

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, November 17, 2020
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, November 17, 2020 at 9:00 a.m. at the Carbon County Courthouse in Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore and Byron Barkhurst.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Chairman Johnson added Mara Sanger, Clerk of District Court for banking approvals and a call to the County Health Office Dr. Couch at 10:30 a.m.

VOUCHERS

Commissioner Espy moved to approve November 2020 payroll and benefit expenses of \$1,071,414.10 and insurance claim and premium expenses of \$258,165.03 and the main amount of \$431,559.81 for an aggregate total today of \$1,761,138.94. Commissioner Barkhurst seconded and the motion carried unanimously.

Vendor	Detail Line Description	Total
Acme Electric Company, LLC	Electrician Services	\$1,469.84
Alesco, American Linen Division	Misc. Shop Supplies	\$56.90
Anderson, Michael	Rawlins Div. Equip. Room Organization/Storage Boxes	\$136.01
Apex Communications	Pagers	\$5,095.50
Baggs, Town Of	Oct 2020 Rent	\$150.00
Barco Municipal Products, Inc	End Dump Chains	\$377.74
BI Inc.	Electronic Monitoring Services	\$1,833.00
Bomgaars Supply	Hoses Med Bow Shop	\$69.98
Bowlus, Jacqueline	Meal Reimbursement	\$73.35
Brake Supply Company, Inc.	John Deere Parts Cylinder	\$996.11
Carbon County Economic Development	November Payment	\$12,000.00
Carbon County Senior Services	November Payment	\$50,000.00
Carbon County Weed & Pest	Weed Control	\$352.80
Carbon Power & Light Inc	Electric Services	\$2,156.59
Cathedral Home for Children	Juvenile Services Board Funding	\$5,000.00
Charter Communications	Jail TV Subscription	\$120.34
CNA Surety	Misc. Surety Bonds	\$780.00

Corvinus Group LLC	County Jail Security Upgrade	\$124,865.00
Cowboy Supply House	Misc. Cleaning Supplies	\$790.85
DBT Transportation Services LLC	Cell Modem Kit	\$655.00
Dept Of Family Services	Screening Fee	\$10.00
Elevated Training Solutions	Random Drug Tests	\$70.40
Encartele	Credit on Prepaid Cards/Prepaid Cards	\$260.00
Erickson & Roberts	Legal Services	\$772.60
FCI Constructors of Wy	Courthouse & CB Project	\$129,124.80
Galls/Quartermaster	Deputy Uniforms	\$202.88
Grainger	Misc. Parts	\$1,675.66
Hanna Fire Department	Training Equipment for Hanna Division	\$565.00
Iron J Towing	Towing Services	\$595.00
Jack's Body & Fender Repair	Vehicle Repair Services	\$1,977.20
Jones Simkins	Audit Services	\$18,500.00
Kilburn Tire Company	Tires/Repair	\$128.01
KTGA/KBDY	Radio Ads	\$99.00
Lorence, James	I Voted Stickers	\$326.00
Martinez, Natasha K., P.C	Legal Services	\$360.00
Martinez, Sandra	Electronic Monitoring Refund	\$820.00
Medicine Bow, Town Of	Misc. Fires Personnel/Equipment	\$7,340.50
Memorial Hospital of Carbon County	Lab Fees	\$150.00
Merseal Law, LLC	Legal Services	\$3,170.00
Norco, Inc.	Kitchen Roll Towel	\$828.57
Old Penitentiary Joint Powers Board	November Payment	\$6,250.00
Olde Trading Post	Fuel	\$28.35
Olson, Dolores	Consultation Services	\$210.00
Overhead Door Co. Of Riverton/Lander	Programming 3 Remotes	\$181.56
Perkins Oil Co	Fuel	\$153.34
Platte Valley Community Center	Elections Building Rent	\$700.00
R.P Lumber Company, Inc.	Misc. Supplies	\$362.09
Rawlins Automotive	Misc. Parts	\$791.44
Saratoga Auto Parts, Inc.	Misc. Parts	\$57.52
Schaeffer Mfg. Co	Steel Drum	\$633.60
Shively Hardware	Misc. Parts	\$81.68
Shred-It USA	County Shred Services	\$1,796.61
South Central Wy Ems	Ambulance and EMT Services/Nov Pymt.	\$20,474.50
Spaulding, Dawnnette	Mileage	\$34.50
Staples Advantage	Folders	\$197.10
Stinker Stores, Inc.	Fuel	\$6,156.91
Summit Food Service	Jail Meals	\$3,749.34
Surber, Jordyn Ashlee	Legal Services	\$750.85

Swanson Services Corporation	Jail Commissary Meals	\$1,834.15
Team Lab	Graphite	\$135.00
The Plumbing Company	Plumbing Parts	\$148.32
Thos. Y. Pickett & Co., Inc.	5th Installment Valuation Contract	\$6,500.00
Tractor Supply Credit Plan	Misc. Hardware/Supplies	\$451.86
True Value of Rawlins	Misc. Tools/Supplies	\$369.53
UPRSWDD	Scrap Iron	\$10.00
Us Bank	Misc. Charges	\$920.42
Valley Oil Company	Fuel	\$1,514.10
Vaughn Concrete Products Inc	Hanna Senior Center Concrete Work	\$1,909.00
Wailes, Sadith Fiorella	Interpreter	\$50.00
Wex Bank	Misc. Charges	\$1,129.41
Wilson, Margaret	Patches	\$24.00

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the November 10, 2020 regular meeting minutes, Commissioner Moore seconded, and the motion carried unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Clerk of District Court

Commissioner Jones moved to authorize the Clerk of District Court to use Bank of Commerce as the depository for 2021. Commissioner Moore seconded and the motion carried unanimously.

Planning and Development

Marlin Johnson, County Planner along with Kristy Rowan, Office Manager and Deputy Zoning Administrator presented Certification of Recommended Action and requested public hearings be scheduled.

Commissioner Barkhurst moved to accept the Certifications of Recommended Action from the Planning & Zoning Commission concerning the following case files: Z.C. Case #2020-08 for Sharon Watson, Arturo Soto, and Kara Mary Gehrig; REPLAT SUB Case #2020-02 for Sharon Watson, Arturo Soto, and Kara Mary Gehrig; Z.C. Case #2020-09 for Victor Gallagher's; REPLAT SUB Case #2020-03 for Victor Gallagher; C.U. Case #2020-15 for PacifiCorp (dba Rocky Mountain Power); and C.U. Case #2020-14 for Union Telephone Company's and schedule a public hearing for December 15, 2020 at 1:30 p.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Moore seconded and the motion carried unanimously.

Clerk

Commissioner Barkhurst moved to authorize any commissioner or Clerk Bartlett's signature on Exhibit F to Schedule dated as of November 5,2020 to Master Lease Purchase Agreement Dated as of March 3, 2020 Form of Payment Request Requisition Payment Request Form No. 4-Final for Distribution from Acquisition Fund Escrow Account and Certificate of Acceptance and to close the lease purchase agreement with RNB State Bank. Commissioner Jones seconded and the motion passed unanimously.

Commissioner Jones moved to appoint John Espy to the Urban Systems Board for an unexpired term ending January 2021 and a full four-year term ending January 2025. Commissioner Barkhurst seconded, and the motion carried with all voting for except Commissioner Espy who abstained due to conflict.

Attorney

Commissioner Jones moved to approve the Road Use Agreement and Liability Waiver Between Carbon County and Brush Creek Ranch for County Road 504. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the Chairman's signature on the Extension of Diversion Contract between Carbon County, Carbon County Community Juvenile Services Board and Cathedral Home for Children through June 30, 2021 to provide diversion services. Commissioner Barkhurst seconded, and the motion passed unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 9:27 a.m. with Clerk Bartlett, Ashley Mayfield Davis and Jim Piche to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion carried unanimously.

Jim left at 9:48 a.m.

Commissioner Espy moved to come out of executive session at 9:59 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion carried unanimously.

Commissioners

Commissioner Moore moved to authorize correspondence to the Carbon County Juvenile Services Board. Commissioner Barkhurst seconded, and the motion carried unanimously.

Commissioner moved to appoint Denise Rice to the Juvenile Services Board for an unexpired 3-year term ending June 2021. Commissioner Barkhurst seconded, and the motion carried unanimously.

Commissioner Espy moved to approve an unpaid leave of absence for an employee through January 31, 2021 and to authorize any commissioner to approve correspondence to the employee. Commissioner Barkhurst seconded, and the motion carried unanimously.

MEMORIAL HOSPITAL OF CARBON COUNTY (MHCC)

Commissioner Moore moved to accept the bid from Braun NW, Inc for a 2020 Ford F-350 (North Star 153-1 Ambulance) in the amount of \$234,468.00 which includes the electric load system upgrade. Commissioner Espy seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 12:04 p.m. Commissioner Moore seconded and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, December 15, 2020 at 9:00 a.m. at the Carbon County Courthouse, in Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 1st day of December 2020.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s-Willing John Johnson, Chairman