

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, December 6, 2022
Carbon Building – Courthouse Annex, Rawlins WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, December 6, 2022, at 9:00 a.m. at the Carbon Building-Courthouse Annex in Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, Commissioner John Espy, Byron Barkhurst and Travis Moore.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

There were no additions or corrections to the agenda.

VOUCHERS

Commissioner Barkhurst moved to approve payment to Sunrise Sanitation for \$45.00. Commissioner Espy seconded and the motion passed with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Barkhurst moved to approve the report of expenditures in the amount of \$1,273,344.87 for an aggregate total today of \$1,273,389.87. Commissioner Espy seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
Abels, Duane E	County Health Officer	\$1,600.00
Able Equipment Company	Flat Bed and Bumper	\$8,920.00
Acme Electric Company, LLC	Electrician Services	\$156.20
Advanced Network Mgmt., Inc.	Site to Site VPN	\$5,324.22
All Traffic Solutions Inc.	Emergency Management sign	\$2,850.00
Apex Communications	County Maintenance	\$4,033.88
APG Media of the Rockies	Office Closure & Board Vacancy Ad	\$240.00
Asbestos & Technical Services, Inc.	222 W Pine Asbestos Test	\$1,500.00
Axis Forensic Toxicology, Inc.	Lab Fees	\$185.00
Bank of Montreal - Mastercard	Misc. Charges	\$49,832.63
Barcodes	Label Printer Ribbons	\$537.52
Barkhurst Collision Center	Battery	\$494.90
Belinte, Jerry	Soberlink/ Deposit Refund	\$187.00
Bertrand, Casey	Electronic Monitor Refund	\$820.00
Black Hills Energy	Gas Services	\$14,052.05

Blakeman Propane	Heating Services	\$4,535.37
Bob Barker Company, Inc.	Inmate Clothing	\$2,953.90
Bomgaars Supply	Misc. Supplies	\$793.92
Bridger Fabrication	Air Pack Kill Chamber	\$370.67
Capital Business Systems Inc.	IT Copiers	\$2,696.70
Carbon County Fair Board	Monthly Outside Agency Payment	\$4,166.67
Carbon County Library	Monthly Outside Agency Payment	\$30,299.31
Carbon County Museum	Monthly Outside Agency Payment	\$18,750.00
Carbon County Senior Services	Monthly Outside Agency Payment	\$18,750.00
Carbon County Veterinary Hospital	K9 Zeus Vet Services	\$762.46
CareRight Technologies, LLC	Monthly Recurring Bed Fee	\$151.80
CAV- Front Range	Fairgrounds Audio Sys. Partial Pymt	\$9,139.06
Charter Communications	Cable Services	\$615.48
Clerk Of Dist. Court (Jurors)	Jurors/Bailiffs for Trial	\$3,233.76
CNA Surety	Bond Renewals	\$540.00
Corthell And King, P.C.	Legal Services	\$334.29
Corvinus Group LLC	Jail Door Lock Service	\$1,455.00
Cowboy Chemical	Jail Laundry Supplies	\$714.85
Cowboy Supply House	Misc. Cleaning Supplies	\$3,929.74
Creagan, Lauren	Facebook Marketing	\$600.00
Daily Times	Jail Newspapers	\$187.92
Defense Technology (Florida)	Sheriff Training	\$1,990.00
Dirty Boyz Sanitation, Inc	Trash Services	\$1,592.00
Dixon, Town of	Water Services	\$308.00
Dominion Energy	Heating Services	\$321.68
Downey, Kevin	Soberlink Deposit Refund	\$820.00
Encartele	Jail Data	\$300.00
Engineering Associates	Chip Seal Project	\$2,318.22
E-Z Lift Garage Doors	County Fire Garage Door Maint.	\$170.00
FCI Constructors of Wy	Courthouse Carbon Bldg. Const.	\$233,202.15
Fired Up Rescue	Mineral Based Oil	\$53.64
France, Tara	Court Reporter Services	\$2,150.75
Fritz Welding & Machine, Inc.	Welding Services	\$23.20
Front Range Fire Apparatus	Misc. Fire Equipment	\$163.86
Further	Medical FSA & Part. Fees	\$1,845.58
Futurity IT, Inc	Orion License Renewal	\$1,350.00
Galls/Quartermaster	Deputy Uniforms and Supplies	\$812.82
Grainger	Misc. Supplies	\$1,320.24
Gulbrandson, Kimberly A	Mileage	\$9.35

Hanna, Town of	Water Services	\$254.22
High Plains Power	Electric Services	\$504.80
Honnen Equipment	Window for John Deer Door	\$1,468.76
Iacovetto, Karon	County Cleaning Services	\$9,765.00
Jack's Body & Fender Repair	Towing Services/Install Decals	\$330.00
Jacoby Funeral Home	Burial	\$2,400.00
Jones Simkins	Audit	\$37,400.00
K2 Towers III, LLC	Radio Site Rent	\$2,185.45
Kaluzny, Emily	Personal Phone Usage	\$30.00
Kilburn Tire Company	Tires & Tire Repair	\$12,936.93
King Soopers Customer Charges	Plates/Cups/Drinks/Snacks/Fuel	\$105.92
Konexus	Alert Sense Notifications	\$10,050.00
Kostovny, Mark	Mileage	\$46.20
KTGA/KBDY	Radio Site Rental/Radio Ads	\$320.00
Lally, Brian J.	Trailer Adapt. & LEEDA Training	\$1,084.09
Laramie Fire Protection	Fire Alarm	\$1,465.00
Lifetime Benefit Solutions, Inc	Cobra Fees	\$25.00
Loan Payment Processing Center	Loan Payment	\$83,920.62
McGraw, Joan	Mileage	\$44.00
McKesson Medical-Surgical	Jail Med Supplies	\$776.76
Medicine Bow, Town of	Fires And Accidents	\$6,108.00
Merseal Law, LLC	Legal Services	\$10,690.00
Midwest Card & ID Solutions, LLC	Salamander Live	\$11,510.00
Morgan's Flooring & Cabinets	Tile	\$84.94
Motorola Solutions	Radios/Spillman Acc./Software	\$13,317.67
Mountain Alarm	Monthly Monitoring Services	\$47.90
Myers, Adelaide	Mileage	\$45.10
Norco, Inc.	Cylinder Rent	\$768.90
Offender Watch	Sex Offender Notification	\$35.00
Office of the Attorney General	Fingerprints/Background Check	\$39.00
Old Penitentiary Joint Powers Board	Quarterly Outside Agency Payment	\$8,750.00
Olde Trading Post	Fuel	\$162.74
O'Reilly Auto Parts	Battery/Core Exchange	\$211.31
Parker, Elizabeth	Mileage	\$81.50
Perkins Oil Co	Fuel	\$1,108.34
Personnel Evaluation, Inc.	Employee Evaluation	\$75.00
Phillips 66-Conoco-76	Fuel	\$137.84
Quill Corporation	Misc. Office Supplies	\$64.47
R.P Lumber Company, Inc.	Misc. Supplies	\$136.00

Rawlins Automotive	Misc. Parts	\$1,550.41
Rawlins Hardware	Misc. Parts	\$381.28
Rawlins, City Of	Burial & Landfill Services	\$97.10
Ricoh USA Inc	IT Copiers	\$316.72
Ricoh USA, Inc	IT Copiers	\$3,094.30
Rocky Mountain Power	Electric Services	\$41,894.53
Roldan, Angel	Soberlink Deposit Refund	\$905.00
Saratoga Auto Parts, Inc.	Misc. Parts	\$507.45
Schaeffer Mfg. Co	Oil	\$1,847.45
Secretary Of State	Gier Notary	\$60.00
Shepard's	Fuel	\$6,335.73
Shippy, April	Interpreter Services	\$40.00
Shively Hardware	Misc. Tools	\$186.04
Slow and Steady Law Office, PLLC	Legal Services	\$1,940.00
Smith Psychological Services	Eval	\$800.00
Smith, Kaylie C.	Mileage for Training in Casper	\$132.00
South Central Wy Ems	Quarterly Outside Agency Payment	\$11,250.00
Staples Advantage	Misc. Supplies	\$127.35
State of Wyoming DCI	Sex Offender Change Fees	\$25.00
Stinker Stores Inc	Fuel & Oil	\$12,613.53
Summit Food Service	Jail Meals	\$8,379.57
Sunrise Sanitation Service, LLC.	Trash Services	\$45.00
Swanson Services Corporation	Jail Commissary	\$947.47
Terminix	County Pest Services	\$193.00
The Cowboy Couture	Midweight Hooded Shirts	\$660.00
Thos. Y. Pickett & Co., Inc.	2023 Valuation Contract	\$10,000.00
Tin Boy Garage	Tire Repair	\$25.00
Tractor Supply Credit Plan	Toolbox & Work Lights	\$354.99
Trudiligence, LLC	Vol. Background Check	\$9.99
U S Postmaster-Rawlins	PO Box Rent	\$280.00
United States Postal Service	Postage Machine Funds	\$10,000.00
UPRSWDD	Trash Services	\$190.00
Valley Fire Extinguisher	Annual Maintenance	\$9,909.80
Webster, Matthew S	Mileage	\$150.00
Wille, Ron	Gravel	\$976.20
Wilson, Karon	Mileage	\$45.10
Wohl, Judith	Mileage	\$66.00
WY Dept Of Environmental Quality	Storage Tank Dues	\$200.00
WY Dept Of Health	TANF 22-23 & 35% Nurse Salaries	\$35,137.68

WY Dept Of Transportation	Brush Creek Bridge	\$319.88
WY Machinery Company	Bolt	\$5,361.55
WY Public Health Laboratory	Lab Fees	\$463.00
WY Retirement System	Vol. Retirement	\$1,762.50
WY State 4-H Foundation	2022 Dues	\$100.00
Zetron	Comms Project Design	\$440,757.00

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the November 15, 2022, regular meeting minutes, monthly receipts from the County Clerk in the amount of \$13,674.25, Planning and Development in the amount of \$2,985.00, Clerk of District Court in the amount of \$2,754.00 and a bond for Veronica Fernandez, Deputy Treasurer for Carbon County, in the amount of \$10,000.00. Commissioner Moore seconded and the motion passed unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Public Health

Commissioner Barkhurst moved to approve the Contract between Wyoming Department of Health, Public Health Division and Carbon County for the purpose of setting forth the terms and conditions for the hiring of staff to increase capacity to provide communicable disease services to healthcare providers, healthcare staff, healthcare programs, community-based organizations, and Wyoming residents for a term through December 31, 2025, in an amount not to exceed \$278,000.00. Vice Chairman Jones seconded and the motion passed unanimously.

Road & Bridge

Commissioner Espy moved to approve the Agreement for FY2023 High Risk Rural Roads (HRRR) Project HR23102 – County Road 351 (Seminoe Road) Centerline Stripe in the amount of \$100,000.00 with the County portion amounting to \$9,510.00. Commissioner Barkhurst seconded and the motion passed unanimously.

Emergency Management

Commissioner Espy moved to authorize the Chairman's signature on the 22-EMPG-CAR-GCF22-GAA grant award agreement for salaries and benefits for the emergency manager and the deputy emergency manager in the amount of \$119,832.00. Commissioner Jones seconded and the motion passed 4 to 1 with all voting for and Commissioner Barkhurst voting against.

Clerk of District Court

Commissioner Espy moved to authorize the Clerk of District Court to use the Bank of Commerce as the depository for 2023. Commissioner Moore seconded and the motion passed unanimously.

IT

Commissioner Moore moved to ratify Vice Chairman Sue Jones' signature on the change order with Zetron. Commissioner Espy seconded and the motion passed unanimously.

Clerk

Commissioner Jones moved to adopt the 2023 Commissioners Meeting Schedule. Commissioner Espy seconded, and the motion passed unanimously.

Commissioner Jones moved to designate the Saratoga Sun as the Carbon County Newspaper of Record (official publication) for a term of one year beginning January 1, 2023, through December 31, 2023, at a rate of \$5.94 per column inch for legal, classified, and standard ads. Commissioner Espy seconded and the motion passed 4 to 1 with all voting for and Chairman Johnson voting against.

Commissioner Espy moved to authorize any commissioner to sign the closing documents on the Cathy Gardens building located at 548 15th St. Rawlins, WY. to Property Management Inc. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Jones moved to approve Resolution No. 2022-55, A Resolution Confirming the Formation of the Carbon County Fire Protection District Pursuant to W.S. § 35-9-201 Through §35-9-215 (2021) and specifically §35-9-210. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Espy moved to approve Resolution No. 2022-56, A Resolution donating Hugus Ferguson building to Rawlins Downtown Development Authority and authorize any commissioner to sign any documents necessary to complete the transaction. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioners

Commissioner Jones moved to approve the Letter of Agreement between Denver Air Route Traffic Control Center and Dixon Airport regarding the Notification Process for Surface Area Notice to Air Missions (NOTAMs) by Dixon Airport. Commissioner Espy seconded and the motion passed unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 11:21 a.m. with Deputy Clerk Newbrough, IT Director Matt Webster and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 12:27 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion passed unanimously.

Attorney

Commissioner Espy moved to approve the Client Service Agreement with P. Craig Silva with Williams, Porter, Day and Nevil as the Hearing Examiner for the December 15, 2022, hearing regarding the adoption or vacating of County Road 451 also known as the Cherokee Road. Commissioner Moore seconded and the motion passed unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 12:29 p.m. Commissioner Barkhurst seconded and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, January 3, 2023, at 9:00 a.m., at the Carbon Building – Courthouse Annex, located at 215 W. Buffalo St. Suite 240C, Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 20th day of December 2022
BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING
-s- Willing John Johnson, Chairman