

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, September 20, 2022  
Platte Valley Community Center, Saratoga, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, September 20, 2022, at 2:00 p.m. at the Platte Valley Community Center in Saratoga, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Byron Barkhurst and Travis Moore.

Chairman Johnson called the meeting to order at 2:00 p.m.

**ADDITIONS / CORRECTIONS**

Chairman Johnson added health insurance documents under the clerk and a wind tower height issue under commissioners.

**VOUCHERS**

Commissioner Barkhurst moved to approve September 2022 payroll and benefit expenses of \$979,355.82 and insurance claim and premium expenses of \$308,662.11, and the report of expenditures in the amount of \$1,269,751.31 for an aggregate total today of \$2,557,769.24. Commissioner Espy seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
Acme Electric Company, LLC	Electrician Services	\$75.00
Advanced Network Mgmt., Inc.	Firewall Install/Configuration Management	\$10,975.00
Affordable Tree Care, LLC	Tree Removal	\$450.00
Alesco, American Linen Division	Misc. Shop Supplies	\$62.62
Apex Communications	Pager Repair	\$273.00
Apg Media Of the Rockies	Labor Day Closure Ad	\$74.44
AT&T Mobility	CCSO MDT Service	\$855.72
Axis Forensic Toxicology, Inc.	Lab Fees	\$185.00
Baggs, Town Of	Water Services	\$435.74
Balestrieri, Michelle	Office Supplies Reimbursement	\$11.36
Bank Of Montreal - Mastercard	Misc. Charges	\$48,309.11
Bearcom	Install Prisoner Cage	\$365.00
BI Inc.	Monthly Electronic Monitoring	\$1,794.00
Blue Knight Security LLC	Inmate Transport	\$3,525.00
Bob Barker Company, Inc.	Inmate Supplies	\$1,031.04
Bomgaars Supply	Drain Cleaner	\$22.99
Bridger Fabrication	Repair Grill Guard & Wire	\$220.96
Carbon County Public Health	Donation For Vaccine Payment	\$2,499.00
Carbon Power & Light Inc	Electric Services	\$2,165.39

CareRight Technologies, LLC	Monthly Recurring Bed Fee	\$184.80
Casper Winnelson Co	Boilers/Supplies for Fairgrounds	\$32,577.38
CDW Government, Inc.	Tripp UPS's	\$16,204.30
Chiu, Stephanie	Inmate Medical Services	\$6,500.00
Community Resource Center	2022 Dues	\$70.00
Coronerme.Com	Annual Maintenance Fees	\$200.00
Corthell And King, P.C.	Legal Services	\$320.00
Corvinus Group LLC	Cell Door Unable to Open	\$1,183.50
Dirty Boyz Sanitation, Inc	Trash Services	\$4,917.00
Drummond Refrigeration LLC	Rooftop Unit A/C Repair	\$2,394.56
Election Systems & Software, LLC	2022 Primary Onsite Support	\$4,975.00
Elevated Safety Solutions	EKG & Accident Drug/Alcohol Test	\$252.00
FCI Constructors of Wy	Carbon County Courthouse Project	\$903,995.10
FedEx	Shipping Fee	\$18.29
Fox, Sid	Hours Worked/Housing/Mileage	\$8,798.00
FSU Center For Prevention &	Virtual Workshop	\$475.00
Galls/Quartermaster	Deputy Uniforms	\$123.20
Grainger	Misc. Supplies	\$1,114.50
Greenwood Mapping, Inc	Map server Hosting and Support	\$6,600.00
Hays, Patricia	Mileage	\$85.80
High Desert Welding & Mach. LLC	Weld Tank Fc 310	\$1,030.00
Honnen Equipment	Ignition Switch	\$81.62
Jack's Body & Fender Repair	Towing Services	\$75.00
Kilburn Tire Company	Oil Change & Tire	\$373.50
KTGA/KBDY	Various Radio Ads	\$1,796.00
Lifetime Benefit Solutions, Inc	Cobra Carbon County Employees	\$25.00
M. Gonzales Trucking, Inc.	Tire Repair & Tires	\$2,499.14
Merseal Law, LLC	Legal Services	\$4,660.00
Midwest Connect	Postage Machine Ink	\$431.00
Nation, Leslie H	Mileage	\$94.60
National Fire Protection Association	2023 Dues	\$175.00
Natrona County Sheriff's Office	Juvenile Inmate Housing	\$9,555.00
Norco, Inc.	Cylinder Rentals	\$1,140.84
Offender Watch	Sex Offender Notification	\$254.40
Olde Trading Post	Fuel	\$360.46
O'Reilly Auto Parts	Gas Can/Booster/Battery/Wiper Fluid	\$205.99
Peak Promotions Inc.	Hot Cold Packs	\$1,350.00
Perkins Oil Co	Fuel	\$3,253.99
Perue Printing	Business Cards	\$245.00
Price Digests	MSRP Online Subscription	\$1,089.95
Quill Corporation	Misc. Office Supplies	\$202.16

