

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, August 3, 2021  
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, August 3, 2021, at 9:00 a.m. at the Carbon County Courthouse in Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore and Byron Barkhurst.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

There were no additions or corrections to the agenda.

**VOUCHERS**

Commissioner Barkhurst moved to authorize payment to Commissioner John Espy in the amount of \$83.92. Commissioner Moore seconded, and the motion carried with Commissioner Espy abstaining due to conflict and all others voting for the motion.

Commissioner Barkhurst moved to approve the report of expenditures in the amount of \$208,993.82 for an aggregate total of \$209,077.74. Commissioner Espy seconded, and the motion carried unanimously.

Vendor	Detail Line Description	Total
Acme Electric Company, LLC	Led Lights & Electrical Repairs	\$2,696.36
Advanced Heating, Inc.	Removed Ducted Units	\$4,259.75
Alesco, American Linen Division	Towels/Soap/Mats	\$56.90
Apg Media Of The Rockies	Notice Of Sale	\$332.01
AT&T Mobility	CCSO MDT Cell Service	\$900.54
Balestrieri, Michelle	Mileage	\$138.88
Black Hills Energy	Gas Services	\$2,324.16
Bomgaars Supply	Misc. Supplies	\$52.95
Candy Mountain	Water	\$94.00
Carbon County Clerk	ERC Vehicle Lease	\$9,562.00
Carbon County Fair Association	2021 Fair Booth Space	\$25.00
Carbon County Fair Board	Monthly Outside Agency Payment	\$4,166.67
Carbon County Library	Monthly Outside Agency Payment	\$32,500.00
Carbon County Museum	Monthly Outside Agency Payment	\$18,166.67
Carbon County Senior Services	Monthly Outside Agency Payment	\$16,666.67
Casper Winnelson Co	Misc. Parts	\$671.07

Clerk Of Dist. Court (Jurors)	Jurors/Bailiff Fees	\$4,630.56
Convergeone, Inc.	Office 365 Maintenance	\$4,320.00
Corvinus Group LLC	Controls Upgrade Retainage	\$19,210.00
Cowboy Chemical	Jai Laundry Supplies	\$261.15
Cowboy Supply House	Misc. Supplies	\$3,796.13
Cuts & Stitches	New County Seal Banners	\$195.00
Dixon, Town Of	Water Services	\$516.34
Dude Solutions	Maintenance Software Renewal	\$7,373.29
Dynamic Controls Inc	Valve & Actuator Replacement	\$1,452.34
Encartele	Jail Data	\$750.00
Espy, John	N.A.C.O. Hotel Room	\$83.92
Fatbeam LLC	Internet & Fiber Services	\$5,259.70
Fleming, Linda	Mileage	\$71.40
Fritz Welding & Machine, Inc.	Steel	\$298.12
Further	Medical FSA & Health Reimb.	\$3,270.44
Graphic Business Solutions, LLC	Notary Stamps	\$89.90
High Desert Construction	Rain Gutter/Down Spouts	\$1,776.00
High Plains Power	Electric Services	\$348.30
Hostlers General Store	Fuel	\$197.84
Iacovetto, Karon	Aug 2021 Contract Custodial	\$16,065.00
Jack's Body & Fender Repair	Towing Services	\$654.00
Kaluzny, Emily	Personal Phone Usage July	\$30.00
Kone Elevators Escalators	Elevator Maintenance	\$1,735.36
L N Curtis & Sons	Rescue Equipment	\$7,680.88
M. Gonzales Trucking, Inc.	Mechanics Services	\$394.71
M. Gonzales Trucking, Inc.	Tires	\$621.73
McGraw, Joan	Mileage	\$48.00
McKesson Medical-Surgical	Jail Meds	\$16.02
Mclean, Linda	Electronic Monitoring Refund	\$896.50
Midwest Fire Equip & Repair Co.	Nipples	\$366.80
Mountain Alarm	Alarm Monitoring	\$42.90
Mountain West Motors	Tailgate Latch & Handle	\$102.83
My Office Etc.	File Folders	\$56.75
Nation, Leslie H	Mileage	\$24.60
Norco, Inc.	Electrode	\$32.36
Nugent, Mark	Mileage	\$291.00
Perkins Oil Co	Fuel	\$200.02
Personnel Evaluation, Inc.	Deputy Testing	\$40.00
Plainsman Printing & Supply	Case binders	\$2,623.35
Public Safety Center, Inc	Gloves	\$889.00
Quill Corporation	Expandable Folder	\$21.59

