

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, April 5, 2022
Carbon Building – Courthouse Annex, Rawlins WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, April 5, 2022, at 9:00 a.m. at the Carbon Building – Courthouse Annex, Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Byron Barkhurst and Travis Moore.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Chairman Johnson added a discussion about the Fairgrounds multiplex boilers under Buildings & Grounds, approval to refill a nurse position under Public Health and an update from the Carbon County Library.

VOUCHERS

Commissioner Barkhurst moved to approve the report of expenditures in the total amount of \$1,323,124.46. Commissioner Espy seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
Ables, Duane E	County Health Officer	\$1,600.00
Acme Electric Company, LLC	Generator Installation/Misc. Elect. Svs.	\$6,168.07
Advanced Heating, Inc.	Service Call on Furnace at Museum	\$421.00
Alesco, American Linen Division	Misc. Shop Supplies	\$60.79
Asbestos & Technical Services, Inc.	Asbestos Removal Courthouse	\$208,570.70
Astrophysics	Xray Inspection System	\$26,450.00
AT&T Mobility	CCSO MDT Service	\$869.22
Axis Forensic Toxicology, Inc.	Lab Fees	\$705.00
Barkhurst, Vernon	Mileage/Witness Fee	\$72.00
Beach, Homer	Snow Removal	\$560.00
Beck Total Office Interiors	Office Furniture	\$5,484.92
Bennett, Thomas L. M.D.	Autopsy Fees	\$2,157.71
Best Western Cottontree	Motel Charges	\$288.00
Black Hills Energy	Heating Services	\$18,176.28
Blakeman Propane	Heating Services	\$7,042.16
Bob Barker Company, Inc.	Inmate Clothes	\$484.17
Bomgaars Supply	Paint	\$44.94
Butler, Wanda I. Gonzalez	Court Interpreter	\$80.00
Canaday, Phillip	Witness Fee	\$15.00
Carbon County Fair Board	Monthly Outside Agency Payment	\$4,166.67
Carbon County Higher Ed. Center	CPR Certification Classes	\$520.00

Carbon County Library	Monthly Outside Agency Payment	\$32,500.00
Carbon County Museum	Monthly Outside Agency Payment	\$18,166.67
Carbon County Senior Services	Monthly Outside Agency Payment	\$16,666.67
Carbon County Veterinary Hospital	K-9 Zeus Meds	\$540.48
Casper Winnelson Co	Misc. Supplies/Parts	\$2,283.28
Ceia USA, Ltd	Metal Detector	\$12,375.00
Charm-Tex, Inc.	Jail Supplies	\$809.40
Civic-Plus	Website Annual Maintenance	\$5,044.36
Cna Surety	Surety Bond	\$850.00
Conover, Sterling	Mileage	\$25.20
Cowboy Supply House	Cleaners And Paper Products	\$410.69
Crane & Hoist Sales, Inc	Crane Maintenance	\$2,075.63
Dallin Motors Inc	Oil Change	\$59.10
Department Of Health	State Vehicle Rental	\$160.00
Dirty Boyz Sanitation, Inc	Trash Services	\$1,482.00
Dixon, Town Of	Dixon Sc Water Services	\$154.60
Dominion Energy	Heating Services	\$326.18
Dynamic Controls Inc	Relays/VFD Replacement	\$7,516.96
Econo Signs, LLC	County Road 440 Signs	\$106.75
Election Systems & Software, LLC	Elections Supplies	\$171.50
Elk Mountain, Town Of	Water Services	\$1,318.67
Encampment, Town Of	Water Services	\$102.00
Encartele	Jail Data	\$2,250.00
Fatbeam LLC	Fiber & Internet	\$10,340.00
FCI Constructors of Wy	Courthouse Bldg. Improv	\$490,470.30
FedEx Freight	Freight Charges	\$55.60
Fleming, Linda	Mileage	\$46.80
Fritz Welding & Machine, Inc.	Cutting Flat Steel	\$16.55
Further	Has Reimbursement	\$6,647.31
Galls/Quartermaster	Deputy Uniforms	\$747.25
Gier, David	Mileage	\$139.32
GlaxoSmithKline Pharmaceuticals	Misc. Vaccines	\$959.59
Goodwin, Mandy	Mileage	\$24.00
Grainger	Air Filter	\$2,093.81
Graphic Business Solutions, LLC	Envelopes	\$899.56
Hanna, Town Of	Water Services	\$229.16
High Plains Power	Electric Services	\$468.04
Honnen Equipment	Fuel/Air Filter	\$670.62
Iacovetto, Karon	Monthly Janitorial Service	\$9,765.00
Jack's Body & Fender Repair	Tow Charges	\$633.00
Kaluzny, Emily	Personal Phone Usage	\$30.00

