

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, February 7, 2023
Carbon Building – Courthouse Annex, Rawlins WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, February 7, 2023, at 9:00 a.m. at the Carbon Building-Courthouse Annex in Rawlins, WY. Attending the meeting were Chairman, Sue Jones, Vice Chairman, Travis Moore, Commissioner John Johnson, John Espy, and Byron Barkhurst.

Chairman Jones called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

There were no additions or corrections to the agenda.

VOUCHERS

Commissioner Barkhurst moved to approve payment to Sunrise Sanitation for \$142.00. Commissioner Espy seconded and the motion passed with all voting for the motion except Chairman Jones who abstained due to personal conflicts.

Commissioner Barkhurst moved to approve the report of expenditures in the amount of \$1,399,272.03 for an aggregate total today of \$1,399,414.03. Commissioner Espy seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
Abels, Duane E	County Health Officer	\$1,600.00
Acme Electric Company, LLC	Electrician Services	\$1,077.20
Ambrose, Tracy	Electronic Monitor Fund	\$820.00
APG Media of the Rockies	Misc. Ads	\$1,225.00
API Systems Integrators	Replace CO2 Detector	\$486.53
AT&T Mobility	CCSO MDT'S	\$919.85
Balestrieri, Michelle	CRC Membership Dues & Mileage	\$142.52
Bank of Montreal - Mastercard	Air Cleaner Cap	\$33,680.62
Beach, Homer	Snow Removal	\$1,040.00
Black Hills Energy	Heating Services	\$19,309.96
Blakeman Propane	Heating Services	\$7,219.54
Bob Barker Company, Inc.	Inmate Supplies	\$968.06
Bomgaars Supply	Misc. Supplies	\$529.92
Boys & Girls Clubs of Carbon County	3rd Qtr. 22 TANF	\$2,205.28
Carbon Co. Higher Education Center	Prevention Services	\$4,083.31
Carbon County Public Health	2023 Care Fair Table Rent	\$10.00

CareRight Technologies, LLC	Monthly Recurring Bed Fee	\$145.20
Carrot-Top Industries, Inc	Flags	\$1,691.30
Casper Winnelson Co	Misc. Parts and Supplies	\$1,800.82
CMI-TECO	Pressure Sensor	\$90.13
Colorado State University	Drug Testing for Trial	\$400.00
Communication Technologies	Radio Tech/Portable Radios	\$673.53
Community Resource Center	2023 Dues	\$35.00
Cowboy Chemical	Jail Laundry Supplies	\$751.20
Cowboy Supply House	Polish & Paper Towels	\$175.24
Dallin Motors Inc	Lamp Tail	\$114.00
Dell Marketing L.P.	Power Cord	\$2,330.86
Dirty Boyz Sanitation, Inc	Trash Services	\$1,592.00
Dixon, Town of	Water Services	\$308.00
Drummond Refrigeration LLC	Coroner's Office Heater Repair	\$1,011.81
Dynamic Controls Inc	Coil Break	\$327.00
E & H Plumbing & Construction	Fairgrounds Boiler Service	\$720.00
Elevated Safety Solutions	DOT Lab Fees	\$102.00
Employers Council	Membership Dues	\$7,100.00
Encampment, Town of	Water Services	\$102.00
Engineering Associates	Chip Seal Project	\$1,272.00
Erickson & Roberts	Legal Services	\$1,177.32
F & S Trucking, Inc	Emergency Snow Removal	\$561.00
Fatbeam LLC	Fiber & Internet	\$5,170.00
FCI Constructors of Wy	Carbon Building Retainage	\$987,234.22
Fired Up Rescue	Fire Uniforms & Boots	\$26,365.32
Further	Dep Care, Health Reimb., Med. FSA	\$8,539.07
Grainger	Hot Surf Igniter	\$18.45
Graphic Business Solutions, LLC	Window Envelopes	\$534.00
Greater WY Big Bros/Sisters	Jan 2023 Prevention	\$6,820.33
Green, Christa	Meals	\$26.61
Greenwood Mapping, Inc	Parcel Mapping	\$3,656.25
Gulbrandson, Kimberly A	Mileage	\$11.55
Hanna, Town of	Water Services	\$254.22
High Plains Power	Electric Services	\$530.75
Honnen Equipment	Wing Slides	\$2,237.02
K2 Towers III, LLC	Tower Rent	\$2,185.45
Kaisler, Todd	Mileage	\$99.00
Kaluzny, Emily	Personal Phone Usage	\$30.00
Keiser, Georgia	Witness Fees Mileage/Meals	\$832.12
Kilburn Tire Company	Tires	\$880.24
KTGA/KBDY	Radio Ads	\$440.00

L N Curtis & Sons	Fire Equipment	\$1,174.08
McKesson Medical-Surgical	Jail Meds	\$536.17
Medicine Bow, Town of	Water Services	\$211.00
Memorial Hospital of Carbon County	Lab Fees	\$855.00
MHL Systems	Snowplow Blades	\$2,049.60
Mike's Lock & Key	Lock Smith Services	\$194.00
Morse, Kimberley	Mileage/Meals	\$130.32
Moss, Barbara	Mileage	\$200.20
Mountain Alarm	Monthly Monitoring System	\$47.90
Mountain West Motors	Transmission Repair	\$3,748.59
Norco, Inc.	Cylinder Rent	\$846.99
Northern Truck Equipment Co	Snow Blower Bearings & Belts	\$4,728.24
Olde Trading Post	Fuel	\$67.01
O'Reilly Auto Parts	Misc. Parts	\$318.60
Parker, Elizabeth	Mileage	\$6.75
Perkins Oil Co	Fuel	\$1,911.82
Personnel Evaluation, Inc.	Employee Evaluation	\$175.00
Perue Printing	Letterheads	\$79.00
Phillips 66-Conoco-76	Interest Charges	\$2.99
Pinal County Sheriff's Office	Civil Process Fee	\$32.00
Plattoga Holdings, LLC	Motor Grader Labor	\$420.00
Plus Electric Inc.	Crane Maintenance	\$277.00
Quadient, Inc.	Postage Machine Ink	\$215.65
Quill Corporation	Sticky Notes/Labels	\$59.56
R.P Lumber Company, Inc.	Freezer Connector Kit	\$44.58
Rasmussen Furniture	Filter	\$46.95
Rawlins Automotive	Misc. Parts and Supplies	\$1,611.30
Rawlins Glass Center, Inc.	Door Glass	\$524.06
Rawlins Hardware	Trash Bags & Batteries	\$206.68
Rawlins, City of	Water Services & Landfill Fees	\$2,752.07
Republic Services #642	Trash Services	\$97.81
Rocky Mountain Power	B&G Office Electric Services	\$45,967.48
Rodabaugh, Sherry	Bailiff	\$75.00
Rutherford, John	Reimbursement For eBay Purchase	\$3,500.00
Saratoga Auto Parts, Inc.	Coolant	\$19.32
Saratoga Sun	Misc. Ads.	\$3,890.70
Schofield, Stephanie M	Fire Investigation	\$495.84
Shepard's	Fuel	\$5,871.10
Shippy, April	Interpretation Services	\$80.00
Shively Hardware	Misc. Supplies	\$395.09
Sikes, Melisa	Postage & Mileage	\$308.97

Slow and Steady Law Office, PLLC	Legal Services	\$12,580.00
Spaulding, Dawnnette	Mileage	\$146.88
Staples Advantage	Bankers Boxes/Tape	\$82.56
State of Wyoming A & I	Storage	\$15.95
State of Wyoming DCI	Sex Offender Change Fees	\$50.00
Stinker Stores Inc	Fuel	\$24,726.89
Stocks Services	Snowplow Services	\$1,800.00
Straight Stripe Painting Inc	Painting at Airport	\$23,352.44
Summit Food Service	Jail Meals	\$4,121.63
Sunrise Sanitation Service, LLC.	Trash Services	\$142.00
Swanson Services Corporation	Jail Commissary	\$1,340.00
T.W. Enterprises, Inc.	Misc. Parts	\$1,228.62
Tactical Medical Solutions, LLC	Pocket Medical Kit	\$965.24
Terminix	Pest Control	\$193.00
T-O Engineers	DWX 2022 Seal Coat & Mark	\$15,018.63
Trudiligence, LLC	Custodial Background Checks	\$9.99
Tyler Technologies, Inc	Web Hosting/Internet	\$275.63
University of WY Extension	CES Support Person Salary Match	\$18,380.25
UPRSWDD	Trash Services	\$190.00
US Bank	Misc. Charges	\$2,524.96
Valence Health Corp	Feb Inmate Medical Services	\$6,500.00
Volunteers of America	2022 Qtr. 4	\$50,000.00
Webster, Matthew S	Mileage	\$73.70
Western Truck Repair	Air Bag	\$420.42
Wilson, Karon	Mileage	\$46.20
WLC Engineering	Cherokee Road Right of Way	\$4,054.82
WY Behavioral Institute	Impatient Treatment	\$1,508.00
WY County Treasurer's Association	2023 Membership Dues	\$200.00
WY Dept of Transportation	Savery & Brush Creeks & N. Platte Bridges	\$1,447.94
WY Fire Chief's Association	2023 Membership Dues	\$130.00
WY Machinery Company	Misc. Supplies	\$743.88
WY State Firemen's Association	2023 Dues	\$75.00
Yocum, Leo	Mileage	\$88.00

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the January 17, 2023, regular meeting minutes, monthly receipts from Planning and Development Department in the amount of \$7,550.00 and Clerk of District Court in the amount of \$8,502.90, bonds Randy Arnold, Treasurer for Saratoga-Encampment-Riverside Conservation District in the amount of \$100,000.00, Georgia Miller,

Treasurer for the CCSD#2 in the amount of \$50,000.00, John Hansen, Treasurer for the Carbon County Predator Management Board in the amount of \$10,000.00, Suzie Cox, Secretary for the Saratoga Cemetery Board in the amount of \$10,000.00, Kendra Jones Heward, Trustee for the Medicine Bow Rural Health Care District in the amount of \$5,000.00, Susan Donnel Cowdin, Trustee for the Medicine Bow Rural Health Care District in the amount of \$5,000.00 and Lindsey West, Carbon County Treasurer in the amount of \$100,000.00, Notice of Valuation Changes in the amount of (\$54,677.00) and Tax Roll Correction in the amount of \$298.69. Commissioner Moore seconded and the motion passed unanimously.

Old Pen Joint Powers Board

Commissioner Johnson moved to approve the Chairman's signature on the American Rescue Plan Act grant application for funding the Old Pen Joint Powers Board Guards' Quarters Project and to authorize her signature on Resolution 2023-06, A Resolution Authorizing Submission of a Local Government Project ARPA Grants Application to the State Loan and Investment Board on behalf of the governing body for Carbon County, Wyoming for the purpose of completion of the BRC/CDBG adaptive reuse of the Historic Guards' Quarters Project which has experienced funding shortfalls due to the dramatic increases in construction costs related to the COVID 19 Pandemic. Commissioner Espy seconded and Commissioner Johnson asked about the grant timeline. Ms. Hill responded the SLIB Board presentation is later in February. The motion passed unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Fire

Commissioner Johnson moved to authorize any commissioner's signature on an Agreement for Services with the Carbon County Fire Protection District in the amount to \$60,488.00 plus an undetermined amount for July 2023 through June 2024 noting the county will not expect repayment of the funds and that the BOCC would like monthly updates until further notice. Commissioner Espy seconded and the motion passed unanimously.

Building and Grounds

Commissioner Johnson moved to approve the Contract for Service with Asbestos and Technical Services for asbestos abatement at the 222 W. Pine Street residence. Commissioner Moore seconded and the motion passed unanimously.

Planning & Development

Commissioner Barkhurst moved to schedule public hearing for March 7, 2023, at 11:15 a.m. at the Carbon Building – Courthouse Annex, 215 W. Buffalo Street in Rawlins for cases C.U. Case #2023-01-Rock Creek I and C.U. Case #2023-02-Rock Creek II. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Johnson moved to authorize the Chairman's signature on the scoping letter for the West Fork Battle Creek Watershed plan. Commissioner Moore seconded and the motion passed with all voting for the motion except Commissioner Espy who abstained due to a potential conflict.

IT

Commissioner Barkhurst moved to approve the Chairman's signature on Memorandums of Understanding between the Wyoming Supreme Court and the Carbon County Government for the Wyoming Department of Enterprise Technology Services and with Visionary Broadband to allow and ensure appropriate installation of information technology equipment on the roof of Carbon County Courthouse and coordinating technology systems necessary for the State of Wyoming's business located inside the Carbon County Courthouse. Commissioner Espy seconded and Commissioner Johnson asked how long until the state signs the agreement and Attorney Davis thought quickly. The motion passed unanimously.

After the meeting Mr. Webster let the Clerk know, these agreements were no longer necessary because the state has changed their order from a dish for the roof to a fiber circuit that will be in the Courthouse instead.

Clerk

Commissioner Espy moved to declare a vacancy on the Rawlins-Carbon County Airport Board and to direct the Clerk to advertise for the position. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Johnson moved to reappoint Gayle Shaw of Rawlins and reappoint Karen Buchanan of Baggs to the Carbon County Senior Services Board for a 3-year term both ending on March 2026 and Dean Parker to the Rawlins – Carbon County Airport Board for a 5-year term ending January 2028. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Moore moved to authorize the Chairman's signature on a Real Property Lease between Carbon County and State of Wyoming, Department of Administration & Information, General Services Division all for office space at the Courthouse, 415 West Pine Street in Rawlins as follows and all for terms of March 1, 2023 through June 30, 2026: No 8-09791 for the Division of Criminal Investigation, for 793 square feet with no rent due; No 8-09792 for the Guardian ad Litem, for 357 square feet with no rent due; and No. 8-09790 for the State Public Defender's Office, for 955 square feet, in the amount of \$14,325.00 per year prorated March 1, 2023 through June 30, 2023 at \$4,775.00. Commissioner Barkhurst seconded and the motion passed unanimously.

COMMISSIONERS

Commissioner Espy moved to authorize Commissioner Johnson's signature on the Dixon Airport Contract Verification for the original State (ADW020X) for AWOS maintenance. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Espy moved to approve the Chairman's signature on the Memorandum of Understanding between the Wyoming County Commissioners Association and Counties Serving as Cooperating Agencies in the Bureau of Land Management's Efforts to Revise the Greater Sage Grouse Plan. Commissioner Moore seconded and Commissioner Espy explained all the counties are working on such an agreement and will utilize a NERPA grant for 80% of the cost with the counties responsible for the remaining 20%. This will allow the state to speak with one unified voice. The motion passed unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 11:45 a.m. with Clerk Bartlett, Ashley Mayfield Davis, Kandis Fritz, and Sarah Brugger to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 1:07 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Barkhurst seconded and the motion passed unanimously.

Cherokee Road

Commissioner Espy moved to approve Resolution 2023-07, a Resolution of the Board of County Commissioners of Carbon County, Wyoming "APPOINTMENT OF APPRAISERS FOR COUNTY ROAD 451, CHEROKEE ROAD" and allow any commissioner to sign the resolution. Commissioner Moore seconded and the motion passed unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 1:22 p.m. Commissioner Moore seconded and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, March 7, 2023, at 9:00 a.m., at the Carbon Building – Courthouse Annex, located at 215 W. Buffalo St. Suite 240C, Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.



Gwynn G. Bartlett

Gwynn G. Bartlett, Carbon County Clerk

Approved this 21st day of February 2023
BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

Sue Jones
Sue Jones, Chairman
Travis Moore, Vice