R.P Lumber Company, Inc.	Wax Gaskets/Valve	\$22.47
Rawlins Automotive	Misc. Parts	\$625.81
Rawlins Hardware	Misc. Parts and Tools	\$1,200.98
Relentless, LLC	Workshop	\$649.00
Republic Services #642	Trash Services	\$230.64
Rice-Prior, Denise	Inmate Mental Health Services	\$1,000.00
Ricoh USA Inc	It Copiers	\$856.91
Riverside Garage & Cabins	Hose Mender	\$2.29
Saratoga Auto Parts, Inc.	Ss/Fuel Cap/Silicone	\$116.44
Saratoga Sun	Misc. Ads	\$8,599.38
Saratoga, Town Of	Water Services	\$202.55
Shively Hardware	Misc. Hardware	\$307.02
Skyline Motors, Inc.	R&B Truck 2023 Chevy	\$59,950.00
Slow And Steady Law Office, PLLC	Legal Services	\$9,515.00
Smith Psychological Services	Employee Evaluation	\$400.00
Snake River Press	Candidate Filing/Voter Id	\$222.00
Staples Advantage	Notary Stamp	\$28.98
State Of Wyoming A & I	Mainframe Access	\$15.00
State Of Wyoming DCI	Sex Offender Changes	\$50.00
Stinker Stores Inc	Fuel	\$15,436.21
Summit Food Service	Jail Meals	\$4,440.84
Swanson Services Corporation	Jail Commissary	\$1,887.72
Terminix	Pest Control	\$44.00
T-O Engineers	Fence Relocation Project	\$17,145.90
Trebron Company, Inc	Sophos/Software Renewal	\$2,974.75
Trudiligence, LLC	EE Background Checks	\$129.95
Tyler Business Forms	Envelopes/Blank W4's	\$357.42
US Bank	Misc. Charges	\$1,239.15
Valley Oil Company	Fuel	\$3,371.46
Venegas Jr, Ricardo	Electronic Monitor Refund	\$820.00
WACO	Registration Fees	\$650.00
Western Truck Repair	Injector/Seal Kit/Mirror Bracket Assembly	\$3,689.16
Wex Bank	Finance Charge & Fuel	\$1,279.99
Wilson, Karon	Mileage	\$105.60
Winters Griffith Architects	Construction Administration Aug	\$4,092.00
WY Dept Of Health	St. Vehicle Rental/4th Qtr. Wages/TANF	\$26,060.32
WY Machinery Company	Misc. Supplies	\$8,416.92
WY Public Health Laboratory	Public Health Fees	\$398.00

## **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the September 6, 2022, regular meeting minutes, a bond for Thomas E. Sarvey, Treasurer for the City of Rawlins in the amount of \$250,000.00, Continuation Certificate for Lori Smith, Treasurer for Carbon County Museum Board in the amount of \$1,000.00 and Notice of Valuation Changes in the amount of (\$111,335.00). Commissioner Moore seconded and the motion passed unanimously.

## **ELECTED OFFICIALS & DEPARTMENT HEADS**

### **Road and Bridge**

Commissioner Espy moved to waive the procurement policy and accept a quote from Moberly Construction to chip seal portion of County Road 700 in the amount of \$132,872.03 to be paid from Gateway South. Commissioner Barkhurst seconded and the motion passed unanimously.

### **Sheriff**

Commissioner Moore moved to waive the procurement policy as the equipment to be purchased is compatible with the investment the county already has in its 911 system and authorize the Chairman's signature on the Master Sales Agreement between Carbon County and Telecommunications Systems Inc. for text to 911 services in the amount of \$15,000 for the first year plus an additional \$5,000 per year thereafter making the total agreement \$35,000 with year one to be paid from the E911 fund and thereafter from the county's general fund. Commissioner Barkhurst seconded and the motion passed unanimously.

### **Building and Grounds**

Commissioner Espy moved to award the bid to Steve Hays in the amount of \$13,000.00 for the demolition and removal of the house located at 222 W. Pine Street and to coordinate with Ms. Fritz on any concrete that may need removed and to authorize any commissioner to sign a contract with Mr. Hays. Commissioner Jones seconded and the motion passed unanimously.

### **Treasurer**

Commissioner Moore moved to authorize the County Treasurer to sign the Selling Agent Contract between the State of Wyoming, Department of State Parks and Cultural Resources, Division of State Parks, Historic Sites and Trails and Carbon County for the purpose of setting forth the terms and conditions by which the county will sell snowmobile and off-road recreation vehicle (ORV) registrations (permits) for a term effective through December 31, 2028 and shall retain \$1.00 for each permit sold not to exceed \$7000.00 subject to County Attorney approval. Commissioner Espy seconded and the motion passed unanimously.

### **Clerk**

Commissioner Jones moved to authorize the Chairman's signature on the Statement of Work #1 with KnovaSolutions to begin a voluntary clinical prevention service designed specifically for the highest risk/need county employee. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the Blue Cross Blue Shield Plan Change effective October 1, 2022, the ASO Group Reopening Request and the Novo Benefits Renewal Schedule of Services and Fees. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Jones moved to regretfully accept Leigh Nation's resignation from the Old Penitentiary Joint Powers Board effectively immediately and direct the clerk to advertise the opening. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Espy moved to reappoint Travis Harding to the Baggs Solid Waste Disposal District for a 3-year term ending August 2025 and appoint Dianna Cobb to Baggs Solid Waste Disposal District for a 3-year term ending August 2025, and Lisa Engstrom to the Memorial Hospital of Carbon County Board for an unexpired 5-year term ending June 2023. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Espy moved to reappoint Sue Jones to the Upper Platte River Solid Waste Disposal District for a 3-year term ending August 2025. Commissioner Moore seconded and the motion passed with all voting for the motion except Commissioner Jones who abstained due to conflict.

Commissioner Espy moved to approve the Chairman's signature on the Encampment Opera House Rental Agreement for September 28, 2022, for the Educational Public Meeting regarding the proposed fire protection district. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Barkhurst moved to approve the Chairman's signature on the University of Wyoming Bucking Horse and Rider Organizational Use Agreement Application for an application fee of \$25.00 and a \$250.00 license fee and for a term of 2 years. Commissioner Moore seconded and the motion passed unanimously.

### **Certifications of Recommended Action**

Commissioner Barkhurst moved to accept Certifications of Recommended Action from the Carbon County Planning & Zoning Commission for Z.C. Case #2022-13 - Jerry and Patricia Lynch, Z.C. Case #2022-14 - McCarty Canyon Ranch, LLC, MIN SUB Case #2022-04 - McCarty Canyon Ranch Minor Subdivision, Z.C. Case #2022-15 - Powell Properties, LLC, and MIN SUB Case #2022-05 - Powell Minor Subdivision and schedule a public hearing for Tuesday, October 18, 2022 at 3:00 p.m. at the Sinclair Town Hall in Sinclair, Wyoming. Commissioner Espy seconded and the motion passed unanimously.

### **Attorney**

Commissioner Jones moved to approve Resolution No. 2022-44, A Resolution selling Cathy Gardens to Property Management Inc, in the amount of \$10.00 and authorize any commissioner to sign any documents necessary to complete the transaction. Commissioner Barkhurst seconded and the motion passed unanimously.

### **Commissioners**

Commissioner Jones moved to comment to the Federal Aviation Administration regarding Boswell Springs wind tower #52 requesting the project owner be required to bring the wind tower down to the acceptable height standards. Commissioner Espy seconded and the motion passed unanimously.

### **COMMISSIONER DISCUSSION**

Commissioner Jones moved to appoint Adelaide Myers to the Carbon County Library Board for a 3-year term ending June 2025. Commissioner Espy seconded and the motion passed unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 3:46 p.m. with Clerk Bartlett, Sarah Chavez Harkins, and Lenny Layman to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 4:51 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion passed unanimously.

### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 4:51 p.m. Commissioner Barkhurst seconded and the motion passed unanimously.

A regular meeting of this Board will be held Tuesday, October 18, 2022, at 9:00 a.m., at the Sinclair Town Hall, located at 300 Lincoln Avenue, Sinclair, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s-Gwynn G. Bartlett, Carbon County Clerk

Approved this 4<sup>th</sup> day of October 2022  
BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING  
-s- Willing John Johnson, Chairman