

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, October 6, 2020
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, October 6, 2020 at 9:00 a.m. at the Carbon County Courthouse in Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, Travis Moore, and Byron Barkhurst. Commissioner John Espy was absent.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

There were no additions or corrections to the agenda.

VOUCHERS

Commissioner Barkhurst moved to approve payment to Sunrise Sanitation for \$68.00. Commissioner Moore seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Barkhurst moved to approve the report of expenditures in the amount of \$532,638.65 for an aggregate total today of \$532,706.65. Commissioner Moore seconded and the motion carried unanimously.

Vendor	Detail Line Description	Total
Acme Electric Company, LLC	Misc. Electrician Services	\$10,243.47
Advanced Heating, Inc.	Furnace/Ac Replacement	\$34,670.00
AlertSense	AlertSense Program	\$4,900.00
Alesco, American Linen Division	Towels/Soap/Mats	\$113.80
Anderson, Michael	Fuel Reimbursement	\$76.00
APG Media Of the Rockies	Job Ad	\$133.00
Axis Forensic Toxicology, Inc.	Lab Services	\$399.00
Ayala, Megan	Mileage	\$42.00
Baggs, Town Of	Aug 2020 Rent	\$150.00
Balestrieri, Michelle	Postage	\$9.05
Bank of Commerce	Checks	\$371.43
Bank of Montreal - Mastercard	Misc. Charges	\$34,869.19
Big Horn County Public Health	Needles/Postage	\$131.41
Black Hills Energy	Gas Services	\$3,044.96
Bob Barker Company, Inc.	Razors/Shirts/Undergarments/Pens/Lotion	\$1,235.69
Bowlus, Jacqueline	Jury Trial Lunch	\$81.80

Brinkerhoff, Chelsea	Mileage/Meals	\$431.41
Bromley & Sons Commercial Weed Spraying	Willow Spraying	\$943.44
Candy Mountain	New Water Dispenser/Water	\$276.50
Carbon Power & Light Inc	Electrical Services	\$1,919.88
CareRight Technologies, LLC	Monthly Bed Fee	\$155.10
Casper Winnelson Co	Misc. Supplies	\$3,864.14
Charter Communications	Cable Services	\$129.29
Chavez, Sarah	Mileage	\$77.00
Clerk of Dist. Court (Jurors)	Juror/Bailiff Pay Sept 15-18th 2020	\$5,715.00
Couch II, Wayne M. D.	Health Officer Services	\$3,200.00
Cowboy Chemical	Laundry Soap/Cleaner	\$503.85
Cowboy Supply House	Nylon Brush/Paper Towels	\$1,077.80
Creagan, Lauren	COVID-19 Election Ads	\$625.00
Dallin Motors Inc	Replace Tail Lamp	\$220.85
DBT Transportation Services LLC	AWOS Maintenance	\$1,667.44
Dixon, Town Of	Water Services	\$308.00
Drummond Refrigeration LLC	Walk-in Cooler & Portable Box Repairs	\$975.00
EKM&P, Inc. Dba Voorhis Associates, Inc.	Temporary Facility Services/Misc. Bldg. Services	\$7,136.71
Election Systems & Software, LLC	Thermal Ballot Paper	\$151.61
Elk Mountain, Town Of	Propane Services	\$257.07
Encampment, Town Of	Water Services	\$97.00
Engineering Associates	Med Bow Shop Engineering Services	\$6,248.21
Entenmann - Rovin Co	Sheriff Deputy Badge	\$288.00
Erickson & Roberts	Legal Services	\$658.10
E-Z Lift Garage Doors	Door Service/Seals	\$794.00
Fatbeam LLC	Fiber /Internet	\$5,654.70
Friend, Katie	Project Commencement Cupcakes	\$180.00
Further	HRA Reimbursement	\$3,335.61
GCR Electronics, LLC	Monthly Site Rental	\$2,000.00
GlaxoSmithKline Pharmaceuticals	Flu Vaccine	\$9,562.52
Gray, Matthew James	Expert Testimony Services	\$1,430.00
Greater Wy Big Bros/Sisters	Aug 2020 Prevention	\$5,721.22
Hanna, Town Of	Water Services	\$375.67
Herman, Bobbie	Mileage	\$54.00
Hernandez, Brenda	Court Interpreter	\$50.00
High Plains Power	Electrical Services	\$729.64
Hort Service	Rebuild Pump Engine Fc206	\$3,245.00
Hostlers General Store	Fuel	\$361.52
Jack's Body & Fender Repair	Tow Charges	\$1,519.00
Kaisler, Todd	Mileage	\$111.60

Kari, Dale	Mileage	\$27.60
Kenco Security and Technology	Alarm Monitoring	\$83.00
Kerbs, Corson	Mileage	\$54.00
Kilburn Tire Company	Tire Repair/Mount Tire	\$999.34
King Soopers Customer Charges	Misc. Supplies	\$131.89
Laramie Fire Extinguisher	Yearly Inspections	\$257.00
Larimer County Coroner	Radiology Services	\$250.00
Long Building Technologies, Inc.	Camera Equipment/Design/Repairs	\$13,287.00
McKesson Medical-Surgical	Acetaminophen	\$35.11
Medicine Bow, Town Of	Water Services	\$11,598.50
Memorial Hospital of Carbon County	Medical Services	\$19,271.63
Merck Sharp & Dohme Corp.	Pneumonia Vaccine	\$2,061.80
Merseal Law, LLC	Legal Services	\$15,441.25
Mitchell, Ryan	Daily Rental Refund	\$34.00
Monte Vista Construction LLC	Less Retainage/Gutter/Roof Install	\$74,306.94
Motorola Solutions	Remote Speaker Microphone	\$578.16
MPM Corp / Evergreen Disposal	Trash Services	\$130.00
My Office Etc.	Pens/Notepads/Office Supplies	\$339.74
Napoli, Shawnee W	Jury Trial Lunch Reimbursement	\$20.64
NMS Labs	Lab Services	\$456.00
Noe, Marie	Monitor Deposit Refund	\$820.00
Norco, Inc.	Cylinder Rental	\$49.29
North Park Transportation	Engine Transportation	\$163.68
Offender Watch	Offender Notification	\$87.45
Oliver, Richard	Witness Fees/Mileage	\$283.00
Perkins Oil Co	Fuel	\$3,470.51
Phillips 66-Conoco-76	Fuel	\$40.79
Pinnacle Public Finance, Inc	Cat Blade & End Dump Lease Payment	\$49,123.39
Pioneer Mill & Construction Inc.	Gutters for Multiplex	\$1,002.49
Pioneer Mill & Construction Inc.	Tax	\$55.14
PMCH	Audit Services	\$10,268.12
Pocket Press Inc	Wy Criminal/Traffic Laws	\$31.47
Price Digests	Price Digests All Access Package	\$999.95
Public Safety Center, Inc	Disposable Gloves	\$1,428.94
Quill Corporation	Paper	\$517.00
R.P Lumber Company, Inc.	Misc. Office	\$368.80
Rawlins Automotive	Misc. Parts	\$2,079.03
Rawlins Eastside Carwash	Wash Cards	\$74.70
Rawlins Glass Center, Inc.	Glass Replacement	\$1,129.50
Rawlins, City Of	Water Services	\$5,184.43
Ready, Justin	Mileage	\$96.00

Reed Smith LLP	Admin Litigation	\$5,062.23
Rocky Mountain Power	Electrical Services	\$20,158.88
Runbeck	General Election Ballots	\$4,997.86
Saratoga Auto Parts, Inc.	Misc. Parts	\$533.51
Saratoga Sun	Various Ads	\$2,244.00
Saratoga, Town Of	Water Services	\$47.50
Schaeffer Mfg. Co	Oil	\$1,106.60
Schilling & Winn Pc	Legal Services	\$4,873.45
Shepard, Shandra Np	Reproductive Health Services	\$624.00
Shepard's	Oil Filter/Antifreeze	\$1,844.43
Shively Hardware	Misc. Hardware/Supplies	\$577.83
Slow and Steady Law Office, PLLC	Legal Services	\$1,620.00
Snake River Press	General Election Candidate Filing	\$72.00
Southern Wyoming Towing & Recovery	Storage	\$1,425.00
Specialized Pathology Consultants	Autopsy Services	\$2,500.00
Squirrel Tree Automotive LLC.	Tire Pressure Sensor	\$110.08
Staples Advantage	Misc. Parts	\$619.53
Stephenson, Lee Ann	Mileage	\$36.60
Stinker Stores, Inc.	Fuel	\$8,622.81
Summit Food Service	Jail Meals	\$10,928.88
Sunrise Sanitation Service, LLC.	Trash Services	\$68.00
Surber, Jordyn Ashlee	Legal Services	\$425.00
Swanson Services Corporation	Commissary Supplies	\$2,726.47
Terminix	Pest Control	\$175.00
The Cowboy Couture	Embroidery Services	\$60.00
The Sales Group, Inc	Dispatch Chair	\$3,495.20
Thos. Y. Pickett & Co., Inc.	4th Installment Valuation Contract	\$6,500.00
Tin Boy Garage	Large Tire Repair	\$20.00
T-Mobile	Wireless Charges	\$400.02
T-O Engineers	Master Plan Update	\$6,884.66
Tractor Supply Credit Plan	Angle Grinder	\$1,719.95
Trading Post	Fuel	\$437.96
Trebron Company, Inc	Sophos Payment 2	\$2,974.75
Triple X Contracting, Inc.	Trash Services	\$100.00
True Value Of Rawlins	Misc. Parts	\$96.49
Tuttle, Haley J	Witness Fees	\$30.00
University of Wy Extension	Haver Lodging for State Fair	\$580.18
UPRSWDD	Trash Services	\$101.00
Waldrip, Wade	Administrative Hearing	\$600.00
Webster, Matthew S	Mileage	\$216.50
Western Truck Repair	Air Valve	\$190.17

Wex Bank	Fuel	\$956.55
Winters Griffith Architects	FF&E Design Services	\$12,000.00
Wohl, Judith	Mileage	\$36.00
Woodward & Associates, Inc.	Flooring/Installation	\$8,153.00
Wy Association of County Ag Agents	2021 National Dues For NACAA	\$100.00
Wy Dept Of Transportation	Med Bow River Bridge/Savery Creek Rd	\$289.77
Wy Machinery Company	Cutting Edge/Equipment Repairs	\$24,464.18
Wy Public Health Laboratory	Lab Services	\$172.00
Wy State Forestry	Misc. Repairs/Supplies	\$3,726.65
Wyoming Disposal Systems	Trash Services	\$219.00
Wyoming Service & Controls, Inc	Install VFD Drive/Replace Controls	\$7,600.00
Yocum, Leo	Mileage	\$24.00

CONSENT AGENDA

Commissioner Moore moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the September 15, 2020 regular meeting minutes, monthly receipts from Planning and Development in the amount of \$9,125.00, a bond for Julie Webb, Treasurer for Carbon County Visitors Council in the amount of \$100,000.00, a bond for Beverly Hannum, Treasurer for the City of Rawlins in the amount of \$100,000.00; a bond for Pamela A. Thayer, Treasurer for the City of Rawlins in the amount of \$25,000.00 and a Continuation Certificate for Lori Smith, Treasurer for Carbon County Museum Board in the amount of \$1,000.00. Commissioner Barkhurst seconded and the motion carried unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Planning and Development

Commissioner Moore moved to accept the Certifications of Recommended Action from the Planning & Zoning Commission concerning the following case files: REPLAT SUB Case #2020-01 for Triple D Construction and John Schoen; C.U. Case #2020-10 for Union Telephone Company located on U.S. Forest Service land (Ryan Park/Barrett Ridge Communications Site); C.U. Case #2020-12 for Union Telephone Company located on Rock River Ranches, Inc. land (Foote Creek Communications Site); and C.U. Case #2020-13 for Union Telephone Company located on Peterson Livestock, LLC land (Sinclair West Communications Site) and schedule a public hearing for November 10, 2020 at 11:15 a.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Barkhurst seconded and the motion carried unanimously.

Attorney

Commissioner Jones moved to authorize the Chairman's signature on a Gateway South Road Use Agreement with Rocky Mountain Power pending completion and commissioner review. Commissioner Moore seconded and the motion carried unanimously.

PUBLIC HEARING – LIQUOR LICENSE AMENDMENTS

Chairman Johnson opened a public hearing at 10:57 a.m. to hear comments on the Carbon County Liquor License Amendments. Clerk Bartlett noted for the record that notice of the hearing was placed in the Saratoga Sun on August 19, 2020. Clerk Bartlett noted no public comments were received by her office. There being no comments, Chairman Johnson closed the hearing at 10:59 a.m.

Commissioner Barkhurst moved to approve the amendments to the Carbon County Liquor License as presented, effective October 7, 2020. Commissioner Jones seconded and the motion carried unanimously.

Clerk

Commissioner Jones moved to regretfully accept the letter of resignation from Robert Patton as President from the Carbon County Senior Services Board. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Jones moved to appoint Donna Pipher for the Carbon County Senior Services Board Hanna Area Representative for an unexpired 3-year term ending March 2022. Commissioner Barkhurst seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Barkhurst moved to go into executive session at 11:49 a.m. with Clerk Bartlett, Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion carried unanimously.

Lenny Layman joined the session at 11:58 a.m. and left at 12:21 p.m. Kandis Fritz, Jim Piche and Ron Brown joined the session at 12:45 p.m. and Ron and Jim left at 12:56 p.m. Kandis left at 1:12 p.m. Jim rejoined at 1:25 p.m. and left at 1:36 p.m.

Commissioner Moore moved to come out of executive session at 1:50 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Barkhurst seconded and the motion carried unanimously.

Emergency Management

Commissioner Moore moved to accept the amended job description for the Emergency Manager to make it an independent department warranted through merit and the job performance of Lenny Layman. Commissioner Jones seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Moore moved to adjourn the meeting at 1:52 p.m. Commissioner Jones seconded, and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, November 10, 2020 at 9:00 a.m. at the Carbon County Courthouse, in Rawlins, WY. The public is invited to attend, or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 20th day of October 2020.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman