

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Monday, July 20, 2020
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Monday, July 20, 2020 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy and Travis Moore. Byron Barkhurst was absent.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

The Chairman added a FY 20-21 contract for the Victims Witness Program.

VOUCHERS

Commissioner Moore moved to approve July 2020 payroll and benefit expenses of \$851,193.08 and insurance claim and premium expenses of \$235,921.20. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Moore moved to approve payment to Sunrise Sanitation for \$68.00. Commissioner Espy seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Moore moved to approve the report of expenditures in the amount of \$955,449.11 for an aggregate total today of \$2,042,631.39. Commissioner Espy seconded and the motion carried unanimously.

| Vendor | Detail Line Description | Total |
|---------------------------------|--|-------------|
| 307 Professional Clean LLC | Bed Bugs Cleaning | \$2,500.00 |
| 71 Construction | Crushed Asphalt | \$2,688.00 |
| Acme Electric Company, LLC | Demo Lighting/Electrician Services/Horse Barn Electric | \$28,208.42 |
| Alesco, American Linen Division | Shop Supplies | \$169.42 |
| Apex Communications | Maintenance Agreement | \$4,033.88 |
| APG Media Of the Rockies | Newspaper Ads | \$150.00 |
| API Systems Integrators | Monitoring Services | \$102.00 |
| Ashby, George | Electronic Monitoring Refund | \$820.00 |
| Axis Forensic Toxicology, Inc. | Lab Fees | \$394.00 |
| Baggs, Town Of | Rent/Water Services | \$416.20 |
| Balestrieri, Michelle | Mileage/Office Supplies | \$48.30 |

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|----------------------------------|---|--------------|
| Bank of Commerce | Checks for District Court/Payroll Files | \$574.82 |
| Bank of Montreal - Mastercard | Misc. Charges | \$6,728.62 |
| Bennett, Thomas L. M.D. | Autopsy | \$4,010.16 |
| Bi Inc. | Monthly Monitoring Services | \$1,852.50 |
| Black Hills Energy | Heating Services | \$5,185.05 |
| Blakeman Propane | Heating Services | \$626.00 |
| Bomgaars Supply | Misc. Parts | \$156.71 |
| Boys & Girls Clubs of Carbon Co. | Q4 2020 TANF CPI | \$4,867.90 |
| Bridger Fabrication | Fab Roller for Motor Grader | \$1,542.00 |
| Build Rite Lumber Companies | Misc. Parts/Supplies | \$344.64 |
| Bulbs.Com | Light Bulbs | \$467.70 |
| Carbon County Weed & Pest | Pest Control Services | \$841.19 |
| Carbon Power & Light Inc | Electric Services | \$1,882.37 |
| CareRight Technologies, LLC | Monthly Recurring Bed Fee | \$195.50 |
| Casper Star-Tribune | Notice of Final Payment Ad | \$207.16 |
| Casper Winnelson Co | Misc. Parts/Supplies | \$1,830.63 |
| CDW Government, Inc. | Credit Invoice | \$87.95 |
| Charter Communications | Tv Subscription | \$120.34 |
| Cleary Building Corp | Final Payment on Horse Barn | \$5,582.00 |
| Communication Technologies | Sheriff Recorder Maintenance | \$2,800.00 |
| Convergeone, Inc. | Annual Monitoring and Maint. Agreement | \$26,400.00 |
| Coronerme.Com | Annual Maintenance Fee | \$200.00 |
| Corthell And King, P.C. | Legal Services | \$995.00 |
| Cowboy Chemical | Laundry/Dish/All Purpose Cleaner | \$628.05 |
| Cowboy Supply House | Misc. Supplies | \$1,280.52 |
| Creagan, Lauren | Facebook Ads/Labor | \$915.00 |
| Daily Times | Subscription Renewal | \$247.90 |
| DBT Trans. Services LLC | Quarterly Maintenance | \$1,667.44 |
| Dh Pace Company | Blank Core | \$286.60 |
| Diaz, Constable Christopher E. | Legal Services | \$75.00 |
| Dirty Boyz Sanitation, Inc | Trash Services | \$1,536.00 |
| Dixon, Town Of | Water Services | \$308.00 |
| Drummond Refrigeration LLC | Walk in Fridge Repair | \$217.20 |
| EKM&P, Inc. Dba Voorhis Assoc. | Contract Documents | \$174,308.10 |
| Election Sys & Software, LLC | Blank Ballot Stock | \$661.17 |
| Elk Mountain, Town Of | Water Services | \$65.50 |
| Encampment, Town Of | Water Services | \$96.00 |
| Encartele | Prepaid Phone Cards | \$4,000.00 |
| Engineering Associates | Med Bow Shop Project 18114.00 | \$10,999.99 |
| Engstrom, James D. DDS | Inmate Dental Services | \$5,000.00 |

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| F & S Trucking, Inc | Loading Sand and Delivering | \$4,540.00 |
| Fatbeam LLC | Fiber | \$5,144.85 |
| FedEx | Package Expenses | \$33.25 |
| Floyd's Truck Center | End Dump Alternator | \$241.38 |
| Forster Landscape & Const. | Sprinkler Repairs | \$244.46 |
| Fritz Welding & Machine, Inc. | Tubing Steel | \$290.00 |
| Front Range Fire Apparatus | Check Valve | \$117.50 |
| Galls/Quartermaster | Uniforms for Deputies | \$800.35 |
| GCR Electronics, LLC | Site Rental | \$2,000.00 |
| Grainger | Push Button Assembly | \$294.78 |
| Graphic Business Solutions, LLC | Window Envelopes | \$1,331.00 |
| Greater Wy Big Bros/Sisters | County Prevention Services | \$52,682.83 |
| H.B. Lee Construction | Haul Gravel | \$1,722.35 |
| Hanna, Town Of | Water Services | \$366.43 |
| Heiman Fire Department | Tank Preserver | \$167.15 |
| High Desert Welding & Machine | Metal Cuts | \$33.43 |
| High Plains Power | Water Services | \$332.43 |
| Jack's Body & Fender Repair | Tow Charges | \$1,936.00 |
| Kari, Dale | Mileage | \$27.60 |
| Kenco Security and Technology | Monthly Monitoring | \$83.00 |
| Kilburn Tire Company | Tire Repair | \$549.54 |
| Kostovny, Mark | Mileage | \$25.20 |
| KTGA/KBDY | Radio Ad | \$335.15 |
| L N Curtis & Sons | Parts | \$454.17 |
| Lally, Brian J. | 43 In Tv For Jail Training Reimbursement | \$218.00 |
| LexisNexis Matthew Bender Inc | Wy Court Rules Books | \$2,195.24 |
| Local Government Liability Pool | Membership Renewal | \$500.00 |
| Long Building Technologies, Inc. | Jail Cameras/Murray St Cameras | \$166,074.72 |
| Lujan, Michael | Meals Reimbursement | \$232.92 |
| Martinez, Natasha K., P.C | Emergency Detention | \$700.00 |
| McKesson Medical-Surgical | Jail Med Supplies | \$873.81 |
| McMurry Ready Mix | Grading Base for Fair Grounds | \$745.78 |
| Medicine Bow, Town Of | Vehicle Accident/Water Services | \$934.75 |
| Mercedes Transcription, Inc | Transcription Services | \$118.80 |
| Merck Sharp & Dohme Corp. | Vaccines | \$4,467.75 |
| Merseal Law, LLC | Legal Services | \$14,340.00 |
| Michaels Fence | Fencing Materials | \$137.10 |
| Midwest Connect | Postage Supplies | \$171.00 |
| Miller, Dale | Meal Reimbursement | \$23.15 |
| Mobile Concrete, Inc | Concrete | \$1,430.00 |
| MPM Corp / Evergreen Disposal | Trash Services | \$130.00 |

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| My Office Etc. | Misc. Office Supplies | \$294.91 |
| Natrona County Legal | Involuntary Hospitalization | \$470.00 |
| Natrona County Sheriff's Office | Juvenile Housing | \$8,385.00 |
| Neutron Industries | Misc. Supplies | \$303.82 |
| NMS Labs | Labs | \$496.00 |
| Norco, Inc. | Cylinder Rental | \$2,072.64 |
| Offender Watch | Sex Offender Registration | \$92.95 |
| O'Reilly Auto Parts | Misc. Parts | \$102.92 |
| Orthopedic & Spine | Legal Consult | \$50.00 |
| Parker, Elizabeth | Mileage | \$65.50 |
| Perkins Conoco | Fuel | \$234.93 |
| Perkins Oil Co | Fuel | \$4,123.21 |
| Pernell, Richard | Electronic Monitoring Refund | \$820.00 |
| Perue Printing | Misc. Office Supplies | \$2,081.00 |
| Peterbilt Of Wyoming | Mechanic Services | \$1,945.35 |
| Phillips 66-Conoco-76 | Fuel | \$95.06 |
| Quill Corporation | Office Supplies | \$1,339.09 |
| R.P Lumber Company, Inc. | Misc. Parts/Supplies | \$186.48 |
| Radar Shop, The | Misc. Repairs on Radios | \$75.00 |
| Rawlins Automotive | Misc. Parts/Supplies | \$1,871.31 |
| Rawlins Glass Center, Inc. | COVID Sneeze Guards/Glass Repair | \$581.55 |
| Rawlins, City Of | Water Services | \$4,876.60 |
| Responder Solutions LLC | TCCC Books for Deputies | \$225.00 |
| Ricoh USA Inc | It Copiers | \$623.28 |
| Ricoh USA, Inc | It Copiers | \$5,615.03 |
| Rietveld, Toni | Membership Renewal | \$52.47 |
| Rocky Mountain Info Network | Annual Dues | \$100.00 |
| Rocky Mountain Power | Electrical Services | \$17,927.70 |
| Runbeck | 2020 Ballots | \$5,817.94 |
| Saratoga Auto Parts, Inc. | Misc. Parts | \$14.97 |
| Saratoga Feed & Grain | Misc. Parts | \$64.76 |
| Saratoga Sun | Newspaper Subs. Renewal/ Misc. Ads | \$2,303.00 |
| Saratoga, Town Of | Water Services | \$148.50 |
| Schilling & Winn Pc | Legal Services | \$4,651.35 |
| Shepard's | Misc. Parts | \$1,183.93 |
| Shively Hardware | Misc. Parts/Supplies | \$3,097.34 |
| Simon Contractors | Gravel Project Pay Now | \$134,509.60 |
| Skordas, Kari | Counseling Services | \$750.00 |
| Slow and Steady Law Office, Plc. | Legal Services | \$1,660.00 |
| Snake River Press | Absentee Ballot Requests Ad | \$312.00 |
| Staples Advantage | Misc. Office Supplies | \$405.33 |

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| Star Awards & Signs | Plaque for S. Fox | \$73.60 |
| Stinker Stores, Inc. | Fuel | \$17,960.51 |
| Summit Food Service | Jail Meals | \$16,843.65 |
| Sunrise Sanitation Service, LLC. | Trash Services | \$68.00 |
| Super Vacuum Mfg. Co. Inc | Sheriff Trucks Graphis | \$121.41 |
| Swanson Services Corporation | Jail Commissary | \$1,679.55 |
| Terminix | Pest Control Services | \$175.00 |
| Thomson Reuters-West Pymt. Ctr | West Information Charges | \$786.44 |
| Tractor Supply Credit Plan | Misc. Parts | \$83.96 |
| Tractor Supply Credit Plan | Misc. Parts | \$215.96 |
| Trading Post | Fuel | \$290.15 |
| Tri-Tech Forensics, Inc | First Aid Kits | \$2,244.54 |
| True Value of Rawlins | Misc. Parts | \$525.86 |
| Tyler Technologies, Inc | IDOC/ITAX Hosting Fees | \$551.26 |
| U S Postmaster-Rawlins | Box Renewal Fee | \$76.00 |
| United States Treasury | Form 720 PCORI Fees | \$622.30 |
| Us Bank | Misc. Charges | \$3,459.64 |
| UWYO/Wyt2c | Registration | \$65.00 |
| Valley Oil Company | Fuel | \$513.80 |
| Webster, Matthew S | Mileage | \$246.50 |
| Western Truck Repair | Wheel Seal | \$479.69 |
| Wex Bank | Fuel | \$1,102.72 |
| Wille, O.R. | Mileage | \$45.00 |
| Wilson, Margaret | Patches | \$132.00 |
| WLC Engineering | Interim Justice Center Prints | \$212.00 |
| Wy Dept Of Fire Prevention & Elec. | 812 E Murray St Inspection | \$142.74 |
| Wy Dept Of Health | State Vehicle Rental | \$80.00 |
| Wy Dept Of Transportation | Misc. Road Repairs | \$23,343.46 |
| Wy Diesel Service | Misc. Parts | \$6,542.85 |
| Wy Guardians Ad Litem Program | Guardian Ad Litem Program | \$25,708.47 |
| Wy Machinery Company | Misc. Parts/Mechanic Services | \$22,484.89 |
| Wy Peace Officers Assoc | 2020 Dues | \$480.00 |
| Wy Public Health Laboratory | Lab Services | \$514.00 |
| Wy Rents, LLC | Misc. Part | \$660.00 |
| Wy Secretary of State | Notary Renewal S. Miles | \$30.00 |
| Wy State Forestry | Fire Wy Forestry EFSA 2021 Premium | \$21,225.02 |
| Wyoming Disposal Systems | Trash Services | \$219.00 |
| Wyoming Strong Counselling, LLC | Mental Health | \$3,017.50 |
| Y2 Consultants, LLC | National Resource Management Plan | \$16,078.32 |
| Yocum, Leo | Mileage | \$24.00 |

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the July 7, 2020 regular meeting minutes, monthly receipts from the Clerk of District Court in the amount of \$3,554.70, monthly receipts from County Clerk in the amount of \$31,668.25 and Notice of Valuation Changes in the amount of (\$2,042,064.00). Commissioner Moore seconded and the motion carried unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Public Hearing – Adoption of Fiscal Year 2020-2021 Budget

Chairman Johnson opened a public hearing at 9:06 a.m. to consider adoption of the fiscal year 2020-2021 budget and to hear the Carbon County 2009 Specific Purpose Tax Joint Powers Board FY20 budget.

Commissioner Espy reviewed the budget summary explaining that the county's final value is set at \$638,409,443.00 and the county can levy 12.000 mills generating \$7,660,913.32 in tax dollars.

Levies are as follows: County General Fund 11.168 mills totaling \$7,129,756.66, Fair Board .080 of one mill totaling \$51,072.76, Museum .251 of one mill totaling \$160,240.77, and Library .501 of one mill totaling \$319,843.13.

Lindsey West presented the Carbon County Specific Purpose Tax Joint Powers Board budget explaining that they do not levy. Funds come from bond proceeds which are paid with a 6th penny sales & use tax. The budget is estimated as bonds are not yet sold, therefore they do not know the principle amount, interest rate or other terms. Revenue is estimated at \$2,788,605.00 and expenses \$9,213,622.00. Once bonds are sold the budget will likely be amended.

Chairman Johnson called for comments on both budgets presented. There being none, he closed the hearing at 9:10 a.m.

Commissioner Espy moved to approve the FY 2021 budget and adopt Resolution 2020-28 Appropriations Resolution. Commissioner Jones seconded and the motion carried unanimously.

RESOLUTION NO. 2020 - 28 APPROPRIATIONS RESOLUTION

WHEREAS, on or before the 15th day of May 2020, the budget making authority, prepared and submitted to the Board a proposed county budget for the fiscal year ending June 30, 2021 and

WHEREAS, such a budget was duly entered upon the records of this Board and a copy thereof was made available for public inspection at the office of the County Clerk; and

WHEREAS, notice of a public hearing on such budget, together with the summary of said budget, was published in the Saratoga Sun on July 8, 2020, a newspaper published and of general circulation in the county; and

WHEREAS, a public hearing was held on such budget at the time and place specified in said notice, at which time all interested parties were given an opportunity to be heard; and

WHEREAS, following such public hearing if certain alterations and revisions were made in such proposed budget, all will more fully appear in the minutes of this Board.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners that the county budget, as so revised and altered, be adopted as the official county budget for the fiscal year ending June 30, 2021.

BE IT FURTHER RESOLVED that the following appropriations be made for the fiscal year ending June 30, 2021 and that the expenditures of each officer, department, fund or spending agency be limited to the amount herein appropriated unless amended.

| GENERAL FUND | | |
|------------------------------------|-----|-----------------|
| Grants | 341 | \$ 3,023,562.90 |
| County Commissioners | 410 | \$ 153,275.00 |
| County Clerk | 420 | \$ 407,290.00 |
| County Boards | 425 | \$ 5,700.00 |
| County Treasurer | 430 | \$ 282,696.00 |
| County Assessor | 440 | \$ 330,958.88 |
| County Sheriff | 450 | \$ 1,854,451.79 |
| County Attorney | 460 | \$ 742,906.04 |
| Buildings & Grounds Administration | 470 | \$ 458,845.50 |
| Buildings & Grounds Utilities | 471 | \$ 510,390.00 |
| Buildings & Grounds Maintenance | 472 | \$ 325,200.00 |
| Dixon Airport | 473 | \$ 61,180.00 |
| County Coroner | 480 | \$ 157,790.00 |
| Extension Office | 490 | \$ 73,126.90 |
| Clerk of District Court | 500 | \$ 270,056.77 |
| Information Technology | 510 | \$ 818,335.00 |
| Jail | 522 | \$ 1,756,877.88 |
| Radio Tech | 523 | \$ 134,706.00 |
| Road and Bridge | 530 | \$ 1,307,094.00 |
| Elections | 550 | \$ 140,637.00 |
| Public Health | 560 | \$ 275,835.80 |
| Mental Health | 563 | \$ 66,377.89 |
| Administration | 570 | \$ 4,472,153.00 |
| Lease/Bonds | 571 | \$ 2,862,341.36 |
| Planning / GIS | 580 | \$ 182,624.48 |
| Fire Protection | 581 | \$ 456,171.02 |
| Emergency Management | 582 | \$ 68,000.00 |

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| Outside Agencies | 584 | \$ 339,500.00 |
| Cash Reserve Fund | 595 | \$ 1,369,088.52 |
| TOTAL GENERAL FUND APPROPRIATION | | \$ 22,907,171.73 |

AGENCIES FROM COUNTY'S 12 MILLS

| | |
|-----------------------------------|------------------------|
| County Fair Board | \$ 250,072.76 |
| County Museum Board | \$ 257,140.77 |
| County Library Board | \$ 535,269.94 |
| TOTAL AGENCY APPROPRIATION | \$ 1,042,483.47 |

| <u>SPECIAL REVENUE FUNDS</u> | <u>Fund #</u> | |
|---|----------------------|------------------|
| Jail Commissary | 105 | \$ 141,530.00 |
| Soberlink / House Arrest Monitor | 106 | \$ 37,500.00 |
| Special Projects | 111 | \$ 151,822.50 |
| Chokecherry Impact Assistance | 113 | \$ 1,247,820.84 |
| SCRF Road Fund | 115 | \$ 3,469,729.82 |
| Jail Operations & Maintenance | 118 | \$ 505,144.05 |
| Dixon Airport Fuel Sales | 119 | \$ 139,707.96 |
| Public Health Vaccines | 121 | \$ 92,226.65 |
| Public Health Reproductive Health | 122 | \$ 5,969.43 |
| Public Health Donations | 123 | \$ 3,000.00 |
| COVID-19 | 124 | \$ 78,029.25 |
| Ryan White | 126 | \$ 5,000.00 |
| Emergency Management Donations | 127 | \$ 15,000.00 |
| Fire Donations | 128 | \$ 1,500.00 |
| Sheriff Donations | 129 | \$ 2,582.66 |
| Abandoned Vehicle | 150 | \$ 22,385.00 |
| Election Equipment Replacement | 155 | \$ 17,940.29 |
| Operating Reserve | 170 | \$ 3,275,195.43 |
| County Building Reserve | 171 | \$ 79,706.00 |
| County Vehicle/Equipment Reserve | 172 | \$ 83,570.64 |
| County Building Reserve | 173 | \$ 90,000.00 |
| Taylor Grazing | 180 | \$ 40,646.42 |
| Specific Purpose Tax Project Exp | 195 | \$ 28,000,000.00 |
| Breast Pump | 200 | \$ 3,553.91 |
| E911 Surcharge | 218 | \$ 332,213.87 |
| Self-Funded Insurance | 230 | \$ 3,123,898.13 |
| Forest Reserve SRS | 281 | \$ 434,592.57 |
| Drug Seizure | 282 | \$ 52,087.20 |
| Fire Strike | 283 | \$ 213,078.62 |
| Impact Assistance Boswell Springs | 300 | \$ 525,823.87 |
| Impact Assistance TB Flats | 301 | \$ 853,932.16 |
| Impact Assistance Ekola Springs | 302 | \$ 2,043,337.94 |
| Impact Assistance Gateway West | 303 | \$ 623,747.20 |
| Impact Assistance Transwest Express | 304 | \$ 1,189,424.00 |
| Impact Assistance Two Rivers Lucky Star | 305 | \$ 1,598,690.00 |

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|-------------------------------------|-----|-------------------------|
| Memorial Hospital of Carbon Co Levy | 512 | \$ 65,267.54 |
| TOTAL SPECIAL REVENUE FUNDS | | \$ 48,565,653.95 |
| TOTAL APPROPRIATIONS | | \$ 72,515,309.15 |

Dated this 20th day of July, 2020.

Board of County Commissioners
Carbon County, Wyoming

-s-John Johnson, Chairman
-s-Sue Jones, Vice Chairman
-s-John Espy
-s-Travis Moore

Attest:

-s-Gwynn G. Bartlett, Carbon County Clerk

Commissioner Espy moved to approve and Resolution 2020-29 A Resolution to Provide Income Necessary to Finance the Budget for fiscal year 2020-2021. Commissioner Moore seconded and the motion carried unanimously.

RESOLUTION NO. 2020-29
RESOLUTION TO PROVIDE INCOME NECESSARY TO FINANCE THE BUDGET

WHEREAS, on the 20th day of July 2020 this Board adopted a County budget for the fiscal year ending June 30, 2021, calling for the following appropriations.

| | |
|--------------|-------------------------|
| General Fund | \$ 22,907,171.73 |
| Fair | \$ 250,072.76 |
| Museum | \$ 257,140.77 |
| Library | \$ 535,269.94 |
| TOTAL | \$ 23,949,655.20 |

And, **WHEREAS**, after deducting all other cash and estimated revenue, it is necessary that the following amounts be raised by general taxation, and in order to raise such sums of money, it is necessary that the following levies be made for the fiscal year ending June 30, 2021, as shown opposite each fund:

| | Amount to be Raised | Mill Levy |
|--------------|----------------------------|------------------|
| General Fund | \$ 7,129,756.66 | 11.168 |
| Fair | \$ 51,072.76 | 00.080 |
| Museum | \$ 160,240.77 | 00.251 |
| Library | \$ 319,843.13 | 00.501 |
| TOTAL | \$ 7,660,913.32 | 12.000 |

NOW, BE IT RESOLVED by the Board of County Commissioners that the foregoing levies be made for the fiscal year ending June 30, 2021.

Dated this 20th day of July, 2020.

Board of County Commissioners
Carbon County, Wyoming

-s- John Johnson, Chairman
-s- Sue Jones, Vice Chairman
-s- John Espy
-s- Travis Moore

Attest:

-s- Gwynn G. Bartlett, Carbon County Clerk

Public Health

Public Health Nurse Amanda Brown reported she is trying to replace her LPN position that recently retired with an RN position. She is awaiting approval on her main annual contracts for funding for her office. She will also receive CARES Act funding for COVID that will pay for the County Health Officer and COVID testing. It will expire December 2020 and the previous COVID crisis funding can be used through March 2021.

Amanda is hiring a case investigator and contact tracer positions that both will begin today. The Fair Board submitted a variance which was approved by the County and State Health Officers. The derby was approved at 50% capacity, they have cleaning mechanisms planned, hand washing stations and other precautionary measures to make fair as safe as possible.

Fire Warden

Ron Brown, Fire Warden reported the 2020 Suppression Account invoice was paid. Ron reported three investigations have been completed, one structure and two wildfires. There are 11 confirmed illegal fireworks incidents, the largest under one half acre. He will continue to tighten up the fireworks permit process.

Mr. Brown is writing a SLIB grant for a new fire apparatus and he will hand over to Clerk Bartlett for final submission. Lenny Layman, Emergency Management Coordinator is working with Homeland Security to work on funding for bunker and other safety gear.

Mr. Brown notified the BOCC of a \$400 donation that was received from the Bank of Commerce. He would like to use them for challenge coins to recognize the first responders for their efforts in the large I-80 pile up last winter.

Buildings & Grounds

Jim Piche, Buildings Manager reported the Medicine Bow complex 41-day advertising for substantial completion of the modular is being done. Shepard Construction is looking at running 2 weeks over their completion date due the fact they haven't been able to put steel on the building due to wind. The new fuel tank has arrived, but it will be wired and certified soon.

Mr. Piche stated the new horse barn at the Fairgrounds is complete, new electrical is almost 80% complete and he feels like his staff and the Fair Board are working together well to achieve all the preparations. There is a set of grandstands that will be set on the northwest corner of the arena to allow for more seating.

The Interim Justice Center is approximately 50% complete. The FCI contractor walkthrough was well attended last week, and he will walk through with any contractors that want today and tomorrow.

