

BOARD OF CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, June 15, 2004 and
Wednesday, June 16, 2004
Carbon County Courthouse
Rawlins, Wyoming

The regular meeting of the Carbon County Commissioners was held June 15, 2004 at the County Courthouse in Rawlins, WY. Attending the meeting were Chairman Artlin Zeiger; Commissioners Linda Fleming and Lee Meacham; Linda Ann Smith, Carbon County Clerk; Cindy Baldwin, Carbon County Treasurer; and Gwynn Rothenberger, Deputy Clerk.

Chairman Artlin Zeiger called the meeting to order at 8:00 a.m.

VOUCHERS

The following vouchers were presented for payment:

3-Forks Muddy Gap Service	Fire	113.00
AT&T	Various	50.74
Abbott, Charlene	CES	60.79
Advanced Hydraulic & Machine	Road & Bridge	355.09
Alco	Various	121.68
Alexander Hamilton Institution	Administration	150.76
Alderete, Max	Courthouse	1,985.00
Alsco	Various	138.83
Amerigas	Road & Bridge	358.86
Anderson, Nancy	Grants	48.10
Arlington Outpost	Fire	174.81
Avaya, Inc	Radio Tech	22.70
Bank of Commerce	Various	2,233.39
Bartlett, Sue RN	Public Health	197.92
Beach, Homer	Sheriff	419.00
Best Western Cottontree	Grants	209.39
Bi-Rite Pharmacy	Various	6,998.78
Bi-Rite Sporting Goods	Sheriff	250.40
Bresnan Communications	Administration	119.95
Brown, Estella	Grants	102.86
Build Rite Lumber Supply	Various	78.10
Bureau of Land Management	Severance Tax	100.00
Busey, Sharalee	Public Health	228.66
Byron's Office Equipment	Emergency Management	355.00
Candy Mountain Beverage	Sheriff	40.00
Carbon County Strike Team	Fire	673.82
Carbon County Tobacco Prevention	Grants	1,000.00
Carbon County TV & Electronics	Sheriff	124.70
Carbon Power & Light	Various	1,438.37
Casper Star-Tribune	Various	317.30
Catfish Concrete	Road & Bridge	6,630.45
Cedar Street Sinclair	Courthouse	10.39
Cesko, David MD	Grants	45.00
Cew Inc.com	Various	2,029.50
Chandra, V Raja	Grants	57.00
Channing L. Bete Co	Grants	239.95
Cheyenne Freightliner	Road & Bridge	214.92
Childress Electric	Various	22,015.00
Collamer, Sonja	Planning	26.40
Community Based In-Home Services	Senior Services	6,814.00
Computer Software Associates	Administration	4,904.50
ConocoPhillips	Sheriff	638.21
Corner Store	Emergency Management	40.23
Corporate Express	Sheriff	976.98
Crawford, Warren	CES	355.55
CSK Auto	Sheriff	2.37
Culligan Water Conditioning	Senior Services	13.50
Custom Creations	Sheriff	500.00

Cyr, Nancy	Public Health	51.05
D&K Sanitation	Various	151.00
D&L Service	Various	92.24
Daily Times	Various	1,513.23
Dark Room	Grants	30.04
DCSM-Illc	Senior Services	525.00
Deep Sweep	Public Health	150.00
DeHerrera, Leo	Administration	60.00
DeLeon, John	Administration	888.80
Dixon, Town of	Road & Bridge	33.50
Dubois Telephone Exchange	Various	115.05
Eagle Direct	Elections	10,000.00
Eagle Uniform Supply	Carbon Building	58.98
Elk Mountain Ranch Co	Radio Tech	1,685.76
Elk Mountain Towing	Sheriff	30.84
Elk Mountain, Town of	Road & Bridge	47.50
Ellis, William	Planning	39.60
Emergency Medical Products	Fire	908.71
Encampment Student Council	Sheriff	100.00
Encampment, Town of	Road & Bridge	51.00
Engstrom, James DDS	Various	575.00
Erickson & Roberts	Administration	5,496.69
Farm Police Supply	Sheriff	3,156.00
Farster, Pamela	Grants	1,400.00
FedEx	Buildings & Grounds	15.24
Floors 'n' More	Fire	106.97
Forster Landscape & Construction	Buildings & Grounds	975.31
Gary's Plumbing & Heating	Senior Services	1,288.30
Gases Plus	Various	5,396.51
Gem City Bone & Joint	Grants	59.00
Glenn D. Biggs & Associates	Jail	750.00
Golden, Mary	Public Health	26.65
Gosevner, Maxine	Public Health	29.23
Graphic Sports	Sheriff	8.75
Hanna Fire Department	Fire	1,382.00
Hanna, Town of	Road & Bridge	6.46
Hasco Industrial Supply	Fire	456.75
Hays, Stephen DDS	Grants	124.00
Heiman Fire Department	Fire	1,166.05
Hettgar, Bridget RN	Public Health	85.24
Hewlett-Packard Company	Public Health	410.00
Hillcrest Spring Water	Various	77.47
Hilltop Conoco	Various	122.47
Hilltop Lube	Sheriff	119.50
Hoke, John	Administration	1,120.00
Holiday Inn - Thermopolis	Assessor	278.20
Hyland Enterprises	Road & Bridge	13.79
Immunization Action Coalition	Public Health	25.00
Intermountain Construction	Various	366,809.60
Internal Medicine Group	Grants	50.00
IOS Capital	Various	2,080.99
J H Kaspar Oil Co	Various	8823.31
Jackalope Printing	Various	560.38
JB's Stop-n-Shop	Sheriff	24.00
Jerry's Donuts	Commissioners	27.96
Kaiser Painting & Lawn Care	Various	170.00
Kar Products	Road & Bridge	337.49
Kilburn Tire Co	Road & Bridge	2,863.52
Kirsch, AP MD	Various	225.00
Kirsch, AP MD	Jail	1,500.00
KN Energy Inc	Various	1,665.03
Kone Elevators	Various	961.36
Kraft, Ian	Grants	450.00
Kroger	Various	265.09
L & L Electric	Various	578.56

LN Curtis & Sons	Various	6,674.89
Lawson Sanitation	Emergency Management	20.00
Long Building Technologies	Buildings & Grounds	136.80
Markert, Kenneth	Planning	400.00
Massey, Daniel PC	Administration	484.16
Matco Tools	Road & Bridge	99.95
McIlvaine, Robert & Betty	Public Health	475.00
Med-Tech Resource	Fire	880.36
Medicine Bow, Town of	Various	102.40
Memorial Hospital	Various	93,847.70
Moffat County Sheriff	Jail	495.00
Motorola	Grants	49,651.42
Murray's	Clerk of Court	20.00
Norchem Drug Testing	Grants	29.80
Noyes Health Care Center	Grants	42.00
Pacific Power & Light	Various	3,097.21
Page One West	Various	277.75
Pamida	Various	964.42
Patton, Sally	Grants	1,227.66
Perkins Oil	Sheriff	560.25
Perue Printing	Assessor	189.00
Pitney Bowes	Administration	486.75
Plainsman Printing & Supply	Various	2,769.50
Plan One / Architects	Grants	12,940.61
Platte Valley Medical	Grants	683.00
Questar Gas	Senior Services	57.46
Quill Corporation	Public Health	509.52
Qwest	Various	4,235.83
Radar Shop	Sheriff	133.11
Rawlins Automotive	Various	6,397.45
Rawlins Eye Care	Grants	106.00
Rawlins Family Medical	Grants	1,018.04
Rawlins Fire Extinguisher	Various	4,004.81
Rawlins, City of	Various	5,414.50
Reis Environmental	Various	8,017.43
Reserve Account	Administration	2,500.00
Richardson, Jill	Public Health	2.01
Rip Griffin's Center	Road & Bridge	188.73
Ross' Automotive services	Sheriff	338.78
Ryan Electronics	Various	15,755.43
S&S Disposal	Road & Bridge	27.00
Saratoga Auto Parts	Various	194.79
Saratoga Sun	Various	971.60
Saratoga, Town of	Road & Bridge	26.75
Shively Hardware	Various	49.86
Sinclair Oil Corporation	Sheriff	110.95
Smith, Susan	Grants	147.26
Snap-On Tools	Road & Bridge	112.00
Speer, William	Planning	34.32
Spicer Eye Clinic	Grants	348.00
Stan's Quik Lube	CES	115.52
State of Wyoming	Administration	31,290.83
Suntrust Mortgage	Grants	494.00
Swat	Sheriff	69.95
Systems Consulting	Treasurer	268.00
T&T Plumbing	Courthouse	1,480.00
Taylor Auto Repair	Senior Services	211.18
Terry's Towing Service	Sheriff	45.00
Tire Distribution Systems	Road & Bridge	21.00
Trading Post	Fire	26.09
Tree Specialists	SC/Road & Bridge	1,800.00
True Value of Rawlins	Various	1,750.69
US Bank	Sheriff	1,058.05
US Identification Manual	Sheriff	82.50
US Postmaster	Grants	38.00

Union Telephone Company	Various	424.78
United States Treasury	Grants	150.00
USP Communications	Various	595.86
V-1 Propane	Road & Bridge	198.15
Valley Oil Company	Various	1,097.08
Valley Pharmacy	Grants	236.81
Valley Waste Management	Senior Services	45.00
Viking Office Products	Various	253.62
WS Darley & Co	Fire	1,792.23
Washboard	Courthouse	41.50
Watts, Jan	Grants	729.08
West Group Payment Center	Attorney	409.50
White, Jake	Senior Services	132.00
Wille, Ron	Road & Bridge	520.00
Wilsons's Self Service	Road & Bridge	1,811.02
Wimpenny, Robert, DDS	Grants	542.00
WRS Group, LTD	Public Health	166.77
WY Cardiopulmonary Services	Grants	194.00
WY Crime Victims' Coalition	Grants	50.00
WY Department of Family Services	WIC	49.98
WY Department of Health	Public Health	31,919.00
WY Department of Transportation	SC/Road & Bridge	19.92
WY Department of Environmental Quality	Road & Bridge	800.00
WY Diesel Service	Various	928.92
WY Machinery Company	Road & Bridge	400.63
WY Paper Supply	Various	315.29
WY Search & Rescue	Sheriff	50.00
WY WIC Program	Grants	710.00
Xerox Corporation	Clerk of Court	188.89
Yampa Valley Electric	Various	549.62
Yardscapes	Various	1,368.00
Young, Charles MD	Grants	90.00
	TOTAL	805,364.84

CLERK**Minutes**

Commissioner Fleming moved to approve the minutes from the June 1, 2004 Commissioner's meeting as presented. Commissioner Meacham seconded and the motion carried unanimously.

Baggs Volunteer Fire Department – Fireworks Display

Clerk Smith presented a letter from Stephen J. Squire of the Baggs Volunteer Fire Department requesting they be given permission to hold a fireworks display on July 4, 2004 at 9:00 p.m. at the Russell Community Park in Dixon, WY.

Commissioner Fleming moved that the Baggs Volunteer Fire Department be given permission to hold a fireworks display on July 4, 2004 at 9:00 p.m. at the Russell Community Park in Dixon, WY. Commissioner Meacham seconded and the motion carried unanimously.

Bonds

A bond was approved for Jacque A. Bass, Treasurer for the Carbon County School District #1 Recreation Board in the amount of \$10,000.00.

Memorial Hospital of Carbon County

The Board authorized Clerk Smith to pay a request from the Memorial Hospital of Carbon County in the amount of \$6,814.00 as the 5% match for its Community Based In-Home Services program.

Dixon Airport

Commissioner Fleming moved to authorize the Chairman to sign the Agency Agreement for Federal Aid Project No. 3-56-0038-7, State Project No. 9U4-01X dated June 7, 2004 for land acquisition at the Dixon Airport. Commissioner Meacham seconded and the motion carried unanimously.

Commissioner Fleming moved to authorize the Chairman to sign the Contract Agreement for Improvements to the Dixon Airport, Dixon, Wyoming AIP Project No. 3-56-0038-06 between Carbon County and Forest Line Construction of Sandy, UT in the amount of \$120,433.00 for construction of an equipment storage building at the Dixon Airport. Commissioner Meacham seconded and the motion carried unanimously.

Carbon County Jail and Communication Center

Clerk Smith presented a letter from Charlie VanOver of Plan One Architects requesting a six week extension to the completion date of the new Carbon County Jail and Communication Center making the substantial completion date January 14, 2005.

The Board requested to see Randy Shinkle of the Sheriff's Office to further discuss this.

JAIBG Grant

Commissioner Meacham moved to authorize the Chairman to sign the Juvenile Accountability Incentive Block Grant Contract Between State of Wyoming, Department of Family Services, Division of Juvenile Services and Carbon County to authorize an additional \$12,000.00 for the 2001 JAIBG grant. Commissioner Fleming seconded and the motion carried unanimously.

LM Olson Payment Application

Commissioner Meacham moved to authorize LM Olson Payment Application No. 11 in the amount of \$802,131.00 for construction of the new jail be forwarded to the Carbon County Detention Facility Joint Powers Board. Commissioner Fleming seconded and the motion carried unanimously.

Sheriff's Office Memorandum of Understanding

Commissioner Fleming moved to authorize the Chairman to sign the Memorandum of Understanding Between the Carbon County Sheriff's Office and the Towns of Encampment and Riverside, Wyoming for law enforcement. Commissioner Meacham seconded and the motion carried unanimously.

Executive Session

Commissioner Meacham moved to go into executive session with Clerk Smith and Tom Thompson to discuss litigation at 8:33 a.m. Commissioner Fleming seconded and the motion carried unanimously.

Commissioner Fleming moved to come out of executive session at 8:51 a.m. Chairman Zeiger seconded and the motion carried unanimously.

BUDGET PRESENTATIONS

Clerk Smith presented budget requests for the Clerk's Office, Elections, Human Resources, and the Courthouse.

JAIL EXTENSION

Randy Shinkle of the Sheriff's Office stated that he is aware of the request by LM Olson for a six-week extension. Mr. Shinkle stated that each day they are not able to move into the new jail it costs the County \$400.00.

The Board would like to request from LM Olson that there be a three week extension rather than a six week extension.

Commissioner Meacham moved to grant a three-week extension to LM Olson for construction of the new jail. Commissioner Fleming seconded and the motion carried unanimously.

Commissioner Meacham moved to authorize the Chairman to sign the Purchase Agreement with Wire One for video arraignment equipment in the amount of \$56,275.00. Commissioner Fleming seconded and the motion carried unanimously.

BUDGET PRESENTATIONS

Budget workshops were scheduled for July 7 and July 8 beginning at 9:00 a.m. each day.

The following departments gave budget presentations:

- Darrell Stubbs – Assessor
- Cindy Baldwin – Treasurer
- Lindy Schmidt – Clerk of Court

RECESS

Chairman Zeiger recessed for lunch at 11:40 a.m. and reconvened at 2:00 p.m.

BUDGET PRESENTATIONS

The following departments gave budget presentations:

Greg Zabel – Emergency Management
Pam Farster – Homeland Security
Karen Larsen – GIS / GPS
Bill Nation – Road & Bridge
Kandis Peach – Carbon Building
Linda Smith – Building & Grounds

RECESS

There being no further business, Chairman Zeiger recessed the meeting at 5:26 p.m., and will reconvene at 9:00 a.m. June 16, 2004.

RECONVENE

The meeting of the Carbon County Commissioners reconvened at 9:00 a.m. June 16, 2004 at the County Courthouse in Rawlins, WY. Attending the meeting were Chairman Artlin Zeiger; Commissioners Linda Fleming and Lee Meacham; Linda Ann Smith, Carbon County Clerk; Cindy Baldwin, Carbon County Treasurer; and Gwynn Rothenberger, Deputy Clerk.

Chairman Artlin Zeiger called the meeting to order at 8:00 a.m.

BUDGET PRESENTATIONS

The following departments gave budget presentations:

Jerry Colson – Sheriff, Jail, and Radio Tech
Dwight France – Fire
Bridget Hettgar – Public Health

SURPLUS EQUIPMENT

Commissioner Meacham moved to declare four computer desks, one copier, nine computers, eight 15" monitors, three dot matrix printers, one laser printer, and two fax machines as surplus equipment and authorized Bridget Hettgar of Public Health to dispose of the equipment. Commissioner Fleming seconded and the motion carried unanimously.

BUDGET PRESENTATIONS

Budget presentations resumed with the following departments:

Gene Carrico & Denise Patton - Museum
Alice Garvin - Jeffrey Center
Vicki Hitchcock – Library

RECESS

Chairman Zeiger recessed for lunch at 12:00 p.m. and reconvened at 2:00 p.m.

BUDGET PRESENTATIONS

The following departments presented budget requests:

Jerry Kraft - Fair Board
Warren Crawford – Extension
Linda Smith - Commissioners
Norman Newsome – Coroner

HOMELAND SECURITY – CORONER AGREEMENT

Commissioner Fleming moved to authorize the Chairman to sign the Grant Award Agreement for U.S. Department of Homeland Security (DHS), Office for Domestic Preparedness (ODP), FY2004 ODP Homeland Security Grant Program (HSGP), FY2004 Law Enforcement Terrorism Prevention Program (LETPP) for the County Coroner in the amount of \$14406.57 to purchase equipment, training and other special needs. Commissioner Meacham seconded and the motion carried unanimously.

BUDGET PRESENTATIONS

Jay Grabow – Planning & Zoning

ADJOURNMENT

There being no further business, Chairman Zeiger adjourned the meeting at 4:55p.m.

BOARD OF COMMISSIONERS
CARBON COUNTY, WYOMING


Artlin Zeiger, Chairman

ATTEST:


Linda Ann Smith, County Clerk