

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, February 15, 2022
Carbon Building – Courthouse Annex, Rawlins WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, February 15, 2022, at 9:00 a.m. at the Carbon Building – Courthouse Annex, Rawlins, WY. Attending the meeting were Chairman, John Johnson, Byron Barkhurst and Travis Moore. Commissioner Jones was present via Zoom and Commissioner Espy was absent.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Chairman Johnson added a surplus vehicle under the Fire Department.

VOUCHERS

Commissioner Barkhurst moved to approve payment to Sunrise Sanitation for \$68.00. Commissioner Moore seconded and the motion passed with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Barkhurst moved to approve February 2022 payroll and benefit expenses of \$937,238.67 and insurance claim and premium expenses of \$292,323.23 and the main amount of \$819,675.39 for an aggregate total today of \$2,049,305.29 less invoices to Drummond Refrigeration to dispute charges. Commissioner Moore seconded and Chairman Johnson questioned finance charges to Drummond Refrigeration and the cost of a mop bucket. The motion passed unanimously.

| Vendor | Detail Line Description | Total |
|--------------------------------|----------------------------|------------|
| Acme Electric Company, LLC | Electrician Services | \$350.00 |
| Advanced Heating, Inc. | Road And Bridge Furnace | \$4,680.00 |
| Affordable Tree Care, LLC | Tree Removal Courthouse | \$5,200.00 |
| Airport Ife Services, Inc | Fence Relocation | \$2,350.00 |
| Apex Communications | Maintenance Agreement | \$4,033.88 |
| Axis Forensic Toxicology, Inc. | Lab Fees | \$185.00 |
| Axon Enterprise, Inc. | Holster | \$77.35 |
| Baggs, Town Of | Rent/Water Services | \$181.65 |
| Bank of Commerce (Ach) | 6 Monthly Payroll Files | \$180.00 |
| Barcodes | Zebra Label Printer Labels | \$133.31 |
| Beach, Homer | Snow Removal | \$1,050.00 |
| Bi Inc. | Monthly Monitoring | \$604.50 |
| Black Hills Energy | Heating Services | \$1,915.32 |

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| Blakeman Propane | Heating Services | \$2,423.82 |
| Blue Knight Security LLC | Inmate Transport | \$3,025.00 |
| Bob Barker Company, Inc. | Supplies For Inmates | \$209.52 |
| Bomgaars Supply | Misc. Parts | \$162.09 |
| Bond, Dana | Electronic Monitor Refund | \$76.50 |
| Carbon County Law Library | Membership Dues | \$240.00 |
| Carbon Power & Light Inc | Electric Services | \$2,275.99 |
| CareRight Technologies, LLC | Monthly Recurring Bed Fee | \$148.50 |
| Casper Winnelson Co | 2 Mop Buckets | \$270.94 |
| CDW Government, Inc. | Scanners/Receipt Printer/Power Supplies | \$2,889.94 |
| Cna Surety | K. Redding Bond | \$100.00 |
| Command Sourcing, Inc. | Cell Window Covers | \$1,471.98 |
| Cowboy Chemical | Jail Laundry Supplies | \$443.05 |
| Cowboy Supply House | Bathroom Cleaner | \$85.06 |
| Crane & Hoist Sales, Inc | Crane Repair | \$9,031.44 |
| Cruz, Doreen | Reimbursement | \$85.15 |
| Curry-Roberts, Kolbey | Mileage Reimbursement | \$174.00 |
| Daily Times | Newspapers | \$203.00 |
| Dan's Trucking | Iron For Rollers | \$500.00 |
| Dirty Boyz Sanitation, Inc | Trash Services | \$1,482.00 |
| Dominion Energy | Heating Services | \$430.03 |
| Eaton Sales & Service LLC | Mechanic Services | \$2,412.34 |
| Econo Signs, LLC | Signs | \$891.80 |
| Elevated Safety Solutions | Random Drug Test | \$140.80 |
| Encampment, Town Of | Water Services | \$102.00 |
| Encartele | Jail Data | \$750.00 |
| Engineering Associates | Survey For Cr 440 | \$2,127.48 |
| Engstrom, James D. DDS | Inmate Dental Services | \$2,500.00 |
| Erickson & Roberts | Legal Services | \$263.08 |
| Fatbeam LLC | Fiber/Internet | \$5,259.70 |
| FCI Constructors of Wy | Courthouse Improvement Project | \$552,262.50 |
| First American Title Insurance Co. | Property Purchase | \$5,000.00 |
| France, Tara | Court Reporter Services | \$102.75 |
| Galls/Quartermaster | Safety Vest/Uniforms/Supplies | \$5,090.78 |
| GlaxoSmithKline Pharmaceuticals | Vaccines | \$5,994.66 |
| Grainger | Digital Manometer | \$111.94 |
| Greater Wy Big Bros/Sisters | Jan 2022 Prevention Services | \$6,600.00 |
| Greenwood Mapping, Inc | Parcel Mapping Dec 2021 Jan 2022 | \$2,718.75 |
| Hahn Construction | Misc. Justice Center Work & Install ADA | \$3,650.00 |
| Hanna, Town Of | Water Services | \$278.33 |
| Herman, Bobbie | Fair Mileage | \$54.00 |

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| IML Security Supply | Push Arm Kit | \$5,611.20 |
| Installation & Service Co, Inc. | Vac Truck Services | \$2,492.00 |
| Intab, Inc | Security Seals | \$390.29 |
| Intermountain Motor Sales, Inc | Baldor Motor | \$325.30 |
| Jack's Body & Fender Repair | Towing Services | \$489.00 |
| Jones Simkins | Auditing Services Jan 2022 | \$12,949.50 |
| K2 Towers III, LLC | Tower Rent | \$2,121.81 |
| Kaisler, Todd | Fair Mileage | \$54.00 |
| Kilburn Tire Company | Tire Repair and Tires | \$748.73 |
| KTGA/KBDY | Radio Ads and Tower Rent | \$1,340.00 |
| L N Curtis & Sons | Rescue Ascender | \$150.00 |
| Laramie Fire Extinguisher | Yearly Inspection | \$1,486.25 |
| Lifetime Benefit Solutions, Inc | Cobra Payment | \$25.00 |
| McGuire, Daniel | Electronic Monitor Refund | \$820.00 |
| Medicine Bow, Town Of | Water Services | \$203.00 |
| Mercedes Transcription, Inc | Transcription Services | \$83.60 |
| Merseal Law, LLC | Legal Services | 4810 |
| Merck Sharp & Dohme Corp. | Vaccines | \$2,485.45 |
| Midwest Card & Id Sols, LLC | OEM Supplies | \$1,070.50 |
| MPM Corp / Evergreen Disposal | Trash Services | \$130.00 |
| Norco, Inc. | Cylinder Rent | \$810.34 |
| O'Reilly Auto Parts | Misc. Parts | \$38.30 |
| Perkins Oil Co | Fuel | \$2,108.44 |
| Personnel Evaluation, Inc. | Employee Evals | \$40.00 |
| Perue Printing | Door Hangers | \$91.00 |
| Piche, Jim | Hose Clamps/Floor Dry Warranty | \$17.98 |
| Plainsman Printing & Supply | District Court Stamp Maintenance | \$267.75 |
| ProForce | Bolawrap | \$898.50 |
| Quill Corporation | Election And Office Supplies | \$233.84 |
| R.P Lumber Company, Inc. | Misc. Supplies | \$539.24 |
| Rawlins Automotive | Misc. Parts | \$1,724.56 |
| Rawlins Hardware | Misc. Parts | \$63.85 |
| Rawlins, City Of | Water Services | \$1,791.20 |
| Ready, Justin | Fair Board Mileage | \$96.00 |
| Ricoh USA, Inc | Copiers | \$3,144.31 |
| Rocky Mountain Power | Electric Services | \$16,917.40 |
| Rocky's Quik Stop | Fuel | \$989.89 |
| Rodabaugh, Sherry | Bailiff Fees | \$75.00 |
| Saratoga Auto Parts, Inc. | Misc. Parts | \$185.35 |
| Saratoga, Town Of | Water Services | \$57.50 |
| Shepard's | Fuel | \$3,837.07 |

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| Shively Hardware | Misc. Parts | \$124.75 |
| Sikes, Melisa | Postage Reimbursement | \$20.00 |
| Skyline Motors, Inc. | Injector Kit/Spark Plug | \$1,844.44 |
| Slow & Steady Law Office, PLLC | Legal Services | \$5,985.00 |
| Spaulding, Dawnnette | Victim Witness Mileage | \$72.80 |
| Stinker Stores Inc | Fuel | \$10,751.42 |
| Summit Food Service | Jail Meals | \$7,130.53 |
| Sunrise Sanitation Service, LLC. | Trash Services | \$68.00 |
| Swanson Services Corporation | Jail Commissary | \$1,891.79 |
| Terminix | Pest Control Services | \$175.00 |
| The Cowboy Couture | Embroidery Services | \$112.50 |
| Tin Boy Garage | Fuel Filter And Kit | \$109.36 |
| Tk Elevator Corporation | Elevator Door Repair | \$2,935.00 |
| T-O Engineers | DWX Master Plan Update | \$1,801.25 |
| Trudiligence, LLC | Background Checks | \$237.78 |
| United States Postal Service | Postage Machine Funds | \$10,000.00 |
| Us Bank | Misc. Charges | \$7,648.12 |
| Valley Oil Company | Fuel | \$2,878.17 |
| Walker, Deborah C | Patches For Deputy Uniforms | \$60.00 |
| Western Truck Repair | U Bolts | \$62.80 |
| Wex Bank | Charges | \$638.60 |
| Wild Services, LLC | Concrete At Fair Grounds | \$8,316.00 |
| Winters Griffith Architects | Construction Administration | \$16,769.00 |
| Wreck-A-Mend | Sheriff Truck Repair | \$16,590.55 |
| Wy Brand Industries | Business Cards | \$15.00 |
| Wy Machinery Company | Misc. Parts and Service | \$5,155.14 |
| Wy Public Health Laboratory | Lab Fees | \$1,487.00 |
| Wy Retirement System | Jan Vol Fire Retirement | \$825.00 |
| Wy State Fire Advisory Board | 2022 Dues | \$500.00 |
| Wyoming Disposal Systems | Trash Services | \$445.58 |
| Wyoming State Forestry Division | Kevlar Pants | \$331.73 |

CONSENT AGENDA

Commissioner Moore moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the February 1, 2022, regular meeting minutes, monthly receipts from Clerk of District Court in the amount of \$3,404.00 and monthly receipts from the County Clerk in the amount of \$17,260.00. Commissioner Barkhurst seconded and the motion passed unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Emergency Management

Lenny Layman, Emergency Management Coordinator, questioned the progress of a Memorandum of Understanding with the Town of Saratoga for the use of the sandbagger. Attorney Davis asked if the BOCC had feedback on the document. Commissioner Moore asked who specifically would have training on the equipment with the C4 and Mr. Layman replied that because he doesn't know at this time who C4 staff will be he wanted to leave the door open for future training opportunities and use. The BOCC opted to allow Saratoga to consider the document first and consider it at a future meeting.

Mr. Layman discussed accessories for his new vehicle. He asked for more time to present the final list and pricing as the supply chain issues have complicated the process. Chairman Johnson reiterated that he does not need to expend the entire grant.

Commissioner Moore moved to waive the procurement policy to authorize Mr. Layman to purchase additional accessories for the Office of Emergency Management vehicle subject to approval by Commissioner Barkhurst. Commissioner Jones seconded and the motion passed unanimously.

Mr. Layman requested approval to purchase generators, one each for the Carbon County Coordination Center (C4) and for the Interim Justice Center using Public Health grant funds. Jim Piche, Buildings & Grounds Manager estimates \$44,500.00 total and he thinks both are available soon. Commissioner Barkhurst asked if there were other buildings that need the opportunity to have a generator and Mr. Piche replied he didn't think there was, and Mr. Layman stated there must be nexus to the emergency operations center (EOC). The EOC is currently at the Road & Bridge shop and likely will move to the IJC someday.

Commissioner Barkhurst moved to authorize the purchase of a generator for the C4 and a generator for the Interim Justice Center in the total amount of \$44,500.00 including labor for both and to waive procurement due to the timeline of receipts stipulated in the public health crisis funding grant. Commissioner Moore seconded and the motion passed unanimously.

Mr. Layman presented a monthly update for the Office of Emergency Management. He discussed Carbon County Grants and the funding options meeting that was held early in February. There were 16 individuals present and the meeting was successful.

Buildings & Grounds.

Jim Piche, Building and Grounds Manager presented bids that were received for LED light conversion at the Carbon County Jail. Bids were originally received from ACME in the amount of \$62,261.38 and from Zumbrennen Electric in the amount of \$48,416.43. Because of the difference in bids with Rocky Mountain Power rebates the matter was put off from the last BOCC meeting and contractors were asked to rebid.

Revised bids were received from ACME in the amount of \$98,665.55 with a rebate of \$17,566.40 and from Zumbrennen Electric in the amount of \$48,416.43 with a rebate of 6,754.05. Mr. Piche

recommends going with the low bid from Zumbrennen noting that contractor is bondable but prefers a 10% check be submitted as the bond.

Commissioner Moore moved to award the bid for the LED light conversion at the jail to Zumbrennen Electric in the amount of \$48,416.43 with a 10% cashier's check to be used as the bond. Commissioner Barkhurst seconded and Chairman Johnson asked if Mr. Piche has reviewed bids to ensure they are bidding the same equipment. Mr. Piche stated they are bidding the same and both contractors spent time with him reviewing the required fixtures and work. The motion passed unanimously.

Sheriff

Archie Roybal, Carbon County Sheriff updated the BOCC on recent calls and trainings he and staff have attended.

IT Director, Matt Webster clarified that the Motorola contract approved at the last meeting will be an annual contract costing up to \$24,000 however it could be less and something like \$8,000. Commissioner Moore reported he sees a piece of legislation in the current Wyoming session regarding the use of a particular 911 system statewide. He thought if there were state funding attached the bill should be followed.

Road & Bridge

Kandis Fritz, Road & Bridge Coordinator noted that she has a list of surplus equipment that she will formally present at the next meeting.

Ms. Fritz presented a resolution for initiating the procedure to vacate and abandon a portion of County Road 440, McFadden Rock River Road for approval, a request to appoint an examiner to report back to the BOCC and to set a public hearing to consider this vacation and abandonment for March 15, 2022, at 11:00 a.m. Commissioner Barkhurst is willing and qualified to serve as viewer. Chairman Johnson thought someone from the County Attorney's Office and an emergency services representative should accompany Commissioner Barkhurst.

Commissioner Moore moved to approve Resolution No. 2022-09, A Resolution of the Board of County Commissioners of Carbon County, Wyoming, "Initiating the Procedure to Vacate and Abandon a Portion of County Road 440, McFadden Rock River Road" and to appoint Byron Barkhurst as the viewer. Commissioner Jones seconded and the motion passed with Commissioner Barkhurst abstaining due to conflict.

The resolution approved sets a public hearing on March 15, 2022, at 11:00 a.m. to consider the vacation and alteration of a portion of McFadden Rock River Road.

Resolution No. 2022 – 09

A Resolution of the Board of County Commissioners of Carbon County, Wyoming,

**“INITIATING THE PROCEDURE TO VACATE AND ABANDON A PORTION OF
COUNTY ROAD 440, MCFADDEN ROCK RIVER ROAD”**

WHEREAS, the Carbon County Board of County Commissioners deems it to be in the public interest to initiate the procedure to abandon and vacate a portion of the McFadden Rock River Road (County Road 440) in accordance with Wyoming Statutes §24-3-101 through §24-3-127, W.S. 1977, as amended; and,

WHEREAS, the road was established in 1937; and,

WHEREAS, the Carbon County Board of County Commissioners deem it is in the public interest to consider the vacation and abandonment of the following portions of the road identified in Exhibit A (attached and incorporated herein) and more specifically defined as follows:

Beginning at the Southeast Corner of Section 35, T.20N, R.78W, 6th P.M., in Carbon County, Wyoming, from which the Southeast Corner of Section 36 of said township and range bears N.89°13'59"E., 5280.46 Feet; Thence N.73°06'52"W., 1812.69 Feet to the Northeast Corner of that Tract of land described in book 1019 at page 181 in the office of the Carbon County Clerk; Thence on and along the Northeasterly line of said tract N53°31'48"W., 56.57 Feet to the point of beginning of that portion of County Road 440 to be vacated, labeled “POB” hereon; Thence 67°25'18"E., 799.01 feet; Thence N.74°40'04"E., 1382.55 Feet; Thence N.66°40'16", 814.87 Feet; Thence N82°29'36E, 481.96 Feet; Thence S82°52'48"E, 423.33 Feet; Thence S.72°28'38"E., 3435.43 Feet; Thence S.11°50'04"E., 123.97 Feet to the centerline of Highway 13, the terminus of that portion of County Road 440 to be vacated, labeled “term” hereon and located N.06°56'40"W., 341.82 Feet from said Southeast corner of section 36.

WHEREAS, the Board recognizes the requirement that it reserve the access rights of the area landowners, and of governmental agencies to retain access to this road for performing essential public services if it does take action to vacate or alter the road; and,

WHEREAS, the Board hereby appoints Byron Barkhurst, who is a suitable and disinterested person to act as viewer and examine the expediency of the alteration or vacation of the road, and to report immediately to the Board of County Commissioners in writing in conformance with Wyoming Statutes §24-3-103 through §24-3-107, W.S. 1977; and,

WHEREAS, the Board shall consider the vacation and alteration of a portion of McFadden Rock River Road (County Road 440) on the 15th day of March at 2022 AM, after proper notice is given to the public and all interested landowners prior to the meeting occurring; and,

WHEREAS, all objections or claims for damages to the alteration and vacation of this portion of McFadden Rock River Road (County Road 440) shall be provided to Carbon County Clerk Gwynn Bartlett no later than noon of the 14th day of March, 2022, or they shall be disregarded, and not considered, and shall be deemed to have been waived and barred in accordance with Wyoming Statute §24-3-112.

NOW, THEREFORE BE IT RESOLVED, the Carbon County Board of County Commissioners, Carbon County, Wyoming, has complied with the provisions of Wyoming Statutes §24-3-101 et. seq., W.S. 1977, as amended to initiate the partial vacation and abandonment of the identified portion of the McFadden Rock River Road (County Road 440) as the Board deems it to be in the public interest and the Board shall hold a public hearing to consider this action at the Carbon County Board of County Commissioners held on the 15th day of March 2022.

APPROVED, PASSED, AND ADOPTED at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, on this 15th day of February 2022.
BOARD OF COUNTY COMMISSIONERS OF CARBON COUNTY, WYOMING

By: -s- Willing "John" Johnson, Chairman

Attest:

-s- Gwynn G. Bartlett, Carbon County Clerk

Clerk

Clerk Bartlett requested approval of a resolution to apply for a Mineral Royalty Grant for a sally port for the north side of the courthouse. Jim Piche overviewed the building and the amenities it will have and the Sheriff agreed the facility is adequate for his needs. Gwynn explained that in the original remodel project the facility was include but was cut due to cost. The building has since been scaled back and with grant funds could be accomplished.

Commissioner Moore moved to approve the Chairman's signature on the mineral royalty grant application for a courthouse sally port and Resolution No. 2022-10 – A Resolution Authorizing Submission of a Federal Mineral Royalty Capital Construction Account Grant Application to the State Loan and Investment Board on Behalf of the Governing Body for Carbon County, Wyoming. Commissioner Barkhurst seconded and the motion passed unanimously.

Resolution No. 2022 – 10

A RESOLUTION AUTHORIZING SUBMISSION OF A FEDERAL MINERAL ROYALTY CAPITAL CONSTRUCTION ACCOUNT GRANT APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD ON BEHALF OF THE GOVERNING BODY FOR CARBON COUNTY, WYOMING

FOR THE PURPOSE OF: Constructing a sally port at the Carbon County Courthouse in Rawlins, Wyoming.

W I T N E S S E T H

WHEREAS, the Governing Body for Carbon County, Wyoming desires to participate in the FEDERAL MINERAL ROYALTY CAPITAL CONSTRUCTION ACCOUNT GRANT program to assist in financing this project; and

WHEREAS, the Governing Body of Carbon County, Wyoming recognizes the need for the project; and

WHEREAS, the Federal Mineral Royalty Capital Construction Account Grant program requires that certain criteria be met, as described in the State Loan and Investment Board's Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria; and

WHEREAS, the Governing Body of Carbon County, Wyoming plans to match the requested Federal Mineral Royalty Capital Construction Account Grant from the following source: Special Revenue Fund 113.

NOW, THEREFORE, BE IT RESOLVED by the governing body of Carbon County, Wyoming that a grant application in the amount of \$75,000.00 plus a \$75,000 match be submitted

to the State Loan and Investment Board for consideration at the June 2, 2022, meeting to assist in funding the Courthouse sally port.

BE IT FURTHER RESOLVED that Willing John Johnson, Chairman or any other elected or appointed county commissioner are hereby designated as the authorized representatives of Carbon County, Wyoming to act on behalf of the Governing Body on all matters relating to this grant application along with Carbon County Clerk, Gwynn Bartlett who is authorized to sign and submit reimbursements for this grant if awarded.

PASSED, APPROVED AND ADOPTED this 15th day of February 2022.

**BOARD OF COUNTY COMMISSIONERS OF
CARBON COUNTY, WYOMING**

By: -s- Willing John Johnson, Chairman
On behalf of the Carbon County
Board of County Commissioners

Attest: -s- Gwynn G. Bartlett, Carbon County Clerk

Gwynn reported there is over \$80,000.00 in the Sheriff's budget capital line that she is unsure what it was for. The Sheriff and no commissioner knew either and she suggested \$27,900.00 be applied towards the body camera grant match and the rest be used for a vehicle. Commissioner Barkhurst expressed concern about the funding possibly being for something else and the BOCC asked the Clerk to investigate further and bring it back at a future meeting.

Clerk Bartlett reported she has ordered all supplies for the 2022 election cycle including ballot stock and printed materials as she was worried about supply chain shortages. She noted this will require a budget amendment and she will bring that back at a future meeting. Along with this amendment she asked if the BOCC would consider an amendment to her salary budget to cover two large payouts from long-term employees who have and will be retiring from her office this fiscal year. If no amendment is given for this, she would have to hold off rehiring and the BOCC agreed they would consider the amendment when brought forth.

Clerk Bartlett reported that the Extension Office uses \$400.00 - \$600.00 of postage annually and has typically tracked it and repaid the county. She asked if the BOCC would like that process to continue or if they can simply use the county's postage. The BOCC has decided to waive the postage fees for the Extension Office and not keep track of it for now.

Fire

John Rutherford, Fire Warden, requested to surplus a 2008 Dodge and give to the Town of Baggs Fire Department. The county is now contracted with Baggs to provide fire suppression services and the transfer of the equipment makes sense for the county's long-term goal to reduce its equipment inventory.

Commissioner Moore moved to surplus a 2008 Dodge, VIN: 3D6WH38A78G208539 and give it to the Town of Baggs. Commissioner Barkhurst seconded and the motion carried unanimously.

The county's rescue truck was recently crashed and the insurance company approved a settlement of approximately \$12,000 for the county to repair the truck themselves. The collision centers struggled to provide estimates due to parts availability and the room the truck will take in their shops. The trucks aren't made anymore and parts are an issue. He found a salvage yard in Torrington with a bad engine but the exterior and parts are in good condition. He proposes purchasing the truck for parts in the amount of \$11,000.00. The county has 3 vehicles in its fleet these parts could work for. The BOCC authorized the purchase of the truck to use for parts.

Mr. Rutherford updated the board on the communication project for the fire department. The project arose from after-action reports with communications from calls. There is technology available to the county to rectify the county's current issues. WyoLink uses a trunk system which finds a tower, selects a frequency automatically and then works. There is similar technology available without using a trunk system. He suggests using WyoLink as a second redundancy due to its issues with holes in the service. Mr. Rutherford stated there are advantages to using certain manufacturers over others including power supplies that can be simply replaced where some vendors don't allow this. P25 compliance is covered and the county will have to develop a communication plan to provide to first responders. The county's system should multicast meaning towers should talk to each other and auto-select the use of a tower versus the archaic and manual selection of a tower.

Rick Felt with Zetron, a CODAN Company discussed the current communications systems in the county. Currently first responders must select a tower to communicate on and manually change it as they travel.

Mr. Felt reported they have designed the system with an east and west division of the county with simulcast technology so that if a first responder is in the area, they only must choose one side of the county vs. the current manual selection of a tower with the dividing line between east and west being Rawlins. Should the entire county need simulcast the ability would be there however with the size of the county Rutherford thought dividing for now may be best. The idea would be that all county departments would be on this system rather than the multiple systems the county currently has. The system would have the capability of up to 64 sites. There is no ongoing monthly cost but rather an initial capital investment.

The project could be leased or borrowed, grants may be available and tax levies may be utilized to fund the project. The total equipment cost is \$1,447,935.00 with a \$400,000.00 down payment required. This package includes equipment, installation, and training. Installation includes coverage tests and one year of maintenance. Thereafter maintenance is subject to an annual cost should the county choose a service contract.

John Rutherford likes the modular components of CODAN's systems so sites don't have to be shut down and can be self-maintained. The service life and support are also an important consideration as CODAN tries to stay away from the county having to replace hardware at a specific point in time. Phasing could be accomplished by halving the project however phase II could cost a bit more for an additional install trip. Mr. Rutherford also likes the mountain top monitoring of sites to prevent damage and theft.

Commissioner Barkhurst thought funding was committed for repeater replacement and the project would be basically completed over time. Mr. Rutherford confirmed new repeaters are waiting to be installed however those units would have to be modified to work with multicast so they were waiting until a decision was made on the larger project. In addition, Elk Mountain west and east would only require one site rather than two. Chokecherry could also be eliminated in the larger project. Commissioner Moore discussed his concern that if repeaters are cycled through by the time the last repeaters are done the earliest to be replaced would need replaced again. Some hardware is not supported and by only replacing repeaters the overall infrastructure isn't being improved to allow for the simulcast communications.

Mr. Layman discussed cleaning up tower ownership, proper and legal access to county-owned tower sites, long-term servicing, outdated radios in addition to the infrastructure being discussed today. The BOCC was extremely interested in moving forward and asked the group to return with a financing or funding plan.

John clarified this would not affect the county's new E911 console or the county's existing contract with Apex for communications work.

Buildings & Grounds

Commissioner Moore moved to authorize any commissioners signature on a contract with Zumbrennen Electric in the amount of \$48,416.43 with a Rocky Mountain Power rebate of \$6,754.05 to upgrade jail lighting fixtures to LED noting there will be a 10% cashier's check required in place of a bond pending legal review. Commissioner Barkhurst seconded and the motion carried unanimously.

COMMISSIONERS

Vice Chairman Sue Jones presented bids received from WYDOT for Dixon Airport's 2022 Crack Seal Project. Bids were received from National Sealant and Concrete and Hard Drive Construction Inc. with National Sealant and Concrete being the lowest bidder.

Vice Chairman Sue Jones recommends awarding the bid to National Sealant with the county's portion 20% of the total \$16,972.47. A grant agreement for this project will be forthcoming.

ATTORNEY

Attorney Davis reported that Stepping Stones, the county's youth crisis center reopened today and she thanked the board for their commitment to make this happen.

Attorney Davis sent the BOCC a revised version of a mutual aid agreement with Moffat County for fire suppression.

Commissioner Moore moved to authorize the Chairman's signature on a Mutual Aid Agreement with Moffat County Colorado for Fire Suppression Services for a term in effect until terminated

by either Party after giving sixty (60) days written notice. Commissioner Barkhurst seconded and the motion carried unanimously.

EDGE ENGINEERING GROUP – Jason Knopp

Mr. Jason Knopp, with the Edge Engineering Group presented a letter of support for a Wyoming Business Council Grant for the rehabilitation project of the Sinclair Historical Theater for approval and Chairman's signature.

Commissioner Moore moved to approve the Chairman's signature on the letter of support for a Wyoming Business Council Grant for the rehabilitation project of the Sinclair Historical Theater as an updated multi-purpose entertainment facility. Commissioner Barkhurst seconded and the motion passed unanimously.

CLERK

Clerk Bartlett reported she, Commissioner Barkhurst and Attorney Davis recently met about real property the county owns and came up with recommendations for each. Any time sealed bids would be accepted the county would reserve the right to negotiate or reject any bids.

First was a 100' strip near Hanna that was basically a former county road and the recommendation is to give it to the adjacent landowner who owns both sides.

The second is a parcel north of Savery that Clerk Bartlett thought the former Road & Bridge Superintendent thought the county should hold but she hasn't had a chance to review it further yet. The recommendation is to do more investigation and see if potential access easements are in the title commitment.

The Hugus Ferguson building was discussed and if the City of Rawlins doesn't want it the recommendation is to list it for sale with sealed bids.

The county owns Cathy Gardens and according to Attorney Davis the county has a long-standing contract through around 2035 along with a mortgage. When a former BOCC agreed to this there was a remodel of the building and the only reason the county has grounds to terminate the existing contract is if they don't pay the lease. She asked if the BOCC wants to reach out to the lessee to discuss options with them. The recommendation is to see if the lessee wants the building and have Attorney Davis reach out to see if they would be interested in ownership.

The county owns 4' between two homes in Rawlins. The recommendation is to review corners to ensure the land ownership should go to who the group thinks, the lot on the east. Attorney Davis could contact both adjacent owners to see what makes sense and see if one would be willing to pay WLC to have the corners pinned and the landowner could pay for that in exchange for the land.

Next is a strip in Saratoga near the highway right of way and the recommendation is to give this to the WY Department of Transportation. Chairman Johnson would rather give this to adjacent

landowners. He mentioned that he will visit with WYDOT about this to ensure it doesn't affect their right of way.

An unplattd lot on southside the county owns could be sold with sealed bid after receipt of a title commitment.

There are 10 acres at Battle Creek and the recommendation is to offer this for sale via sealed bid with a minimum bid of \$40,000 noting there is no legal access.

Finally, the county owns numerous lots at Skyline Acres between Rawlins and Sinclair the recommendation is to offer this for sale via sealed bid in individual lots noting someone could bid on one or all. Commissioner Barkhurst noted there are billboard leases with some of the lots that the lessors have never paid process for the lease to the county. In the past 3 years sales of similar lots in the Skyline Acres area have been averaging \$13,000 each. In block 8 the BOCC would prefer to sell the entire 12-acre parcel on that block rather than lot by lot. The recommendation would also be to have a minimum on some.

The BOCC agreed with the recommendations as discussed and asked Clerk Bartlett, Commissioner Barkhurst and Attorney Davis to proceed with developing minimum bid amounts and advertise as needed.

EXECUTIVE SESSION

Commissioner Moore moved to go into executive session at 12:39 p.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Moore moved to come out of executive session at 1:01 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Barkhurst seconded and the motion passed unanimously.

CITIZEN & COMMISSIONERS DISCUSSION

Commissioner Barkhurst reported the fire district concept is moving forward and John Rutherford will meet with various chiefs to ensure they agree with selling points.

Chairman Johnson reported that the trees at the Courthouse were trimmed for security issues moving forward and it looks great.

Chairman Johnson asked for public comment on a proposed fire district however no citizens were present.

ADJOURNMENT

Commissioner Barkhurst moved to adjourn the meeting at 1:07 p.m. Commissioner Moore seconded and the motion passed unanimously.

A regular meeting of this Board will be held March 15, 2022, at 9:00 a.m., at the Carbon Building-Courthouse Annex, located at 215 West Buffalo, Room 240A, Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.