Sheriff

County Sheriff Archie Roybal reported they hosted a Peaceful Protestor training last week for all county law enforcement agencies. He has one officer graduating from the academy who will be placed in the Saratoga area. Williams Gas donated \$500 for COVID purposes only and he reported on a weekend search & rescue.

IT

Matt Webster, IT Director presented an Employee Cellphone/Equipment Agreement for Commissioner approval and signature. The agreement would be used when employees use county owned equipment such as cell phones and laptops. Mr. Webster stated in a few instances disgruntled former employees who turn in the phones refuse to release the password and codes to those phones. Those phones are then useless to the county.

Attorney Davis explained the agreement and reported Clerk Bartlett reached out to Cathy MacPherson who is working on revisions to the county's personnel policy.

Mr. Webster reported he signed up for the Connecting Heroes program with T-Mobile. They provide priority service for first responders for free including unlimited talk, text and data and uses the Union Telephone voice network and he will only have to pay for phones.

Road & Bridge

Road & Bridge Coordinator Kandis Fritz presented a grant agreement and resolution for the Congestion Mitigation Air Quality (CMAQ) project FY21 for commissioner approval and signature. The following areas are included – 55 total miles of County Roads 701, 291, 270, 340, and 20-mile road. The meeting to approve the grant is September 20. The grant will be for \$330,000 of which \$66,000 will be the county's match from the road fund.

As part of the grant she will need annual average traffic counts and she is also looking at traffic counts for other county roads then will use that data to prioritize work on county roads.

Commissioner Jones moved to authorize the Chairman's signature on Resolution 2020-30, A Resolution Authorizing the Submission of an Application for Federal Funding Through the Congestion Mitigation Air Quality Program Administered by the Wyoming Department of Transportation for Carbon County, Wyoming for the Purposes of the CMAQ FY21 Project in the amount of \$264,000.00 plus a \$66,000 match from the county. Commissioner Espy seconded and the motion carried unanimously.

The gravel project for County Roads 291 and 270 is complete and all 20,000 tons were hauled. The CMAQ 19-20 grant will apply mag chloride to that road soon.

August 5 there is an auction at Ritchie Brothers in Denver. She found a 2013 Trail King 55-ton trailer that she may want to bid on. The auction is online, but she can go view equipment ahead of time. The Board asked her to look at other nearby auctions and determine what items are selling for then they can provide her with a "do not exceed" price.

Kandis met with Shively Hardware last week and they will be looking for a mower and tractor for her.

Ms. Fritz also discussed a Road Use Agreement with Troutman Services for 4.3 miles of the Sage Creek Road and Attorney Davis stated this is not complete yet because she needs more information on what they want first. Kandis' biggest concern is overweight trucks on the new asphalt.

Attorney

Ashley Davis, County Attorney presented the victims services contract for the Chairman's signature.

Commissioner Moore moved to authorize the Chairman's signature on the Fiscal Year 20-21 Contract for Services to Victims of Crime Between the State of Wyoming, Office of the Attorney General, Division of Victim Services and Carbon County Sheriff's Office Victim Witness Program in the amount of \$58,315.00 through June 30, 2021. Commissioner Espy seconded and the motion carried unanimously.

Ashley reported she had a new attorney start last week

Treasurer

County Treasurer Patty Bentsen reported there will be 357 properties for the county's tax sales. They will have the sale August at the Jeffrey Center. Typically, there are only approximately 250 properties in the sale.

Clerk

Gwynn Bartlett, County Clerk reported that her office has sent 1,717 absentee ballots for the 2020 Primary Election as of today and of those 529 have been returned.

She presented a resolution regarding the potential formation of the Saratoga-Ryan Park Museum District for Commissioner approval and signature.

Commissioner Jones moved to authorize the Chairman's signature on Resolution 2020-31 Order Directing the Carbon County Clerk to Submit the Question of Whether or not to Form a Special Museum District to the Qualified Electors of Carbon County Wyoming. Commissioner Espy seconded and the motion carried unanimously.

RESOLUTION NO. 2020 - 31

**ORDER DIRECTING THE CARBON COUNTY CLERK TO SUBMIT THE QUESTION
OF WHETHER OR NOT TO FORM A SPECIAL MUSEUM DISTRICT TO THE
QUALIFIED ELECTORS OF CARBON COUNTY, WYOMING**

WHEREAS, Wyoming Statute 18-10-219 states in part that: "Any archaeological, geological or historical museum, by a majority vote of the board of trustees may submit to the qualified electors of the county, or any portion thereof, in which the museum is located the question of organizing a special museum district under the provisions of and in accordance with the procedures specified in W.S. 18-10-201 through 18-10-219."; and

WHEREAS, Wyoming Statute 18-10-213(b) states that: "The board of county commissioners at the same time they levy for county purposes shall levy a tax not exceeding one (1) mill upon the taxable property in the district in its county for its proportionate share based on the assessed valuation and the estimated amount of funds needed by each district. The taxes shall be collected at the same time and in the same manner as state and county taxes. The tax levy provided by this section shall not be construed as being a part of the general county mill levy." and

WHEREAS, a petition to form the Saratoga-Ryan Park Museum District was submitted to the Carbon County Clerk in accordance with Title 22, Chapter 29 of the Wyoming Statutes on March 20, 2020 and was determined to have a sufficient number of signatures. On June 2, 2020 the Board of Carbon County Commissioners "the Board" held a public hearing which was continued to June 16, 2020 at which time the Board adjourned the hearing beginning the thirty (30) day protest period during which no protests were filed.

NOW, THEREFORE BE IT RESOLVED in accordance with Wyoming Statute 22-29-109 the Board of Carbon County Commissioners approve the petition for formation of the Saratoga-Ryan Park Museum District and enter this order directing the Carbon County Clerk to place the question of whether or not to form the special museum district in the following areas and to elect six (6) initial district directors on the November 3, 2020 General Election Ballot for all qualified electors;

All that territory encompassed with the city limits of Saratoga, Wyoming being part of a portion of Sections 1, 10, 11, 12, 13, 15, 16, 21, 22 and all of Section 14, Township 17 North, Range 84 West, 6th P.M., and being a portion of Sections 6 and 7, Township 17 North, Range 83 West, 6th P.M. and known as Election District 11, Precinct 1-0, Saratoga; and

All the following territory encompassed within the following description known as

*Election District 11, Precinct 2-0, Outside Saratoga –
Townships 17, 18, 19 and 20 North, Range 82 West, 6th P.M.; and
A portion of Township 17 North, Range 83 West, 6th P.M.; and
Townships 16, 18, 19 and 20 North, Range 83 West, 6th P.M.; and
Sections 1 through 12, Township 15 North, Range 84 West, 6th P.M.; and
A portion of Township 17 North, Range 84 West, 6th P.M.; and
Townships 16, 18, 19, 20 and 21 North, Range 84 West, 6th P.M.; and
Townships 15, 16, 17, 18, and 19 North, Range 85 West, 6th P.M.; and
Townships 15, 16, 17 and 18 North, Range 86 West, 6th P.M.; and*

*All the following territory encompassed within the following description known as
Election District 11, Precinct 2-1, Ryan Park –
Townships 15, 16, and 17 North, Range 81 West, 6th P.M.; and
Townships 15 and 16 North, Range 82 West, 6th P.M.*

BE IT FURTHER RESOLVED, the following language should be placed upon the General Election Ballots of the eligible district and precinct ballots:

Shall a museum district named “Saratoga – Ryan Park Museum District” be formed, the general purpose of which is to provide a stable source of funding for the operation, maintenance and possible expansion of the Saratoga Historical and Cultural Association and its properties.

For Formation of the Saratoga-Ryan Park Museum District

Against Formation of the Saratoga-Ryan Park Museum District

and also include the following two district director races:

*Saratoga-Ryan Park Museum District Director
(Four Year Term)
Vote for Not More Than Three*

*Saratoga-Ryan Park Museum District Director
(Two Year Term)
Vote for Not More Than Three*

ADOPTED AND APPROVED as of the 20th day of July, 2020.

CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman

-s- Gwynn G. Bartlett, Carbon County Clerk

Clerk Bartlett stated that she received one bid for audit services. The bid is from Jones Simkins, LLC. The firm has been auditing towns, cities, counties, school districts, special districts and other governmental entities for over 50 years and has developed expertise in auditing issues unique to governmental entities. Their auditing approach is to assist the client's accounting and management personnel in developing the tools and skills necessary to provide excellent financial information on a timely basis, and to assist the client in developing controls and procedures so that audit adjustments and office disruption are minimized. Their maximum price for auditing Carbon County's financial statements would be \$38,500.00 for FY2020, \$39,700.00 for FY2021 and \$40,900.00 for FY 2022. The quoted fees assume that federal expenditures will not exceed \$750,000.00.

Commissioner Moore moved to award the bid for audit services to Jones Simkins, LLC in the amount of \$38,500.00 for FY2020, \$39,700.00 for FY2021 and \$40,900.00 for FY 2022. Commissioner Jones seconded and the motion carried unanimously.

Clerk Bartlett discussed various board appointments and asked for the BOCC's consideration. Applications were received from Sheriff Archie Roybal for the Carbon County Community Juvenile Services Board as a representative from the Sheriff's Office; William Clark for the Carbon County Community Juvenile Services Board as a representative from a local mental health provider; Judith T. Wohl for the Carbon County Senior Services Board.

Commissioner Espy moved to reappoint Sheriff Archie Roybal to the Carbon County Community Juvenile Services Board as a representative from the Sheriff's Office for a 3-year term ending June 2023; William Clark for the Carbon County Community Juvenile Services Board as a representative from a local mental health provider for an unexpired 3-year term ending June, 2021; Judith Wohl to the Carbon County Senior Services Board for an unexpired 3-year term ending March 2021. Commissioner Moore seconded and the motion carried unanimously.

Gwynn reported that the county is the fiscal agent for some of the Women's Infant and Children (WIC) program each year. This year's funding totals \$5,476.00.

Commissioner Moore moved to approve the Agreement among Wyoming Department of Health, Public Health Division Carbon County WIC Program and Carbon County for WIC funding in the amount of \$5,476.00. Commissioner Espy seconded and the motion carried unanimously.

Gwynn discussed potential updates to the county's liquor license rules including that nobody under 21 can be in possession for clarification after a recent question from a licensee. The BOCC agreed they wanted clarification about this and that rules should be updated.

Gwynn reported she received an e-mail from interim City Manager Dustin Ziebold regarding the shared GIS position. The county bills the city 40% each quarter for this position however the City said she hadn't worked that amount last quarter and wondered how the county wanted to proceed. The BOCC wanted to continue with the MOU as-is and have the employee track her time this quarter and reevaluate.

Gwynn discussed the fact the county doesn't have an official seal and asked if the BOCC wanted to have a contest and they would be the judges. They agreed.

Commissioner

Commissioner Moore discussed the Natural Resource Management Plan noting that the hired firm, Y2 Consultants Contract, requested an amendment. Y2 did their best to keep with the original deadline however other individuals involved were unable to review necessary documents in time resulting in the delay. Y2 Consultants provides professional services to conduct research and develop a Natural Resource Management Plan that will be compliant with the Wyoming Federal Natural Resources Policy.

Commissioner Moore moved to authorize the Chairman's signature on Change Order #1, Extension of the Y2 Consultants Contract for the Natural Resource Management Plan through November 30, 2020. Commissioner Espy seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 10:42 a.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 11:08 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion carried unanimously.

PUBLIC HEARING – CARBON COUNTY LIQUOR LICENSE AND MALT BEVERAGE PERMIT RENEWALS

Chairman Johnson opened a public hearing at 11:09 a.m. to hear requests for numerous requests to renew liquor licenses.

Clerk Bartlett stated notices were placed in the Saratoga Sun for two consecutive weeks specifically on July 8 and 15.

Clerk Bartlett presented the following renewal licenses for the Board's consideration.

Malt Beverage Licenses: Hookers Store and Café LLC dba Hookers Store and Café LLC, Ken & Kimberly Thyne dba Ten Mile Inn, Manjeet Inc. dba Three Forks Muddy Gap Service, Robert F. Konrath dba Walcott Service, Seith Konrath dba Elk Mountain Conoco & Towing

Retail Liquor Licenses: Cody Resources LP dba A Bar A Ranch with a guest ranch designation, Rendezvous Lodge LLC dba Rendezvous Lodge, Three Forks Lodge Inc. dba The Lodge at Three Forks, Whistle Pig Inc. dba Whistle Pig Saloon / Beaver Liquor

Resort Liquor License: Brush Creek LLC dba Brush Creek Ranch with resort designation, Old Baldy Corporation dba Old Baldy Club with resort designation

Restaurant Liquor License: White Lodging Services Corporation dba White Lodging with a guest ranch designation

Limited Retail Liquor License (Club): Sinclair Golf Course Inc. dba Sinclair Golf Course with a golf club designation

Microbrewery License: Wild West Spirits LLC dba Brush Creek Distillery.

Satellite Manufacturer Permit: Wild West Spirits LLC dba Brush Creek Distillery.

Chairman Johnson called for public comments for or against the renewals. There being none, he closed the hearing at 11:11 a.m.

Commissioner Moore moved to approve all liquor license and malt beverage renewals each for a term of one year expiring August 31, 2021 as read in the minutes. Commissioner Espy seconded and the motion carried unanimously.

GRID FLEX ENERGY - SEMINOE PUMPED STORAGE PROJECT PRESENTATION

Matthew Shapiro, CEO, of Gridflex Energy, LLC is exploring development of the Seminoe Pumped Storage project at Seminoe Reservoir. Pumped Storage is a large-scale energy storage project under development by Gridflex Energy and rPlus Energies. Pumped storage hydro is the best-established form of utility-scale energy storage. When the electric grid has surplus/lower value energy available, water is pumped from the lower reservoir (Seminoe) to the upper reservoir. When the grid needs power, water is released from the upper reservoir through the powerhouse and back into Seminoe. This pumped storage hydropower facility involves construction of a new 8,000-acre-foot upper reservoir above Seminoe Reservoir. An underground tunnel would connect the reservoirs, an underground powerhouse would house the generating equipment, and a project transmission line would run 30 miles to the point of interconnection. It is expected to have the Seminoe Pumped Storage fully operational by 2027. This is a multi-year, multi-step process that will require various permits including an industrial siting permit. The project essentially serves as a giant battery for the wind allowing for more efficient use.

Luigi Resta, President of rPlus Energies reported PacifiCorp has an all-state, all source Request for Proposal out for approximately 8,000 megawatts of energy. The submission date is August 10 and they plan to submit this project in response to the RFP. The pair is looking for support for their project through a resolution and Commissioner Espy said he was nervous about this approach because of wildlife concerns and the lack of knowledge at this time. In addition, he had concerns about possible contradictions to the county's Land Use Plan. Chairman Johnson expressed he would like NEPA guidance and the process in general to be further along before putting his support behind this. Mr. Resta offered to draft a letter of support which is non-committal for the BOCC's consideration at their next meeting.

CITIZEN / COMMISSIONER DISCUSSION

Commissioner Espy reported that last week he toured parts of the county with Shelby Shields of Senator Barrasso's Office for the WY Public Lands Initiative and the bill for Congress is being worked on. He also reported August 15-16 at the Savery Museum the MacPherson sheep exhibit will be opened.

Commissioner Moore has been reaching out to local historians regarding the Natural Resource Management Plan and hopes to work with them

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 11:53 a.m. Commissioner Moore seconded and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, August 25, 2020 at 1:00 p.m. at the Platte Valley Community Center, Saratoga, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.