

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Monday, July 17, 2023 @ 9:00 a.m.
Carbon Building- Courthouse Annex,
215 W. Buffalo Street, Second Floor, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Monday, July 17, 2023, at 9:00 a.m. at the Carbon Building-Courthouse Annex in Rawlins, WY. Attending the meeting were Chairman, Sue Jones, Commissioners John Johnson, John Espy and Byron Barkhurst. Vice Chairman Travis Moore was absent.

Chairman Jones called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

There were no additions or corrections to the agenda.

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. Clerk Bartlett noted the consent agenda includes the July 5, 2023, regular meeting minutes; bonds for Jana Cook, Clerk/Treasurer for the Town of Riverside, in the amount of \$50,000.00 and Darrin H. Jennings, Superintendent for Carbon County School District #2, in the amount of \$50,000.00; and monthly receipts for the Clerk of District Court in the amount of \$3,274.00 and Carbon County Clerk, in the amount of \$20,350.50. Commissioner Barkhurst seconded and the motion passed unanimously.

Public Hearing – Adoption of Fiscal Year 2023 - 2024 Budget

Chairman Jones opened a public hearing at 9:02 a.m. to consider adoption of the fiscal year 2023-2024 budget and to hear the Carbon County 2009 Specific Purpose Tax Joint Powers Board FY24 budget. County Clerk, Gwynn Bartlett reported this hearing and a summary of the proposed budget was advertised in the county's official publication June 29, 2023.

Commissioner Barkhurst moved to adopt Resolution 2023 - 26 A Resolution to Provide Income Necessary to Finance the Budget and Appropriating Funds Through a 12.000 Mill Levy. Commissioner Espy seconded, and the motion passed unanimously.

Commissioner Johnson moved to approve and to authorize the Chairman's signature on the final budget summary and Contract for Services Agreement between the Board of Carbon County Commissioners and the Old Pen Joint Powers Board in an amount not to exceed \$35,000.00 for a term of July 1, 2023 through June 30, 2024; Carbon County Museum Board in an amount not to exceed \$225,000.00 for a term of July 1, 2023 through June 30, 2024; Carbon County Library Board in an amount not to exceed \$374,020.00 for a term of July 1, 2023 through June 30, 2024; Carbon County Fair Board in an amount not to exceed \$34,000.00 for a term of July 1, 2023

through June 30, 2024; Carbon County Senior Services in an amount not to exceed \$235,000.00 for a term of July 1, 2023 through June 30, 2024; South Central Wyoming Emergency Medical Services in an amount not to exceed \$45,730.00 for a term of July 1, 2023 through June 30, 2024; Carbon County Economic Development Corporation in an amount not to exceed \$15,000.00 for a term of July 1, 2023 through June 30, 2024; and Rawlins Carbon County Airport Board in an amount not to exceed \$20,000.00 for a term of July 1, 2023 through June 30, 2024 for their annual funding. Commissioner Espy seconded and the motion passed unanimously.

VOUCHERS

Commissioner Barkhurst moved to approve July 2023 payroll and benefit expenses of \$1,071,797.13 and insurance claim and premium expenses of \$341,331.44, the report of expenditures in the amount of \$493,615.26 for an aggregate total today of \$1,906,743.83. Commissioner Johnson seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
Advanced Network Management, Inc.	Network Security Infrastructure	\$12,265.79
APG Media of the Rockies	Misc. Ads	\$878.04
AT&T Mobility	CCSO MDT Service	\$1,127.54
Axis Forensic Toxicology, Inc.	Drug & Alcohol Screenings	\$484.00
Baggs, Town of	Water Services	\$440.08
Bank of Montreal - Mastercard	Misc. Charges	\$61,872.82
Bartlett Oilfield Service, Inc.	Contract Blading CR 100	\$8,725.90
BI Inc.	Monthly Elect. Monitoring Srvc	\$1,469.00
Blakeman Propane	Propane Services	\$881.82
Bob Barker Company, Inc.	Jail Mattresses	\$835.60
Bomgaars Supply	Couplings	\$79.97
Boys & Girls Clubs of Carbon County	2nd Qtr. 2023 TANF	\$826.51
Capital Business Systems Inc.	It Copier Usage	\$2,434.27
Carbon County Fair Board	Monthly Outside Agency Pymt	\$2,833.33
Carbon County Library	Monthly Outside Agency Pymt	\$31,170.16
Carbon County Museum	Monthly Outside Agency Pymt	\$20,833.33
Carbon County Senior Services	Monthly Outside Agency Pymt	\$19,583.33
CIDNET	Jail Data	\$300.00
Corthell And King, P.C.	Legal Services	\$1,322.00
Cowboy Supply House	Misc. Cleaning Supplies	\$751.48
DBT Transportation Services LLC	Dixon Airport NAVID/AWOS	\$1,735.75
Dirty Boyz Sanitation, Inc.	Carbon Building Trash Services	\$1,646.00
Dynamic Controls Inc	Boiler Service	\$1,360.00
Elevated Safety Solutions	Pre-Employment Drug Tests	\$216.00
Encampment, Town of	R&B Water Services	\$102.00
Engineering Associates	Cr 203 Chip Seal Project	\$2,133.25
Engstrom, James D. DDS	Jail Dental Services	\$2,500.00

Extreme Truck Outfitters	Topper Installation-Coroner	\$6,125.00
F & S Trucking, Inc.	Water For Mag Chloride	\$7,007.00
Fatbeam LLC	Fiber & Internet	\$5,170.00
Galls/Quartermaster	Sheriff Uniforms & Equip.	\$28,192.00
Grainger	Grease Trap Treatment	\$114.95
Greater Wy Big Bros/Sisters	2nd Qtr. TANF & Prev. Srvc.	\$13,195.03
Greenwood Mapping, Inc	Parcel Mapping June 2023	\$1,743.75
Guardian Alliance Technologies	Applicant Prescreening	\$430.00
Gulbrandson, Kimberly A.	Mileage	\$8.80
Hanna, Town of	Water Services	\$279.64
Harris Govern Ft. Collins User Group Inc.	User Group Dues	\$150.00
Herman, Bobbie	Mileage	\$49.50
HTO Chemical Company LLC	System Cleaner/De-Scaler	\$126.19
Iacovetto, Karon	Carbon Bldg. Janitorial Srvc.	\$8,230.00
Iron J Towing	Aband. Vehicle Tow Charges	\$230.00
Johnson Auto Plaza of Laramie	2022 Ram 2500 Tradesman	\$63,583.00
K2 Towers III, LLC	Tower Rent	\$2,251.02
Kaisler, Todd	Mileage	\$99.00
Kilburn Tire Company	Repair, Balance & Align Tires	\$254.76
KTGA/KBDY	Tower Rent	\$150.00
La Paz County Sheriff's Office	Subpoena Service	\$40.00
Local Government Liability Pool	FY 24 Membership Renewal	\$500.00
Matthew Bender & Co, Inc.	WY Court Rules 2023	\$2,709.69
Medicine Bow, Town of	Water Services	\$218.65
Merseal Law, LLC	Legal Services	\$4,100.00
MPM Corp / Evergreen Disposal	Trash Services	\$130.00
Napa – Saratoga	Misc. Supplies	\$278.00
Nelson, A Russell PhD	Forensic Anthro. Analysis	\$350.00
Norco, Inc.	Cylinder Rent	\$844.20
O'Reilly Auto Parts	Misc. Parts	\$44.24
Olde Trading Post	Fuel & Parade Candy	\$278.03
Perkins Oil Co	Fire Fuel	\$2,148.91
Quill Corporation	Misc. Office Supplies	\$139.15
R.P Lumber Company, Inc.	Misc. Parts	\$83.68
Rawlins Automotive	Misc. Parts & Supplies	\$1,964.86
Rawlins Hardware - 5405	Misc. Parts & Supplies	\$4.99
Rawlins Hardware - 5410	Misc. Parts & Supplies	\$303.62
Rawlins, City of	Ice Slicer	\$684.80
Ready, Justin	Mileage	\$88.00
Redwood Toxicology Laboratory, Inc	Alcohol/Saliva/Urine Tests	\$693.95
Republic Services #642	Trash Services	\$311.44

Reyes, Joseph	Soberlink Refund	\$820.00
Rice-Prior, Denise	Inmate Mental Health Services	\$900.00
Rocky Mountain Power	Electric Services	\$18,555.10
Rocky's Quik Stop	Baggs Fuel	\$3,513.34
Shively Hardware	Misc. Parts & Supplies	\$161.20
Sikes, Melisa	Office Supplies Reimbursement	\$12.82
Smith, Lisa	Commissioner Meeting Meals	\$74.22
Spaulding, Dawnnette	Mileage	\$203.71
Specialized Pathology Consultants	Autopsy Services	\$1,560.00
Staples Advantage	Misc. Office Supplies	\$256.30
State of Wyoming A & I	State Mainframe Access	\$16.85
Stinker Stores Inc	Fuel	\$18,348.81
Summit Food Service	Jail Meals	\$7,861.80
Swanson Services Corporation	Jail Commissary	\$868.21
Team Lab	300 Bags Cold Patch	\$6,473.00
Tin Boy Garage	Large Tire Repair	\$25.00
Tonkovich, Andrea	Mileage/Meals	\$252.69
Transunion Risk & Alternative Data	Tru-lookup Program	\$175.00
Tyler Technologies, Inc	Web Hosting Internet	\$275.63
US Bank	Misc. Charges	\$3,532.10
Valence Health Corp	Inmate Medical Services	\$6,500.00
Valley Oil Company	Fuel	\$2,687.21
Voiance Language Services LLC	Interpreter Services	\$21.00
Volunteers of America	Crisis Center Funding	\$50,000.00
Webster, Matthew S.	Mileage	\$68.20
Wex Bank	Fuel & Late Fee	\$407.51
Witmer Public Safety Group Inc.	Extrication Suits	\$864.57
WLC Engineering	Cherokee Road -Survey	\$3,039.63
WY Dept of Transportation	New Plate & Transfer	\$7.00
WY Machinery Company	1000 Hour Maintenance Service	\$895.85
WY Retirement System	June Vol Fire Retirement	\$731.25
Wyoming Cleaning & Solutions LLC	Courthouse Janitorial Services	\$6,583.33
Wyoming State Forestry Division	Emerg. Fire Suppression Prem.	\$23,805.11
Zumbrennen Electric Inc.	Misc. Electrical Repairs	\$2,005.00

ELECTED OFFICIALS & DEPARTMENT HEADS

Attorney

Commissioner Johnson moved to approve and authorize the Chairman's signature on the Road Use Agreement between Carbon County and PacifiCorp (dba Rocky Mountain Power for the

Gateway West Segment D.1 Transmission Line Project. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Espy moved to approve the Amended Road Use Agreement with Innergex for the Last Mile Transmission Line Project. Commissioner Johnson seconded and the motion passed unanimously.

Planning and Development

Commissioner Johnson moved to appoint Jenita Calton, Richard Wilson, Marcell Astle, Doug Boyd, Leslie Jefferson, Kay Lynn Palm and Penny Walters to the Carbon County Land Use Plan Update Steering Committee. Commissioner Espy seconded and Chairman Jones noted she would have hoped for a Little Snake River Valley applicant however there were none. The motion passed unanimously.

Commissioner Johnson moved to regretfully accept Joan McGraw's resignation from the Planning Commission and advertise for the vacancy. Commissioner Espy seconded and the motion passed unanimously.

Clerk

Commissioner Barkhurst moved to approval the Annual Compensation Agreement for the 4-H Youth Development Programming position in the amount of \$25,053.00, due in October 2023 and January, March, and June 2024 for a term of July 1, 2023, through June 30, 2024. Commissioner Johnson seconded and the motion passed unanimously.

PUBLIC HEARING – CARBON COUNTY LIQUOR LICENSE AND MALT BEVERAGE PERMIT RENEWALS AND NEW MALT BEVERAGE PERMIT

Chairman Jones opened a public hearing at 11:52 a.m. to hear numerous requests to renew liquor licenses and to hear a new malt beverage permit application for Seminoe Boat Club, Inc.

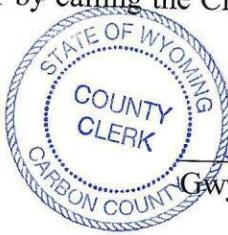
Commissioner Johnson moved to approve all liquor license and malt beverage renewals as read in the minutes each for a term of one year expiring August 31, 2024, and the new malt beverage permit for Seminoe Boat Club, Inc. dba Seminoe Boat Club, for a term of one year expiring August 31, 2024. Commissioner Espy seconded and the motion passed unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 1:51 p.m. Commissioner Barkhurst seconded and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, August 15, 2023, at 9:00 a.m. at the Baggs Higher Education Center, 360 Whippoorwill Dr, Baggs, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can

be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.



Gwynn G. Bartlett

Gwynn G. Bartlett, Carbon County Clerk

Approved this 1st day of August 2023
BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

Sue Jones
Sue Jones, Chairman