

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, June 1, 2021
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, June 1, 2021 at 9:00 a.m. at the Carbon County Courthouse in Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore and Byron Barkhurst.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Chairman Johnson changed the contract under the Sheriff from being with the WY Peace Officer Standards and Training Commission to Jerry Post, P.C. There were no other additions or corrections to the agenda.

VOUCHERS

Commissioner Barkhurst moved to approve payment to Sunrise Sanitation for \$45.00. Commissioner Espy seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Barkhurst moved to approve the report of expenditures in the amount of \$278,393.72 for an aggregate total today of \$278,438.72. Commissioner Espy seconded and the motion carried unanimously.

Vendor	Detail Line Description	Total
Accutrace Testing, Inc.	Letter of Interpretation Heavy Metals Test	\$1,500.00
Acme Electric Company, LLC	Electrician Services Courthouse	\$1,102.05
Advanced Network Mgmt., Inc.	Network Catalyst/Cables/Module/License	\$19,348.73
Alesco, American Linen Division	Misc. Shop Supplies	\$56.90
APG Media Of the Rockies	Notice to J. Palato	\$163.00
Axis Forensic Toxicology, Inc.	Lab Fees	\$175.00
Balestrieri, Michelle	Postage	\$18.93
Barkhurst Collision Center	Tires	\$1,121.68
Bennett, Thomas L. M.D.	Autopsy Performed	\$2,094.56
Big Sky Communications Inc	Microphones for Dispatchers	\$394.00
Black Hills Energy	Gas Services	\$9,292.01
Blakeman Propane	Heating Services	\$453.26
Bob Barker Company, Inc.	Gloves/Inmate Jumpsuits	\$1,271.10
Bomgaars Supply	Misc. Supplies	\$111.11

Candy Mountain	Water	\$102.50
Capitol Communications	Phone System Upgrade	\$1,912.50
Carbon Co. Child Development Ctr	Rachels Challenge Program/Head Start	\$2,746.00
Carbon County School District #1	Quavers Social/Emotional Resources	\$2,100.00
Carbon County Senior Services	Quarterly Pymt Jun 2021	\$50,000.00
Casper Winnelson Co	Misc. Plumbing Supplies	\$311.51
CDW Government, Inc.	Tripp Pdu Metered/Ups Smart Online Units	\$12,093.55
Clerk of Dist. Court (Jurors)	Bailiff/Jurors (District Court)	\$2,705.52
Cna Surety	Surety Bond	\$270.00
Daily Times	Newspaper Subscription	\$200.75
Dayton Transmission	Transmission Rebuild	\$3,220.58
Dixon, Town Of	Water Services	\$154.00
Eakins, Chaplain Brad	WLECA Annual Dues 2021	\$200.00
Encartele	Jail Data	\$1,500.00
Fatbeam LLC	Fiber & Internet Service	\$5,206.54
Flack, Sheresa	Class Of 2021 - After Grad Party	\$200.00
Fleming, Linda	Library Mileage	\$81.00
Franks, Kevin	Electronic Monitor Refund K. Franks	\$820.00
Further	HRA Reimbursement/FSA/Participant Fees	\$6,545.36
GCR Electronics, LLC	Monthly Site Rental	\$2,000.00
GlaxoSmithKline Pharmaceuticals	Vaccines	\$353.40
Golden, Mary	Covid Vaccine Clinics	\$3,413.36
Gonzalez, Galilea	Electronic Monitor Refund G. Gonzalez	\$820.00
Goodwin, Mandy	Library Mileage	\$33.60
Greater Wy Big Bros/Sisters	County Prevention Services Apr 2021	\$5,337.70
Hali-Brite Inc.	Lamps	\$263.29
Hanna, Town Of	Water Services	\$27.28
Hernandez, Brenda	Court Interpreter	\$50.00
High Plains Power	Med Bow Sheriff Electric Services	\$541.67
Installation & Service Co, Inc.	Vac Truck Senior Center/Jail Vac Truck Jail	\$1,772.00
Kelley, Christi	We-Covery Program Celebrations	\$790.62
Kilburn Tire Company	Tires	\$1,272.38
Kostovny, Mark	Mileage	\$25.20
L N Curtis & Sons	Fire Lite Box /Fire Gear Bag/Uniform	\$324.44
Laramie Fire Extinguisher	Yearly Inspections	\$1,134.50
Lascano, Valerie	Covid Vaccine Clinics	\$147.48
Long Building Technologies, Inc.	Murray St E-Strike No Cut	\$208.55
Macpherson, Diane	Child Abuse Prevention	\$2,944.69
McKesson Medical-Surgical	Jail Meds	\$588.64

Merck Sharp & Dohme Corp.	Vaccines	\$4,690.38
Motorola Solutions	Batteries	\$713.94
Mountain Trail Medical	County Health Officer	\$1,600.00
Mountain West Motors	Sensor	\$390.86
My Office Etc.	Misc. Office Supplies	\$394.58
Nation, Leslie H	Mileage	\$33.60
Norco, Inc.	Respirators/Straps	\$4,139.38
Offender Watch	Offender Notifications	\$94.95
Perkins Oil Co	Fuel	\$2,450.78
Phillips 66-Conoco-76	Fuel	\$503.85
Piche, Jim	Poplar Board	\$170.73
Public Safety Center, Inc	Gloves	\$570.00
Quill Corporation	Office Supplies	\$372.62
R.P Lumber Company, Inc.	Misc. Parts/ Ups Shipping Charge	\$283.32
Rawlins Automotive	Misc. Parts	\$3,385.50
Rawlins Eastside Carwash	Wash Refill Cards	\$53.10
Rawlins Glass Center, Inc.	Side Mirror on Sheriff Van/1/4 In Glass Cut	\$173.29
Rawlins Hardware	Misc. Parts	\$175.45
Reed Smith LLP	Legal Services Vanguard	\$1,959.11
Ricoh USA Inc	It Copiers	\$724.98
Rietveld, Toni	Tai Chi Membership	\$15.66
Roberts, Shauna	Rms 8th Grade Promotion	\$200.00
Rocky Mountain Power	Electric Services	\$16,511.56
Rosentreter, Cathy	Fuel Reimbursement	\$67.00
Safeguard Business Systems	Check Stock	\$318.66
Saratoga Auto Parts, Inc.	Misc. Parts	\$220.29
Saratoga Feed & Grain	Deputy Uniforms	\$129.52
Schaeffer Mfg. Co	Oil Drums	\$2,841.80
Security Transport Services, Inc.	Inmate Transport	\$1,974.55
Shepard's	Fuel	\$639.08
Shively Hardware	Coupler	\$79.08
South Central Wy Ems	Quarterly Pymt Jun 2021	\$11,250.00
Spaulding, Dawnnette	Victim Witness	\$60.48
Staples Advantage	Misc. Office Supplies	\$126.63
State of Wyoming A & I	Mainframe Services and Access	\$23.88
State of Wyoming DCI	Sex Offender Changes to Reg	\$25.00
Stinker Stores, Inc.	Fuel	\$5,803.15
Stop Stick Ltd.	Stop Stick Rack Kits	\$9,699.00
Summit Food Service	Jail Meals	\$6,090.15

Sunrise Sanitation Service, LLC.	Trash Services	\$45.00
Surber, Jordyn Ashlee	Legal Services	\$275.00
Swanson Services Corporation	Jail Commissary	\$2,036.02
Tyler Technologies, Inc	IDOC/ITAX Maintenance	\$275.63
University of Wy Extension	FY 21 Salary Billing 4th Qtr.	\$5,262.00
Uplift Counseling	Foster Parents Training	\$500.00
UPRSWDD	Trash Services	\$190.00
Webb, Julie	Mileage	\$80.00
Webster, Matthew S	Mileage	\$128.50
Western Detention Products Inc.	Bent Lever	\$132.75
Western Plains Business Solutions	Vehicle Reg Notices	\$1,852.20
WLC Engineering	County Roads Estimate	\$1,139.50
World Wash LLC	Clean and Degrease Kitchen at Jail	\$925.00
Wreck-A-Mend	Decals	\$140.00
Wy Dept Of Health	3rd Qtr. Match /3rd Qtr. Nurse Salary	\$32,427.18
Wy Public Health Laboratory	Lab Fees	\$602.00
Wy State Forestry	Fire Uniform Equipment	\$3,285.09
Wyoming Trader	Social Media Marketing	\$250.00
Y2 Consultants, LLC	Natural Resource Management Plan	\$416.00

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the May 18, 2021 regular meeting minutes, monthly receipts for Planning and Development in the amount of \$2,800.00, a bond for Brittany Nyman, Carbon County Coroner in the amount of \$1,000.00 and Tax roll Corrections in the amount of (\$380.82). Commissioner Barkhurst seconded, and the motion carried unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Public Health

Commissioner Jones moved to approve the Chairman's signature on the Amendment One to the Memorandum of Understanding between Wyoming Department of Health, Public Health Division and Carbon County for Maternal Child Health for the purpose of amending the total state general funds dollar amount decreasing it by \$10,650.00 making the new allowable total \$111,760.00 and replacing Attachment B with Attachment B-1 revising the Maternal Health Statement of Work. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Jones moved to authorize any commissioner to sign the Contract between the WY Department of Health, Public Health Division and Carbon County for Emergency Preparedness and Response for a term of July 2021 through July 30, 2022 in the amount of up to \$91,000.00. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Jones moved to approve the Chairman's signature on the Contract Between Wyoming Department of Health, Public Health Division and Carbon County for the County Health Officer in the amount not to exceed \$9,600.00 plus a 10% match from the county through June 30, 2022. Commissioner Barkhurst seconded, and the motion passes unanimously.

Buildings & Grounds

Commissioner Moore moved to authorize Barch Industries of Rock Springs to redo jail shower floors in the amount of \$25,556.00. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Espy moved to authorize Interior Galore to install new carpet at the Hanna Senior Center in the amount of \$6,325.00. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to allow Buildings & Grounds to recarpet the Fairgrounds caretaker house using Interior Galore in the amount of \$2,741.25. Commissioner Barkhurst seconded, and the motion carried unanimously.

New Retail Malt Beverage Liquor License Permits for Rocky's Quik Stop and Western Hills Campground LLC

Chairman Johnson opened a public hearing at 10:27 a.m. to hear requests for 2 new retail malt beverage liquor licenses.

Retail Malt Beverage Liquor Licenses: Filcrest Enterprises, d.b.a. Rocky's Quik Stop and Western Hills Campground LLC.

Chairman Johnson called for public comments for or against the new licenses. There being none, he closed the hearing at 10:28 a.m.

Commissioner Espy moved to approve two new retail malt beverage liquor licenses both for terms of July 1, 2021 expiring August 31, 2021 for Filcrest Enterprises LLC and Western Hills Campground. Commissioner Barkhurst seconded, and the motion carried unanimously.

Public Hearing – Z.C. Case File #2021-06

Chairman Johnson opened a public hearing at 11:21 a.m. to hear Planning & Zoning file type Z.C. Case File #2021-06, Clayton Desmond's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Rural Residential Agriculture (RRA-18.148) encompassing approximately 18 acres. The RRA Zone is intended to be applied in areas of the County which are particularly suited to large-lot development that allow both agricultural and residential uses intermingled, it is located approximately 14 miles east of Rawlins on the south side of I-80, just east of the Fort Steele Rest Area off Tie Town Road. Sarah Brugger, Planner/GIS Specialist, presented the case file.

Chairman Johnson called for comments for or against the case. There being no comments, Chairman Johnson closed the hearing at 11:24 a.m.

Commissioner Moore moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2021-18, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission Z.C. Case File #2021-06, Clayton Desmond's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Rural Residential Agriculture (RRA-18.148) encompassing approximately 18 acres for a parcel located approximately 14 miles east of Rawlins on the south side of I-80, just east of the Fort Steele Rest Area off Tie Town Road. Commissioner Jones seconded and the motion carried unanimously.

