

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING**

Thursday, January 5, 2023

**(The regularly scheduled meeting was moved from January 3, 2023 due to weather)
Carbon Building – Courthouse Annex, Rawlins WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Thursday, January 5, 2023, at 9:00 a.m. at the Carbon Building-Courthouse Annex in Rawlins, WY. The regularly scheduled meeting for Tuesday, January 3, 2023, was postponed due to weather. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, Commissioner John Espy, Byron Barkhurst and Travis Moore.

Chairman Johnson called the meeting to order at 9:00 a.m.

Nomination of Chairman

Commissioner Johnson nominated Sue Jones for Chairman and Travis Moore for Vice Chairman and moved that nominations cease and unanimous ballot be cast. Commissioner Espy seconded, there was no discussion and the motion carried unanimously.

ADDITIONS / CORRECTIONS

There were no additions or corrections to the agenda.

VOUCHERS

Commissioner Barkhurst moved to approve the report of expenditures in the amount of \$288,572.16 for an aggregate total today of \$288,572.16. Commissioner Johnson seconded and the motion carried unanimously.

| Vendor | Detail Line Description | Total |
|--------------------------------|--------------------------------|--------------|
| Abels, Duane E | County Health Officer | \$1,600.00 |
| Acme Electric Company, LLC | Electrician Services | \$610.00 |
| APG Media of the Rockies | Custodial Bids Ad | \$88.88 |
| AT&T Mobility | CCSO MDT Service | \$879.51 |
| Black Hills Energy | Heating Services | \$17,967.34 |
| Blakeman Propane | Heating Services | \$2,705.49 |
| Bomgaars Supply | Misc. Supplies | \$62.87 |
| Brown, Amanda | Meal for COVID Clinic | \$25.84 |
| Candy Mountain | 60 Water & 40 Gatorade Cases | \$1,840.20 |
| Capital Business Systems Inc. | IT Copiers | \$1,407.43 |
| Carbon Co. Veterinary Hospital | Zeus Vet Appointment | \$123.63 |
| Carrot-Top Industries, Inc | Flags | \$243.11 |
| Casper Winnelson Co | Misc. Plumbing Parts | \$3,082.49 |

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|--------------------------------|---------------------------------------|------------|
| CDW Government, Inc. | Ups Smart Online | \$3,240.86 |
| Cooper County Sheriff's Office | Civil Process Serve Fee | \$30.00 |
| Dallin Motors Inc | Service ABS System | \$231.20 |
| Dept. of Environmental Quality | Bond for Gravel Pits | \$1,000.00 |
| Dixon, Town of | Water Services | \$308.00 |
| Dynamic Controls Inc | Camera Replacement & Actuator | \$2,236.64 |
| E & H Plumbing & Construction | Jeff Center Boiler Repair | \$6,262.00 |
| Elk Mountain, Town of | Heating Services | \$688.42 |
| Emblem Enterprises, Inc. | Patches and Flags | \$1,174.99 |
| Encartele | Jail Data | \$750.00 |
| Friend, Katie | Cinnamon Rolls for Swear in Ceremony | \$100.00 |
| Herman, Bobbie | Mileage | \$49.50 |
| High Plains Power | Electric Services | \$455.63 |
| Interior Galore | 50% Down on Carpet for Jail | \$2,968.00 |
| Jack's Body & Fender Repair | Towing Services | \$382.00 |
| Kaisler, Todd | Mileage | \$99.00 |
| Kaluzny, Emily | Fuel & Personal Phone Usage | \$80.01 |
| Kone Elevators Escalators | Freight Elevator Maintenance | \$3,616.48 |
| Kostovny, Mark | Mileage | \$92.40 |
| KTGA/KBDY | Radio Site Rent | \$150.00 |
| Kusmaul Electronics | Auto Charge 12 Volt/Waterproof Covers | \$873.21 |
| L N Curtis & Sons | Gloves | \$89.04 |
| Larimer County Coroner | Autopsy Performed | \$1,250.00 |
| Mass Grading LLC | Water Line Dig | \$4,990.00 |
| Matthew Bender & Co, Inc. | WY Court Rules 2022 | \$807.36 |
| Morse, Kimberley | Meal for COVID Clinic | \$23.15 |
| Norco, Inc. | Cylinder Rental | \$785.62 |
| Offender Watch | Sex Offender Notification | \$187.80 |
| O'Reilly Auto Parts | Restore/Fuel Additive & Wiper Blades | \$77.46 |
| Parker, Elizabeth | Mileage | \$72.95 |
| Perkins Oil Co | Def Fluid | \$373.07 |
| Personnel Evaluation, Inc. | Pre-Employment Evaluations | \$50.00 |
| Phillips 66-Conoco-76 | Late Fee/Interest Charges | \$33.58 |
| Pocket Press Inc | Wy Criminal and Traffic Law Books | \$199.80 |
| Quill Corporation | Misc. Office Supplies | \$32.78 |
| R.P. Lumber Company, Inc. | Padlock Steel & Plywood | \$44.98 |
| Rawlins Automotive | Misc. Parts | \$234.71 |
| Saratoga Auto Parts, Inc. | Cutting Wheels | \$41.74 |
| SecureNet Systems Inc | BOCC Streaming | \$594.00 |
| Shively Hardware | Drill Bit/Blade & Mower Mech. Srv. | \$1,121.19 |
| Sipe, Taylor | Electronic Monitor Refund | \$820.00 |

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|------------------------------|--|--------------|
| Smith Psychological Services | Employee Evaluation | \$800.00 |
| Snake River Press | 2023 Subscription Renewal | \$40.00 |
| Staples Advantage | Misc. Office Supplies | \$236.06 |
| State of Wyoming A & I | Mainframe Access | \$16.00 |
| Stinker Stores Inc | Fuel | \$17,959.75 |
| Summit Food Service | Jail Meals | \$8,436.87 |
| Swanson Services Corporation | Jail Commissary | \$797.91 |
| Tin Boy Garage | Used Wheel/Balancing/Mounting | \$71.25 |
| Tracked Outdoors LLC | Snow Cat | \$183,657.29 |
| Tractor Supply Credit Plan | Light Bar for Motor Grader | \$154.99 |
| Triple X Contracting, Inc. | Trash Services | \$260.00 |
| Trumble Greetings Inc. | Christmas Cards | \$179.09 |
| Tyler Technologies, Inc | Web Hosting Internet | \$275.63 |
| UPRSWDD | Trash Services | \$190.00 |
| Valley Fire Extinguisher | Maintenance | \$1,257.50 |
| Wilks, Natalie | Electronic Monitor Refund | \$565.00 |
| WY Dept Of Health | State Vehicle Rental | \$142.72 |
| WY Machinery Company | Blade Maintenance, Parts and Auger Bit | \$1,956.89 |

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the December 20, 2022, regular meeting minutes, monthly receipts from Planning and Zoning in the amount of \$975.00 and Road and Bridge in the amount of \$564.05, bonds for Cynthia Culver, Trustee for Medicine Bow Rural Health Care District in the amount of \$5,000.00, Kay Embree, Treasurer for Medicine Bow Rural Health Care District in the amount of \$5,000.00, Keith Gingery, Treasurer for Board of Cooperative Educational Services for Region V in the amount of \$25,000.00, Renee Snider, Carbon County Assessor in the amount of \$5,000.00 and Notice of Valuation Changes in the amount of (\$182,886.00). Commissioner Moore seconded and the motion passed unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Emergency Management

Commissioner Barkhurst moved to approve the Chairman's signature on the Grant Award Agreement between Wyoming Office of Homeland Security and Carbon County for salary and benefits in the amount of \$22,917.81 and for a term of May 1, 2022, through June 30, 2023. Commissioner Espy seconded and the motion passed unanimously.

Road & Bridge

Commissioner Johnson moved to authorize any commissioner's signature on the lease/purchase with RNB State Bank for the purchase of two new blades. Commissioner Barkhurst seconded and the motion carried unanimously.

Fire

Commissioner Johnson moved to lease space to the Carbon County Fire Protection District at no fee, authorize the Chairman's signature on a lease and to allow them to take a pre-agreed upon amount furniture from the Interim Justice Center once it is vacant. Commissioner Moore seconded and the motion carried unanimously.

Treasurer

Commissioner Johnson moved to authorize the Chairman's signature on Resolution No. 2023-01 Carbon County Investment Policy. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Espy moved to designate Bank of Commerce and Rawlins National Bank as depositories for Carbon County for 2023. Commissioner Moore seconded and the motion carried unanimously.

Planning & Development

Commissioner Johnson moved to authorize the Chairman's signature on a letter to Rocky Mountain Power and PacifiCorp for project updates. Commissioner Moore seconded and the motion carried unanimously.

Clerk

Commissioner Barkhurst moved to approve the Master Service Agreement with Paydhealth LLC regarding prescription drug benefits to county health plan members for a period of three years with auto renewal. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Espy moved to appoint Rick Jones and reappoint Jenna Larson to the County Weed & Pest Control District for four-year terms expiring January 2028 in Areas II and V respectively. Commissioner Barkhurst seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 11:28 a.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 12:09 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Barkhurst seconded and the motion carried unanimously.

ADJOURNMENT

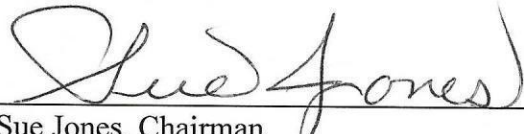
Commissioner Espy moved to adjourn the meeting at 12:09 p.m. Commissioner Moore seconded and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, February 7, 2023, at 9:00 a.m., at the Carbon Building – Courthouse Annex, located at 215 W. Buffalo St. Suite 240C, Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.




Gwynn G. Bartlett, Carbon County Clerk

Approved this 17th day of January 2023
BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING


Sue Jones, Chairman