

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Thursday, January 5, 2023**

**(The regularly scheduled meeting was moved from January 3, 2023 due to weather)  
Carbon Building – Courthouse Annex, Rawlins WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Thursday, January 5, 2023, at 9:00 a.m. at the Carbon Building-Courthouse Annex in Rawlins, WY. The regularly scheduled meeting for Tuesday, January 3, 2023, was postponed due to weather. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, Commissioner John Espy, Byron Barkhurst and Travis Moore.

Chairman Johnson called the meeting to order at 9:00 a.m.

**Nomination of Chairman**

Commissioner Johnson nominated Sue Jones for Chairman and Travis Moore for Vice Chairman and moved that nominations cease and unanimous ballot be cast. Commissioner Espy seconded, there was no discussion and the motion carried unanimously.

**ADDITIONS / CORRECTIONS**

There were no additions or corrections to the agenda.

**VOUCHERS**

Commissioner Barkhurst moved to approve the report of expenditures in the amount of \$288,572.16 for an aggregate total today of \$288,572.16. Commissioner Johnson seconded and the motion carried unanimously.

<b>Vendor</b>	<b>Detail Line Description</b>	<b>Total</b>
Abels, Duane E	County Health Officer	\$1,600.00
Acme Electric Company, LLC	Electrician Services	\$610.00
APG Media of the Rockies	Custodial Bids Ad	\$88.88
AT&T Mobility	CCSO MDT Service	\$879.51
Black Hills Energy	Heating Services	\$17,967.34
Blakeman Propane	Heating Services	\$2,705.49
Bomgaars Supply	Misc. Supplies	\$62.87
Brown, Amanda	Meal for COVID Clinic	\$25.84
Candy Mountain	60 Water & 40 Gatorade Cases	\$1,840.20
Capital Business Systems Inc.	IT Copiers	\$1,407.43
Carbon Co. Veterinary Hospital	Zeus Vet Appointment	\$123.63
Carrot-Top Industries, Inc	Flags	\$243.11
Casper Winnelson Co	Misc. Plumbing Parts	\$3,082.49

CDW Government, Inc.	Ups Smart Online	\$3,240.86
Cooper County Sheriff's Office	Civil Process Serve Fee	\$30.00
Dallin Motors Inc	Service ABS System	\$231.20
Dept. of Environmental Quality	Bond for Gravel Pits	\$1,000.00
Dixon, Town of	Water Services	\$308.00
Dynamic Controls Inc	Camera Replacement & Actuator	\$2,236.64
E & H Plumbing & Construction	Jeff Center Boiler Repair	\$6,262.00
Elk Mountain, Town of	Heating Services	\$688.42
Emblem Enterprises, Inc.	Patches and Flags	\$1,174.99
Encartele	Jail Data	\$750.00
Friend, Katie	Cinnamon Rolls for Swear in Ceremony	\$100.00
Herman, Bobbie	Mileage	\$49.50
High Plains Power	Electric Services	\$455.63
Interior Galore	50% Down on Carpet for Jail	\$2,968.00
Jack's Body & Fender Repair	Towing Services	\$382.00
Kaisler, Todd	Mileage	\$99.00
Kaluzny, Emily	Fuel & Personal Phone Usage	\$80.01
Kone Elevators Escalators	Freight Elevator Maintenance	\$3,616.48
Kostovny, Mark	Mileage	\$92.40
KTGA/KBDY	Radio Site Rent	\$150.00
Kussmaul Electronics	Auto Charge 12 Volt/Waterproof Covers	\$873.21
L N Curtis & Sons	Gloves	\$89.04
Larimer County Coroner	Autopsy Performed	\$1,250.00
Mass Grading LLC	Water Line Dig	\$4,990.00
Matthew Bender & Co, Inc.	WY Court Rules 2022	\$807.36
Morse, Kimberley	Meal for COVID Clinic	\$23.15
Norco, Inc.	Cylinder Rental	\$785.62
Offender Watch	Sex Offender Notification	\$187.80
O'Reilly Auto Parts	Restore/Fuel Additive & Wiper Blades	\$77.46
Parker, Elizabeth	Mileage	\$72.95
Perkins Oil Co	Def Fluid	\$373.07
Personnel Evaluation, Inc.	Pre-Employment Evaluations	\$50.00
Phillips 66-Conoco-76	Late Fee/Interest Charges	\$33.58
Pocket Press Inc	Wy Criminal and Traffic Law Books	\$199.80
Quill Corporation	Misc. Office Supplies	\$32.78
R.P. Lumber Company, Inc.	Padlock Steel & Plywood	\$44.98
Rawlins Automotive	Misc. Parts	\$234.71
Saratoga Auto Parts, Inc.	Cutting Wheels	\$41.74
SecureNet Systems Inc	BOCC Streaming	\$594.00
Shively Hardware	Drill Bit/Blade & Mower Mech. Srvc.	\$1,121.19
Sipe, Taylor	Electronic Monitor Refund	\$820.00

Smith Psychological Services	Employee Evaluation	\$800.00
Snake River Press	2023 Subscription Renewal	\$40.00
Staples Advantage	Misc. Office Supplies	\$236.06
State of Wyoming A & I	Mainframe Access	\$16.00
Stinker Stores Inc	Fuel	\$17,959.75
Summit Food Service	Jail Meals	\$8,436.87
Swanson Services Corporation	Jail Commissary	\$797.91
Tin Boy Garage	Used Wheel/Balancing/Mounting	\$71.25
Tracked Outdoors LLC	Snow Cat	\$183,657.29
Tractor Supply Credit Plan	Light Bar for Motor Grader	\$154.99
Triple X Contracting, Inc.	Trash Services	\$260.00
Trumble Greetings Inc.	Christmas Cards	\$179.09
Tyler Technologies, Inc	Web Hosting Internet	\$275.63
UPRSWDD	Trash Services	\$190.00
Valley Fire Extinguisher	Maintenance	\$1,257.50
Wilks, Natalie	Electronic Monitor Refund	\$565.00
WY Dept Of Health	State Vehicle Rental	\$142.72
WY Machinery Company	Blade Maintenance, Parts and Auger Bit	\$1,956.89

### **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the December 20, 2022, regular meeting minutes, monthly receipts from Planning and Zoning in the amount of \$975.00 and Road and Bridge in the amount of \$564.05, bonds for Cynthia Culver, Trustee for Medicine Bow Rural Health Care District in the amount of \$5,000.00, Kay Embree, Treasurer for Medicine Bow Rural Health Care District in the amount of \$5,000.00, Keith Gingery, Treasurer for Board of Cooperative Educational Services for Region V in the amount of \$25,000.00, Renee Snider, Carbon County Assessor in the amount of \$5,000.00 and Notice of Valuation Changes in the amount of (\$182,886.00). Commissioner Moore seconded and the motion passed unanimously.

### **ELECTED OFFICIALS & DEPARTMENT HEADS**

#### **Emergency Management**

Commissioner Barkhurst moved to approve the Chairman's signature on the Grant Award Agreement between Wyoming Office of Homeland Security and Carbon County for salary and benefits in the amount of \$22,917.81 and for a term of May 1, 2022, through June 30, 2023. Commissioner Espy seconded and the motion passed unanimously.

#### **Road & Bridge**

Commissioner Johnson moved to authorize any commissioner's signature on the lease/purchase with RNB State Bank for the purchase of two new blades. Commissioner Barkhurst seconded and the motion carried unanimously.

### **Fire**

Commissioner Johnson moved to lease space to the Carbon County Fire Protection District at no fee, authorize the Chairman's signature on a lease and to allow them to take a pre-agreed upon amount furniture from the Interim Justice Center once it is vacant. Commissioner Moore seconded and the motion carried unanimously.

### **Treasurer**

Commissioner Johnson moved to authorize the Chairman's signature on Resolution No. 2023-01 Carbon County Investment Policy. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Espy moved to designate Bank of Commerce and Rawlins National Bank as depositories for Carbon County for 2023. Commissioner Moore seconded and the motion carried unanimously.

### **Planning & Development**

Commissioner Johnson moved to authorize the Chairman's signature on a letter to Rocky Mountain Power and PacifiCorp for project updates. Commissioner Moore seconded and the motion carried unanimously.

### **Clerk**

Commissioner Barkhurst moved to approve the Master Service Agreement with Paydhealth LLC regarding prescription drug benefits to county health plan members for a period of three years with auto renewal. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Espy moved to appoint Rick Jones and reappoint Jenna Larson to the County Weed & Pest Control District for four-year terms expiring January 2028 in Areas II and V respectively. Commissioner Barkhurst seconded and the motion carried unanimously.

### **EXECUTIVE SESSION**

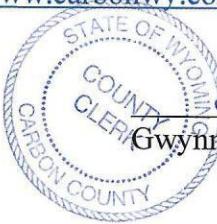
Commissioner Espy moved to go into executive session at 11:28 a.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 12:09 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Barkhurst seconded and the motion carried unanimously.

## **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 12:09 p.m. Commissioner Moore seconded and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, February 7, 2023, at 9:00 a.m., at the Carbon Building – Courthouse Annex, located at 215 W. Buffalo St. Suite 240C, Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.



*Gwynn G. Bartlett*

Gwynn G. Bartlett, Carbon County Clerk

Approved this 17<sup>th</sup> day of January 2023  
BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

*Sue Jones*  
Sue Jones, Chairman