

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, November 16, 2021  
Carbon County Courthouse, Rawlins WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, November 16, 2021, at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy and Byron Barkhurst. Commissioner Travis Moore was absent.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

Chairman Johnson added a Blue Cross amendment under the Clerk and approval of depositories for 2022 under the Clerk of District Court.

**VOUCHERS**

Commissioner Barkhurst moved to approve November 2021 payroll and benefit expenses of \$1,028,530.38 and insurance claim and premium expenses of \$338,666.01 plus the main amount of bills in the amount of \$1,266,118.04. Commissioner Jones seconded, and the motion carried unanimously.

Commissioner Barkhurst moved to approve payment to Sunrise Sanitation for \$113.00 for an aggregate total today of \$2,633,427.43. Commissioner Espy seconded, and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
Acme Electric Company, LLC	Electrician Services	\$2,673.76
Advanced Network Management, Inc.	Svs. Contract/Wireless Access Points	\$35,497.32
Albrechtson, Mary Kay	Bailiff Jury Trial	\$75.00
All Traffic Solutions Inc.	App Messaging Suite	\$1,422.00
AXIS Forensic Toxicology, Inc.	Lab Fees	\$245.00
Baggs, Town Of	Oct Rent/Water Services	\$175.65
Balestrieri, Michelle	Po Box Renewal	\$130.00
Bank Of Montreal - Mastercard	Misc. Charges	\$32,214.07
Bennett, Thomas L. M.D.	Autopsy Fees	\$3,894.56
BI Inc.	Electronic Monitoring Services	\$1,092.00
Blakeman Propane	Heating Services	\$1,191.67
Bob Barker Company, Inc.	Misc. Jail Supplies	\$627.34
Capitol Communications	Network Technician Services	\$262.50
Carbon Power & Light Inc	Electric Services	\$2,182.45

CareRight Technologies, LLC	Recurring Bed Fee	\$158.40
Command Ballistics, Inc.	Ammunition	\$607.50
Cowboy Supply House	Misc. Cleaning Supplies	\$1,119.24
Dallin Motors Inc	Vehicle Maintenance	\$126.50
Dennis Supply Company	Honeywell Relay	\$217.61
Dirty Boyz Sanitation, Inc	Trash Services	\$1,652.00
Dolan Consulting Group	Training Class	\$95.00
Dominion Energy	Electric Services	\$249.74
Drummond Refrigeration LLC	A/C Repair Jail	\$2,197.35
Dynamic Controls Inc	Jail Valve Body	\$159.34
Elevated Safety Solutions	Random Drug Testing	\$170.80
Elk Mountain, Town Of	Water Services	\$71.50
Encampment, Town Of	Water Services	\$102.00
Encartele	Jail Data	\$750.00
Engineering Associates	Beaver Creek Bridge Repair	\$1,285.51
Engstrom, James D. DDS	Dental Services	\$2,500.00
FCI Constructors Of Wy	Carbon Building Construction	\$796,356.00
Fritz Welding & Machine, Inc.	Repair Pedestal	\$109.76
Futurity It, Inc	Orion License Renewal	\$787.50
Galls/Quartermaster	Deputy Uniforms	\$471.64
GCR Electronics, LLC	Site Rentals	\$2,121.76
Grainger	GP Motor	\$923.91
Greater Wy Big Bros/Sisters	Oct 1-31, 2021, Prevention	\$12,491.91
Hanna, Town Of	Water Services	\$283.57
Honnen Equipment	Roller	\$80,000.00
IML Security Supply	Push Arm Auto Operating Kit	\$1,781.20
Jones Simkins	Auditing Services	\$24,648.54
Keil, Gary J	Bubble wrap	\$12.66
Kinetic Leasing	John Deere Motor Grader Payment	\$60,426.00
Konexus	AlertSense Core	\$1,350.00
KTGA/KBDY	Tower Rent	\$150.00
Lifetime Benefit Solutions, Inc	Cobra	\$25.00
M. Gonzales Trucking, Inc.	Tires	\$528.62
McGraw, Joan	Mileage	\$24.00
Medicine Bow, Town Of	Water Services	\$200.00
Memorial Hospital Of Carbon County	Lab/Medical/Prevention Services	\$23,023.58
Mercedes Transcription, Inc	Transcription Reports	\$81.40
Merseal Law, LLC	Legal Services	\$5,590.00
Mid-Mtn Concrete Pumping LLC	Concrete	\$950.00
Midwest Connect	Postage Machine Ink	\$210.00
Mike's Lock & Key	CCYCC Replace Lock Core	\$497.67

Mountain Alarm	CCYCC Monitoring	\$42.80
Mountain West Motors	Vehicle Maintenance	\$783.45
MPM Corp / Evergreen Disposal	Trash Services	\$130.00
Natrona County Circuit Court	Certified Copy	\$2.00
NatureScapes LLC	Landscaping At Carbon Bldg.	\$13,100.00
Norco, Inc.	Cylinder Rental	\$1,204.96
Offender Watch	Sex Offender Notification Cards	\$35.00
O'Reilly Auto Parts	Oil Filter/Oil	\$183.05
Perkins Oil Co	Fuel	\$3,729.65
Pocket Press Inc	Wyoming Criminal/Traffic Laws	\$199.80
Porter, Emily	Witness Fee	\$30.00
Quadient, Inc.	Postage Machine Ink	\$194.91
Quill Corporation	Office Supplies	\$631.71
R.P Lumber Company, Inc.	Misc. Parts	\$194.44
Rawlins Automotive	Parts	\$988.16
Rawlins Hardware	Misc. Parts	\$638.32
Rawlins, City Of	Water Services/Landfill Charges	\$3,054.10
Ricoh USA, Inc	It Copiers	\$3,748.36
Rocky Mountain Power	Electric Services	\$16,565.80
Rodabaugh, Sherry	Bailiff Jury Trial	\$75.00
Rural Physicians Group-Pannu	Medical Service	\$1,540.00
Safeguard Business Systems	Blank Checks Stock	\$345.28
Saratoga Auto Parts, Inc.	Misc. Supplies	\$505.32
Saratoga Feed & Grain	Deputy Uniforms	\$97.14
Saratoga Sun	Legal Ads	\$418.50
Saratoga, Town Of	Water Services	\$109.00
Sheets, Ed	Hole Repair CCYCC	\$75.00
Shively Hardware	Batteries	\$179.89
Sikes, Melisa	Postage	\$50.12
Simple Distributors, LLC	1/2 Truckload Copy Paper	\$18,300.00
Slow And Steady Law Office, PLLC	Legal Services	\$6,330.00
Snake River Press	Yearly Subscription	\$40.00
Staples Advantage	Office Supplies	\$396.55
State Of Wyoming DCI	Sex Offender Changes	\$195.00
Stinker Stores, Inc.	Fuel	\$12,214.47
Summit Food Service	Jail Meals	\$3,520.53
Sunrise Sanitation Service, LLC	Trash Services	\$113.00
Swanson Services Corporation	Commissary Supplies	\$1,358.42
Thomson Reuters-West Pymt. Center	Subscription Charges	\$832.34
Tin Boy Garage	Misc. Supplies	\$281.76
Trevathan, Sabrina RDR	Transcription Services	\$923.80

Triple X Contracting, Inc.	Trash Service	\$100.00
Tyler Business Forms	Envelopes	\$291.85
Uline	Mobile Pedestal/Table	\$495.66
United States Postal Service	Postage Machine Funds	\$10,000.00
Us Bank	Misc. Charges	\$3,523.22
Valley Oil Company	Fuel	\$1,996.64
Valley Ready-Mix, LLC	Concrete Encampment Senior Center	\$572.20
Voiance Language Services LLC	Interpretation Services	\$10.50
Webb, Julie	Mileage For Fair Board/Waf Meeting	\$241.00
Weickum, Terry	Public Health Signs	\$75.00
Westjohn, Dana	Witness Fee	\$30.00
Wille, O.R.	Mileage	\$45.00
Winters Griffith Architects	Mech. Eng. Of Chiller Replacement	\$34,812.00
Wy Behavioral Institute	Medical Services	\$1,508.00
Wy Dept Of Workforce Svs-Unemp.	Unemployment	\$50.12
Wy Machinery Company	Misc. Parts	\$10,416.95
Wy Rents, LLC	Scissor Rental	\$157.50
Wy Retirement System	Oct Vol Fire Retirement	\$768.75
Wyoming Disposal Systems	Trash Services	\$211.59
Wyoming Service & Controls, Inc	Heating Coil To Vav/Controllers	\$1,377.50

## **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the November 2, 2021, regular meeting minutes; monthly receipts from the Carbon County Clerk in the amount of \$21,696.00, monthly receipts from Planning and Development in the amount of \$1,825.00, monthly receipts from the Clerk of District Court in the amount of \$2,762.05, a Dishonesty Bond for Saratoga-Ryan Park Museum District in the amount of \$50,000.00, a bond for Veronica Fernandez, Deputy Treasurer for Carbon County in the amount of \$10,000 and a Tax Roll Correction in the amount of (\$126,564.00). Commissioner Barkhurst seconded, and the motion carried unanimously.

## **ELECTED OFFICIALS & DEPARTMENT HEADS**

### **Clerk of District Court**

Commissioner Espy moved to approve the Bank of Commerce as the depository for 2022 for the Clerk of District Court. Commissioner Barkhurst seconded, and the motion carried unanimously.

### **Emergency Management**

Commissioner Espy moved to approve the Chairman's signature on the Grant Award Agreement Between Wyoming Office of Homeland Security and Carbon County for an in-kind match of volunteer hours at a rate of \$28.54 per hour for the period of July 1, 2021, through September 30,

2022, in the amount of \$28.54 per hour not to exceed \$20,000.00. Commissioner Barkhurst seconded, and the motion passed unanimously.

Commissioner Espy moved to approve the Chairman's signature on the Memorandum of Understanding between City of Rawlins Police Department (RPD) Emergency Communications Center and Office of Emergency Management to allow the Carbon County Coordination Center (C4) to network with RPD communications. Commissioner Jones seconded, and the motion passed unanimously.

### **Road & Bridge**

Commissioner Espy moved to allow donations of lost vacation time at the end of December that employees will lose to the donation bank to be used as sick time under county policy. Commissioner Jones seconded, and Commissioner Espy asked if that time expires and Clerk Bartlett explained it will be available until it is completely used. The motion carried unanimously.

### **Building and Grounds**

Commissioner Espy moved to authorize Crane & Hoist Sales to repair the crane system at the Rawlins Road & Bridge Shop in the amount of \$9,592.32. Commissioner Barkhurst seconded, and the motion carried unanimously.

Commissioner Espy moved to advertise county building rental policies under the Administrative Procedures Act. Commissioner Jones seconded, and the motion carried unanimously.

### **Planning and Zoning**

Commissioner Barkhurst moved to schedule a public hearing for the Transfer Request of Special Use Permit/Conditional Use Permit #78-52 for the 9 Mile Hill Communication Site transferring from GCR Electronics, LLC to K2 Towers III, LLC for December 7, 2021, at 11:15 a.m. at the Carbon County Courthouse in Rawlins, Wyoming. Commissioner Espy seconded, and the motion carried unanimously.

### **Clerk**

Commissioner Jones moved to approve the county's employer paid life insurance coverage to Standard covering \$20,000 for employees with employee paid dependent coverage and to change the broker to Jan Mock with Novo for this benefit. Commissioner Barkhurst seconded, and the motion passed unanimously.

Commissioner Jones moved to reappoint Joan McGraw and Richard Wilson to the Planning and Zoning Commission both for a 3-year term ending November 2024; Robert O'Connell to the Predator Management Board as Sportsman for a 2-year term ending December 2023 and Jerry Steele to the Predator Management Board as an At-Large for an unexpired term ending December 2023; and Karon Wilson to the Carbon County Library Board for a 3-year term ending June 2024. Commissioner Barkhurst seconded, and the motion passed unanimously.

Commissioner Barkhurst moved to regretfully accept Beth Shorma's resignation from the Carbon County Weed and Pest Board and approve advertising the vacant position. Commissioner Jones seconded, and the motion passed unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the letter to the Democratic Party officially notifying them of the vacancy effective December 3, 2021. Commissioner Barkhurst seconded, and the motion carried unanimously.

Commissioner Espy moved to approve Resolution No. 2021-41 A Resolution to appoint Patty Bentsen as the Interim Treasurer effective December 4, 2021, until an appointment is made for her replacement. Commissioner Barkhurst seconded, and the motion passed unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the ASO Group Plan Change with Blue Cross Blue Shield. Commissioner Barkhurst seconded, and the motion carried unanimously.

### **Attorney**

Commissioner Barkhurst moved to approve the Chairman's signature on the letter to the Memorial Hospital of Sweetwater County for a bill for an emergency detention that occurred in February 2020. Commissioner Espy seconded, and Commissioner Jones stated one year is the standard deadline for insurance and Medicare. The motion passed unanimously.

### **Commissioners**

Commissioner moved to authorize Attorney Davis to draft a response to a letter from BayWa r.e. regarding Maestro Wind LLC's pursuit of a wind lease with the WY Office of State Lands and Investments. Commissioner Jones seconded, and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 11:10 a.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Barkhurst seconded, and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 12:13 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Barkhurst seconded, and the motion carried unanimously.

### **COMMISSIONERS**

Commissioner Espy moved to allow Commissioner Jones to negotiate agreements as needed to open the Carbon County Youth Crisis Center. Commissioner Barkhurst seconded, and the motion carried unanimously.

Commissioner Barkhurst moved to authorize an employee to take administrative leave with authorization of department heads. Commissioner Espy seconded, and the motion carried unanimously.

#### **PUBLIC HEARING – C.U. Case File#2021-06**

Chairman Johnson opened a public hearing at 1:30 p.m. to hear Planning & Zoning file C.U.W. Case File #2021-01 – Rock Creek Wind Energy Project, for a Conditional Use Permit-Wind for a Commercial Scale Wind Energy Facility in the Ranching, Agriculture and Mining (RAM) Zone. The request is to allow the applicant (Rock Creek Wind, LLC, and Invenergy LLC) to install, construct, operate, and maintain the “Rock Creek Wind Energy Project” in Carbon County, Wyoming. The approximate location will span across Albany and Carton Counties and is planned to occupy approximately 14,900 acres in Carbon County (32,620 acres in Albany County, for a total of 47,520 acres) of open rangeland in the eastern portion of Carbon County, near the Arlington and McFadden region; south of WY HWY 13 and north of Cooper Cove Exit and I-80. Planner Brugger presented the case. She noted the project would be turned over to PacifiCorp upon completion.

Commissioner Espy moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2021-42, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission C.U.W. Case File #2021-01 – Rock Creek Wind Energy Project with amendments to recommended conditions 14, 20, 21 and 22, request for a Conditional Use Permit-Wind for a Commercial Scale Wind Energy Facility in the Ranching, Agriculture and Mining (RAM) Zone. The request is to allow the applicant (Rock Creek Wind, LLC, and Invenergy LLC) to install, construct, operate, and maintain the “Rock Creek Wind Energy Project” in Carbon County, Wyoming. The approximate location will span across Albany and Carton Counties and is planned to occupy approximately 14,900 acres in Carbon County (32,620 acres in Albany County, for a total of 47,520 acres) of open rangeland in the eastern portion of Carbon County, near the Arlington and McFadden region; south of WY HWY 13 and north of Cooper Cove Exit and I-80. Commissioner Jones seconded, and the motion carried unanimously.

#### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 3:41 p.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Barkhurst seconded, and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 4:01 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Jones seconded, and the motion carried unanimously.

#### **COMMISSIONERS**

Commissioner Espy moved to authorize Commissioner Barkhurst to negotiate the purchase of properties. Commissioner Jones seconded, and the motion carried unanimously.

## **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 4:02 p.m. Commissioner Jones seconded, and the motion carried unanimously.

A regular meeting of this Board will be held December 21, 2021, at 9:00 a.m., at the Carbon Building-Courthouse Annex, located at 215 West Buffalo, Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 7<sup>th</sup> day of December 2021.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING  
-s- Willing John Johnson, Chairman