

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Monday, February 10, 2020
Postponed from February 2, 2020
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Monday, February 10, 2020 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore, and Byron Barkhurst.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS/CORRECTIONS

There were no additions or corrections to the agenda.

VOUCHERS

Commissioner Espy moved to approve payment to Sunrise Sanitation for \$68.00. Commissioner Moore seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Espy moved to approve the report of expenditures in the amount of \$763,102.53 for an aggregate total today of \$763,170.53. Commissioner Moore seconded and the motion carried unanimously.

Vendor	Detail Line Description	Total
307 PROFESSIONAL CLEAN LLC	COUNTY CLEANING	\$10,485.00
ACME ELECTRIC COMPANY, LLC	ELECTRICIAN SERVICES AT CORONERS BLDG	\$4,003.57
ALBRECHTSON, MARY KAY	BAILIFF FEES	\$75.00
APEX COMMUNICATIONS	MISC COMMUNICATIONS EQUIP/SERVICES	\$22,553.11
APG MEDIA OF THE ROCKIES	PUBLIC NOTICE SUBSTANTIAL COMPLETION	\$135.00
ARCA SEARCH	COMPASS RESEARCH SYSTEM ANNUAL FEE	\$2,180.00
AVFUEL CORPORATION	FUEL PO# S.JONES 2	\$11,181.91
AXIS FORENSIC TOXICOLOGY, INC.	LAB FEES	\$239.00
AYALA, MEGAN	MEALS/MILEAGE	\$184.00
BAGGS, TOWN OF	WATER SERVICES	\$15.00
BANK OF MONTREAL - MASTERCARD	MISC CHARGES	\$16,613.83

BEACH, HOMER	SNOW PLOWING AT RPVFD	\$840.00
BIG HORN ROOFING, INC	J ESPY 01/29/20 #1 JEFFERY CENTER ROOF	\$95,145.07
BI-RITE SPORTING GOODS	DEPUTY SUPPLIES	\$139.97
BLACK HILLS ENERGY	HEATING SERVICES	\$15,993.31
BOB BARKER COMPANY, INC.	JAIL INMATE CLOTHES	\$1,832.03
BROWN, AMANDA	STATE PANDEM FLU	\$45.00
BUILD RITE LUMBER COMPANIES	MISC PLUMBING SUPPLIES	\$1,015.57
BULBS.COM	LIGHTBULBS	\$465.86
CARBON CO. HIGHER EDUCATION CENTER	GRANTS MCH 19-20	\$975.00
CCSD #2	MED BOW LIBRARY RENT	\$10.00
CASPER WINNELSON CO	CLAMP	\$18.50
CDW GOVERNMENT, INC.	IT SUPPLIES	\$13,040.72
CMI-TECO	DEF FLUID	\$61.02
CNA SURETY	K. REDDING BOND	\$200.00
COUCH II, WAYNE M.D	JAN 2020 SERVICES PROVIDED	\$1,600.00
COWBOY CHEMICAL	JAIL LAUNDRY SUPPLIES	\$1,058.80
CULLIGAN WATER CONDITIONING	EXTRA COARSE SALT DELIVERED	\$1,058.00
DALLIN MOTORS INC	MIRROR REPLACEMENT	\$273.45
DEPARTMENT OF HEALTH	QTR PAYMENTS	\$79,754.20
DIRTY BOYZ SANITATION, INC	TRASH SERVICES	\$1,546.00
DIXON, TOWN OF	WATER SERVICES	\$308.00
DOMINION ENERGY	ELECTRIC SERVICES	\$361.44
DRUMMOND REFRIGERATION LLC	ICE MAKER REPAIR	\$4,842.50
ECONO SIGNS, LLC	NO WINTER MAINTENANCE SIGNS	\$2,207.20
ELK MOUNTAIN, TOWN OF	WATER SERVICES	\$267.92
ENCAMPMENT, TOWN OF	WATER SERVICES	\$96.00
ENCARTELE	INMATE PHONE CARDS	\$4,000.00
E-Z LIFT GARAGE DOORS	SINGLE BUTTON REMOTES CORONERS BLDG DOORS	\$100.00
FIRED UP RESCUE	HANNA FIRE COAT AND PANTS	\$3,872.00
FURTHER	HRA REIMBURSEMENT 2019	\$6,062.27
GALLS/QUARTERMASTER	NAMEPLATE/DEPUTY UNIFORMS	\$101.00
GRAINGER	MISC PARTS	\$594.82
GRAPHIC BUSINESS SOLUTIONS, LLC	BUSINESS CARDS	\$320.00
GREATER WY BIG BROS/SISTERS	COUNTY PREVENTION SERVICES JAN 1-31 2020	\$10,043.73
HAHN CONSTRUCTION	INSTALL PRIME DOOR CORONERS BLDG	\$600.00

HANNA, TOWN OF	WATER SERVICES	\$247.96
HIGH DESERT WELDING & MACHINE LLC	CUT ANGLE ON CORONERS BLDG	\$224.79
HIGH PLAINS POWER	ELECTRIC SERVICES	\$473.97
IML SECURITY SUPPLY	RIM CYLINDER HOUSING	\$77.16
INTERSTATE ALL BATTERY CENTER	6V FASTON	\$121.50
IRON J TOWING	TOW SERVICES	\$310.00
JACK'S BODY & FENDER REPAIR	SERVICE CALL	\$50.00
JOHNSTON, RANAE	MILEAGE	\$69.00
KARI, DALE	MILEAGE	\$27.60
KENCO SECURITY AND TECHNOLOGY	MONTHLY MONITORING	\$83.00
KILBURN TIRE COMPANY	OIL/OIL FILTER	\$40.83
KINETIC LEASING	2 2018 RAM 1500 & 2 2018 FORD F250 LEASE PAYMENT CAR5683-111	\$32,156.00
KOSTOVNY, MARK	MILEAGE	\$25.20
KTGA/KBDY	RADIO ADS	\$40.00
L N CURTIS & SONS	HANNA RESCUE TOOLS	\$8,561.23
LARAMIE FIRE EXTINGUISHER	YEARLY INSPECTION	\$859.00
LARIMER COUNTY CORONER	AUTOPSY FEES	\$250.00
LONG BUILDING TECHNOLOGIES, INC.	J ESPY 1/29/2020 #3 JAIL CAMERAS	\$19,464.00
MARTIN-RAY	JAIL WASHER/TRANSPORTATION CHARGE	\$11,583.00
MARTZ, LADESSA	FINGER PRINTS	\$5.00
MCKESSON MEDICAL-SURGICAL	MISC JAIL MED SUPPLIES	\$1,522.40
MEDICINE BOW, TOWN OF	WATER SERVICES	\$409.00
MEMORIAL HOSPITAL OF CARBON COUNTY	EMERGENCY DETENTIONS 3374228	\$5,555.68
MERBACK AWARD COMPANY	PLAQUE ENGRAVING	\$99.78
MERCEDES TRANSCRIPTION, INC	TRANSCRIPTION SERVICES	\$81.18
MERSEAL LAW, LLC	LEGAL SERVICES	\$7,510.00
MID-AMERICAN RESEARCH CHEMICAL	URONIC SALT REMOVER	\$133.35
MORTECH MANUFACTURING COMPANY	AUTOPSY TRAYS/HYDRAULIC LIFT	\$11,284.00
MOTOROLA SOLUTIONS	SOFTWARE	\$8,965.00
MPM CORP / EVERGREEN DISPOSAL	TRASH SERVICES	\$130.00
MY OFFICE ETC.	FOLDERS/INK STAMP	\$96.50
NORCO, INC.	NITROGEN/ACETYLENE	\$47.86
O'REILLY AUTO PARTS	WIPER BLADES	\$45.54

