

BOARD OF CARBON COUNTY COMMISSIONERS
Tuesday, October 1, 2002
Commissioners Meeting Room
Carbon County Courthouse, Rawlins, Wyoming

The regular meeting of the Carbon County Commissioners was held on October 1, 2002, in the Commissioners Meeting Room of the Carbon County Courthouse. Attending the meeting were Chairman Artlin Zeiger, Commissioners Linda Fleming and Lee Meacham; Linda Ann Smith, Carbon County Clerk; Alice Garvin, Chief Deputy Clerk; and Shelley Welsh, Deputy Clerk.

Chairman Artlin Zeiger called the meeting to order at 9:10 a.m.

VOUCHERS

The following vouchers were submitted for payment:

3-Forks Muddy Gap Service	Fire Protection	\$4.32
AT&T	Various	\$658.31
AT&T Cable	Sheriff	\$49.59
Alco	Various	\$65.88
Allen Insurance	Jail	\$50.00
Alisco	Road & Bridge	\$169.73
American Extradition	Sheriff	\$1,587.00
American Planning Assoc.	Planning	\$222.00
Art's Plumbing & Heating	Courthouse	\$50.00
Aspen Publishers	Public Health	\$187.05
ATCO International	Road & Bridge	\$608.80
Avaya, Inc.	Radio Tech	\$192.27
B&G Equipment, Inc.	Road & Bridge	\$802.59
Bartlett, Sue RN	Public Health	\$200.64
Behavioral Intervention	Jail	\$366.35
Bi-Rite Pharmacy	Various	\$1,930.03
Bi-Rite Sporting Goods	Sheriff	\$39.57
Brody Chemical	Road & Bridge	\$259.27
Brown, Estella	Grants	\$20.79
Build Rite Lumber Supply	Senior Center	\$20.86
Busey, Sharalee	Public Health	\$80.52
Canon Financial Service	Administration	\$475.46
Carbon County Chamber	Clerk / Cooperative Ext.	\$106.12
Carbon County Counseling	Administration	\$5,000.00
Carbon County Higher Ed.	Clerk	\$265.28
Carbon County TV & Radio	Various	\$215.69
Carbon Power & Light	Senior Center / R&B	\$925.95
Carson Industries, Inc.	Treasurer	\$249.90
Casper Star Tribune	Clerk	\$101.40
Cedar Street Sinclair	Sheriff	\$37.72
CenturyTel	Sheriff / R&B	\$68.06
Cesko, David MD	Grants	\$1,005.00
Chemsearch	Courthouse / R&B	\$488.01
Childrens Hospital	Grants	\$170.00
Cina, Stephen J. MD	Administration	\$2,130.00
Clarion Western Plaza	Public Health	\$175.53
Clothes Encounters	Grants	\$4.73
Collamer, Sonja	Planning	\$26.40
Communications Source	Sheriff	\$48.00
Computer Software Assoc.	Administration	\$2,991.00
Conoco Incorporated	Sheriff	\$238.56
Consolidated Plastic	Courthouse	\$238.35
Corporate Express	Various	\$2,041.02
Corral West Ranchwear	Sheriff	\$100.62
Cottontree Inn	Administration	\$135.93
CSK Auto, Inc.	Sheriff	\$4.99
D&K Sanitation	Various	\$261.00
Daily Times	Various	\$3,141.99
Day, Dave	Carbon Building	\$3,339.00
Deaton-Kennedy Company	Administration	\$640.42
Diabetic Express	WIC	\$73.75
Diebold	Elections	\$7,513.51
Dixon, Town of	Road & Bridge	\$33.50

Double D Tires & Lube	Sheriff	\$10.00
Dubois Telephone Exchange	Road & Bridge	\$36.57
E&H Industrial Supply	Road & Bridge	\$663.68
Elk Mountain Towing	Sheriff	\$840.84
Elk Mountain, Town of	Road & Bridge	\$81.87
Encampment, Town of	Road & Bridge	\$45.00
Engstrom, James D. DDS	Jail	\$900.00
Erickson & Roberts	Administration	\$626.10
Evergreen Construction	Road & Bridge	\$1,560.00
Evergreen Disposal Service	Senior Center / R&B	\$105.00
Excel Court Reporter	Administration	\$339.00
Expanets	Public Health	\$43.70
Farmer Brothers Coffee	Clerk / Assessor	\$105.42
Father Flanagan's	Grants	\$890.00
FCS-JDC Natrona County	Grants	\$5,274.00
Fetsco, Dan	Attorney	\$142.50
Floors 'N' More	Senior Center	\$5.29
Fremont Motors – Rawlins	Road & Bridge	\$113.24
G. Neil Companies	Road & Bridge	\$40.67
Gases Plus	R&B / Fire Protection	\$486.57
Gillette Office Supply	WIC	\$38.98
Golden, Mary	Public Health	\$33.00
Gosevner, Maxine	Public Health	\$22.11
Grainger	Carbon Building	\$263.24
Graphic Sports	Carbon Building	\$35.00
Hall, Amber	Grants	\$22.50
Hanna, Town of	Road & Bridge	\$50.60
Health Care Logistics	Public Health	\$32.85
Hemocue	Public Health	\$164.64
Henry, Ashley	Grants	\$157.50
Hettgar, Bridget M. RN	Public Health	\$210.21
High Plains Power	Senior Center / R&B	\$213.69
Hillcrest Spring Water	Attorney / R&B	\$100.67
Hilltop Lube	Sheriff	\$95.00
Hoke, John L.	Administration	\$1,060.00
Holiday Inn – Casper	Public Health	\$166.23
Home Depot	Sheriff	\$10.19
IKON Office Solutions	Public Health	\$40.00
Intermountain Records	Clerk	\$61.50
Ivinson Memorial Hospital	Jail	\$444.18
J&S Contractors	Road & Bridge	\$276.88
JH Kaspar Oil Company	Various	\$4,255.54
Jackalope Printing	Various	\$544.96
JB's Stop-N-Shop	Sheriff / Fire Protection	\$82.42
Kar Kraft Inc.	Sheriff	\$574.38
Kar Products	Road & Bridge	\$170.54
Kilburn Tire Company	Road & Bridge	\$18.95
Kirsch, A.P. MD	Various	\$4,222.00
KN Energy Inc.	Various	\$513.58
KONE Elevators	Carbon Building / Senior Ctr.	\$809.87
Kroger	Various	\$203.53
L&L Electric	Courthouse	\$3,274.73
Lariat International	Road & Bridge	\$1,449.75
Lawson Sanitation	Emergency Management	\$20.00
Legal Research Services	Jail	\$88.42
Lexis Nexis Matthew	Attorney	\$742.00
Long Building Technology	Building & Grounds	\$609.76
Lose's Cleaning Service	Various	\$400.00
MacPherson, Kelly & Thompson	Administration	\$753.90
Mader Tschacher Peterson & Co.	Administration	\$400.00
Mascarenas, Amy	Grants	\$157.50
Massey, Daniel T. P.	Administration	\$240.74
Mathey, Richard	Administration	\$546.00
McCann, Phyllis C.	Building & Grounds	\$550.00
McIlvaine, Robert	Public Health	\$500.00
McKee Medical Center	Administration	\$34.75
Medibadge	Grants	\$213.15
Medicine Bow Senior Center	Senior Center	\$100.00

Memorial Hospital	Jail / Administration	\$16,232.30
Merback Award Company	Sheriff	\$67.69
Midwest Medical Supply	Public Health	\$33.11
Mika Tree Service	Building & Grounds	\$400.00
Morrow, Lavonne	Grants	\$200.00
My Automotive	Fire Protection	\$41.20
PMPC Engineering	Various	\$28,129.91
Pacific Power & Light	Various	\$2,076.48
Pamida Inc.	Courthouse	\$66.15
Pantry, The	Planning	\$81.83
Parrie's Electronics	Senior Center	\$59.99
Pedersen Planning Consultants	Grants	\$4,000.00
Perkins Oil Company	Sheriff / Road and Bridge	\$720.17
Perue Printing	Assessor	\$289.00
Pickett, Thomas Y.	Assessor	\$2,500.00
Pitney Bowes Inc.	Administration	\$1,237.75
Plan One / Architect	Building & Grounds	\$6,886.55
Platte Valley Medical	Grants	\$125.00
Plumbing & More	Senior Center	\$487.91
Questar Gas	Senior Center	\$11.10
Quill Corporation	Various	\$1,015.47
Quinn / Richardson / Kucera	Building & Grounds	\$225.39
Qwest	Various	\$4,849.12
R&D-M Enterprises	Building & Grounds	\$125.00
Rawlins Automotive	Various	\$3,083.52
Rawlins Family Medical	Grants / Administration	\$902.00
Rawlins Fire Extinguisher	Various	\$403.50
Rawlins Glass	Sheriff / Road and Bridge	\$82.26
Rawlins, City of	Road & Bridge	\$115.34
Reliable	Public Health	\$187.58
Richardson, Jill	Public Health	\$26.74
Riverside Garage	Sheriff	\$28.41
Robert Jack Smith & Assoc.	Clerk / Planning	\$100.50
Robidoux Brothers	Fire Protection	\$92.95
Ross' Automotive	Sheriff	\$35.10
Rostad Mortuary	Coroner	\$450.00
Royal Sanitary Supply	Courthouse	\$152.81
Ryan Electronics Inc.	Radio Tech	\$2,658.33
S&S Disposal	Road & Bridge	\$20.00
Sage Publications, Inc.	Public Health	\$99.00
Saratoga Auto Parts	R&B / Fire Protection	\$1,158.03
Saratoga Sun	Various	\$1,989.01
Seiloff, William	Senior Center	\$300.00
Shepard's	Sheriff / R&B	\$1,408.45
Shepard, Anita	Grants	\$52.80
Shepard, Carson	Grants	\$52.80
Shively Hardware	R&B / Fire Protection	\$134.92
Sinclair Oil Corporation	Sheriff	\$48.92
Skyline Motors, Inc.	Assessor	\$205.92
Smith, Susan	Grants	\$9.24
Snap-On Tools	Road and Bridge	\$159.55
Southeast Wyoming ENT Clinic	Grants	\$54.00
Speer, William	Planning	\$34.32
Sridharan, P. V. MD	Jail	\$154.00
Stan's Quik Lube	Sheriff	\$26.45
State of Wyoming	Elections	\$1,037.16
SWAT	Sheriff	\$26.95
Sweet, Jeffrey C. DDS	Grants	\$346.00
TCI Tire Centers	Road and Bridge	\$437.70
Terminix	Carbon Bldg. / Senior Ctr.	\$125.00
Terracon	Building & Grounds	\$4,055.00
Thompson Publishing	Attorney	\$279.00
Trans Equipment & Supply	Road and Bridge	\$170.15
True Value of Rawlins	Various	\$708.40
Turbo & Diesel Service	Road and Bridge	\$7.75
US Bank	Grants / Sheriff	\$636.17
US Postmaster	Road and Bridge	\$76.00
Union Telephone Company	Road and Bridge	\$196.75
United Distributing	Public Health	\$428.70
University of Wyoming	Public Health	\$140.00

Valley Oil Company	Road and Bridge	\$1,170.11
Valley Pharmacy	Grants	\$342.39
Verizon Wireless	CES / Emergency Mgmt.	\$187.37
Viking Office Products	Road & Bridge / Planning	\$819.33
Voorhis Associates	Building & Grounds	\$879.02
WS Darley & Co.	Fire Protection	\$674.31
Washboard, The	Courthouse	\$93.95
Watts, Jan	Grants	\$2,363.34
West Group Payment Center	Attorney	\$1,013.88
Wimpenny, Robert G. DDS	Grants	\$519.00
Worldwide Information	Sheriff	\$448.00
WY Dept. of Family Services	WIC	\$140.16
WY Dept. of Health	Public Health	\$320.00
WY Livestock Round-up	Cooperative Extension	\$30.00
WY Machinery	Road and Bridge	\$2,049.21
WY Paper Supply	Various	\$825.02
WY State Bar	Attorney	\$570.00
WY State Forestry	Fire Protection	\$856.73
Xerox Corporation	Planning	\$218.37
Yampa Valley Electric	Various	\$503.28
You and the Law	Clerk	\$154.95
Young, Charles MD	Sheriff	\$200.00
Zee	Jail / Administration	\$77.50
GRAND TOTAL		\$184,357.17

CLERK

Bonds

The following bonds were presented for approval:

American State Insurance Company Bond #5995204 for Patty Waldron, as the Secretary/Treasurer of the Reader Cemetery District of Carbon County, in the State of Wyoming in the amount of \$4,000.

Western Surety Company Bond # 69399243 for Peggy J. Sanders of Rawlins, as the School Superintendent for the Carbon County School District #1, in the amount of \$50,000.

Western Surety Company Bond #69380997 for Kristine A. Lessard of Hanna, as the Treasurer for the Town of Hanna, in the amount of \$100,000.

Western Surety Company Bond #69399228 for Janet C. Davis of Rawlins, as the School District Business Manager for Carbon County School District #1, in the amount of \$50,000.

Western Surety Company Bond #69386902 for Cheryl M. Jordan of Sinclair, as the Municipality Recreation Director for the Town of Sinclair, in the amount of \$5,000.

County Clerk, Linda Ann Smith, and Joseph Meyer, Secretary of State, will speak on the local radio station this morning at 11:00 a.m. in regard to voting information.

Fees collected by the Carbon County Clerk's Office for the month of September were \$19,585.00.

Minutes

Linda Fleming moved to accept the minutes of September 3, 2002 as presented. Lee Meacham seconded. The motion carried unanimously.

Contract for Inmate Housing (Platte County)

Linda Fleming moved to authorize Chairman Zeiger to sign the agreement with Platte County for inmate housing at \$50 per day per inmate. Lee Meacham seconded. The motion carried unanimously.

Community Development

A letter was received from the Community Development Office at the City of Rawlins reference rezoning a portion of property at 601 E. Spruce and a portion of property at 912 E. Spruce from

Residential to Industrial. The letter requested approval / disapproval or comments from the County Commissioners.

Lee Meacham moved to table this issue at the present time as it may be pending litigation at this time. Linda Fleming seconded. The motion carried unanimously. Chairman Zeiger suggested Tom Thompson review this letter, and Linda Fleming suggested Jay Grabow review the letter as well.

Medicine Bow Health Center

The Clerk advised that the Medicine Bow Health Center had requested funding to buy two (2) new exam tables at \$980 each. The Commissioners advised the Clerk to contact the Medicine Bow Health Center with permission to purchase the two exam tables.

ELECTED OFFICIALS

Cindy Baldwin, County Treasurer, advised the Commissioners that Community First National Bank has opted not to clear Carbon County warrants from this point forward due a change in bank's policy which does not allow warrants. The Treasurer advised that Bank of Commerce will clear the warrants for us, and there will be no interest charged if they are picked up daily.

SENIOR SERVICES

Bill Michie appeared before the commissioners to present his monthly report.

Don Mayfield, a patron of the Medicine Bow Senior Center, came before the Commissioners to offer suggestions in regard to ideas for a new senior center in Medicine Bow. The Commissioners suggested Don Mayfield represent the seniors in Medicine Bow and assist the committee looking at options for a new senior center.

MUSEUM BOARD

Rans Baker came before the Commissioners as an employee and patron of the Carbon County Museum. Mr. Baker advised the Commissioners he would like to see the number of people on the Museum Board extended to seven (7) and possibly gain new members from various areas within the County. The Clerk will check the statutes in regard to this issue.

INSURANCE

Alice Garvin, Chief Deputy County Clerk, advised the Commissioners that Jefferson Pilot Insurance has increased the cost of life insurance in the amount of 4 cents per month per employee, for a total cost of \$3.52 per month. Lee Meacham moved to pay the increase of 4 cents per employee per month for life insurance. Linda Fleming seconded. The motion carried unanimously.

Lee Meacham moved to authorize the change in the copayment for prescription drugs from \$5 to \$10 for generic drugs and \$10 to \$20 for name brand drugs. The 90-day prescriptions will be available at your local drugstore. Linda Fleming seconded. The motion carried unanimously.

Chairman Zeiger declared a recess from 10:45 a.m. to 11:30 a.m.

EMERGENCY MANAGEMENT

Greg Zabel presented his monthly report to the Commissioners.

GIS / GPS

Karen Larsen presented her monthly report to the Commissioners.

LUNCH

Chairman Zeiger recessed the meeting for lunch at 12:00 p.m. and reconvened at 1:30 p.m.

CARBON CEMETERY

Nancy Anderson came before the Commissioners to discuss the origins of the Carbon Cemetery and provided information in regard to Carbon County acquiring the rights and/or title to the Carbon Cemetery.

Linda Fleming moved to authorize Nancy Anderson to continue research with the three (3) property owners of the Carbon Cemetery, and on behalf of the County taking possible title to the property, and that any reasonable legal fees would be paid for by Carbon County. Lee Meacham seconded. The motion carried unanimously.

PLANNING AND ZONING

Henry Hewitt and Jay Grabow came before the Commissioners in regard to the following issues:

(1) **Case File #02-13 – Daniel and William Farley and Charmain Sylvester & Jonathan Burns:** Request for a Zone Change from Open Range (OR) to Highway Commercial (C-2) located SE $\frac{1}{4}$, NE $\frac{1}{4}$ and NE $\frac{1}{4}$, SE $\frac{1}{4}$, Section 21, T20N, R80W – I-80 and County Road 402.

Henry Hewitt advised this zone change was completed in 1972, and he recommended no action.

(2) **Case File #02-16 – Daniel & William Farley and Charmain Sylvester & Jonathan Burns:** Request for a Special Use Permit to have a owner/manager home in a Highway Commercial (C-2) Zone. The parcel is located SE $\frac{1}{4}$, NE $\frac{1}{4}$, and NE $\frac{1}{4}$, SE $\frac{1}{4}$, Section 21, T20N, R80W – I-80 and County Road 402.

Henry Hewitt advised the Commissioners that this case file had been considered and approved by the Planning Commission and it was not necessary to proceed any further with this case.

(3) **Case File #02-17 – Ronald & Yolanda Strand – Request for a Zone Change from Open Range (OR) to Forestry Production and Recreation (FPR-160) located SW $\frac{1}{4}$, SW $\frac{1}{4}$, NW $\frac{1}{4}$, SW $\frac{1}{4}$, Section 28; SE $\frac{1}{4}$, SE $\frac{1}{4}$, Section 29; NW $\frac{1}{4}$, NW $\frac{1}{4}$, Section 33, T28N, R83W – 20 miles South of Alcova, Pedro Mountain Area.**

Chairman Zeiger opened the public hearing at 2:03 p.m. Henry Hewitt advised that the Planning Commission is recommending approval of this zone change. It is seasonal property and not accessible year round.

Ron Strand advised they own the store in Alcova and are requesting this zone change on this property as a summer getaway for use approximately four to five months per year.

Chairman Zeiger closed the public hearing at 2:07 p.m.

Linda Fleming moved that Case File #02-17 be approved for rezoning from Open Range (OR) to Forestry Production and Recreation (FPR-160) with a density of one dwelling on 160 acres, and for the purpose of a seasonal residence to include Exhibit 1-7. Lee Meacham seconded. The motion carried unanimously.

1. All development must in conformance with restrictions as stated in Section 4.2 (Forestry Production and Recreation) et. al. of the Carbon County Zoning Resolution of 2000.
2. Any future development proposals for the subject property may require review and approval of the Carbon County Planning and Development Department and/or the Planning Commission.
3. Any building construction on the subject property will require an application for building permit (Carbon County Zoning Resolution of 2000 Sections 6.3, 6.4 et. al.).
4. All construction should conform to the Universal Building Code (UBC) or HUD code homes with frost protected foundation and adequate snow load roof construction.
5. The FPR Zone is intended for remote areas where only seasonal access may be available. Carbon County does not provide year round access.
6. Only one dwelling permitted on this property (FPR-160).
7. Review and obey Wyoming Game & Fish recommendations on attached letter dated 9-17-02.

(4) **Case File #02-18 – Montie and Cheryl Munroe, Gary & Martha McDonald, Gerald & Mara Stanart:** Preliminary and Final Hearing of a request for Planned Unit Development (PUD) located in Sections 5, 6 & 7, T14N, R82W – 7 miles East of Riverside on Highway 230.

Chairman Zeiger opened the public hearing at 2:12 p.m.

Henry Hewitt advised the Planning Commission was requesting approval of the preliminary plat and also the final hearing on this case. Mr. Hewitt advised he had spoken with the County Attorney, Ed Risha, who had informed him that the Commissioners could approve the preliminary plat and the final with changes to be included in the paperwork with the forthcoming changes

before the Commissioners sign. Mr. Hewitt advised this was approved by the Planning Commission, and there were no objections from the public.

Chairman Zeiger closed the public hearing at 2:27 p.m.

Lee Meacham moved that Case File #02-18 – Montie & Cheryl Munroe, Gary and Martha McDonald, Gerald & Mara Stanart – be approved for the preliminary plat for 320.65 acres. Linda Fleming seconded. The motion carried unanimously.

Exhibit A

A. Conditions of Approval

1. All development must be in conformance with restrictions as stated in Section 4.2 et. al. of the Carbon County Zoning Resolution of 2000.
2. Any future development proposals for the subject property may require review and approval of the Carbon County Planning and Development Department and/or the Planning Commission.
3. All development within the Planned Unit Development district must conform to the above stated restrictions and any notes or reservations listed on the approved Development Plan.
4. Lot 1 owner shall honor existing living snow fence maintenance agreement with the Saratoga-Encampment-Rawlins Soil Conservation District.
5. All fencing shall be constructed to allow, and not interfere with wildlife passage or migration. Fencing should conform to standards as delineated by the Bureau of Land Management.
6. All septic or sewer system development shall be approved and permitted by the Wyoming State Department of Environmental Quality. The County shall issue no building permit until proof of approval is provided.
7. All construction, either domestic or for road access, shall minimize and mitigate any erosion from either wind or water sources.

Linda Fleming moved to approve the final plat to amend Carbon County zoning resolution of a parcel of 320.65 acres from Open Range (OR) to a Planned Unit Development (PUD), including the information in Exhibit A of Case File #02-18, contingent upon the changes described in Exhibit A and authorize the Chairman to sign. Lee Meacham seconded. The motion carried unanimously.

(5) Case File #02-19 – White Rock Estates Subdivision: Request for a Zone Change from Open Range (OR) to Residential (RD) – 7.5 miles South of Arlington on Forest Service Road #129. 104 lots located in Section 7, 8, 17 & 18, T18N, R79W.

Chairman Zeiger opened the public hearing at 2:35 p.m. Chairman Zeiger closed the public hearing at 2:37 p.m.

Linda Fleming moved to approve Case File #02-19 from Open Range (OR) to Residential (RD) with a density of one dwelling per lot regardless of size with the conditions listed below. Lee Meacham seconded. The motion carried unanimously.

Conditions for Approval of Case File #02-19

1. All development must be in conformance with restrictions as stated in Section 4.6 et. al. of the Carbon County Zoning Resolution of 2000. Zoning (building) permits are required.
2. Residential development of the property shall be limited to one primary residence on each lot (RD).
3. The County encourages all development be in accordance with the recorded covenants.
4. All construction should conform to the Universal Building Code (UBC) or "HUD code homes" with frost protected foundations and adequate snow load roof construction.
5. This subdivision is for seasonal usage. No utility or maintenance services are provided by the County.
6. All wastewater treatment facilities must be permitted by the Wyoming Department of Environmental Quality.

Jay Grabow presented a handout to the Commissioners from the Economic Development Commission in regard to future correctional facilities proposed for Rawlins, as the Colorado facilities are in need of inmate bed space. Mr. Grabow will keep the Commissioners posted with new information.

ROAD AND BRIDGE

Bill Nation presented his monthly report to the Commissioners.

Bid Openings

Saratoga Shop Addition:

1.	Custom Builders of Saratoga	\$96,373.00
2.	Randy Raymer Construction	\$109,400.00

Lee Meacham moved to instruct Bill Nation to go through the bid presentations and have a recommendation to the Commissioners on Tuesday, October 15, 2002. Linda Fleming seconded. The motion carried unanimously.

Bill Nation came before the Commissioners to recommend the bid from Custom Builders of Saratoga for the Saratoga Shop Addition.

Linda Fleming moved to accept the low bid from Custom Builders of Saratoga in the amount of \$96,373.00 for the Saratoga Shop Addition. Lee Meacham seconded. The motion carried unanimously.

Two (2) 2003 pick-up trucks:

1.	a. Fremont Motor Company	\$27,505 with \$750 trade-in
	b. Fremont Motor Company	\$23,365.25 with no trade
2..	Halladay Motors	\$24,789.00 minus \$300 for trade

Linda Fleming moved to accept the bid from Fremont Motor Company for a single cab pick-up in the amount of \$23,365.25; and the bid of Halladay Motors for a welding truck with a 1981 trade-in for the amount of \$24,489.00. Lee Meacham seconded. The motion carried unanimously.

CITY OF RAWLINS

Bruce Florquist came before the Commissioners to request a construction easement in regard to the property exchanged between the City of Rawlins and Carbon County located by the fairgrounds. Mr. Florquist advised that this project must be completed by the contractor prior to August 1, 2003.

Lee Meacham moved that the Chairman be authorized to sign the Construction Easement Agreement with the City of Rawlins for sum of zero (\$0) dollars. Linda Fleming seconded. The motion carried unanimously.

Chairman Zeiger declared a short recess at 3:45 and the meeting was reconvened at 4:00 p.m.

DAY CARE CENTER REQUEST

Marlana Shellito came before the Commissioners to request permission to open and operate her day care located at 523 Rodeo Drive (on fairground property).

Linda Fleming moved that Marlana Shellito has met the County's request for evidence of state licensing requirements, liability insurance and the Hold Harmless Clause; therefore, she be allowed to use the fairground caretaker's residence to operate her day care business. Lee Meacham seconded. The motion carried unanimously.

KIDS, INC. BUILDING

Victoria Olson, Mary Beth Gale and Pastor Dave Stillie from the First Southern Baptist Church came before the Commissioners to inquire on the status of the KIDS, Inc. building.

They would like to acquire a building on behalf of the First Southern Baptist Church to sponsor a non-profit mission to be run by missionaries. They suggested such possibilities as a soup kitchen, a food pantry, a clothes closet, and a place to house individuals in need for the night if they need housing.

Linda Fleming suggested the County place an advertisement requesting proposals for any other interested parties in the community, and requested a written proposal from the First Southern Baptist Church.

There being no further business, the meeting was adjourned at 5:00 p.m.

BOARD OF CARBON COUNTY COMMISSIONERS

Artlin Zeiger
Artlin Zeiger, Chairman

ATTEST:

Linda Ann Smith
Linda Ann Smith, Clerk