

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, March 2, 2021
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, March 2, 2021 at 9:00 a.m. at the Carbon County Courthouse in Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore and Byron Barkhurst.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Chairman Johnson added a grant application under Public Health.

VOUCHERS

Commissioner Espy moved to approve payment to Sunrise Sanitation for \$68.00. Commissioner Barkhurst seconded, and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Espy moved to approve the report of expenditures in the amount of \$413,447.58 for an aggregate total today of \$413,515.58. Commissioner Barkhurst seconded, and the motion carried unanimously.

Vendor	Detail Line Description	Total
Acme Electric Company, LLC	Baggs Library Electrician Services	\$3,244.82
Alesco, American Linen Division	Misc. Shop Supplies	\$114.65
Arca Search	Index Book Scans on Hard drive	\$549.00
Big Bale Company	Tires	\$1,003.00
Black Hills Energy	Heating Services	\$17,977.71
Blakeman Propane	Heating Services	\$3,378.42
Bridger Fabrication	Tubing/Wheel/Nut	\$31.09
Candy Mountain	Water	\$260.50
Carbon County Fire Aux.	Charitable Relief Program	\$4,000.00
Casper Winnelson Co	Murray St Wall Pump/Misc. Bldg. Mtls.	\$18,146.45
Clerk of Dist. Court (Jurors)	District Court Jurors	\$3,031.00
Cowboy Chemical	Laundry Supplies	\$331.95
Cowboy Supply House	Jail Cleaning Supplies	\$716.32
Daily Times	Newspaper Subscription	\$105.60
Dixon, Town Of	Water Services	\$308.00
Dominion Energy	Heating Services	\$262.76

Eidenschink, Todd	Deposit Refund	\$820.00
Encampment, Town Of	Water Services	\$97.00
Encartele	Jail Data	\$750.00
Friends of The Old Pen	Charitable Relief Program	\$2,983.92
Front Range Fire Apparatus	Halogen Bulbs	\$88.24
Further	HRA Reimbursement/Medical FSA	\$5,695.37
Galls/Quartermaster	Deputy Uniforms	\$4,069.76
Grainger	Refractometer/Air Filter	\$193.19
Graphic Business Solutions, LLC	Notary Stamps/Date Stamp	\$305.30
Greater Wy Big Bros/Sisters	Jan 2021 Prevention	\$5,493.64
Hagan, Walter	Bailiff Circuit Court	\$150.00
High Plains Power	Electric Services	\$525.94
International Association Of	Charitable Relief Program	\$5,008.18
Jubilante Ensembles of Carbon Co.	Charitable Relief Program	\$8,614.48
Kilburn Tire Company	Battery/Install	\$202.95
Kilburn Tire Company	Tire/Mount/Balance	\$458.28
Laramie Fire Extinguisher	Yearly Inspection	\$562.50
Laramie Fire Protection	Fire Alarm Panel & Device Repl.	\$4,040.00
Little Rascals Preschool	Charitable Relief Program	\$30,907.11
Long Building Technologies, Inc.	Murray St Cameras/Boiler Maint.	\$5,882.00
McKesson Medical-Surgical	Jail Meds	\$915.84
Medicine Bow, Town Of	Water Services/Structure Fire	\$2,285.00
Mem. Hospital of Carbon Co.	Psych Medical Services	\$11,405.70
MHL Systems	End Dump Cutting Edges	\$1,888.00
Mountain Trail Medical	Carbon County Health Officer	\$1,600.00
MPM Corp / Evergreen Disposal	Trash Services	\$130.00
My Office Etc.	Various Office Supplies	\$140.45
Nationwide	Surety Bond Renewal	\$50.00
NMS Labs	Lab Fees	\$147.00
Norco, Inc.	Cylinder Rental/Rags	\$1,257.37
Olde Trading Post	Fuel	\$316.57
O'Reilly Auto Parts	Battery/Core Exchange	\$191.89
Peden's Inc	Fire Uniforms	\$113.86
Phillips 66-Conoco-76	Fuel	\$68.63
Prasad, Sonika	Deposit Refund	\$820.00
Quill Corporation	Misc. Ofc. Sup. /Credits for Ret. Items.	\$530.87
R&L Carriers	Small Engine	\$379.15
R.P Lumber Company, Inc.	Misc. Supplies	\$214.33
Rasmussen Furniture	Washer Lid Switch	\$46.69
Rawlins Automotive	Misc. Parts	\$2,278.75
Rawlins Glass Center, Inc.	Elect. Services/Auto Doors Murray St	\$2,988.12

Rawlins, City Of	Water Services/Landfill Fees	\$2,013.00
Saratoga Auto Parts, Inc.	Misc. Parts	\$1,205.32
Schaeffer Mfg. Co	Oil	\$2,510.60
Schilling & Winn Pc	Attorney Fees	\$2,752.15
Shepard, Shandra Np	Reproductive Health	\$416.00
Shepard's	Fuel	\$783.01
Shively Hardware	Toilet Paper/Poly Brush	\$69.46
Sinclair Baptist Church	Charitable Relief Program	\$16,219.82
Snake River Press	Notice of Intended Adopt. of R&B Policy	\$280.00
Staples Advantage	Misc. Supplies	\$337.83
Star Awards & Signs	Name Plates	\$22.60
State of WY - Office of Gov.	Charitable Relief Refund	\$203,989.55
State of Wyoming A & I	Mainframe Access	\$14.03
Stinker Stores, Inc.	Fuel	\$3,387.58
Summit Food Service	Jail Meals	\$6,376.63
Sunrise Sanitation Service, LLC.	Trash Services	\$68.00
Super Vacuum Mfg. Co. Inc.	Sheriff Graphics	\$434.51
Swanson Services Corp.	Jail Commissary	\$627.43
Terminix	Pest Control Services	\$175.00
Tractor Supply Credit Plan	Misc. Tools	\$33.97
Trevathan, Sabrina RMR	Transcription Services	\$1,599.20
True Value of Rawlins	Misc. Supplies	\$78.54
Will's Warriors	Charitable Relief Program	\$3,900.00
Wy Law Enforcement Acad.	Detention Officer Training	\$1,980.00
Wy Machinery Company	Misc. Parts	\$3,874.05
Wy Retirement System	Vol Fire Pension	\$1,350.00
Wy Secretary of State	Taylor Miller Notary	\$30.00
Wy State Firemen's Assoc.	2021 Dues	\$75.00
Wy State Forestry	Fire Maint & Repair Vehicle	\$334.95
Wyoming Trader	Social Media For COVID-19	\$500.00

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the February 16, 2021 regular meeting minutes, monthly receipts from Road and Bridge in the amount of \$50.00, monthly receipts from Planning and Development in the amount of \$2,950.00, a bond for Linda Crane, Clerk/Treasurer for the Town of Elk Mountain in the amount of \$25,000.00 and a bond for Stephanie Ann Arnold, Treasurer for Carbon County Weed and Pest in the amount of \$50,000.00. Commissioner Barkhurst seconded, and the motion carried unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Emergency Management

Commissioner Espy moved to approve the Chairman's signature on the two letters of commitment and the grant application to the Wyoming Office of Homeland Security for the 2021 FEMA Fire Management Assistance Grant applications for the 316 and Mullen Fires Mitigation Projects. Commissioner Moore seconded and the motion passed unanimously.

Public Health

Commissioner Jones moved to authorize the Chairman's signature on the Memorandum of Understanding Between the WY Department of Health Public Health Division and Carbon County for vaccine funding in the amount of \$185,724.00. Commissioner Barkhurst seconded, and the motion carried unanimously.

Clerk

Commissioner Barkhurst moved to approve the Chairman's signature on the Amended and Restated Joint Powers Agreement for the Wyoming Association of Risk Management Property Insurance Joint Powers Board. Commissioner Espy seconded and the motion passed unanimously.

Commissioner Moore moved to approve the Chairman's signature on the 2021 Local Government Liability Pool County Renewal Application. Commissioner Barkhurst seconded, and the motion passed unanimously.

Commissioner Jones moved to regrettably accept the resignation from Donna Pipher from the Carbon County Senior Services Board and advertise the vacant position. Commissioner Barkhurst seconded, and the motion passed unanimously.

Commissioners

Commissioner Jones moved to authorize the Chairman's signature on a letter to the Federal Aviation Administration certifying the county performed a walk through. Commissioner Barkhurst seconded, and the motion carried unanimously.

UNITED STATES FOREST SERVICE

Commissioner Jones moved to approve the Chairman's signature on the Memorandum of Understanding between the LaVA Cooperating Agencies and the USDA, Forest Service Medicine Bow-Routt National Forests and Thunder Basin National Grassland for implementation of the Medicine Bow Landscape Vegetation Analysis (LaVA) Project. She then rescinded the motion after Chairman Johnson requested her to do so as the MOU is still in a draft form.

PLANNING & ZONING

Public Hearing – Z.C. Case File No. 2021-02

Chairman Johnson opened a public hearing at 11:31 a.m. to hear Planning & Zoning file type Z.C. Case File #2021-02, Jason and Radona Williams' request for a for a Zone Change from Ranching, Agriculture and Mining (RAM) to Rural Residential Agriculture (RRA-71) on approximately 71 acres. The RRA Zone is intended to be applied in areas of the County which are particularly suited to large-lot development that allow both agricultural and residential uses intermingled, located Approximately 2.5 miles northeast of Saratoga off Carbon County Road #550 (Buck Creek Road/205 Connector) on the north side. Marlin Johnson, County Planning Director presented the case file.

Chairman Johnson called for comments for or against the case. Mr. Lewis Stolns, adjacent property owner, commented that his only concern was that he wanted to know where the access to the property was going to be located as he did not want it to be going through his property. There being no further comments, Chairman Johnson closed the hearing at 11:34 a.m.

Commissioner Barkhurst moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2021-09, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission Z.C. Case File #2021-02, Jason and Radona Williams' request for a for a Zone Change from Ranching, Agriculture and Mining (RAM) to Rural Residential Agriculture (RRA-71) on approximately 71 acres. The RRA Zone is intended to be applied in areas of the County which are particularly suited to large-lot development that allow both agricultural and residential uses intermingled, located Approximately 2.5 miles northeast of Saratoga off Carbon County Road #550 (Buck Creek Road/205 Connector) on the north side. Commissioner Espy seconded and the motion carried unanimously.

Public Hearing – C.U. Case File No. 2021-01

Chairman Johnson opened a public hearing at 11:36 a.m. to hear Planning & Zoning file type C.U. Case File #2021-01, ESA Architects (Applicant) and Three Forks Ranch Inc. (Landowner) request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone. The Request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone District. The request is to provide event space and an interior Pickleball Court building as amenities for the Three Forks Lodge and Spa located approximately 35 miles east of Baggs, off Carbon County Road #710 (Snake River Spur). Sarah Brugger, Planner/GIS Specialist, presented the case file.

Chairman Johnson called for comments for or against the case. There being no comments, Chairman Johnson closed the hearing at 11:41 a.m.

Commissioner Moore moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2021-10, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County

Planning and Zoning Commission C.U. Case File #2021-01, ESA Architects (Applicant) and Three Forks Ranch Inc. (Landowner) request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone. The Request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone District. The request is to provide event space and an interior Pickleball Court building as amenities for the Three Forks Lodge and Spa located approximately 35 miles east of Baggs, off Carbon County Road #710 (Snake River Spur). Commissioner Barkhurst seconded, and the motion carried unanimously.

Public Hearing – C.U. Case File No. 2021-02

Chairman Johnson opened a public hearing at 11:43 a.m. to hear Planning & Zoning file type C.U. Case File #2021-02, Blakeman Propane Bulk Storage's request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone. The request is to permit a propane bulk storage facility ("Blakeman Propane Bulk Storage Facility") to serve local ranching operations, residential and commercial areas in the Platte Valley area and Carbon County which borders the Town of Saratoga to the north; directly west of HWY 130. Marlin Johnson, County Planning Director presented the case file.

Chairman Johnson called for comments for or against the case. Will Zilka and Dean Skiver with Blakeman Propane were present for any questions.

There being no further comments, Chairman Johnson closed the hearing at 11:51 a.m.

Commissioner Espy moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2021-11, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission C.U. Case File #2021-02, Blakeman Propane Bulk Storage's request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone. The request is to permit a propane bulk storage facility ("Blakeman Propane Bulk Storage Facility") to serve local ranching operations, residential and commercial areas in the Platte Valley area and Carbon County which borders the Town of Saratoga to the north; directly west of HWY 130. Commissioner Moore seconded. The motion carried with all voting for the motion except Commissioner Barkhurst who voted against.

EXECUTIVE SESSION

Commissioner Moore moved to go into executive session at 12:05 p.m. with Deputy Clerk Wendy Newbrough and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Barkhurst seconded, and the motion carried unanimously.

Emergency Manager Coordinator Lenny Layman entered at 12:15 p.m. and left at 12:55 p.m.

Commissioner Espy moved to come out of executive session at 1:18 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Barkhurst seconded, and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 1:18 p. m. Commissioner Barkhurst seconded, and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, April 6, 2021 at 9:00 a.m. at the Carbon County Courthouse, in Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s - Gwynn G. Bartlett, Carbon County Clerk

Approved this 18th day of March 2021.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman