

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, March 16, 2021 &  
Thursday, March 18, 2021  
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) was scheduled for March 16, 2021 but postponed to Thursday, March 18, 2021 at 9:00 a.m. at the Carbon County Courthouse in Rawlins, WY due to lack of quorum as three commissioners could not attend due to road closures.

The meeting was called to order March 18, 2021. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore. Commissioner Byron Barkhurst was absent.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

Chairman Johnson reported Goshen Help and Leadership Carbon County will not be on today's agenda as published and he added Public Health Nurse, Amanda Brown.

**VOUCHERS**

Commissioner Jones moved to approve March 2020 payroll and benefit expenses of \$929,016.34 and insurance claim and premium expenses of \$234,611.84, expenditures in the amount of \$1,494,498.70 for an aggregate total today of \$2,658,126.88. Commissioner Moore seconded and the motion carried unanimously.

Vendor	Detail Line Description	Total
Alesco, American Linen Division	Misc. Shop Supplies	\$56.90
Apex Communications	Batteries/Agreement/Repeater Trailer	\$4,838.88
Axis Forensic Toxicology, Inc.	Labs	\$653.00
Ayala, Megan	Mileage/Meals	\$211.00
Baggs, Town Of	Water Services/Rent	\$183.90
Balestrieri, Michelle	Certified Mail	\$16.10
Bank of Montreal - Mastercard	Various Charges	\$23,704.21
Barrier Systems LLC	Sandbags/Attachment for Skid Steer	\$14,423.91
Beach, Homer	Snow Plowing Services	\$560.00
Belford, Casey	Mileage for Witness/Witness Fees	\$292.00
Belford, Montana	Full Day Witness Fees	\$60.00
Bennett Law Group, Pc	Legal Services	\$458.33
Bi Inc.	Monthly Electronic Monitoring Svcs.	\$2,080.00
Blakeman Propane	Heating Services	\$2,502.72

Bob Barker Company, Inc.	Shampoo	\$488.73
Bomgaars Supply	Supplies	\$163.66
Bridger Fabrication	Angle Iron	\$19.40
Carbon County Veterinary Hosp.	Zeus Vet Services	\$50.00
Carbon Power & Light Inc	Electric Services	\$2,509.62
CareRight Technologies, LLC	Monthly Bed Fee	\$122.10
Casper Winnelson Co	Boiler Project	\$1,382.82
CDW Government, Inc.	Toner/Tripp Surge	\$1,482.84
Clerk of Dist. Court (Jurors)	District Court Jurors	\$4,531.00
Convergeone, Inc.	Office Security	\$4,320.00
Cowboy Chemical	Jail Laundry Supplies	\$407.05
Cowboy Supply House	Misc. Cleaning Supplies	\$1,037.04
CSG Forte Payments, Inc.	Credit Card Machine	\$328.51
Dirty Boyz Sanitation, Inc	Trash Services	\$1,684.00
Elevated Training Solutions	Random Drug Tests	\$70.40
Elk Mountain, Town Of	Water Services/Propane	\$459.00
Engstrom, James D. DDS	Inmate Dental Services	\$2,500.00
Erickson & Roberts	Legal Services	\$620.00
FCI Constructors of Wy	Carbon Building Project Const.	\$1,190,332.80
Figolah, Judy	Meal Reimbursement for Jury Trial	\$15.58
Forensic Pieces, Inc.	Crime Scene Invest. Training	\$1,190.00
France, Tara	Court Reporter Services	\$973.25
Fremont Motors-Casper	2021 Ram 3c6ur5cj5mg545855	\$30,254.00
Gale, Gwen	Mileage COVID-19 Clinics	\$33.50
Galls/Quartermaster	Deputy Uniforms	\$4,866.70
GCR Electronics, LLC	Monthly Site Rent	\$2,000.00
Grainger	Parts	\$384.05
Greater Wy Big Bros/Sisters	County Prevention Services	\$6,323.44
Hagan, Walter	Bailiff for Circuit Court	\$75.00
Henderson, Daniel	Electronic Monitor Refund	\$845.50
Iacovetto, Karon	Monthly Janitorial Services	\$16,065.00
IML Security Supply	Tapered Housing	\$52.54
Jack's Body & Fender Repair	Towing Services	\$2,020.00
Johanson, Shirley	Electronic Monitor Refund	\$820.00
Johnsons K9, LLC	K9 Training	\$7,200.00
Kenco Security & Tech.	Monthly Monitoring	\$83.00
Kilburn Tire Company	Tire	\$225.18
KNF Flex Pak Corp.	Body Bags	\$1,098.34
KTGA/KBDY	Radio Ads/Rent	\$410.00
Lucero, Angelo	Full Day Witness Fees	\$30.00
Marsh, Mazie	Witness Fees	\$60.00

Marsh, Soon Hai	Witness Fees/Meals	\$477.53
McKesson Medical-Surgical	Jail Med Supplies	\$100.22
M.H.C.C.	Psych Lockup	\$17,265.42
Mercedes Transcription, Inc	Transcription Reports	\$60.28
Merseal Law, LLC	Legal Services	\$5,940.00
Nationwide	Bond Renewal J. Martinez	\$50.00
Neutron Industries	Auto scent Packs/Alc. Sanitary Wipes	\$145.36
Norco, Inc.	Cylinder Rental/Supplies	\$1,120.66
Offender Watch	Sex Offender Notification	\$87.45
Olde Trading Post	Fuel	\$128.78
O'Reilly Auto Parts	Parts	\$142.31
Perkins Oil Co	Fuel	\$3,939.00
Perue Printing	Mailing Labels	\$129.00
Plus Electric Inc.	Crane Repair	\$732.75
Quill Corporation	Office Supplies	\$942.04
R.P Lumber Company, Inc.	Supplies	\$892.66
Rawlins Automotive	Parts	\$1,077.45
Rawlins Fire Extinguisher	Peterbilt Truck	\$65.00
Rawlins Glass Center, Inc.	Custom Glass Cut Size	\$124.50
Ricoh USA Inc	IT Copiers	\$892.12
Rocky Mountain Power	Electric Services	\$24,582.03
Rocky's Quik Stop	Fuel	\$1,247.02
Rodabaugh, Sherry	Bailiff for Jury Trial	\$225.00
Rollman, Bryan	Electronic Monitor Refund	\$820.00
Saratoga Sun	Newspaper Ads	\$1,271.50
Saratoga, Town Of	Water Services	\$53.25
Schaeffer Mfg. Co	Oil Drums	\$5,770.80
Schilling & Winn Pc	Legal Services	\$3,577.93
Shepard's	Fuel	\$279.59
Shively Hardware	Supplies	\$142.08
Stinker Stores, Inc.	Fuel	\$6,981.68
Stryker Sales Corporation	Battery	\$585.71
Summit Food Service	Jail Meals	\$6,597.89
Swanson Services Corporation	Jail Commissary	\$1,630.85
Symns, Bob	Electronic Monitor Refund	\$820.00
T.W. Enterprises, Inc.	Replace Radiator	\$4,117.80
Terminix	Pest Control	\$175.00
Thomson Reuters-West Pymt Ctr	Monthly Access Fee	\$802.17
Tin Boy Garage	Oil Filter	\$47.98
T-Mobile	Sheriff Phones	\$400.02
T-O Engineers	DWX Master Plan Jan 1-31st 2021	\$6,324.99

True Value of Rawlins	Supplies	\$182.96
Tyler Technologies, Inc	IDOC/ITAX	\$275.63
U S Postmaster-Rawlins	Post Office Box Renewal	\$76.00
United States Postal Service	Postage Machine Funds	\$10,000.00
Valley Oil Company	Fuel	\$1,485.77
Vaughn Concrete Products Inc	Manhole Risers	\$130.00
Voice Language Services LLC	Over the Phone Interpretation	\$3.00
Walker, Deborah C	Deputy Patches	\$84.00
Webb, Julie	Mileage	\$169.00
Webster, Matthew S	Mileage	\$62.50
Western Detention Products Inc.	Motor	\$1,365.00
Western States Fire Protection Co	Annual Fire Sprinkler/Alarm/Backflow	\$475.00
Wex Bank	Fuel	\$1,147.07
Winters Griffith Architects	Construction Administration	\$26,962.00
Wy Behavioral Institute	Acute Adult Unit	\$3,016.00
Wy Dept Of Transportation	Savery Bridge	\$7.27
Wy Machinery Company	Parts	\$2,887.63
Wy Public Health Laboratory	Lab Fees	\$1,299.00
Wy Secretary of State	Notary Renewals	\$90.00
Wyoming Disposal Systems	Trash Services	\$219.00
Wyoming Service & Controls, Inc	Control Valves and Actuators	\$3,096.00
Wyoming State Treasurer	Circuit Court Move To 812 Murray St	\$3,125.05

## **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the March 2, 2021 regular meeting minutes, monthly receipts from Carbon County Clerk in the amount of \$17,176.50 and monthly receipts from the Clerk of District Court in the amount of \$3,277.00, a bond for Kristen Redding, Carbon County Deputy Assessor in the amount of \$10,000.00 and a bond for Ryan John Mikesell, Treasurer for Little Snake River Rural Health Care District in the amount of \$10,000.00. Commissioner Moore seconded, and the motion carried unanimously.

## **ELECTED OFFICIALS & DEPARTMENT HEADS**

### **Road & Bridge**

Commissioner Espy moved to award the bid for 60 miles of mag chloride to Dust Busters in the amount of \$269,940.00, or \$4,499.00 per mile. Commissioner Moore seconded. Chairman Johnson asked what impact project and Ms. Fritz stated Gateway West and that the county road is impacted by that project. The motion carried unanimously.

### **Clerk**

Commissioner Jones moved to appoint Sterling J. Conover to the Carbon County Senior Services Board for the Hanna area for an unexpired term ending March 2022, Barbara J. Moss to the Carbon County Senior Services Board for Dixon for a 3-year term ending March 2024 and LeeAnn Stephenson to the Carbon County Senior Services Board for Encampment for a 3-year term ending March 2024. Commissioner Espy seconded and the motion passed unanimously.

Clerk Bartlett asked if the BOCC wanted to continue to require masks in county buildings since the statewide mask mandate has been lifted. The BOCC asked her to revise signs that masks will be highly encouraged.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 11:00 a.m. with Clerk Bartlett, Ashley Mayfield Davis, Lenny Layman and Kandis Fritz to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 11:15 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion carried unanimously.

### **Public Hearing - C.U. Case #2020-11-Union Telephone Company and City of Rawlins**

Commissioner Espy moved to un-table C.U. Case #2020-11 Union Telephone Company and City of Rawlins. Commissioner Moore seconded and the motion passed unanimously.

Chairman Johnson opened a public hearing at 11:17 a.m. to hear Planning & Zoning Case File No. C.U. Case #2020-11-Union Telephone Company and City of Rawlins, request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone. The request is to replace the existing 45-foot tower with a permanent 80-foot tower, capable of a 20-foot future extension, with the total structure height being 107 feet including appurtenances, located at Rawlins North Water Tank Communications Site outside of City limits next to the Rawlins Water Tank on the west side of US HWY 287. Sarah Brugger presented the file noting that Union hosted a meeting with various landowners to discuss the location of the tower.

Chairman Johnson called for comments for or against the case. There being no comments, Chairman Johnson closed the hearing at 11:29 a.m.

Commissioner Espy moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2021-12, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Case File No. C.U. Case #2020-11-Union Telephone Company and City of Rawlins, request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone. The request is to replace the existing 45-foot tower with a permanent 80-foot tower, capable of a 20-foot future extension, with the total structure height being 107 feet including appurtenances, located at Rawlins North Water Tank Communications Site outside of

City limits next to the Rawlins Water Tank on the west side of US HWY 287. Commissioner Moore seconded and the motion failed with all voting against the motion.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 11:43 a.m. with Clerk Bartlett and Ashley Mayfield Davis discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 12:13 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion carried unanimously.

### **COMMISSIONERS**

Commissioner Moore moved to designate Commissioner Espy and Chairman Johnson to appoint an interim fire warden. Commissioner Jones seconded and the motion carried unanimously.

### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 12:16 p. m. Commissioner Moore seconded, and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, April 20, 2021 at 2:00 p.m. at the Medicine Bow Senior Center, in Medicine Bow, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 6<sup>th</sup> day of April 2021.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman