

**REPORT TO THE  
MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, February 7, 2023  
Carbon Building – Courthouse Annex, Rawlins WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, February 7, 2023, at 9:00 a.m. at the Carbon Building-Courthouse Annex in Rawlins, WY. Attending the meeting were Chairman, Sue Jones, Vice Chairman, Travis Moore, Commissioner John Johnson, John Espy, and Byron Barkhurst.

Chairman Jones called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

There were no additions or corrections to the agenda.

**VOUCHERS**

Commissioner Barkhurst moved to approve payment to Sunrise Sanitation for \$142.00. Commissioner Espy seconded and the motion passed with all voting for the motion except Chairman Jones who abstained due to personal conflicts.

Commissioner Barkhurst moved to approve the report of expenditures in the amount of \$1,399,272.03 for an aggregate total today of \$1,399,414.03. Commissioner Espy seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
Abels, Duane E	County Health Officer	\$1,600.00
Acme Electric Company, LLC	Electrician Services	\$1,077.20
Ambrose, Tracy	Electronic Monitor Fund	\$820.00
APG Media of the Rockies	Misc. Ads	\$1,225.00
API Systems Integrators	Replace CO2 Detector	\$486.53
AT&T Mobility	CCSO MDT'S	\$919.85
Balestrieri, Michelle	CRC Membership Dues & Mileage	\$142.52
Bank of Montreal - Mastercard	Air Cleaner Cap	\$33,680.62
Beach, Homer	Snow Removal	\$1,040.00
Black Hills Energy	Heating Services	\$19,309.96
Blakeman Propane	Heating Services	\$7,219.54
Bob Barker Company, Inc.	Inmate Supplies	\$968.06
Bomgaars Supply	Misc. Supplies	\$529.92
Boys & Girls Clubs of Carbon County	3rd Qtr. 22 TANF	\$2,205.28
Carbon Co. Higher Education Center	Prevention Services	\$4,083.31

Carbon County Public Health	2023 Care Fair Table Rent	\$10.00
CareRight Technologies, LLC	Monthly Recurring Bed Fee	\$145.20
Carrot-Top Industries, Inc	Flags	\$1,691.30
Casper Winnelson Co	Misc. Parts and Supplies	\$1,800.82
CMI-TECO	Pressure Sensor	\$90.13
Colorado State University	Drug Testing for Trial	\$400.00
Communication Technologies	Radio Tech/Portable Radios	\$673.53
Community Resource Center	2023 Dues	\$35.00
Cowboy Chemical	Jail Laundry Supplies	\$751.20
Cowboy Supply House	Polish & Paper Towels	\$175.24
Dallin Motors Inc	Lamp Tail	\$114.00
Dell Marketing L.P.	Power Cord	\$2,330.86
Dirty Boyz Sanitation, Inc	Trash Services	\$1,592.00
Dixon, Town of	Water Services	\$308.00
Drummond Refrigeration LLC	Coroner's Office Heater Repair	\$1,011.81
Dynamic Controls Inc	Coil Break	\$327.00
E & H Plumbing & Construction	Fairgrounds Boiler Service	\$720.00
Elevated Safety Solutions	DOT Lab Fees	\$102.00
Employers Council	Membership Dues	\$7,100.00
Encampment, Town of	Water Services	\$102.00
Engineering Associates	Chip Seal Project	\$1,272.00
Erickson & Roberts	Legal Services	\$1,177.32
F & S Trucking, Inc	Emergency Snow Removal	\$561.00
Fatbeam LLC	Fiber & Internet	\$5,170.00
FCI Constructors of Wy	Carbon Building Retainage	\$987,234.22
Fired Up Rescue	Fire Uniforms & Boots	\$26,365.32
Further	Dep Care, Health Reimb., Med. FSA	\$8,539.07
Grainger	Hot Surf Igniter	\$18.45
Graphic Business Solutions, LLC	Window Envelopes	\$534.00
Greater WY Big Bros/Sisters	Jan 2023 Prevention	\$6,820.33
Green, Christa	Meals	\$26.61
Greenwood Mapping, Inc	Parcel Mapping	\$3,656.25
Gulbrandson, Kimberly A	Mileage	\$11.55
Hanna, Town of	Water Services	\$254.22
High Plains Power	Electric Services	\$530.75
Honnen Equipment	Wing Slides	\$2,237.02
K2 Towers III, LLC	Tower Rent	\$2,185.45
Kaisler, Todd	Mileage	\$99.00
Kaluzny, Emily	Personal Phone Usage	\$30.00
Keiser, Georgia	Witness Fees Mileage/Meals	\$832.12
Kilburn Tire Company	Tires	\$880.24



KTGA/KBDY	Radio Ads	\$440.00
L N Curtis & Sons	Fire Equipment	\$1,174.08
McKesson Medical-Surgical	Jail Meds	\$536.17
Medicine Bow, Town of	Water Services	\$211.00
Memorial Hospital of Carbon County	Lab Fees	\$855.00
MHL Systems	Snowplow Blades	\$2,049.60
Mike's Lock & Key	Lock Smith Services	\$194.00
Morse, Kimberley	Mileage/Meals	\$130.32
Moss, Barbara	Mileage	\$200.20
Mountain Alarm	Monthly Monitoring System	\$47.90
Mountain West Motors	Transmission Repair	\$3,748.59
Norco, Inc.	Cylinder Rent	\$846.99
Northern Truck Equipment Co	Snow Blower Bearings & Belts	\$4,728.24
Olde Trading Post	Fuel	\$67.01
O'Reilly Auto Parts	Misc. Parts	\$318.60
Parker, Elizabeth	Mileage	\$6.75
Perkins Oil Co	Fuel	\$1,911.82
Personnel Evaluation, Inc.	Employee Evaluation	\$175.00
Perue Printing	Letterheads	\$79.00
Phillips 66-Conoco-76	Interest Charges	\$2.99
Pinal County Sheriff's Office	Civil Process Fee	\$32.00
Plattoga Holdings, LLC	Motor Grader Labor	\$420.00
Plus Electric Inc.	Crane Maintenance	\$277.00
Quadient, Inc.	Postage Machine Ink	\$215.65
Quill Corporation	Sticky Notes/Labels	\$59.56
R.P Lumber Company, Inc.	Freezer Connector Kit	\$44.58
Rasmussen Furniture	Filter	\$46.95
Rawlins Automotive	Misc. Parts and Supplies	\$1,611.30
Rawlins Glass Center, Inc.	Door Glass	\$524.06
Rawlins Hardware	Trash Bags & Batteries	\$206.68
Rawlins, City of	Water Services & Landfill Fees	\$2,752.07
Republic Services #642	Trash Services	\$97.81
Rocky Mountain Power	B&G Office Electric Services	\$45,967.48
Rodabaugh, Sherry	Bailiff	\$75.00
Rutherford, John	Reimbursement For eBay Purchase	\$3,500.00
Saratoga Auto Parts, Inc.	Coolant	\$19.32
Saratoga Sun	Misc. Ads.	\$3,890.70
Schofield, Stephanie M	Fire Investigation	\$495.84
Shepard's	Fuel	\$5,871.10
Shippy, April	Interpretation Services	\$80.00
Shively Hardware	Misc. Supplies	\$395.09

Sikes, Melisa	Postage & Mileage	\$308.97
Slow and Steady Law Office, PLLC	Legal Services	\$12,580.00
Spaulding, Dawnette	Mileage	\$146.88
Staples Advantage	Bankers Boxes/Tape	\$82.56
State of Wyoming A & I	Storage	\$15.95
State of Wyoming DCI	Sex Offender Change Fees	\$50.00
Stinker Stores Inc	Fuel	\$24,726.89
Stocks Services	Snowplow Services	\$1,800.00
Straight Stripe Painting Inc	Painting at Airport	\$23,352.44
Summit Food Service	Jail Meals	\$4,121.63
Sunrise Sanitation Service, LLC.	Trash Services	\$142.00
Swanson Services Corporation	Jail Commissary	\$1,340.00
T.W. Enterprises, Inc.	Misc. Parts	\$1,228.62
Tactical Medical Solutions, LLC	Pocket Medical Kit	\$965.24
Terminix	Pest Control	\$193.00
T-O Engineers	DWX 2022 Seal Coat & Mark	\$15,018.63
Trudiligence, LLC	Custodial Background Checks	\$9.99
Tyler Technologies, Inc	Web Hosting/Internet	\$275.63
University of WY Extension	CES Support Person Salary Match	\$18,380.25
UPRSWDD	Trash Services	\$190.00
US Bank	Misc. Charges	\$2,524.96
Valence Health Corp	Feb Inmate Medical Services	\$6,500.00
Volunteers of America	2022 Qtr. 4	\$50,000.00
Webster, Matthew S	Mileage	\$73.70
Western Truck Repair	Air Bag	\$420.42
Wilson, Karon	Mileage	\$46.20
WLC Engineering	Cherokee Road Right of Way	\$4,054.82
WY Behavioral Institute	Impatient Treatment	\$1,508.00
WY County Treasurer's Association	2023 Membership Dues	\$200.00
WY Dept of Transportation	Savery & Brush Creeks & N. Platte Bridges	\$1,447.94
WY Fire Chief's Association	2023 Membership Dues	\$130.00
WY Machinery Company	Misc. Supplies	\$743.88
WY State Firemen's Association	2023 Dues	\$75.00
Yocum, Leo	Mileage	\$88.00

### **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the January 17, 2023, regular meeting minutes, monthly receipts from Planning and Development Department in the amount of \$7,550.00 and Clerk of District Court in the amount of \$8,502.90, bonds Randy Arnold, Treasurer for Saratoga-



Encampment-Riverside Conservation District in the amount of \$100,000.00, Georgia Miller, Treasurer for the CCSD#2 in the amount of \$50,000.00, John Hansen, Treasurer for the Carbon County Predator Management Board in the amount of \$10,000.00, Suzie Cox, Secretary for the Saratoga Cemetery Board in the amount of \$10,000.00, Kendra Jones Heward, Trustee for the Medicine Bow Rural Health Care District in the amount of \$5,000.00, Susan Donnel Cowdin, Trustee for the Medicine Bow Rural Health Care District in the amount of \$5,000.00 and Lindsey West, Carbon County Treasurer in the amount of \$100,000.00, Notice of Valuation Changes in the amount of (\$54,677.00) and Tax Roll Correction in the amount of \$298.69. Commissioner Moore seconded and the motion passed unanimously.

### **Old Pen Joint Powers Board**

Tina Hill, Director of the Old Pen, and Clerk Gwynn Bartlett requested approval for the county to sponsor an ARPA grant through the WY State Lands & Investment Office for their guards' quarters. Tina applied for the grant but was denied as an ineligible entity. They requested the Chairman's signature on the Old Pen Joint Powers Board ARPA grant application documents. Gwynn mentioned this would be the county's second SLIB ARPA grant with the hospital's ambulance being the priority. If this grant is successful, she will recommend an agreement between the Old Pen Joint Powers Board and the county related to responsibilities of each party.

Commissioner Johnson moved to approve the Chairman's signature on the American Rescue Plan Act grant application for funding the Old Pen Joint Powers Board Guards' Quarters Project and to authorize her signature on Resolution 2023-06, A Resolution Authorizing Submission of a Local Government Project ARPA Grants Application to the State Loan and Investment Board on behalf of the governing body for Carbon County, Wyoming for the purpose of completion of the BRC/CDBG adaptive reuse of the Historic Guards' Quarters Project which has experienced funding shortfalls due to the dramatic increases in construction costs related to the COVID 19 Pandemic. Commissioner Espy seconded and Commissioner Johnson asked about the grant timeline. Ms. Hill responded the SLIB Board presentation is later in February. The motion passed unanimously.

### **RESOLUTION NO. 2023 - 06**

**A RESOLUTION AUTHORIZING SUBMISSION OF AN LOCAL GOVERNMENT PROJECT ARPA GRANTS APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD ON BEHALF OF THE GOVERNING BODY FOR CARBON COUNTY, WYOMING FOR THE PURPOSE COMPLETION OF THE BRC/CDBG ADAPTIVE REUSE OF THE HISTORIC GUARDS' QUARTERS PROJECT, WHICH HAS EXPERIENCED FUNDING SHORTFALLS DUE TO THE DRAMATIC INCREASES IN CONSTRUCTION COSTS RELATED TO THE COVID 19 PANDEMIC.**

**WHEREAS**, the Board of County Commissioners of Carbon County, Wyoming desires to participate in the LOCAL GOVERNMENT PROJECT ARPA GRANT program to assist in financing this request; and

**WHEREAS**, the Board of County Commissioners of Carbon County, Wyoming recognizes the need for the request; and



**WHEREAS**, the Local Government Project ARPA Grant program requires that certain criteria be met, as described in the State Loan and Investment Board's Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria; and

**WHEREAS**, if any of the disbursed grant funds are later deemed to not comply with the SLIB criteria or the criteria of the American Rescue Plan Act (ARPA), the grant applicant agrees to repay the ineligible grant funds within 15 days of such finding to the Office of State Lands and Investments.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF CARBON COUNTY, WYOMING** that a grant application in the amount of \$189,000.00 be submitted to the State Loan and Investment Board for consideration at the next Board meeting after application processing to assist in funding the Old Penitentiary Joint Powers Board Guards' Quarters Project.

**BE IT FURTHER RESOLVED**, that Sue Jones, R. Travis Moore, Byron Barkhurst, John Espy and John Johnson, County Commissioners are authorized representatives of Carbon County, Wyoming to act on behalf of the Governing body on all matters related to this application and that County Clerk Gwynn Bartlett is authorized to sign any and all grant reimbursement forms on behalf of the county.

**PASSED, APPROVED AND ADOPTED THIS 7<sup>TH</sup> DAY OF FEBRUARY 2023.**

-s- Sue Jones, Chairman

Attest: -s- Gwynn Bartlett, Carbon County Clerk

### **ELECTED OFFICIALS & DEPARTMENT HEADS**

#### **Fire**

John Rutherford, Fire Warden and Jim Piche, Vice President, Homer Beach, President and Courtney Ney, Secretary/Treasurer, all with the Carbon County Fire Protection District provided an update on the County Fire Protection District and requested a budget for the district. Mr. Piche explained the progress made by the district so far noting they are on the search for an attorney. The budget includes an administrative assistant position starting as soon as possible, legal fees, advertising, and other fees. The total budget request through June 2023 is \$60,487.37, half of what they will need until their levy begins to distribute funding to them in January 2024. They would plan to request the second half during the county's normal budget process.

Commissioner Johnson moved to authorize any commissioner's signature on an Agreement for Services with the Carbon County Fire Protection District in the amount to \$60,488.00 plus an undetermined amount for July 2023 through June 2024 noting the county will not expect repayment of the funds and that the BOCC would like monthly updates until further notice. Commissioner Espy seconded and the motion passed unanimously.

#### **Emergency Management**

Lenny Layman, Emergency Management Coordinator introduced Bobbie Fitzhugh and Shauna Roberts with St. Christopher's Highway. Saint Christopher's Highway provides emergency travelers with aid. Volunteers assist emergency travelers with lodging, meals, transportation, and clothing.



Mr. Layman introduced Spencer Pollock, the Preparedness Section Chief with Wyoming Office of Homeland Security and Ashley Paulsrud, the Grants/Finance Section Chief with Wyoming Department of Homeland Security who both overviewed the County Disaster Declaration Process. The pair presented a declaration flow chart showing the process of declaring a disaster declaration in the county. The county is responsible for declaring the disaster therefore municipalities can request assistance from the county and if the county determines all resources have been utilized it can declare the disaster.

Mr. Layman had previously been approved to proceed with a Deputy Emergency Manager position with the commitments of Saratoga and Rawlins. At this time, he felt a joint cost share employee is not the direction he would like to proceed with. He asked the BOCC to fund the deputy position noting half of the salary and benefits would be paid for through the grant that was already secured. Within a month he will have to submit a new EMPG grant to fund half the position for the next period again if the position is created.

He feels the person will need a vehicle that could wait until budget time and the person could simply apply for mileage in the meantime but the position needs approved now so he knows whether to apply for a March grant. Lenny also thought this should be a full-time position vs. a part-time or  $\frac{3}{4}$  time.

Commissioner Espy asked when the grant would be able to reimburse for the position and Clerk Bartlett clarified that the grant is already in place so there would be no wait for reimbursement. She wanted the BOCC to know of 5 positions being requested in the next budget cycle by various departments so they can weigh those against this request because although this is partly paid by a grant it still costs the county.

Commissioner Johnson stated he was on board with the position when the municipalities were to participate as they would largely benefit from the position. He stated his concern expending funds at this time without weighing the request compared to all countywide needs. Commissioner Moore commended Mr. Layman for his work with the municipalities to try to obtain the position jointly. He feels that the county can't afford not to proceed.

Chairman Jones thought the need for the position being full-time should be further explored and encouraged Mr. Layman to take time off and find coverage for his absence with fire or law enforcement assuming the duties. Mr. Layman responded that he does not need any additional time to consider options as he has considered all those things. He feels there is a lack of understanding between the board and what he does and to have someone step in during his absence does not work. He once again asked for the position to continue his successes.

The BOCC authorized him to apply for a grant for the following year's deputy salary and wanted him to bring the idea back at budget time so they can compare the request to the needs of the county.

Mr. Layman provided a monthly update for the Office of Emergency Management to include past and future trainings, incidents, donations, and reports from CRB1 Reunification Team. There are

4 sessions of Courthouse orientation training February 14 & 16 for all of those that will occupy the Courthouse.

### **Public Health**

Dr. Duane Abels, County Health Officer provided an update on vaccines and Covid-19.

### **Sheriff**

Alex Bakken, Carbon County Sheriff provided a monthly update for the Sheriff's Office to include a School Resource Officer Position. Carbon County School District 1 has authorized funding for a School Resource Officer in the amount of \$75,000/annually. The MOU between the CCSO and School District 1 is currently pending review by the Carbon County Attorney's Office before it is brought before the board for approval. The School Resource Officer would cover Rawlins High School and Little Snake River Valley.

The gate closure MOU with the Wyoming Highway Patrol has been reviewed by the Carbon County Attorney's Office and sent back to WHP for finalization.

Sheriff Bakken stated the Detention Center is exploring changing shifts to a rotating 4 on 4 off 12-hour shift. The ideal start month would be March. This is to alleviate the extreme overtime and staff burnout that we have been experiencing.

Sheriff Bakken also stated that the Hagglund continues to be an amazing machine. Five deployments in the last two weeks, including the 60-car pile-up.

### **Building and Grounds**

Mike Newbrough, Building and Grounds Manager presented a Contract for service with Asbestos & Technical Services for approval and Chairman's signature.

Commissioner Johnson moved to approve the Contract for Service with Asbestos and Technical Services for asbestos abatement at the 222 W. Pine Street residence. Commissioner Moore seconded and the motion passed unanimously.

### **Planning & Development**

Sarah Brugger, County Planning Director presented Certifications of Recommended Action for C.U. Case #2023-01-Rock Creek I and C.U. Case #2023-02-Rock Creek II.

Commissioner Barkhurst moved to schedule public hearing for March 7, 2023, at 11:15 a.m. at the Carbon Building – Courthouse Annex, 215 W. Buffalo Street in Rawlins for cases C.U. Case #2023-01-Rock Creek I and C.U. Case #2023-02-Rock Creek II. Commissioner Moore seconded and the motion passed unanimously.



Ms. Brugger discussed a Memorandum of Understanding with Bureau of Land Management regarding the Section 368 energy corridor.

Mrs. Brugger overviewed the 2022 Annual Report of the Carbon County Planning & Zoning Commission. Mrs. Brugger also discussed the West Fork Battle Creek Watershed Plan. Commissioner Espy reported he could potentially benefit from this project if it proceeds therefore, he will not be commenting on the matter going forward.

Commissioner Johnson moved to authorize the Chairman's signature on the scoping letter for the West Fork Battle Creek Watershed plan. Commissioner Moore seconded and the motion passed with all voting for the motion except Commissioner Espy who abstained due to a potential conflict.

The deadline for responses to the county's Request for Proposals to update the county's Land Use Plan is this this Friday.

### **MEMORIAL HOSPITAL OF CARBON COUNTY (MHCC)**

Ken Harmon, Chief Executive Officer for Memorial Hospital of Carbon County provided an update on the status of MHCC including financials, physician recruitment, as well as COVID cases, testing and vaccines.

### **IT**

Matt Webster, IT Director presented two Memorandums of Understanding with the WY Supreme Court and with Visionary Broadband granting permission to the state to install technology equipment on the Courthouse roof to accommodate their state systems for offices in the Courthouse.

Commissioner Barkhurst moved to approve the Chairman's signature on Memorandums of Understanding between the Wyoming Supreme Court and the Carbon County Government for the Wyoming Department of Enterprise Technology Services and with Visionary Broadband to allow and ensure appropriate installation of information technology equipment on the roof of Carbon County Courthouse and coordinating technology systems necessary for the State of Wyoming's business located inside the Carbon County Courthouse. Commissioner Espy seconded and Commissioner Johnson asked how long until the state signs the agreement and Attorney Davis thought quickly. The motion passed unanimously.

After the meeting Mr. Webster let the Clerk know, these agreements were no longer necessary because the state has changed their order from a dish for the roof to a fiber circuit that will be in the Courthouse instead.

### **Road & Bridge**

Kandis Fritz, Road and Bridge Coordinator reported her staff had 879 comp time hours during January noting this is equivalent to 5 additional hands. The new blade arrived in Saratoga last week

and the other has been shipped to WY Machinery. RPM Tech will be there Thursday regarding parts for snowblowers.

Ms. Fritz requested two tilt trailers in last year's budget using impact assistance funds and asked for authorization to proceed with purchasing at this time. The BOCC asked her to formally bid them.

Ms. Fritz presented a road use agreement with Two Rivers Wind LLC for the Two Rivers Lucky Star projects and requested the Chairman's signature. This is for 12.2 miles of county road and Attorney Davis reported this has met legal approval. The BOCC asked to wait for consideration until the project has a conditional use permit.

Ms. Fritz stated Innergex has requested authorization to use Carbon County roads without a road use agreement to get their equipment into Albany County for construction. The BOCC was uncomfortable with setting that precedence. Planner Brugger reported the agreement is a condition of their proposed permit.

### **Clerk**

Gwynn Bartlett, Carbon County Clerk requested and received approval to fill an upcoming vacant position.

Clerk Bartlett stated that Mr. George Schneider passed away and served on the Rawlins-Carbon County Airport Board. This is a county appointment and she requested the board declare the vacancy so she can advertise noting the term would be through January 2024.

Commissioner Espy moved to declare a vacancy on the Rawlins-Carbon County Airport Board and to direct the Clerk to advertise for the position. Commissioner Moore seconded and the motion passed unanimously.

Clerk Bartlett presented board applications that she received for the Carbon County Senior Services Board and Rawlins – Carbon County Airport Board. The Airport Board is for a separate seat than the vacancy just declared.

Commissioner Johnson moved to reappoint Gayle Shaw of Rawlins and reappoint Karen Buchanan of Baggs to the Carbon County Senior Services Board for a 3-year term both ending on March 2026 and Dean Parker to the Rawlins – Carbon County Airport Board for a 5-year term ending January 2028. Commissioner Moore seconded and the motion passed unanimously.

Clerk Bartlett presented lease agreements with the Guardian ad Litem, DCI and Public Defender's offices in the courthouse for approval and Chairman's signature.

Commissioner Moore moved to authorize the Chairman's signature on a Real Property Lease between Carbon County and State of Wyoming, Department of Administration & Information, General Services Division all for office space at the Courthouse, 415 West Pine Street in Rawlins as follows and all for terms of March 1, 2023 through June 30, 2026: No 8-09791 for the Division



of Criminal Investigation, for 793 square feet with no rent due; No 8-09792 for the Guardian ad Litem, for 357 square feet with no rent due; and No. 8-09790 for the State Public Defender's Office, for 955 square feet, in the amount of \$14,325.00 per year prorated March 1, 2023 through June 30, 2023 at \$4,775.00. Commissioner Barkhurst seconded and the motion passed unanimously.

Clerk Bartlett reported she is still working on eliminating unnecessary county owned properties per the board's request. She reported she believes there are only 4 remaining and she will continue to work through those. There is one in Savery she asked for direction on and Commissioner Barkhurst thought it required a bit more research then could likely be bid for sale. The county also owns a 4' strip between two residential homes in Rawlins and Commissioner Barkhurst thought it should belong to a particular lot and that someone with the county should reach out to that owner regarding ownership.

Gwynn reported back in 2013/2014 SLIB allocated consensus funds to certain counties/municipalities. For Carbon, the Council of Governments was used as the avenue to allocate those funds. Entities would come with projects and everyone would decide who got what in consensus funding.

Hanna Mayor Jon Ostling is asking for about \$8,000.00 of leftover consensus funds but Clerk Bartlett is trying to determine whose funds those were to avoid any unintentional hard feelings if the county were to allocate them to Hanna and they belonged to another town. She let the board know this will likely be on the next agenda once the SLIB office lets her know whose fund they were.

The final property appears to be a road right-of-way in the middle of Arc Land and she asked the BOCC about deeding it to Arc. She was unsure if this is a county road or not.

Commissioner scholarship applications are now being accepted through the end of April and the board will approve recipients in May. Clerk Bartlett overviewed the Courthouse moving schedule noting offices plan to move back in the week of February 20. She also overviewed a proposed budget timeline noting the following dates and the BOCC approved this tentative timeline: May 23 & 24 meet with departments to hear budget requests, June 20 & 21 (if needed) to balance the budget and July 17 to adopt the final budget.

### **COMMISSIONERS**

Chairman Jones presented a grant agreement for state funding for AWOS maintenance at the Dixon Airport.

Commissioner Espy moved to authorize Commissioner Johnson's signature on the Dixon Airport Contract Verification for the original State (ADW020X) for AWOS maintenance. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Espy moved to approve the Chairman's signature on the Memorandum of Understanding between the Wyoming County Commissioners Association and Counties Serving

as Cooperating Agencies in the Bureau of Land Management's Efforts to Revise the Greater Sage Grouse Plan. Commissioner Moore seconded and Commissioner Espy explained all the counties are working on such an agreement and will utilize a NERPA grant for 80% of the cost with the counties responsible for the remaining 20%. This will allow the state to speak with one unified voice. The motion passed unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 11:45 a.m. with Clerk Bartlett, Ashley Mayfield Davis, Kandis Fritz, and Sarah Brugger to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 1:07 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Barkhurst seconded and the motion passed unanimously.

### **Cherokee Road**

Commissioner Espy moved to approve Resolution 2023-07, a Resolution of the Board of County Commissioners of Carbon County, Wyoming "APPOINTMENT OF APPRAISERS FOR COUNTY ROAD 451, CHEROKEE ROAD" and allow any commissioner to sign the resolution. Commissioner Moore seconded and the motion passed unanimously.

### **Resolution No. 2023 – 07**

#### **A Resolution of the Board of County Commissioners of Carbon County, Wyoming, "APPOINTMENT OF APPRAISERS FOR COUNTY ROAD 451, CHEROKEE ROAD"**

**WHEREAS**, the Carbon County Board of County Commissioners previously deemed it to be in the public interest to initiate the procedure to formally adopt the Cherokee Road (County Road 451) in accordance with Wyoming Statutes §24-3-101 through §24-3-127, W.S. 1977, as amended; and,

**WHEREAS**, the Carbon County Board of County Commissioners set the deadline for objections and claims for damages from the establishment of Cherokee Road (County Road 451) to be filed with the County Clerk as noon on February 3, 2023; and,

**WHEREAS**, claims for damages were submitted by some landowners; therefore, the appointment of appraisers is appropriate; and,

**WHEREAS**, the Board hereby appoints Jezria Latham, Veronica Pell and Sidney "Scott" Thayer, who are suitable and disinterested electors of the County to act as appraisers, to view the ground on a day fixed by the Board, and to report their doings in the matter and file their report in writing with the county clerk within thirty (30) days after the date of their appointment, fixing the amount of damages by the claimants in conformance with Wyoming Statutes §24-3-1114, W.S. 1977; and,

**NOW, THEREFORE BE IT RESOLVED**, the Carbon County Board of County Commissioners, Carbon County, Wyoming, has complied with the provisions of Wyoming Statute



§24-3-114, W.S. 1977, to appoint appraisers for the claims for damages submitted in reference to Cherokee Road (County Road 451) and after the written report of the appraisers has been filed, the Board may consider testimony and considers petitions for and remonstrances against establishment of the road, and the amount of damages to be awarded if said road is established.

**APPROVED, PASSED, AND ADOPTED** at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, on the 7<sup>th</sup> day of February 2023, and signed by the Chairman on behalf of the Board on the 13<sup>th</sup> day of February 2023.

**BOARD OF COUNTY COMMISSIONERS OF  
CARBON COUNTY, WYOMING**

By: -s- R. Travis Moore, Commissioner

Attest: -s- Gwynn G. Bartlett, Carbon County Clerk

**COMMISSIONERS**

Commissioner Moore reported the former Aging in Place committee approached him regarding coming to their meetings as they are rebooting. He put the offer out to any BOCC to participate as he no longer has time.

Commissioner Espy travels to the NACO conference this week and Commissioner Jones discussed House Bill 3. Commissioner Espy further explained the bill. Chairman Jones discussed the Title II Secure Rural Schools Act funds noting Jason Armbruster with the US Forest Service has requested to use Carbon County's approximately \$300,000+ on a project but asked if the county has projects. The BOCC thought the Sage Creek Road could be a potential project and asked that Ms. Fritz submit that as a project.

**ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 1:22 p.m. Commissioner Moore seconded and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, March 7, 2023, at 9:00 a.m., at the Carbon Building – Courthouse Annex, located at 215 W. Buffalo St. Suite 240C, Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.