Ken Garff Ford Greeley	2021 Ford 1ftfw1e8xmf11208	\$49,135.00
Kilburn Tire Company	Tires	\$756.84
Kone Elevators Escalators	Elevator Repair	\$9,992.00
L N Curtis & Sons	Annual Compressor Services	\$1,960.00
Lakia, Thomas J	Mileage	\$105.00
Lifetime Benefit Solutions, Inc	Cobra	\$50.00
Lindstrom, Joan	Court Interpreter	\$125.00
Martinez, Natasha K., P.C	Legal Services	\$1,740.00
McCarthy, Paul	Client Overpayment	\$15.71
McKesson Medical-Surgical	Misc. Jail Med Supplies	\$915.19
Medicine Bow, Town Of	Water Services	\$100.00
Midwest Connect	Ink Cartridges	\$210.00
Mike's Lock & Key	Lock Replacement Services	\$506.24
Moss, Barbara	Mileage	\$54.60
MPM Corp / Evergreen Disposal	Trash Services	\$130.00
Norco, Inc.	Cylinder Rentals	\$229.67
Offender Watch	Sex Offender Notifications	\$37.70
O'Reilly Auto Parts	Misc. Parts	\$93.70
Palmer, Cheryl	2021 Local Registrar	\$62.50
Patton, Sally	Victim Witness	\$48.86
Perkins Oil Co	Fuel	\$2,079.60
Perry, Abby	Fuel	\$71.16
Perue Printing	Misc. Printing Services	\$2,350.50
Pinnacle Public Finance, Inc	Lease Pymt. - 1 Cat Blade & 1 End Dump	\$49,123.39
Quill Corporation	Envelopes/Pens	\$104.61
R.P Lumber Company, Inc.	Misc. Parts	\$220.20
Rawlins Automotive	Misc. Parts	\$613.25
Rawlins Eastside Carwash	Carwash Cards	\$57.60
Rawlins Hardware	Fasteners	\$12.74
Rawlins, City Of	Water Services	\$1,871.19
Registrationmax, LLC	Fair Exhibit Software Maintenance	\$750.00
Rerucha, Cal	Meal/Mileage	\$110.21
Ricoh USA Inc	It Copiers	\$410.21
Rocky Mountain Power	Electric Services	\$16,815.53
Rostad Law, LLC	Legal Services	\$861.01
Rural Physicians Group-Pannu	Medical Services	\$970.00
Saratoga Auto Parts, Inc.	Misc. Parts	\$553.97
Saratoga Feed & Grain	Wood Posts	\$10.80
Saratoga Sun	Legal Ads	\$115.63
Saratoga, Town Of	Water Services	\$56.00
Schaeffer Mfg. Co	Oil	\$11,008.51

Shepard's	Fuel	\$2,515.25
Shively Hardware	Misc. Parts	\$116.19
Sikes, Melisa	Postage	\$87.94
Staples Advantage	Misc. Office Supplies	\$340.01
State Of Wyoming A & I	State Mainframe Access	\$18.13
State Of Wyoming DCI	Sex Offender Change Fees	\$75.00
Stinker Stores Inc	Fuel	\$4,272.62
Summit Food Service	Jail Meals	\$11,633.96
Swanson Services Corporation	Jail Commissary	\$1,793.84
T.W. Enterprises, Inc.	Generators/Misc. Parts	\$44,478.04
Thos. Y. Pickett & Co., Inc.	2022 Valuation Contract	\$14,000.00
Tin Boy Garage	Oil Filter	\$24.99
Trudiligence, LLC	Background Checks	\$9.99
Tyler Technologies, Inc	Web Hosting Internet	\$275.63
Uinta County Public Health	Calendars	\$216.55
University Of Wy Extension	4-H Salary Match	\$16,797.00
UPRSWDD	Trash Services	\$190.00
Us Bank	Misc. Charges	\$1,802.55
Utah Tank & Trailer	R&B Truck Purchase	\$129,750.00
Voiance Language Services LLC	Over The Phone Interpretation	\$141.75
Walker, Deborah C	Sewn Patches	\$108.00
Wilson, Karon	Mileage	\$25.20
WLC Engineering	Culvert Replacement Engineering	\$158.00
Wreck-A-Mend	Paint Hood/Door	\$1,786.00
Wy Behavioral Institute	Medical Services	\$9,048.00
Wy Dept Of Transportation	County Plates/Bridge Payment	\$41.18
Wy Law Enforcement Academy	Detention Officer Training	\$1,511.00
Wy Machinery Company	Misc. Parts/Services	\$4,475.79
Wy Public Health Laboratory	Lab Fees	\$424.00
Wy Retirement System	Feb Vol Fire Retirement	\$825.00
Wy Secretary of State	B. Sehon Notary	\$60.00
Wy State Forestry	Misc. Parts	\$2,523.05
Wy State Lands & Investments	Gravel	\$5,550.00
Yocum, Leo	Mileage	\$48.00

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the March 15, 2022, regular meeting minutes, monthly receipts from Planning and Development in the amount of \$2,350.00, bonds for Lindsey West, Carbon County Treasurer in the amount of \$150,000.00, Cynthia M. Papisan, Medicine Bow Town Clerk, in the amount of \$10,000.00 and Donald Brinkman, Treasurer for the Carbon County School

District #1 Recreation Board, in the amount of \$10,000.00. Commissioner Barkhurst seconded and the motion passed unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Carbon County Senior Services

Commissioner Espy moved to approve Senior Services to apply for a grant to expand the Rawlins Senior Center parking lot and match 20% of the expected cost from Chokecherry, Fund 113 contingent upon the final bid cost and contingent upon grant award. Commissioner Moore seconded and the motion passed unanimously.

Public Health

Commissioner Moore moved to approve the Chairman's signature on the Memorandum of Understanding with WY Dept. of Health and Carbon County for COVID 19 disease surveillance and testing activities for a term of January 1, 2022, through June 30, 2024, in an amount not to exceed \$190,000.00. Commissioner Barkhurst seconded, and the motion passed unanimously.

Planning and Development

Commissioner Barkhurst moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for Z.C. Case #2022-05 - James and Jennifer Sewell, REPLAT SUB Case #2022-01 - "Old Baldy Village Fifth Addition Replat, Block 9, Lots 3 and 4", C.U. Case #2022-01 - "Last Mile Transmission Line Project" and schedule a public hearing for May 3, 2022, at 1:30 p.m. at the Carbon Building-Courthouse Annex in Rawlins, Wyoming. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Barkhurst moved to schedule a public hearing for C.U.W. Case 2022-01 – Rock River Wind Energy Project C.U. and accept the Certification of Recommended Action from the Case #2022-02 - "Simpson Ridge Green Hydrogen Facility/Project" and schedule a public hearing for May 17, 2022, at 3:15 p.m. for Rock River Wind and 4:00 p.m. for Simpson Ridge at the Hanna Town Hall in Hanna, Wyoming. Commissioner Jones seconded and the motion passed unanimously.

Buildings & Grounds

Commissioner Espy moved to waive the procurement policy and allow Buildings & Grounds to order two boilers and additional parts along with a tool press kit totaling \$34,142.62 from Winnelson Casper for the fairgrounds exhibit halls. Commissioner Barkhurst seconded and the motion passed unanimously.

Clerk

Commissioner Jones moved to approve the Chairman's signature on a letter to the Wyoming Department of Transportation for the Federal Bipartisan Infrastructure Law (BIL) funding for Local Government bridges Concurrence and Substitution that identifies four (4) bridges in the County for replacement or rehabilitation. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Espy moved to approve the Chairman's signature on the Agreement for Services with DustBusters Enterprises, Inc to supply, haul, and apply water and magnesium chloride to Ninety-One (91) miles of road in Carbon County, Wyoming, to complete CMAQ projects (1) and (2) in the amount not to exceed \$150,000.00. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Jones moved to appoint Dave Gier to the Jeffrey Center Board for a 5-year term ending November 2026, Stacey Finney to the Upper Platte River Solid Waste Disposal District for an unexpired 3-year term ending August 2024, Doretta Leake to the Memorial Hospital of Carbon County Board for an unexpired 5-year term ending June 2023 and Alex Gruenhagen on the Carbon County Visitor's Council for an unexpired 3-year term ending June 2025. Commissioner Barkhurst seconded and the motion passed unanimously.

Attorney

Commissioner Moore moved to approve the Chairman's signature on the 2022 Wildland Fire Management Annual Operating Plan developed by the Wyoming State Forestry Division. Commissioner Jones seconded and the motion passed unanimously.

Commissioners

Commissioner Jones moved to approve the Chairman's signature on the Notice of Award for the Dixon Airport 2022 Seal Coat and Mark Project to Straight Stripe Painting, Inc in the amount of \$132,950.00. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Moore moved to approve the Vice-Chairman's signature on the letter to the FAA regarding the Notice of Award for the Dixon Airport Fence Relocation Project to Custom Fence in the amount of \$365,605.00. Commissioner Espy seconded and the motion passed unanimously.

PUBLIC HEARING – Budget Amendment

Chairman Johnson opened a public hearing at 10:51 a.m. to hear about a proposed Budget Amendment to departmental budgets for Fiscal Year 2022 and Clerk Bartlett noted the hearing was advertised in the Saratoga Sun on March 24. Gwynn reported the following departments need amended: County Clerk due to payouts of sick and vacation of two long-term employees retiring, a part-time employee having to work full-time off and on this year to cover one retirement and one leave of absence; Dixon Airport for fuel purchases; C4 Emergency Activations Fund to start the fund and expend from it with a donation and funds from county reserves, Outside Agencies for an increase in running the youth crisis center and Reserves to cover all of the above mentioned amendments.

Chairman Johnson called for comments for or against the amendment. There being none, he closed the hearing at 10:54 a.m.

Commissioner Jones moved to adopt Resolution 2022-13 FY 2022 Budget Amendment Number Two for departmental budgets. Commissioner Barkhurst seconded and the motion passed unanimously.

PUBLIC HEARING – Z.C. CASE #2022-03 – Louis & Kinee Waits

Chairman Johnson opened a public hearing at 11:12 a.m. to hear Planning & Zoning file type Z.C. Case File #2022-03, Louis and Kinee Waits' request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-0.99) on approximately 0.99 acres (or 43,200 sq. ft.). Sarah Brugger, Planner/GIS Specialist, presented the case file noting they will be asking for a waiver of the minimum lot size however this zone is appropriate due to the seasonal nature.

Chairman Johnson called for comments for or against the case. There being no comments, Chairman Johnson closed the hearing at 11:15 a.m.

Commissioner Jones moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2022-14, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission Z.C. Case File #2022-03, Louis and Kinee Waits' request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-0.99) on approximately 0.99 acres (or 43,200 sq. ft.) and located approximately 13 miles west of Encampment off WY HWY 70 on the north side with a waiver of the minimum lot size. Commissioner Moore seconded, and the motion passed unanimously.

PUBLIC HEARING – Z.C. CASE #2022-04 – Old Baldy Village

Chairman Johnson opened a public hearing at 11:18 a.m. to hear Planning & Zoning file type Z.C. Case File #2022-04, Old Baldy Corporation's request for a Zone Change from Neighborhood Commercial (C-1) to Residential (RD) for Lots 1 thru 5, located in the proposed Old Baldy Village Tenth Addition Minor Subdivision encompassing approximately 1.31 acres. Sarah Brugger, Planner/GIS Specialist, presented the case file.

Chairman Johnson called for comments for or against the case. There being no comments, Chairman Johnson closed the hearing at 11:22 a.m.

Commissioner Moore moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2022-15, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission Z.C. Case File #2022-04, Old Baldy Corporation's request for a Zone Change from Neighborhood Commercial (C-1) to Residential (RD) for Lots 1 thru 5, located in the proposed Old Baldy Village Tenth Addition Minor Subdivision encompassing approximately 1.31 acres and located approximately 3/4 of a mile east of Saratoga off Carbon County Road #504 (Saratoga/10 Mile/Ryan Park Road). Commissioner Espy seconded and the motion passed unanimously.

Public Hearing – MIN SUB Case File #2022-01 – Old Baldy Village

Chairman Johnson opened a public hearing at 11:25 a.m. to hear Planning & Zoning Minor Subdivision Case File #2022-01, Old Baldy Corporation's request to create five (5) lots: Lot 1 = 10,304 sq. ft., Lot 2 = 10,085 sq. ft., Lot 3 = 10,002 sq. ft., Lot 4 = 10,593 sq. ft., and Lot 5 = 12,398 sq. ft. The applicant is also applying for a zone change request to comply with the Carbon County Zoning Resolution of 2015, as amended and is located approximately 3/4 of a mile east of Saratoga

off Carbon County Road #504 (Saratoga/10 Mile/Ryan Park Road). Sarah Brugger, Planner/GIS Specialist, presented the case file.

Chairman Johnson called for comments for or against the case. There being no comments, Chairman Johnson closed the hearing at 11:27 a.m.

Commissioner Moore moved to authorize the Chairman's signature on the corrected plat for Minor Subdivision Case File #2022-01, Old Baldy Corporation's request to create five (5) lots: Lot 1 = 10,304 sq. ft., Lot 2 = 10,085 sq. ft., Lot 3 = 10,002 sq. ft., Lot 4 = 10,593 sq. ft., and Lot 5 = 12,398 sq. ft. Commissioner Barkhurst seconded and the motion passed unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 11:30 a.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 11:58 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion passed unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 1:34 p.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 2:15 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion passed unanimously.

Commissioners

Commissioner Espy moved to allow any commissioner to sign closing documents for a property purchase. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Espy moved to authorize any commissioner to sign an asbestos abatement agreement with Asbestos & Technical Services. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Jones moved to gift the Hugus Ferguson Building 419 West Cedar St. Rawlins, WY to the Rawlins Downtown Development Authority as a true gift, unencumbered with all ceases of claim and authorize any commissioner to sign any documents necessary to complete the transaction. Commissioner Barkhurst seconded and the motion passed unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 2:33 p.m. Commissioner Moore seconded and the motion passed unanimously.

A regular meeting of this Board will be held May 3, 2022, at 9:00 a.m., at the Carbon Building-Courthouse Annex, located at 215 West Buffalo Street, Suite 240A, Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 19th day of April 2022
BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman