

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, December 21, 2021  
Carbon Building – Courthouse Annex, Rawlins WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, December 21, 2021, at 9:00 a.m. at the Carbon Building – Courthouse Annex, Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Byron Barkhurst and Travis Moore.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

Chairman Johnson added a discussion about a rescue truck under the Fire Warden.

**VOUCHERS**

Commissioner Barkhurst moved to approve December 2021 payroll and benefit expenses of \$971,615.55 and insurance claim and premium expenses of \$234,211.13 and the main expenditures \$1,343,167.27 for an aggregate total today of \$2,548,993.95. Commissioner Espy seconded, and the motion carried unanimously.

Vendor	Detail Line Description	Total
Acme Electric Company, LLC	Electrician Services	\$2,533.27
AlSCO, American Linen Division	Towels/Soap/Mats	\$296.82
Apex Communications	Maintenance Agreement/Mobile Radio	\$9,942.36
Baggs, Town Of	Office Rent	\$150.00
Bauer, Eric	Plumbing Repairs	\$1,008.50
Beck Total Office Interiors	Carbon Building Furniture	\$229,959.90
Bi Inc.	Electronic Monitoring	\$2,230.00
Big Bale Company	Tires	\$652.46
Blakeman Propane	Heating Services	\$5,095.44
Blue Knight Security LLC	Inmate Transport	\$1,925.00
Bustillo, Nikolas	Soberlink/Refund	\$820.00
Candy Mountain	Water	\$38.50
Capitol Communications	Phone Trunks Move	\$1,331.25
Carbon County Council of Govts.	CCCOG 2022 Dues	\$200.00
Carrot-Top Industries, Inc	Flags	\$414.61
Cathedral Home for Children	Oct-Dec 21 Funding	\$11,504.66
CDW Government, Inc.	Display Port Adapters	\$832.61
Charter Communications	Jail Tv Subscription	\$119.54
Cowboy Chemical	Cleaning Supplies	\$425.80

Cowboy Inn	Motel/Meal Charges	\$417.77
Cowboy Supply House	Misc. Cleaning Supplies	\$2,157.44
Crane & Hoist Sales, Inc	Runway Power Rail Sys. Replacement	\$10,254.90
Dept Of Environmental Quality	Contaminated Site	\$400.00
Drummond Refrigeration LLC	Misc. Appliance Repairs	\$707.50
Elk Mountain, Town Of	Water Services	\$71.50
Encartele	Jail Data	\$1,200.00
Engstrom, James D. DDS	Dental Services	\$2,500.00
Erickson & Roberts	Legal Services	\$1,041.84
F & S Trucking, Inc	Road Base	\$16,857.48
Fatbeam LLC	Fiber/Internet	\$5,259.70
FCI Constructors of Wy	Carbon Building Construction	\$645,507.00
Find-911 LLC	Pilot Fee	\$1,500.00
Floyd's Truck Center	2017 Freightliner 7215	\$118,795.00
France, Tara	Transcription Services	\$457.75
Galls/Quartermaster	Crossfire Spray	\$138.00
Grainger	Air Filters	\$523.56
Greater Wy Big Bros/Sisters	Nov 2021 Prevention	\$14,347.85
Hahn Construction	Misc. Repairs	\$2,850.00
Herman, Bobbie	Fair Mileage	\$27.00
Ispyfire, Inc.	Subscription	\$500.00
Jack's Body & Fender Repair	Tow Charges	\$411.00
Jones Simkins	Auditing Services	\$4,543.00
Kaisler, Todd	Fair Mileage	\$54.00
Kilburn Tire Company	Tires	\$1,190.68
Laramie Fire Extinguisher	Extinguisher Inspection	\$237.25
Lifetime Benefit Solutions, Inc	Cobra Administration	\$25.00
Matthew Bender & Co, Inc.	Wy Court Rules Supplement	\$672.46
Memorial Hospital of Carbon County	Lab Services	\$335.00
MHL Systems	Cutting Edges Carbide Teeth	\$3,551.80
Mobile Concrete, Inc	Concrete	\$978.00
Modern Electric Company	Dixon Airport Beacon	\$11,460.00
Modern Electric Company	Dixon Airport Electrical Repairs	\$2,957.36
Motorola Solutions	Spillman Conference Reg./Maint.	\$44,023.35
Mountain Alarm	Alarm Monitoring	\$42.90
Norco, Inc.	Cylinder Rental	\$1,438.74
Office Of State Lands & Investments	County Road 401 Easement	\$500.00
O'Reilly Auto Parts	Nuts	\$26.18
Perkins Conoco	Fuel	\$43.00
Perkins Oil Co	Fuel	\$989.32
Personnel Evaluation, Inc.	Pep Test	\$20.00

Phillips 66-Conoco-76	Sheriff Vehicle Exp Fuel	\$87.09
Prado-Estrada, Victor	Soberlink/ Refund	\$820.00
Quill Corporation	Misc. Office Supplies	\$263.08
R.P Lumber Company, Inc.	Misc. Supplies	\$93.79
Rasmussen Furniture	Breakroom Refrigerator	\$1,444.95
Rawlins Automotive	Misc. Parts	\$701.75
Rawlins Hardware	Misc. Tools	\$143.53
Ready, Justin	Fair Mileage	\$48.00
Ricoh USA Inc	Copiers	\$764.02
Ricoh USA, Inc	Copiers	\$5,545.54
Rocky Mountain Sand & Gravel LLC	Cooper Cove Culvert Replacement	\$101,470.00
Rocky's Quik Stop	Fuel	\$415.47
Saratoga Auto Parts, Inc.	Fuel	\$333.17
Secretary Of State	Warne Notary Commission	\$60.00
Shepard's	Fuel	\$1,853.25
Shively Hardware	Misc. Parts	\$6,422.81
Spaulding, Dawnnette	Mileage	\$64.40
Squirrel Tree Automotive LLC.	Tire Repair	\$21.60
Staples Advantage	Misc. Office Supplies	\$591.14
State Of Wyoming DCI	Sex Offender Fees	\$145.00
Stinker Stores, Inc.	Fuel	\$15,159.78
Stop Stick Ltd.	Stop Stick Training Kit	\$308.00
Summit Food Service	Jail Meals	\$3,286.17
Swanson Services Corp.	Jail Commissary	\$890.14
Terminix	Pest Control	\$40.00
Thomson Reuters- West Pynt. Center	Subscription Charges	\$832.34
Tin Boy Garage	Backhoe Tires	\$1,099.76
Trading Post	Fuel	\$40.68
Trevathan, Sabrina RDR	Transcription	\$583.80
Trumble Greetings Inc.	Christmas Cards	\$191.46
Uline	Labels/Ribbon	\$189.51
University Of Wy Extension	Salary Match Oct-Dec 21	\$16,797.00
Us Bank	Jail Health	\$2,822.58
VanWinkle, John	Fuel For Travel	\$81.00
Voiance Language Services LLC	Interpretation Services	\$79.50
Walker, Deborah C	Patches Sewn On	\$24.00
West End Sinclair	Fuel	\$125.02
Wille, O.R.	Mileage	\$45.00
WLC Engineering	County Road 401 Survey	\$5,587.01
Wreck-A-Mend	Windshield Replacement	\$305.09
Wy Machinery Company	Transmission Repairs	\$3,853.90

Wy Retirement System	Nov Vol Fire Retirement	\$806.25
Wyoming Disposal Systems	Trash Services	\$212.64
Yocom, Leo	Mileage	\$24.00

## **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the December 7, 2021, regular meeting minutes; monthly receipts from the Clerk of District Court in the amount of \$3,618.70, a bond for Doreen Harvey, Clerk/Treasurer for the Town of Encampment in the amount of \$75,000.00. Commissioner Moore seconded, and the motion carried unanimously.

## **ELECTED OFFICIALS & DEPARTMENT HEADS**

### **Fire**

Commissioner Espy moved to waive the procurement policy and authorized the purchase of a used GMC rescue truck, diesel with approximately 100,000 miles totaling \$30,000 using the Strike Team fund. Commissioner Moore seconded and Commissioner Barkhurst asked the value of the hydraulic tools that come with the truck. Mr. Rutherford said approximately \$15,000, about half the purchase price. Mr. Rutherford also confirmed for Commissioner Moore that Hanna is typically sending two trucks to a scene but having this truck would allow for only one to be sent. The motion carried unanimously.

### **Emergency Management**

Commissioner Jones moved to approve the Chairman's signature on the Grant Award Agreement between the Wyoming Office of Homeland Security and Carbon County for construction of the RR 316 Hanna Mitigation Living Fence Project for a term of September 5, 2020, through March 31, 2024, in an amount not to exceed \$24,843.75. Commissioner Barkhurst seconded, and the motion passed unanimously.

Commissioner Barkhurst moved to approve the Chairman's signature on the Memorandum of Understanding between the City of Rawlins Police Department Emergency Communications Center and Carbon County Office of Emergency Management (Carbon County Coordination Center (C4)). Commissioner Espy seconded, and the motion passed unanimously.

Commissioner Moore moved to approve the Board of Carbon County Commissioners Preparedness Cooperative Agreement pending legal review. Commissioner Barkhurst seconded, and the motion passed unanimously.

### **Road & Bridge**

Commissioner Jones moved to approve FY2022 Congestion Mitigation Air Quality (CMAQ) CM22101 totaling \$330,000 including a county match of \$66,000 from the county road fund and

a Federal Match of \$264,000 for 55 miles mag chloride on County Roads 500 and 291. Commissioner Espy seconded, and the motion passed unanimously.

### **Clerk**

Commissioner Espy moved to appoint Jenna L. Larson to the Carbon County Weed and Pest Control for the Baggs Area V for an unexpired 4-year term ending January 2023 and to reappoint Todd Kaisler to the Carbon County Fair Board for a 5-year term ending November 2026. Commissioner Barkhurst seconded, and the motion passed unanimously.

Commissioner Jones moved to designate the Saratoga Sun as the Carbon County Newspaper of Record (official publication) for a term of one year beginning January 1, 2022, through December 31, 2022, at a rate of \$5.94. Commissioner Barkhurst seconded and stated his thoughts prior to knowing pricing was the subscriber numbers. The motion passed unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 10:46 a.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded, and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 11:40 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded, and the motion carried unanimously.

### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 11:41 a.m. Commissioner Moore seconded, and the motion carried unanimously.

A regular meeting of this Board will be held January 18, 2022, at 9:00 a.m., at the Carbon Building-Courthouse Annex, located at 215 West Buffalo, Room 240A, Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 4<sup>th</sup> day of January 2022.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING  
-s- Willing John Johnson, Chairman