R.P Lumber Company, Inc.	Misc. Supplies	\$192.35
Rawlins Automotive	Misc. Parts	\$1,260.98
Rawlins Eastside Carwash	Wash Cards	\$110.70
Rawlins Fire Extinguisher	Fire Extinguisher	\$70.00
Rawlins Glass Center, Inc.	Safety Glass	\$151.00
Rawlins Hardware	Bushing/Fasteners/Conduit	\$6.18
Saratoga Auto Parts, Inc.	Misc. Parts	\$744.41
Schaeffer Mfg. Co	Oil	\$1,271.00
Shepard's	Fuel	\$1,827.02
Shively Hardware	Misc. Supplies And Parts	\$362.81
South Central Wy Ems	Travel/Equip. Usage & Gier Payroll	\$3,056.11
Staples Advantage	Misc. Supplies	\$105.85
State Of Wyoming A & I	File Storage & Mainframe Access	\$30.02
State Of Wyoming DCI	Sex Offender Change Fees	\$25.00
Stinker Stores, Inc.	Antifreeze & Fuel	\$7,957.42
Stocks, Kody R	Mileage	\$211.50
Summit Food Service	Jail Meals	\$2,831.05
Swanson Services Corporation	Jail Commissary	\$502.10
The Quik Lube	Mechanic Services On S&R MPV	\$170.00
Thyne, Ken	Liquor License Refund	\$500.00
Tin Boy Garage	Misc. Repairs	\$520.72
T-O Engineers	Engineering Svs. & Master Plan Update	\$2,612.50
Tyler Technologies, Inc	Hist. Index & IDOC/ITAX	\$663.76
UPRSWDD	Trash Services	\$190.00
Voiance Language Services LLC	Over The Phone Interpretation	\$7.50
Walker, Deborah C	Sewing Services	\$24.00
Wille, O.R.	Mileage	\$45.00
Wohl, Judith	Mileage	\$81.00
Wy Diesel Service	Temperature Sensor	\$56.50
Wy Machinery Company	Filter/Coolant/Parts	\$1,370.45
Wy Public Health Laboratory	Lab Services	\$327.00
Wy Rents, LLC	Asphalt Roller & Pressure Washer	\$1,094.60
Wy Retirement System	June Volunteer Fire Retirement	\$693.75
Wy Secretary Of State	Notary Fee X6	\$360.00
Wyoming Trader	Social Media Marketing	\$250.00
Yocum, Leo	Mileage	\$48.00

## CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the July 19, 2021, regular meeting minutes, July 29, 2021, special meeting minutes, monthly receipts from Planning and Zoning in the amount of

\$1,745.00, a bond for Russell Waldner, Treasurer for Saratoga – Carbon County Impact Joint Powers Board in the amount of \$25,000.00 and a bond for Beverly Hannum, Treasurer for the City of Rawlins in the amount of \$100,000.00. Commissioner Barkhurst seconded, and the motion carried unanimously.

## **ELECTED OFFICIALS & DEPARTMENT HEADS**

### **Planning and Development**

Commissioner Moore moved to schedule a public hearing for the C.U. Permit Transfer Requests for C.U. Case #2019-03 – “Riverbend Lodge” – The Overland Trail Cattle Company transferring to Bend in the River, LLC, and C.U. Case #2015-03 – “Ten Mile Inn” – Charles and Kimberly Thyne transferring to Troy and Barbara Wallace for September 7, 2021, at 11:15 a.m. at the Carbon County Courthouse in Rawlins, Wyoming. Commissioner Espy seconded, and the motion carried unanimously.

Commissioner Moore moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission P.U.D. Case File No. 2021-02 for Brush Creek and schedule a public hearing for September 14, 2021, at 3:30 p.m. at the Platte Valley Community Center in Saratoga, Wyoming. Commissioner Espy seconded, and the motion carried unanimously.

### **Emergency Management**

Commissioner Espy moved to approve the proposal for the design and installation of the Motorola remote dispatch console for the Carbon County Coordination Center. Commissioner Moore seconded, and the motion passed unanimously.

### **Assessor**

Commissioner Espy moved to adopt the 2021 Mill Levies as presented by the County Treasurer. Commissioner Jones seconded and the motion passed unanimously.

### **Building and Grounds**

Commissioner Jones moved to ratify the appointment of Joe James as a volunteer including equipment operation at the fairgrounds. Commissioner Espy seconded, and the motion carried unanimously.

### **Road & Bridge**

Commissioner Espy moved to authorize the Chairman’s signature on the Cooperative Agreement Between the Wyoming Department of Transportation and Carbon County for Federal Project STP-BROS CN06068, Bridge over North Platte River Structure DML (County Road 203). Commissioner Barkhurst seconded and stated that he feels the county is stuck as he would rather fix the bridge now but based on the cost and information, he feels the BROS program is the way to go. The motion passed unanimously.

### **Clerk of District Court**

Commissioner Jones moved to approve the Memorandum of Understanding between the Wyoming State Supreme Court and Carbon County for a Virtual Private Network (VPN) connection. Commissioner Espy seconded, and the motion passed unanimously.

### **Clerk**

Commissioner Jones moved to approve Resolution No. 2021-29, Amendment Number 6 (Six) To Resolution 2013-12, A Resolution of The Board of County Commissioners, Carbon County Wyoming Setting Meeting Schedules to change the meeting date from September 21, 2021, to September 14, 2021, at the Platte Valley Community Center in Saratoga, WY. Commissioner Barkhurst seconded, and the motion passed unanimously.

### **Attorney**

Commissioner Moore moved to authorize the Chairman's signature on the service Agreement with Westlaw in the amount of \$832.34 per month for a term of 36 months. Commissioner Barkhurst seconded, and the motion passed unanimously.

Commissioner Espy moved to authorize the Chairman's signature on the Agreement for Services with Cathedral Home for Children for a term of six months ending December 31, 2021, to provide diversion services. Commissioner Barkhurst seconded, and the motion passed unanimously.

### **Commissioners**

Commissioner Jones moved to approve the Certificate of State Grant-In-Aid for Dixon Airport's emergency beacon repair in the amount not to exceed \$10,800.00. Commissioner Moore seconded, and the motion passed unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the Dixon Airport Grant Agreement for the purpose of funding costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport in the amount of \$22,000.00 with a termination date of 4-years from the date of acceptance. Commissioner Moore seconded, and the motion passed unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 10:29 a.m. with Clerk Bartlett, Ashley Mayfield Davis, John Rutherford, and Brittany Nyman to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded, and the motion carried unanimously.

Commissioner Espy moved to come out of executive session noting no action was taken and that the minutes be signed and sealed. Commissioner Barkhurst seconded, and the motion carried unanimously.

**ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 11:37 a.m. Commissioner Moore seconded, and the motion carried unanimously.

A regular meeting of this Board will be held September 7, 2021, at 2:00 p.m., at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Wendy J. Newbrough, Deputy County Clerk for  
Gwynn G. Bartlett, Carbon County Clerk

Approved this 17<sup>th</sup> day of August 2021.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman