

**BOARD OF CARBON COUNTY COMMISSIONERS**  
**Regular Meeting**  
**Tuesday, December 3, 2002**  
**Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners was held on Tuesday, December 3, 2002, at the Carbon County Courthouse in Rawlins, Wyoming. Attending the meeting were Commissioners Lee Meacham and Linda Fleming; Artlin Zeiger, Chairman; Linda Ann Smith, County Clerk; Alice Garvin, Chief Deputy County Clerk; and Shelley Welsh, Deputy Clerk.

Chairman Zeiger called the meeting to order at 9:05 a.m.

**VOUCHERS**

The following vouchers were submitted for payment:

AT&T	Public Health	\$18.61
Alco	Grants	\$23.54
Alsco	Road & Bridge	\$69.27
Amerigas	Senior Center / R&B	\$1,272.28
Archibald, Irene	Administration	\$1,113.32
Bartlett, Sue RN	Public Health	\$209.55
Bi-Rite Pharmacy	Public Health	\$43.80
Blue Wolfe Enterprises	Carbon Building	\$800.00
Booher, Patricia	Cooperative Extension	\$167.20
Brown, Estella	Grants	\$66.99
Build Rite Lumber Supply	Senior Center / R&B	\$956.19
Busey, Sharalee	Public Health	\$113.85
Business and Legal Rep.	Administration	\$320.08
Carbon County Clinic	Grants	\$40.00
Carbon County TV & Radio	Attorney	\$21.96
CenturyTel	Sheriff / Road & Bridge	\$99.74
Chemsearch	Courthouse	\$196.57
Cina, Stephen J. MD	Administration	\$1,065.00
Communication Systems	Building & Grounds	\$1,720.00
Computer Software Associates	Grants	\$1,747.00
Consolidated Plastic Freight	Courthouse	\$24.24
Corporate Express	Various	\$423.55
Corral West Ranchwear	Sheriff	\$48.51
Cruz, Sally	Public Health	\$13.64
D&K Sanitation	Various	\$260.00
Daily Times	Administration	\$78.20
Day, Dave	Carbon Building	\$3,339.00
Day-Timers, Inc.	Clerk	\$15.89
Deep Sweep	Public Health	\$75.00
Diebold Election Systems	Elections	\$9.98
Drug Enforcement Administration	Sheriff	\$210.00
Eagle Uniform Supply	Carbon Building	\$56.03
Elk Mountain Towing	Sheriff	\$317.83
Evergreen Construction	Road & Bridge	\$912.50
Far Horizons Travel	Administration	\$542.00
Fat Boys	Road & Bridge	\$102.70
First American Title	Administration	\$325.00
Fremont Motors - Rawlins	Road & Bridge	\$7.95
Golden, Mary	Public Health	\$74.25
Gosevner, Maxine	Public Health	\$48.18
Hettgar, Bridget M. RN	Public Health	\$37.95
High Plains Power	Senior Center / R&B	\$122.54
Hillcrest Water Supplies	Road & Bridge	\$11.00
Hyland Enterprises	SC/ Road & Bridge	\$255.00
Ikon Office Solutions	Administration	\$626.24
IOS Capital	Administration	\$358.00
Jackalope Printing	Grants	\$58.00
Kilburn Tire Company	Road & Bridge	\$285.90
Kirsch, A.P. MD	Administration	\$40.00
KN Energy, Inc.	Various	\$5,681.81
KONE Elevators	Building & Grounds	\$435.00
Kroger	Grants / Public Health	\$1,312.04

L&L Electric	Courthouse	\$492.40
Lariat International	Road & Bridge	\$100.62
Long Building Technologies	Building & Grounds	\$586.05
MSC	Clerk	\$2,150.00
Matco Tools	Road & Bridge	\$7.72
McIlvaine, Robert	Public Health	\$475.00
McKee Medical Center	Administration	\$127.25
Memorial Hospital	Administration	\$29.44
Pacific Power & Light	Various	\$2,055.58
Pamida Inc.	Various	\$79.84
Park Inn – Regency	Grants	\$302.76
Patton, Sally	Grants	\$152.46
Perkins Oil Co.	Road & Bridge	\$586.70
Phillips Petroleum Company	Sheriff	\$58.04
Pickett, Thomas Y.	Assessor	\$2,500.00
Plan One / Architects	Building & Grounds	\$19,717.39
Questar Gas	Senior Center	\$86.15
Quill Corporation	Clerk / Cooperative Extension	\$169.74
Rawlins Automotive	Road & Bridge	\$55.75
Rawlins Glass	Road & Bridge	\$262.54
Richardson, Jill	Public Health	\$18.34
Ross' Automotive	Sheriff	\$387.00
Routt County Sheriff	Administration	\$12.00
Shepard's	Sheriff / Road & Bridge	\$334.84
Shively Hardware	Sheriff / Senior Center	\$81.24
Smith Susan	Grants	\$39.74
State of Wyoming	Elections	\$946.03
T&T Plumbing	Courthouse	\$47.00
Terminix	Carbon Building / Senior Ctr.	\$65.00
Texaco Credit Card Co.	Sheriff	\$57.66
Tire Distribution System	Road & Bridge	\$952.25
Trading Post	Sheriff	\$42.07
True Value of Rawlins	Courthouse / Carbon Bldg.	\$125.69
Union Telephone Company	Clerk	\$40.30
Van's Wholesale	Courthouse	\$63.05
Verizon Wireless	CES / Emergency Mgmt.	\$158.56
Viking Office Products	R&B / Fire Protection	\$690.04
Voorhis Associates, Inc.	Building & Grounds	\$2,329.82
Washboard, The	Courthouse	\$31.25
West Group Payment Center	Attorney	\$96.00
WY Machinery Company	Road & Bridge	\$6,031.20
WY Paper Supply	Jail / Road & Bridge	\$246.61
Young, Charles MD	Administration	\$270.00
<b>GRAND TOTAL</b>		<b>\$69,234.00</b>

## CLERK

### Minutes

Linda Fleming moved to approve the minutes of November 5, 2002 as presented. Lee Meacham seconded. The motion carried unanimously.

### Cooperative Extension

Lee Meacham moved to authorize Chairman Zeiger to sign the Extended Professional Service Agreement with the University of Wyoming in the amount of \$22,165 (four payments of \$4,541.25) for the Wyoming County Extension position. Linda Fleming seconded. The motion carried unanimously.

### Juvenile Justice Grant

Linda Fleming moved to authorize the draw-down request for the Juvenile Justice Grant in the amount of \$20,046.15. Lee Meacham seconded. The motion carried unanimously.

**Executive Session**

Lee Meacham moved to enter executive session at 9:40 a.m. to discuss personnel issues. Linda Fleming seconded. The motion carried unanimously.

Lee Meacham moved to come out of executive session at 10:15 a.m. Linda Fleming seconded. The motion carried unanimously.

**ELECTED OFFICIALS**

Carbon County Assessor, Darrell Stubbs, presented four rebates.

**SENIOR SERVICES**

Bill Michie presented his monthly report to the Commissioners.

Mr. Michie advised that the seniors in Medicine Bow have expressed a resounding "no" to having a combined senior center / library in the old bank building in Medicine Bow. The Clerk advised that Carbon County might be able to apply for a Community Development Block Grant (CDBG) to help fund remodeling costs in the old bank building.

**JAIL COMMITTEE**

Lt. Randy Shinkle, Sheriff Jerry Colson, and Cindy Baldwin came before the Commissioners with their monthly report.

Lt. Shinkle advised that the Jail Committee is scheduled to meet with Plan One/Architects and Voorhis, Inc. on December 18, 2002 to discuss security issues.

Sheriff Colson advised that the Jail Committee would like to send out an informational mailer on the jail project out to the public in February 2003. The estimated cost for the mailing is \$2,400 to \$3,000. It was the concession of the Commissioners that it might be helpful to have an informational web site for jail information on the jail project.

Lt. Shinkle advised that the Fair Board had some concerns in regard to the jail site, soil concerns, and safety issues. Linda Fleming suggested that the Jail Committee meet with the Fair Board to answer questions and update them on issues.

**JUVENILE JUSTICE BOARD**

Sheriff Colson stated that the Juvenile Justice Board is in the process of finalizing their by-laws.

He further advised that there had been two (2) part-time people working with the Juvenile Justice Grant, but that one person had resigned. The grant administrator is now working 29 hours per week. The Juvenile Justice Board is desirous of making this position 40-hours per week with benefits. The Commissioners will take this matter under advisement.

Sheriff Colson presented an agreement with the Behavioral Institute of Boulder, Colorado for ankle bracelet monitoring. Lee Meacham moved that the chairman be authorized to sign the agreement with the Behavioral Institute of Boulder, Colorado for ankle bracelet monitoring. Linda Fleming seconded. The motion carried unanimously.

**EMERGENCY MANAGEMENT**

Greg Zabel presented his monthly report to the Commissioners.

**Fort Steele Project**

Mr. Zabel advised that there should be temporary power at the Bridge Tender's house in Fort Steele soon.

**GIS / GPS**

Karen Larsen presented her monthly report to the Commissioners.

Ms. Larsen advised that she does now have a file with all county roads that is integrated in her current software. Ms. Larsen advised she had performed her own "field test" on two county roads with the GPS system and found it to be very accurate.

#### **CLERK**

##### **County Credit Cards**

Linda Ann Smith, Carbon County Clerk, advised that the bank that supplies our credit cards is requesting that there be a name listed on the card(s) as well as Carbon County Government. They would like to avoid any problems that may be caused by "open cards." The Clerk suggested that we develop a policy on the issuance and usage of county credit cards.

##### **Board Appointment**

Linda Fleming moved to reappoint Michael Smith to the Jeffrey Center Board. His term is effective from December 2002 until December 2007. Lee Meacham seconded. The motion carried unanimously.

##### **Planning & Zoning Public Hearing**

The Clerk advised that a public hearing will be held on the 2003 Zoning Resolution issue on Tuesday, December 10, 2002, in Room #368 of the Carbon Building in Rawlins.

#### **WYOMING COUNCIL OF HUMANITIES**

Laurie Heron came before the Commissioners on behalf of Louis Espinoza to provide information on the Wyoming Council of Humanities.

Ms. Heron stated this would be a six-week traveling Smithsonian exhibit featuring a pictorial history of rustic barns, entitled "Barn Again." Ms. Heron advised the Rawlins Downtown Development Authority, the Carbon County Museum Board, and the Rawlins Chamber of Commerce were all involved in this project.

Ms. Heron was requesting only a donation of time from Carbon County in assistance with the orchestration of the project. Carbon County will provide a letter of support to the Wyoming Council of Humanities.

#### **EXECUTIVE SESSION**

Lee Meacham moved to enter executive session at 2:02 p.m. with Tom Thompson in regard to litigation issues and the purchase of property. Linda Fleming seconded. The motion carried unanimously.

Lee Meacham moved to come out of executive session at 3:05 p.m. Artlin Zeiger seconded. The motion carried unanimously.

#### **ROAD AND BRIDGE**

Bill Nation presented his bi-monthly report to the Commissioners.

##### **Executive Session**

Lee Meacham moved to enter into executive session at 3:05 p.m. to discuss litigation issues. Artlin Zeiger seconded. The motion carried unanimously.

Linda Fleming moved to come out of executive session at 3:20 p.m. Lee Meacham seconded. The motion carried unanimously.

##### **Lease Agreement**

Linda Fleming moved to enter into the lease agreement with Jim Wiant (Gravel Permit #425) for a lump sum of \$500 per year or 60 cents per ton. Lee Meacham seconded. The motion carried unanimously.

Linda Fleming moved to approve Payment #4 to CC&G, Inc. in the amount of \$274,187 and retainage of \$29,206 on the North Hanna Access Road Contract. Lee Meacham seconded. The motion carried unanimously.

**State of Wyoming – Seminoe Dam Road**

The Commissioners would like to schedule a meeting with Bill Gentle on the matter of 1.5 miles of Seminoe Dam Road owned by the State of Wyoming.

**Dixon Airport Board**

The County Commissioners will write a letter in support of a grant for the Dixon Airport Board.

**MEMORIAL HOSPITAL OF CARBON COUNTY**

Patsy Carter, Florence Kostic, and Cathy Harshbarger came before the Commissioners to discuss the audit report for Memorial Hospital of Carbon County for 2001-2002. Ms. Kostic stated that Memorial Hospital of Carbon County had addressed measures being implemented by the hospital to establish a better financial condition.

Patsy Carter stated that recruiting efforts for physicians are being planned with local physicians.

**PUBLIC COMMENT**

Jim Cross came before the Commissioners to ask for clarification on the proposed 2003 Zoning Resolution. The Commissioners did answer questions and advised him to attend the public hearing to voice his concerns on Tuesday, December 10, 2002.

There being no further business, Chairman Zeiger adjourned the meeting at 5:00 p.m.

BOARD OF COMMISSIONERS  
CARBON COUNTY, WYOMING

  
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Artlin Zeiger, Chairman

ATTEST:

  
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Linda Ann Smith, County Clerk