PARTSMASTER	RAWLINS SHOP SUPPLIES	\$2,133.15
PATTON, ROBERT L.	MILEAGE	\$27.60
PERKINS OIL CO	FUEL	\$4,638.86
PERUE PRINTING	ENVELOPES	\$129.00
PLATTE VALLEY PLOWIN	PLOW CALL OUT	\$50.00
PMCH	CONSULTING SERVICES	\$15,998.00
PUBLIC SAFETY CENTER, INC	JAIL BATTERIES/ GLOVES	\$292.00
QUILL CORPORATION	MISC OFFICE SUPPLIES	\$892.87
RAWLINS AUTOMOTIVE	MISC PARTS	\$1,358.22
RAWLINS EASTSIDE CARWASH	WASH CARD	\$33.30
RAWLINS, CITY OF	PEDRO MOUNTAIN/WATER SERVICES	\$48,498.89
RICOH USA, INC	IT COPIERS	\$6,150.27
ROCKY MOUNTAIN POWER	ELECTRIC SERVICES	\$16,328.38
RODABAUGH, SHERRY	BAILIFF FEES	\$75.00
SARATOGA AUTO PARTS, INC.	ANTIFREEZE	\$38.97
SARATOGA FEED & GRAIN	PARTS	\$129.52
SARATOGA SUN	MISC ADS	\$1,233.00
SARATOGA, TOWN OF	WATER SERVICES	\$157.00
SCHAEFFER MFG CO	ENGINE OIL	\$1,120.35
SHEPARD CONSTRUCTION INC	MEDICINE BOW SHOP	\$118,197.00
SHEPARD, SHANDRA NP	REPRODUCTIVE HEALTH	\$150.00
SHEPARD'S	FUEL	\$4,575.21
SHIVELY HARDWARE	MISC PARTS	\$749.44
STAPLES ADVANTAGE	MISC OFFICE SUPPLIES	\$363.05
STATE OF WYOMING A & I	MAINFRAME	\$3.87
STINKER STORES, INC.	FUEL	\$268.91
SUMMIT FOOD SERVICE	JAIL MEALS	\$13,560.39
SUNRISE SANITATION SERVICE, LLC.	TRASH SERVICES	\$68.00
SUPER VACUUM MANUFACTURING CO. INC	GRAPHICS	\$537.17
SWANSON SERVICES CORPORATION	JAIL COMMISSARY	\$3,361.10
TERMINIX	PEST MONTHLY EXTERMINATION	\$175.00
T-O ENGINEERS	DWX MASTER PLAN	\$71,307.86
TREVATHAN, SABRINA RMR	TRANSCRIPTION SERVICES	\$80.40
TRIANGLE HEATING, INC.	ROOFTOP HEATING INSTALL/ AC UNIT	\$8,040.00
TRUE VALUE OF RAWLINS	MISC SUPPLIES	\$399.05
US BANK	MISC CHARGES	\$6,702.38
WEX BANK	SHERIFF VEHICLE EXP FUEL	\$132.11
WILSON, MARGARET	18 PATCHES	\$72.00

WRECK-A-MEND	SHERIFF VEHICLE REPAIR	\$7,296.52
WY MACHINERY COMPANY	BEARING	\$412.86
WY SECRETARY OF STATE	D. ROBINSON RENEWAL FEE FOR NOTARY	\$30.00
WY STATE FIREMEN'S ASSOCIATION	2020 ANNUAL DUES	\$75.00
WYOMING DISPOSAL SYSTEMS	TRASH SERVICES	\$240.00
YOCUM, LEO	MILEAGE	\$24.00

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the January 21, 2020 regular meeting minutes, monthly receipts from County Planning in the amount of \$190.00, monthly receipts from Clerk of District Court in the amount of \$4,949.00, monthly receipts from the Carbon County Clerk in the amount of \$22,649.25, a bond for Alice M. Clark, Trustee for the Medicine Bow Rural Health Care District, in the amount of \$5,000.00, a bond for John Hansen, Treasurer for the Predator Management District Board, in the amount of \$10,000.00, a bond for Randy Arnold, Treasurer for Saratoga, Encampment, Rawlins Conservation District, in the amount of \$100,000.00, a bond for Cynthia A. Chase, Board member for Medicine Bow Rural Health Care District, in the amount of \$5,000.00 and a bond for Linda Crane, Clerk/Treasurer for the Town of Elk Mountain, in the amount of \$25,000.00. Commissioner Moore seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session with Ashley Davis and Clerk Bartlett to discuss personnel, potential litigation and other matters considered confidential by law at 9:03 a.m. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 9:19 a.m. noting no action was taken and the minutes be signed and sealed as written. Commissioner Moore seconded and the motion carried unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Sheriff

Commissioner Jones moved to approve the Chairman's signature on the Cooperative Law Enforcement Agreement between the Carbon County Sheriff's Office and the USDA, Forest Service Medicine Bow-Routt National Forests and Thunder Basin National Grassland and Exhibit A – 2020 Annual Operating and Financial Plan in the amount of \$8,000.00 including Exhibit A. Commissioner Moore seconded and the motion carried unanimously,

Medicine Bow Complex

Commissioner Barkhurst moved to approve the Chairman's signature on the Amendment No. 4 to Professional Service Agreement with Engineering Associates regarding Medicine Bow Complex adding the amount not to exceed \$106,000.00 to the agreement. Commissioner Espy seconded and the motion carried unanimously.

CHEYENNE HOUSING AUTHORITY – GREG HANCOCK, EXECUTIVE DIRECTOR

Commissioner Jones moved to authorize the Chairman's signature on Resolution No. 2020-08, A Resolution of the Governing Body for Carbon County, Wyoming Providing Consent for the Housing Authority of the City Of Cheyenne, A/K/A The Cheyenne Housing Authority to Provide Second Loan Opportunities for the Purchase of Affordable Housing within Carbon, Wyoming by Qualifying Low to Moderate Income Households. Commissioner Barkhurst seconded and the motion carried unanimously.

Road and Bridge

Commissioner Espy moved to adopt the Carbon County Road and Bridge Snow Removal Policy. Commissioner Moore seconded and Commissioner Espy added that this policy will be a living document that will require amendment as time progresses. Commissioner Barkhurst stated this is an important step to make clear of what expectations are both ways. Chairman Johnson clarified that the secondary access road for the Town of Hanna, County Road 297, was pulled from the plan. The motion passed unanimously.

Commissioner Espy moved to waive the procurement policy due to an immediate need for equipment and purchase a RPM snow blower from WY Machinery in the amount of \$144,000.00 using Chokecherry impact funds. Commissioner Moore seconded and the motion carried unanimously.

Clerk

Commissioner Moore moved to authorize the Chairman's signature on Blue Cross Blue Shield Agreement Regarding Production and Distribution of Summary of Benefits and Coverage on Behalf of Plan (the county's health insurance benefit plan). Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Jones moved to appoint Mandy Goodwin to this board for the unexpired term ending June 31, 2022. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioners

Commissioner Jones moved to authorize the Chairman's signature on the agreement for B. Jackson for the Dixon Airport Dixon Airport Repair Runway 6/24 project in the amount of \$405,689.60. Commissioner Barkhurst seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session with Ashley Davis, Treasurer Patty Bentsen and Clerk Bartlett to discuss personnel, potential litigation and other matters considered confidential by law at 11:54 a.m. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 12:08 p.m. noting no action was taken and the minutes be signed and sealed as written. Commissioner Moore seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 12:20 p.m. Commissioner Moore seconded and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, March 3, 2020 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 18th day of February 2020.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Sue Jones, Vice-Chairman