. Parts/Supplies	\$2,165.75
Rawlins Glass Center, Inc.	Windshield	\$408.71
Rawlins Hardware - 5405	Coupling	\$4.99
Rawlins Hardware - 5465	Concrete Mix	\$15.18
Rawlins, City of	Water Services	\$5,962.31
Rocky Mountain Info Network	Annual Membership	\$100.00
Saratoga Auto Glass	Windshield Replacement	\$424.00
Saratoga Feed & Grain	Sheriff Jeans	\$64.76
Saratoga Sun	Radio/Newspaper Ads	\$2,001.73
Saratoga, Town of	Water Services	\$48.50
Schofield, Stephanie M.	Fire Arson Dog Vaccinations	\$115.99
Shively Hardware	Misc. Office Supplies	\$2,532.62
Slow & Steady Law Office, PLLC	Legal Services	\$12,770.00
Staples Advantage	Misc. Office Supplies	\$137.78
State of Wyoming A & I	State Mainframe Access	\$19.94
State of Wyoming A & I	File Storage	\$17.27
State of Wyoming DCI	Sex Offender Fees	\$50.00
Stinker Stores Inc.	Encampment Diesel	\$5,216.37
Summit Food Service	Jail Meals	\$8,675.63
Swanson Services Corporation	Jail Commissary	\$1,793.08
Terminix	Pest Control	\$193.00
Thos. Y. Pickett & Co., Inc.	1st Instl. 2024 Valuation Contract	\$9,000.00
UPRSWDD	Trash Services	\$190.00
Walker, Deborah C.	Patches/Flags Sewn on Shirts	\$290.00
Walker, Jeanette R.	Summerfest Supplies	\$131.38
West End Sinclair	Fuel	\$17.37
Wilson, Karon	Mileage	\$64.35
WLC Engineering	Cherokee Road Right of Way	\$8,332.19
Wohl, Judith	Mileage	\$154.00
Wreck-A-Mend	Repair/Recharge Air Conditioner	\$430.57
WY Dept of Health	State Vehicle Rental	\$178.88
WY Dept of Transportation	20 Cases of Titles	\$1,194.60
WY Dept of Transportation	Transfer 78 - Vin S72586w	\$2.00
WY Dept of Transportation	CR 203 Bridge Over N Platte	\$984.89

WY Machinery Company	1000 Hour Service Maintenance	\$10,532.79
Wyoming Cleaning & Solutions LLC	Jeffrey Center After Event Cleaning	\$1,000.00
Y2 Consultants, LLC	Carbon Co. Land Use Plan Update	\$2,117.00
Zumbrennen Electric Inc.	Fairgrounds Electrical Upgrade	\$50,129.17

## **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. Clerk Bartlett noted the consent agenda includes the July 17, 2023, regular meeting minutes; bonds for Pamela Thayer, Treasurer for the Board of Cooperative Higher Education Services, in the amount of \$50,000.00, Courtney Priest, Treasurer for CCSD #2 Recreation Board, in the amount of \$10,000.00 and Beverly Hannum, Treasurer for the City of Rawlins, in the amount of \$100,000.00; a Continuation Certificate for Thomas E. Sarvey, Treasurer for the City of Rawlins, in the amount \$250,000.00 and monthly receipts for the Planning and Development Department in the amount of \$6,559.33. Commissioner Barkhurst seconded and the motion passed unanimously.

## **ELECTED OFFICIALS & DEPARTMENT HEADS**

### **Assessor**

Commissioner Espy moved to adopt the 2024 Mill Levies as presented by the County Assessor. Commissioner Moore seconded and the motion passed unanimously.

### **Sheriff**

Commissioner Espy moved to ratify the Chairman's signature on the Cooperative Law Enforcement Agreement between Carbon County Sheriff's Office and the United States Forest Service to provide law enforcement services within the forest, for a term of one year and in the amount of \$8,000.00. Commissioner Moore seconded and the motion passed unanimously.

### **IT**

Commissioner Johnson moved to approve and authorize the Chairman's signature on the letter to .gov domain registration requesting to obtain and maintain the new domain name to carboncountywy.gov from carbonwy.com. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Moore moved to waive the procurement policy based on only one vendor source available and approve and authorize the Chairman's signature on the quote from Center for Internet Security, Inc for CrowdStrike in the amount of \$16,500.00 and for a term of one year. Commissioner Espy seconded Commissioner Johnson asked how the cost compares to the prior company Sophos. Matt replied that the cost was \$4,000 per year resulting in a major increase. The motion passed unanimously.

Commissioner Barkhurst moved to authorize the Chairman's signature on the Maintenance Agreement with Apex Communications for a six-month term ending December 31, 2023, in the amount of \$4,000 per month. Commissioner Johnson seconded and Commissioner Johnson asked if the cost could be more than \$4,000 per month. Attorney Davis replied that if there is a longer tower climb the county may have to hire a separate company incurring larger costs however emergency repairs are included. The motion passed unanimously.

### **Road & Bridge**

Kandis Fritz, Road and Bridge Coordinator presented a resolution for a grant application for board approval and Chairman's signature regarding the FY24 GMAQ project for the following County Roads 701 (19 miles), 608 (7 miles), 203 (5 miles), 660 (12 miles), 121 (11 miles) and 291 (6 miles). She plans to apply for \$390,000 with the county's portion of \$78,000 from the road fund. Commissioner Espy moved to approve Resolution 2023-27, A Resolution authorizing the submission of an application for Federal Funding through the Congestion Mitigation Air Quality Program administered by the Wyoming Department of Transportation for Carbon County for the purposes of the CMAQ FY24 Project. Commissioner Moore seconded and the motion passed unanimously.

### **Fire**

Commissioner Moore moved to approve the Carbon County, WY and Moffat County, CO Mutual Aid Agreement for the purpose of providing fire protection and fire-fighting services outside of their respective states and counties and within the jurisdictional boundaries of the other Party and shall continue to be in effect until terminated by either party after giving 60 days written notice. Commissioner Barkhurst seconded and the motion passed unanimously.

### **Planning and Development**

Commissioner Barkhurst moved to accept Certifications of Recommended Action from the Carbon County Planning & Zoning Commission for Z.C. Case #2023-06 – Laryn and Julie Jackson, Z.C. Case #2023-07 – Garrett Pantle, Kevin Pantle, Gaven Pantle, and Carman Williams schedule a public hearing for Tuesday, September 5, 2023, at 11:30 a.m./p.m. at the Carbon Building – Courthouse Annex. Commissioner Johnson seconded and the motion passed unanimously.

Commissioner Barkhurst moved to accept Certifications of Recommended Action from the Carbon County Planning & Zoning Commission for Carbon County Subdivision Regulations (Proposed Amendments) and schedule a public hearing for Tuesday, October 3, 2023, at 1:30 p.m. Commissioner Moore seconded the motion passed unanimously.

### **Clerk**

Commissioner Johnson moved to authorize the Chairman's signature on the Corrective Warranty Deed for Cathy Gardens. Commissioner Barkhurst seconded and the motion passed unanimously.

## **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 10:43 a.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 11:25 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion passed unanimously.

## **ADJOURNMENT**

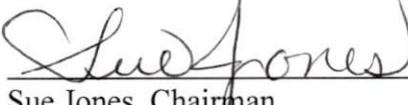
Commissioner Espy moved to adjourn the meeting at 11:25 p.m. Commissioner Moore seconded and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, September 5, 2023, at 9:00 a.m. at the Carbon Building-Courthouse Annex located at 215 W. Buffalo, Suite 240A, Rawlins, WY 82301. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

  
Gwynn G. Bartlett, Carbon County Clerk



Approved this 15<sup>th</sup> day of August 2023  
BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

  
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Sue Jones, Chairman