

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, February 15, 2022
Carbon Building – Courthouse Annex, Rawlins WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, February 15, 2022, at 9:00 a.m. at the Carbon Building – Courthouse Annex, Rawlins, WY. Attending the meeting were Chairman, John Johnson, Byron Barkhurst and Travis Moore. Commissioner Jones was present via Zoom and Commissioner Espy was absent.

Chairman Johnson called the meeting to order at 9:00 a.m.

VOUCHERS

Commissioner Barkhurst moved to approve payment to Sunrise Sanitation for \$68.00. Commissioner Moore seconded and the motion passed with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Barkhurst moved to approve February 2022 payroll and benefit expenses of \$937,238.67 and insurance claim and premium expenses of \$292,323.23 and the main amount of \$819,675.39 for an aggregate total today of \$2,049,305.29 less invoices to Drummond Refrigeration to dispute charges. Commissioner Moore seconded and Chairman Johnson questioned finance charges to Drummond Refrigeration and the cost of a mop bucket. The motion passed unanimously.

Vendor	Detail Line Description	Total
Acme Electric Company, LLC	Electrician Services	\$350.00
Advanced Heating, Inc.	Road And Bridge Furnace	\$4,680.00
Affordable Tree Care, LLC	Tree Removal Courthouse	\$5,200.00
Airport Ife Services, Inc	Fence Relocation	\$2,350.00
Apex Communications	Maintenance Agreement	\$4,033.88
Axis Forensic Toxicology, Inc.	Lab Fees	\$185.00
Axon Enterprise, Inc.	Holster	\$77.35
Baggs, Town Of	Rent/Water Services	\$181.65
Bank of Commerce (Ach)	6 Monthly Payroll Files	\$180.00
Barcodes	Zebra Label Printer Labels	\$133.31
Beach, Homer	Snow Removal	\$1,050.00
Bi Inc.	Monthly Monitoring	\$604.50
Black Hills Energy	Heating Services	\$1,915.32
Blakeman Propane	Heating Services	\$2,423.82
Blue Knight Security LLC	Inmate Transport	\$3,025.00
Bob Barker Company, Inc.	Supplies For Inmates	\$209.52
Bomgaars Supply	Misc. Parts	\$162.09

Bond, Dana	Electronic Monitor Refund	\$76.50
Carbon County Law Library	Membership Dues	\$240.00
Carbon Power & Light Inc	Electric Services	\$2,275.99
CareRight Technologies, LLC	Monthly Recurring Bed Fee	\$148.50
Casper Winnelson Co	2 Mop Buckets	\$270.94
CDW Government, Inc.	Scanners/Receipt Printer/Power Supplies	\$2,889.94
Cna Surety	K. Redding Bond	\$100.00
Command Sourcing, Inc.	Cell Window Covers	\$1,471.98
Cowboy Chemical	Jail Laundry Supplies	\$443.05
Cowboy Supply House	Bathroom Cleaner	\$85.06
Crane & Hoist Sales, Inc	Crane Repair	\$9,031.44
Cruz, Doreen	Reimbursement	\$85.15
Curry-Roberts, Kolbey	Mileage Reimbursement	\$174.00
Daily Times	Newspapers	\$203.00
Dan's Trucking	Iron For Rollers	\$500.00
Dirty Boyz Sanitation, Inc	Trash Services	\$1,482.00
Dominion Energy	Heating Services	\$430.03
Eaton Sales & Service LLC	Mechanic Services	\$2,412.34
Econo Signs, LLC	Signs	\$891.80
Elevated Safety Solutions	Random Drug Test	\$140.80
Encampment, Town Of	Water Services	\$102.00
Encartele	Jail Data	\$750.00
Engineering Associates	Survey For Cr 440	\$2,127.48
Engstrom, James D. DDS	Inmate Dental Services	\$2,500.00
Erickson & Roberts	Legal Services	\$263.08
Fatbeam LLC	Fiber/Internet	\$5,259.70
FCI Constructors of Wy	Courthouse Improvement Project	\$552,262.50
First American Title Insurance Co.	Property Purchase	\$5,000.00
France, Tara	Court Reporter Services	\$102.75
Galls/Quartermaster	Safety Vest/Uniforms/Supplies	\$5,090.78
GlaxoSmithKline Pharmaceuticals	Vaccines	\$5,994.66
Grainger	Digital Manometer	\$111.94
Greater Wy Big Bros/Sisters	Jan 2022 Prevention Services	\$6,600.00
Greenwood Mapping, Inc	Parcel Mapping Dec 2021 Jan 2022	\$2,718.75
Hahn Construction	Misc. Justice Center Work & Install ADA	\$3,650.00
Hanna, Town Of	Water Services	\$278.33
Herman, Bobbie	Fair Mileage	\$54.00
IML Security Supply	Push Arm Kit	\$5,611.20
Installation & Service Co, Inc.	Vac Truck Services	\$2,492.00
Instab, Inc	Security Seals	\$390.29
Intermountain Motor Sales, Inc	Baldor Motor	\$325.30

Jack's Body & Fender Repair	Towing Services	\$489.00
Jones Simkins	Auditing Services Jan 2022	\$12,949.50
K2 Towers III, LLC	Tower Rent	\$2,121.81
Kaisler, Todd	Fair Mileage	\$54.00
Kilburn Tire Company	Tire Repair and Tires	\$748.73
KTGA/KBDY	Radio Ads and Tower Rent	\$1,340.00
L N Curtis & Sons	Rescue Ascender	\$150.00
Laramie Fire Extinguisher	Yearly Inspection	\$1,486.25
Lifetime Benefit Solutions, Inc	Cobra Payment	\$25.00
McGuire, Daniel	Electronic Monitor Refund	\$820.00
Medicine Bow, Town Of	Water Services	\$203.00
Mercedes Transcription, Inc	Transcription Services	\$83.60
Merseal Law, LLC	Legal Services	4810
Merck Sharp & Dohme Corp.	Vaccines	\$2,485.45
Midwest Card & Id Sols, LLC	OEM Supplies	\$1,070.50
MPM Corp / Evergreen Disposal	Trash Services	\$130.00
Norco, Inc.	Cylinder Rent	\$810.34
O'Reilly Auto Parts	Misc. Parts	\$38.30
Perkins Oil Co	Fuel	\$2,108.44
Personnel Evaluation, Inc.	Employee Evals	\$40.00
Perue Printing	Door Hangers	\$91.00
Piche, Jim	Hose Clamps/Floor Dry Warranty	\$17.98
Plainsman Printing & Supply	District Court Stamp Maintenance	\$267.75
ProForce	Bolawrap	\$898.50
Quill Corporation	Election And Office Supplies	\$233.84
R.P Lumber Company, Inc.	Misc. Supplies	\$539.24
Rawlins Automotive	Misc. Parts	\$1,724.56
Rawlins Hardware	Misc. Parts	\$63.85
Rawlins, City Of	Water Services	\$1,791.20
Ready, Justin	Fair Board Mileage	\$96.00
Ricoh USA, Inc	Copiers	\$3,144.31
Rocky Mountain Power	Electric Services	\$16,917.40
Rocky's Quik Stop	Fuel	\$989.89
Rodabaugh, Sherry	Bailiff Fees	\$75.00
Saratoga Auto Parts, Inc.	Misc. Parts	\$185.35
Saratoga, Town Of	Water Services	\$57.50
Shepard's	Fuel	\$3,837.07
Shively Hardware	Misc. Parts	\$124.75
Sikes, Melisa	Postage Reimbursement	\$20.00
Skyline Motors, Inc.	Injector Kit/Spark Plug	\$1,844.44
Slow & Steady Law Office, PLLC	Legal Services	\$5,985.00

Spaulding, Dawnnette	Victim Witness Mileage	\$72.80
Stinker Stores Inc	Fuel	\$10,751.42
Summit Food Service	Jail Meals	\$7,130.53
Sunrise Sanitation Service, LLC.	Trash Services	\$68.00
Swanson Services Corporation	Jail Commissary	\$1,891.79
Terminix	Pest Control Services	\$175.00
The Cowboy Couture	Embroidery Services	\$112.50
Tin Boy Garage	Fuel Filter And Kit	\$109.36
Tk Elevator Corporation	Elevator Door Repair	\$2,935.00
T-O Engineers	DWX Master Plan Update	\$1,801.25
Trudiligence, LLC	Background Checks	\$237.78
United States Postal Service	Postage Machine Funds	\$10,000.00
Us Bank	Misc. Charges	\$7,648.12
Valley Oil Company	Fuel	\$2,878.17
Walker, Deborah C	Patches For Deputy Uniforms	\$60.00
Western Truck Repair	U Bolts	\$62.80
Wex Bank	Charges	\$638.60
Wild Services, LLC	Concrete At Fair Grounds	\$8,316.00
Winters Griffith Architects	Construction Administration	\$16,769.00
Wreck-A-Mend	Sheriff Truck Repair	\$16,590.55
Wy Brand Industries	Business Cards	\$15.00
Wy Machinery Company	Misc. Parts and Service	\$5,155.14
Wy Public Health Laboratory	Lab Fees	\$1,487.00
Wy Retirement System	Jan Vol Fire Retirement	\$825.00
Wy State Fire Advisory Board	2022 Dues	\$500.00
Wyoming Disposal Systems	Trash Services	\$445.58
Wyoming State Forestry Division	Kevlar Pants	\$331.73

CONSENT AGENDA

Commissioner Moore moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the February 1, 2022, regular meeting minutes, monthly receipts from Clerk of District Court in the amount of \$3,404.00 and monthly receipts from the County Clerk in the amount of \$17,260.00. Commissioner Barkhurst seconded and the motion passed unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Emergency Management

Commissioner Moore moved to waive the procurement policy to authorize Mr. Layman to purchase additional accessories for the Office of Emergency Management vehicle subject to

approval by Commissioner Barkhurst. Commissioner Jones seconded and the motion passed unanimously.

Commissioner Barkhurst moved to authorize the purchase of a generator for the C4 and a generator for the Interim Justice Center in the total amount of \$44,500.00 including labor for both and to waive procurement due to the timeline of receipts stipulated in the public health crisis funding grant. Commissioner Moore seconded and the motion passed unanimously.

Buildings & Grounds,

Commissioner Moore moved to award the bid for the LED light conversion at the jail to Zumbrennan Electric in the amount of \$48,416.43 with a 10% cashier's check to be used as the bond. Commissioner Barkhurst seconded and Chairman Johnson asked if Mr. Piche has reviewed bids to ensure they are bidding the same equipment. Mr. Piche stated they are bidding the same and both contractors spent time with him reviewing the required fixtures and work. The motion passed unanimously.

Road & Bridge

Commissioner Moore moved to approve Resolution No. 2022-09, A Resolution of the Board of County Commissioners of Carbon County, Wyoming, "Initiating the Procedure to Vacate and Abandon a Portion of County Road 440, McFadden Rock River Road" and to appoint Byron Barkhurst as the viewer. Commissioner Jones seconded and the motion passed with Commissioner Barkhurst abstaining due to conflict.

Clerk

Commissioner Moore moved to approve the Chairman's signature on the mineral royalty grant application for a courthouse sally port and Resolution No. 2022-10 – A Resolution Authorizing Submission of a Federal Mineral Royalty Capital Construction Account Grant Application to the State Loan and Investment Board on Behalf of the Governing Body for Carbon County, Wyoming.

Commissioner Barkhurst seconded and the motion passed unanimously.

Fire

Commissioner Moore moved to surplus a 2008 Dodge, VIN: 3D6WH38A78G208539 and give it to the Town of Baggs. Commissioner Barkhurst seconded and the motion carried unanimously.

Buildings & Grounds

Commissioner Moore moved to authorize any commissioners signature on a contract with Zumbrennan Electric in the amount of \$48,416.43 with a Rocky Mountain Power rebate of \$6,754.05 to upgrade jail lighting fixtures to LED noting there will be a 10% cashier's check required in place of a bond pending legal review. Commissioner Barkhurst seconded and the motion carried unanimously.

ATTORNEY

Commissioner Moore moved to authorize the Chairman's signature on a Mutual Aid Agreement with Moffat County Colorado for Fire Suppression Services for a term in effect until terminated by either Party after giving sixty (60) days written notice. Commissioner Barkhurst seconded and the motion carried unanimously.

EDGE ENGINEERING GROUP – Jason Knopp

Commissioner Moore moved to approve the Chairman's signature on the letter of support for a Wyoming Business Council Grant for the rehabilitation project of the Sinclair Historical Theater as an updated multi-purpose entertainment facility. Commissioner Barkhurst seconded and the motion passed unanimously.

EXECUTIVE SESSION

Commissioner Moore moved to go into executive session at 12:39 p.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Barkhurst seconded and the motion passed unanimously.

Commissioner Moore moved to come out of executive session at 1:01 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Barkhurst seconded and the motion passed unanimously.

ADJOURNMENT

Commissioner Barkhurst moved to adjourn the meeting at 1:07 p.m. Commissioner Moore seconded and the motion passed unanimously.

A regular meeting of this Board will be held March 15, 2022, at 9:00 a.m., at the Carbon Building-Courthouse Annex, located at 215 West Buffalo, Room 240A, Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 1st day of March 2022
BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman