

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, April 21, 2020  
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, April 21, 2020 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore, and Byron Barkhurst. Much of the meeting was held via telephone to social distance due to COVID-19.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS/CORRECTIONS**

Chairman Johnson asked to add authorization to rehire vacant positions under the Sheriff.

**VOUCHERS**

Commissioner Jones moved to approve March 2020 payroll and benefit expenses of \$869,952.44 and insurance claim and premium expenses of \$215,256.98, the main amount of bills totaling \$571,528.15 for an aggregate total today of \$1,656,737.57. Commissioner Barkhurst seconded and the motion carried unanimously.

Vendor	Detail Line Description	Total
ACME ELECTRIC COMPANY, LLC	ELECTRICIAN SERVICES	\$793.80
ALSCO, AMERICAN LINEN DIVISION	SHOP SUPPLIES	\$55.61
APEX COMMUNICATIONS	COUNTY MAINTENANCE	\$4,033.88
APG MEDIA OF THE ROCKIES	JOB POSTING	\$1,915.89
API SYSTEMS INTEGRATORS	MONITORING SERVICES	\$102.00
AXIS FORENSIC TOXICOLOGY, INC.	LAB FEES	\$243.00
BAGGS, TOWN OF	WATER SERVICES	\$181.70
BALESTRIERI, MICHELLE	MILEAGE/USPS CERT LETTER	\$73.83
BANK OF MONTREAL - MASTERCARD	2 MOBILE HOTSPOTS	\$16,452.87
BARCO MUNICIPAL PRODUCTS, INC	TIRE CHAINS FOR BLADE	\$1,741.38
BEACH, HOMER	SNOW REMOVAL	\$70.00
BI INC.	MONTHLY MONITORING SERVICES	\$2,138.50
BLAKEMAN PROPANE	HEATING FUEL	\$706.58
BOB BARKER COMPANY, INC.	INMATE CLOTHING	\$216.30
BOMGAARS SUPPLY	MISC SUPPLIES	\$64.61
BOYS & GIRLS CLUBS OF CARBON COUNTY	Q1 TANF PAYMENT 2020	\$1,581.51
BRIDGER FABRICATION	WELDING SUPPLIES	\$417.90
BUILD RITE LUMBER COMPANIES	MISC SUPPLIES	\$549.75
CARBON COUNTY YOUTH CRISIS CENTER	Q1 TANF PAYMENT 2020	\$480.21

CARBON POWER & LIGHT INC	ELECTRIC SERVICES	\$2,704.31
CASPER WINNELSON CO	CREDIT TAKEN TWICE	\$96.32
CATHEDRAL HOME FOR CHILDREN	19-20 FUNDING FOR CRISIS CENTER	\$22,500.00
CHARTER COMMUNICATIONS	JAIL TV SUBSCRIPTIONS	\$120.34
CMI-TECO	DEF FLUID	\$61.02
CONVERGEONE, INC.	IT SOFTWARE	\$55,478.52
ELEVATED TRAINING SOLUTIONS	RANDOM DRUG TESTS	\$170.80
ENGSTROM, JAMES D. DDS	JAIL DENTAL SERVICES	\$2,500.00
GALLS/QUARTERMASTER	DEPUTY UNIFORMS	\$184.00
GCR ELECTRONICS, LLC	MONTHLY SITE RENTAL	\$2,000.00
GENSCO AIRCRAFT TIRES	TIRES FOR ROLLERS	\$1,404.00
GOLDEN, MARY	MILEAGE	\$60.00
GRAINGER	TERMINAL STRIP POLE	\$14.26
GREATER WY BIG BROS/SISTERS	COUNTY PREVENTION SERVICES	\$6,619.86
HERRING, PAUL	MISC SUPPLIES	\$450.30
HIGH DESERT WELDING & MACHINE LLC	THREADED NIPPLE	\$34.70
HIGH PLAINS POWER	ELECTRIC SERVICES	\$412.98
HONNEN EQUIPMENT	MECHANIC SERVICES/PARTS	\$1,249.55
JACK'S BODY & FENDER REPAIR	TOWING SERVICES/REPAIR	\$2,029.00
KILBURN TIRE COMPANY	TIRES	\$1,000.48
KING SOOPERS CUSTOMER CHARGES	STAFF MEETING	\$94.64
KTGA/KBDY	TOWER RENT	\$150.00
MACKIE, BARBARA	WITNESS REIMBURSEMENT	\$126.43
MEDICINE BOW, TOWN OF	WATER SERVICES	\$200.00
MEMORIAL HOSPITAL OF CARBON COUNTY	MISC CHARGES	\$195,220.15
MERCEDES TRANSCRIPTION, INC	TRANSCRIPTION SERVICES	\$110.11
MY OFFICE ETC.	OFFICE SUPPLIES	\$114.58
NATIONWIDE	SURETY BOND	\$50.00
NORCO, INC.	MISC SUPPLIES	\$776.55
OREGON DMV	DRIVING RECORD REQUEST	\$3.00
O'REILLY AUTO PARTS	BATTERIES	\$9.99
PERKINS OIL CO	FUEL	\$526.73
PHILLIPS 66-CONOCO-76	MISC CHARGES	\$87.79
PINNACLE PUBLIC FINANCE, INC	HVAC REPLACEMENT SYSTEM	\$158,740.93
QUILL CORPORATION	CHAIR/BATTERIES	\$382.81
RAWLINS AUTOMOTIVE	MISC PARTS	\$210.74
RAWLINS EASTSIDE CARWASH	CAR WASH CARDS	\$63.00
RAWLINS GLASS CENTER, INC.	SAFETY GLASS	\$558.00
RAWLINS, CITY OF	BLDG PERMIT DEMO OLD HORSE BARN	\$25.00
RICOH USA INC	IT COPIERS	\$244.63
RICOH USA, INC	IT COPIERS	\$9,273.36

ROSTAD LAW, LLC	LEGAL SERVICES	\$3,903.95
SARATOGA AUTO PARTS, INC.	MISC PARTS	\$1,375.77
SARATOGA SUN	ADS	\$68.00
SCHAEFFER MFG CO	OIL	\$1,120.35
SCHILLING & WINN PC	LEGAL SERVICES	\$3,254.85
SHEPARD'S	FUEL	\$2,572.84
SHIVELY HARDWARE	MISC PARTS	\$478.05
SLOW AND STEADY LAW OFFICE, PLLC	LEGAL SERVICES	\$2,290.00
SNAKE RIVER PRESS	SCHOLARSHIP AD	\$72.00
SPECIALIZED PATHOLOGY CONSULTANTS	AUTOPSY	\$1,250.00
STAPLES ADVANTAGE	MISC OFFICE SUPPLIES	\$236.75
STINKER STORES, INC.	FUEL	\$5,689.09
SUMMIT FOOD SERVICE	JAIL MEALS	\$6,983.17
SWANSON SERVICES CORPORATION	JAIL COMMISSARY	\$725.71
SWEETWATER COUNTY SHERIFF'S OFFICE	INMATE HOUSING	\$2,565.12
THOMSON REUTERS-WEST PAYMENT CTR	MONTHLY CHARGES	\$786.44
TIGER MART	FUEL	\$123.28
TIN BOY GARAGE	BRAKE PADS	\$525.48
TRACTOR SUPPLY CREDIT PLAN	NEW BLOWER	\$109.93
TRUE VALUE OF RAWLINS	MISC PARTS	\$772.87
UNIVERSITY OF WY (CES)	CES PR 4-H SALARY MATCH	\$16,857.25
US BANK	MISC CHARGES	\$7,824.44
VALLEY OIL COMPANY	FUEL	\$1,008.04
VOIANCE LANGUAGE SERVICES LLC	OVER THE PHONE INTERPRETATION	\$4.50
VOLUNTEER FIREMEN PENSION FUND	MAR/APR VOL FIRE RETIREMENT	\$960.00
WESTERN STATES FIRE PROTECTION CO	FIRE SPRINKLER/ ALARAM INSPECTION	\$416.50
WY DEPT OF HEALTH	STATE RENTAL CAR	\$80.00
WY MACHINERY COMPANY	MISC MECHANIC SERVICES	\$10,776.73
WY PUBLIC HEALTH LABORATORY	LAB FEES	\$440.00
WY RENTS, LLC	LATCH	\$82.84
WY STATE BAR	JOB POSTING	\$100.00
WYOMING DISPOSAL SYSTEMS	TRASH SERVICES	\$196.00

### **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the April 7, 2020 regular meeting minutes and monthly receipts from the Clerk of District Court Office in the amount of \$3,102.50. Commissioner Moore seconded and the motion carried unanimously.

### **ELECTED OFFICIALS & DEPARTMENT HEADS**

#### **Sheriff**

Commissioner Espy moved to approve the purchase of Eventide's NexLog Communication Recorder from E911 funds in the amount of \$34,768.00. Commissioner Moore seconded and the motion carried unanimously.

### **Attorney**

Commissioner Moore moved to authorize the Chairman's signature on each Memorandum of Understanding between the Carbon County Sheriff's Office and the City of Rawlins and towns of Sinclair, Hanna, Saratoga, Baggs and Medicine Bow for housing inmates who are brought in on municipal charges. Commissioner Espy seconded and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 10:07 a.m. with Clerk Bartlett, Ashley Mayfield Davis, Amanda Brown and Ron Brown to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 10:40 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion carried unanimously.

### **Commissioners**

Commissioner Jones moved to authorize the Chairman's signature on the Notice to Proceed for the Dixon Airport Runway Repair. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Barkhurst moved to authorize the Chairman's signature on Resolution No. 2020-15 a Resolution in Support of Declaring Carbon County a Second Amendment Preserve and in Support of the Constitutional Right to Bear Arms. Commissioner Espy seconded and the motion carried unanimously.

### **CITIZEN / COMMISSIONER DISCUSSION**

Commissioner Jones moved to use CAREs Security Act funds of \$20,000 for the Dixon Airport operational expenses. Commissioner Espy seconded and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 11:57 a.m. with Clerk Bartlett, Ashley Mayfield Davis, Patty Bentsen and Matt Webster to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 12:21 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 12:26 p.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 12:57 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion carried unanimously.

### **ADJOURNMENT**

Commissioner Moore moved to adjourn the meeting at 12:58 p.m. Commissioner Espy seconded and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, May 19, 2020 at 2:00 p.m. at the Medicine Bow Senior Center, Medicine Bow, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County  
Clerk

Approved this 5<sup>th</sup> day of May, 2020.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- John Johnson-Chairman