Public Hearing – P.U.D. Case #2021-01

Chairman Johnson opened a public hearing at 11:27 a.m. to hear Planning & Zoning file P.U.D. Case #2021-01, Timothy and Courtney Ney's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to a Planned Unit Development (P.U.D.) on 315+- acres, the "Open Range Estates P.U.D.". The purpose and intent of the Open Range Estates P.U.D. is to provide for development standards and guidelines that protect the character, the surrounding area, and the environment. The P.U.D. will encompass eight (8) residential lots with each lot being 35 acres, or more, in size, located approximately 4 miles south of I-80 and Walcott Junction and approximately 2 miles east of WY 130 off Carbon County Road #400 on the north side. Sarah Brugger, Planner/GIS Specialist, presented the case file making clear this was a zone change to bring the property into conformance. All parcels within the PUD are 35 acres or more and could be subdivided at any time. A PUD was done because this use best fits the intent of the applicants. Ms. Brugger overviewed comments received. She also noted the zoning could potentially be RRA or maintain RAM. The Planning & Zoning Commission unanimously recommends approval.

Chairman Johnson called for comments for or against the case. There being no comments, Chairman Johnson closed the hearing at 11:40 a.m.

Commissioner Moore moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2021-19, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission P.U.D. Case #2021-01, Timothy and Courtney Ney's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to a Planned Unit Development (P.U.D.) on 315+- acres, the "Open Range Estates P.U.D. which will encompass eight (8) residential lots with each lot being 35 acres, or more, in size, located approximately 4 miles south of I-80 and Walcott Junction and approximately 2 miles east of WY 130 off Carbon County Road #400 on the north side. Commissioner Espy seconded and Commissioner Moore thanked the Planning Commission for their vigorous discussion on the case. Chairman Johnson stated this case is difficult due to the complexities of private landowner rights while weighing comments against the case. The motion carried with all commissioners voting for the motion except Commissioner Barkhurst who abstained due to potential conflict.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 11:59 a.m. with Sheriff Archie Roybal, Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 12:37 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Barkhurst seconded, and the motion carried unanimously.

Clerk

Commissioner Jones moved the approve the Chairman's signature on Resolution No. 2021-20, a Resolution Renaming the Carbon Building as Carbon Building – Courthouse Annex. Commissioner Barkhurst seconded, and the motion passed unanimously.

Commissioner Moore moved to authorize any commissioner to sign the Hardware Maintenance Agreement between Election Systems & Software, LLC, and Carbon County for voter tabulation equipment in the amount of \$109,150.00, to be paid in 4 yearly installments in the amount of \$27,287.50, ending July 31, 2025 pending legal review. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Espy moved to amend the motion made in July 2020 to have Lindsey West's term ending July 2024 for the Specific Purpose Tax Joint Powers Board. Commissioner Moore seconded and the motion passed unanimously.

Sheriff

Commissioner Jones moved to approve the Employee Assistance Program Agreement with Post and Associates to provide short term counseling to Sheriff's Office employees for a term of July 1, 2021 through June 30, 2022 in the amount of \$1,560.00 pending legal approval. Commissioner Moore seconded and the motion passed unanimously.

COMMISSIONERS

Commissioner Espy moved to select Bobbie Herman as the winner, to adopt the seal as Carbon County's Official Seal and award the winner with \$600.00 to be recognized at the open house dedicating the new Carbon Building sometime in early 2022. Commissioner Barkhurst seconded, and the motion passed unanimously.

Commissioner Jones moved to authorize the Chairman's signature on Agreement for Transfer of Entitlements from Dixon Airport to Northeast Wyoming Regional Airport/Campbell County. Commissioner seconded and Gwynn asked if there is any danger of entitlements being reduced in the future. Commissioner Jones reported there is no danger as FAA money is guaranteed and not part of the federal general fund. The motion passed unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 1:54 p.m. Commissioner Barkhurst seconded, and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, July 6, 2021 at 8:00 a.m., at the Carbon County Courthouse, Rawlins, WY. A budget workshop will be held for the Specific Purpose Tax Joint Powers Board on Monday, July 19, 2021 at 9:00 a.m. following the regularly scheduled Commissioner meeting, at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 15th day of June 2021.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING
-s- Willing John Johnson, Chairman