

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, March 15, 2022  
Carbon Building – Courthouse Annex, Rawlins WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, March 15, 2022, at 9:00 a.m. at the Carbon Building – Courthouse Annex, Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Byron Barkhurst and Travis Moore.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

Chairman Johnson added the Dixon Airport Seal Coat and Marking Project Grant Agreement and the Memorandum of Understanding with the Wyoming Department of Health Vaccine Support Grant to the agenda.

**VOUCHERS**

Commissioner Barkhurst moved to approve payment to Sunrise Sanitation for \$68.00. Commissioner Espy seconded and the motion passed with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Barkhurst moved to approve March 2022 payroll and benefit expenses of \$968,678.42 and insurance claim and premium expenses of \$271,828.99 and the main amount of \$1,170,708.80 for an aggregate total today of \$2,411,284.21. Commissioner Espy seconded and the motion passed unanimously.

Vendor	Detail Line Description	Total
Absolute Solutions	Microwave Internet Servicing	\$945.60
Acme Electric Company, LLC	Electrician Services/Cable Patching	\$640.00
Affordable Tree Care, LLC	Tree Removal at Courthouse	\$4,800.00
Alesco, American Linen Division	Misc. Shop Supplies	\$118.04
Apex Communications	Maintenance Agreement/Mobile Radio	\$19,957.84
Apg Media Of the Rockies	Notice Of Scholarship	\$40.00
Asbestos & Technical Services, Inc.	Courthouse Asbestos Removal	\$124,385.00
Avfuel Corporation	Aviation Fuel	\$16,826.38
Axis Forensic Toxicology, Inc.	Lab Fees	\$260.00
Baggs, Town Of	Feb 2022 Rent/Water Services	\$183.90
Bank Of Montreal - Mastercard	Misc. Charges	\$20,215.95
Bi Inc.	Electric Monitoring Services	\$162.50
Blakeman Propane	Heating Services	\$987.96
Bob Barker Company, Inc.	Inmate Clothes	\$1,040.39

Bomgaars Supply	Carb Kit	\$16.99
Bridger Fabrication	Fab Work on Mower Saratoga	\$482.50
Capitol Communications	Phone Troubleshooting	\$112.50
Carbon County Fair Board	Monthly Outside Agent Payment	\$4,166.67
Carbon County Library	Monthly Outside Agent Payment	\$32,500.00
Carbon County Museum	Monthly Outside Agent Payment	\$18,166.67
Carbon County Senior Services	Monthly Outside Agent Payment	\$16,666.67
Carbon County Veterinary Hospital	Vet Services for Sheriff K9	\$111.70
Carbon Power & Light Inc	Electric Services	\$2,144.15
CareRight Technologies, LLC	Monthly Bed Fee	\$171.60
Charter Communications	Jail Tv Services	\$119.54
Cowboy Chemical	Jail Laundry Supplies	\$314.90
Dallin Motors Inc	Replace Transmission/Fuse	\$6,682.82
Davis, Ashley	Mileage	\$99.30
Dirty Boyz Sanitation, Inc	Trash Services	\$1,512.00
Dominion Energy	Heating Services	\$341.03
Drummond Refrigeration LLC	Refrigerator Maintenance Services	\$1,101.05
Dynamic Controls Inc	Sensor	\$135.93
Elk Mountain, Town Of	Water Services	\$66.52
Encampment, Town Of	Water Services	\$102.00
Encartele	Jail Data	\$1,500.00
Engstrom, James D. DDS	Dental Services	\$2,500.00
Erickson & Roberts	Legal Services	\$417.50
FCI Constructors of Wy	Courthouse Project	\$659,332.80
Further	Health Reimbursement/Medical FSA	\$5,131.27
Galls/Quartermaster	Deputy Uniforms/Pepper Spray/Id Label	\$502.20
Grainger	Mega Movers/Autopsy Cutting Board	\$272.52
Greater Wy Big Bros/Sisters	Feb 2022 Prevention Services	\$6,600.00
Herman, Bobbie	Mileage	\$27.00
High Desert Welding & Mach. LLC	Plow Truck and Truck Steps Repair	\$1,287.10
Iacovetto, Karon	County Cleaning	\$9,765.00
Ispfyfire, Inc.	Dues	\$500.00
Jack's Body & Fender Repair	Towing Services	\$75.00
Jones Simkins	Audit	\$13,471.19
K2 Towers III, LLC	Tower Rent	\$2,121.81
Kaisler, Todd	Mileage	\$54.00
Kilburn Tire Company	Tires	\$2,499.62
King Soopers Customer Charges	CCSO Meeting Supplies & Donuts	\$38.74
KTGA/KBDY	Tower Rent/Victims Witness Radio Ads	\$500.00
L N Curtis & Sons	Cutter/Spreader/Ram/Misc. Parts	\$42,733.00
M. Gonzales Trucking, Inc.	Mechanic Svcs/Flat Bed Trailer Rental	\$197.88

Medicine Bow, Town Of	Water Services	\$200.00
Memorial Hospital of Carbon County	Lab Fees	\$664.00
Mercedes Transcription, Inc	Transcriptions Services	\$91.74
Merseal Law, LLC	Legal Services	\$2,630.00
Moffat County Sheriff's Office	Service Charge	\$40.00
Mountain Alarm	Monitoring Services	\$42.90
MPM Corp / Evergreen Disposal	Trash Services	\$130.00
Norco, Inc.	Cylinder Rent	\$977.62
Offender Watch	Sex Offender Notification	\$112.52
Olde Trading Post	Legal Services	\$158.13
O'Reilly Auto Parts	Misc. Parts	\$314.00
Patton, Sally	Mileage	\$50.00
Perkins Oil Co	Fuel	\$3,192.31
Quill Corporation	Misc. Office Supplies	\$600.07
R.P Lumber Company, Inc.	Misc. Building Supplies	\$649.97
Rawlins Automotive	Misc. Auto Parts	\$2,117.19
Rawlins Hardware	Fasteners	\$12.59
Rawlins, City Of	Water Services	\$1,695.60
Ricoh USA Inc	It Copiers	\$397.91
Ricoh USA, Inc	It Copiers	\$5,767.01
Rocky Mountain Power	Electric Services	\$15,583.86
Rocky's Quik Stop	Fuel	\$1,308.35
Rostad Law, LLC	Legal Services	\$82.08
Sanchez, Charlene	Electronic Monitor Refund	\$820.00
Saratoga Auto Parts, Inc.	Misc. Auto Parts	\$468.85
Saratoga Feed & Grain	Deputy Uniforms	\$64.76
Saratoga Sun	Notice Of Scholarships & Various Ads.	\$1,353.57
Saratoga, Town Of	Water Services	\$56.00
Schilling & Winn Pc	Legal Services	\$3,350.92
Schofield, Stephanie M	Mileage	\$106.50
Shepard's	Fuel	\$2,332.16
Shively Hardware	Misc. Supplies	\$584.95
Skyline Motors, Inc.	A/C Work & Exhaust System	\$1,788.48
Slow And Steady Law Office, PLLC	Legal Services	\$5,630.00
Smith Psychological Services	Pre-Employment Screening	\$400.00
Snake River Press	Notice Of Scholarship	\$144.00
South Central Wy Ems	Quarterly Payment	\$11,250.00
Spaulding, Dawnnette	Mileage	\$165.89
Staples Advantage	Misc. Office Supplies	\$502.17
Stinker Stores Inc	Fuel	\$21,965.10
Summit Food Service	Jail Meals	\$7,446.75

Sunrise Sanitation Service, LLC.	Trash Services	\$68.00
Surber, Jordyn Ashlee	Legal Services	\$2,240.00
Swanson Services Corporation	Jail Commissary	\$2,316.11
Sweetwater County Sheriff's Ofc.	FTO Training	\$400.00
T.W. Enterprises, Inc.	Fuel Return Repair	\$1,016.65
The Cowboy Couture	Embroidery	\$80.00
The Masters Touch, LLC	Postage	\$5,945.00
The Quik Lube	Search And Rescue ATV Mech. Svs.	\$452.45
Tin Boy Garage	Fuel Filter/Diesel Additive	\$273.87
Trevathan, Sabrina RDR	Transcription Services	\$443.20
U S Postmaster-Rawlins	Box 487 Renewal 2022	\$84.00
Valley Oil Company	Fuel	\$3,194.64
W C & P A A	2022 Dues	\$500.00
Wex Bank	Fuel	\$1,454.25
Wille, O.R.	Mileage	\$45.00
Winters Griffith Architects	Construction Admin. 83% Complete	\$16,769.00
WLC Engineering	Culvert Repl. /Est. For County Roads	\$2,775.66
Wy County Commissioner's Assoc.	2022 Conferences	\$200.00
Wy Fire Academy	Tuition	\$75.00
Wy Machinery Company	Misc. Parts & Supplies	\$5,159.01
Wy Rents, LLC	Rental Equipment	\$167.50
Wy State Bar	Job Posting	\$100.00
Wy State Forestry	2017 Parts	\$5,654.78
Wyoming Fire Protection	Annual Fire Sprinkler Inspection	\$650.00
Wyopass	2022 Dues	\$360.00

## **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the March 1, 2022, regular meeting minutes, monthly receipts from Clerk of District Court in the amount of \$4,642.32, Clerk in the amount of \$18,622.50, bonds for Kristin Redding, Carbon County Deputy Treasurer in the amount of \$10,000.00, Sondra Rydberg, Carbon County Deputy Treasurer in the amount of \$10,000.00 and Kenzie Strauch, Trustee Medicine Bow Rural Health Care District in the amount of \$5,000.00 and Notice of Valuation Changes in the amount of (\$265,526.00). Commissioner Barkhurst seconded and the motion passed unanimously.

## **ELECTED OFFICIALS & DEPARTMENT HEADS**

### **Public Health**

Commissioner Espy moved to approve the Chairman's signature on the Memorandum of Understanding with WY Dept. of Health and Carbon County for COVID 19 vaccination outreach

activities for a term of January 1, 2022, through June 30, 2024, in an amount not to exceed \$204,000.00. Commissioner Moore seconded, and the motion passed unanimously.

### **Road & Bridge**

Commissioner Jones moved to approve the Congestion Mitigation Air Quality (CMAQ) bids to Dust Busters for projects 1 & 2 cost per mile \$6,900, for a total amount of \$379,500.00 for Project 1 and \$248,400.00 for Project 2. Commissioner Barkhurst seconded and the motion passed unanimously.

### **Commissioners**

Commissioner Jones presented the Dixon Airport Seal Coat and Marking Project Grant Agreement for approval. Wyoming Department of Transportation, Aeronautics Division is responsible for 90% of the project at \$165,600 and the county's portion is 10% at \$18,400.00.

### **Fire**

Commissioner Jones moved to authorize the chairman's signature on the Wyoming Cooperative Wildland Fire Management Agreement for a period of five years. Commissioner Moore seconded and the motion passed unanimously.

### **Clerk**

Commissioner Espy moved to reappoint Denise Ashline, Judith Wohl, and Joyce Menke to the Carbon County Senior Services Board for a 3-year term expiring March 2025. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Jones moved to authorize American Rescue Plan Premium Pay be paid out to current employees in the amount of \$200 per month who worked April 2020 through June 2021. Commissioner Espy seconded and the motion passed unanimously.

### **PUBLIC HEARING – PARTIAL VACATION AND ABANDONMENT OF COUNTY ROAD 440**

Chairman Johnson opened a public hearing at 10:58 a.m. to discuss the Partial Vacation and Abandonment of County Road 440, a road from Rock River to McFadden.

Kandis Fritz, Road & Bridge Coordinator and Commissioner Barkhurst, Examiner, detailed the initiated procedures of this process. Commissioner Barkhurst overviewed the implication of abandoning the road. After his assessment he found there to be no current dwellings for homeowners that use the road but it is primarily used by a lease holder and hunters. He does not feel there will be any impact to hunters with Hwy 70 running near the road. There is a ranch to the east, the Dunmire Ranch that he believes uses approximately 400-500 feet to access a gravel pit. Those individuals were not contacted as this is such a small portion therefore, he feels there are no

implications. He provided a full written report including an estimated cost of \$15,000 per mile to bring the road up to standards. Attorney Davis overviewed the statutory requirements.

There being no other comments, Chairman Johnson closed the public hearing at 11:11 a.m.

Commissioner Espy moved to approve Resolution 2022-11, the Partial Vacation and Abandonment of County Road 440. Commissioner Moore seconded and the motion passed unanimously.

### **307 HORSE RACING – Kyle Ridgeway and Jack Greer**

Commissioner Espy moved to authorize the chairman's signature on Resolution 2022-12 a Resolution Approving 307 Horse Racing, Inc. to Conduct Pari-Mutuel Wagering on Live Horse Racing, Historic Horse Racing and Simulcast Events within Carbon County, Wyoming to be located at 310 West Cedar in Rawlins. Commissioner Moore seconded and the motion passed unanimously.

### **Commissioners**

Commissioner Jones moved to authorize the Chairman and the County Attorney to sign the Federal Aviation Administration for the Rawlins Airport American Rescue Plan funds in the amount of \$22,000.00. Commissioner Barkhurst seconded and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 12:08 p.m. with Clerk Bartlett, Ashley Mayfield Davis, Archie Roybal and Lenny Layman to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Espy moved to come out of executive session at 1:34 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion passed unanimously.

### **CLERK**

Commissioner Espy moved to authorize the Clerk to make a new fund for C4 activations and fund it with \$5,000.00 from county reserves to pay activation expenses. Commissioner Moore seconded and the motion carried unanimously.

### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 1:39 p.m. Commissioner Barkhurst seconded and the motion passed unanimously.

A regular meeting of this Board will be held April 19, 2022, at 2:00 p.m., at the Encampment Opera House in Encampment, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 5<sup>th</sup> day of April 2022  
BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman