

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, November 5, 2019
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, November 5, 2019 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, and Byron Barkhurst. Commissioner Travis Moore was absent.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

There were no additions or corrections to the agenda.

VOUCHERS

Commissioner Espy moved to approve payment to Sunrise Sanitation for \$68.00. Commissioner Barkhurst seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Espy moved to approve the report of expenditures in the amount of \$993,713.81 for an aggregate total today of \$993,781.81. Commissioner Barkhurst seconded and the motion carried unanimously.

The last meetings expenditures were approved for a total of \$461,995.08 and should have only been \$461,960.08 with a grand total of only \$1,455,657.03.

Commissioner Jones moved to amend the main amount of bills approved October 15, 2019 from \$461,995.08 to \$461,960.08 also reducing the total amount of bills approved to \$1,455,657.03. Commissioner Espy seconded and the motion carried unanimously.

Vendor	Detail Line Description	Total
307 PROFESSIONAL CLEAN LLC	COUNTY CLEANING	\$10,485.00
ACME ELECTRIC COMPANY, LLC	CORONERS BLDG ELECTRICAL WORK	\$2,139.95
ALSCO, AMERICAN LINEN DIVISION	MISC SHOP SUPPLIES	\$164.55
APG MEDIA OF THE ROCKIES	MISC ADS	\$6,409.00
AYALA, MEGAN	MEAL REIMBURSEMENT BAGGS FLU CLINIC	\$25.50
BANK OF MONTREAL - MASTERCARD	Ashley Davis' hotel room for WACO conference	\$33,750.50
BARKHURST COLLISION CENTER	NEW TRUCK GRILLE'S	\$750.00
BARTLETT OILFIELD SERVICE, INC	PER BID SUPPLY AND HAUL GRAVEL	\$92,990.00
BIG HORN ROOFING, INC	CARBON COUNTY DETENTION CENTER ROOF	\$213,219.00
BIGGS, GLENN	HOTEL/MEALS/REGISTRATION	\$679.85

BLACK HILLS ENERGY	HEATING SERVICES	\$3,083.71
BOMGAARS SUPPLY	MISC PARTS	\$82.77
BUCHANAN, KAREN	MILEAGE	\$72.00
BUILD RITE LUMBER COMPANIES	MISC SUPPLIES	\$1,233.58
CAMPBELL, D. JASON	MHCC BOARD MILEAGE	\$27.00
CAPITOL COMMUNICATIONS	CORONERS BLDG FIBER LINE	\$2,295.96
CARBON COUNTY ECONOMIC DEV.	QUARTERLY SEVERANCE PAYMENT	\$6,000.00
CARBON COUNTY SENIOR SERVICES	QUARTERLY SEVERANCE PAYMENT	\$50,000.00
CARBON COUNTY TREASURER	CORONERS BLDG 2019 TAXES	\$1,912.82
CASPER WINNELSON CO	MISC PARTS	\$2,177.00
CATHEDRAL HOME FOR CHILDREN	FUNDING FOR 07/1/2019-9/30/2019	\$17,500.00
CDW GOVERNMENT, INC.	NEW VIDEO ARRAIGNMENT EQUIPMENT FOR SHERIFF	\$9,721.73
CENTURY LINK	PHONE LINES	\$148.76
CENTURYLINK WA	PHONELINES	\$4,034.51
CENTURYLINK-PHOENIX	PHONELINES	\$471.77
CHARTER COMMUNICATIONS	TV SERVICES FOR JAIL	\$119.84
CMI-TECO	DEF FLUID	\$142.38
CNA SURETY	NOTARY BOND	\$150.00
COMMUNITY RESOURCE CENTER	AGENCY DUES	\$35.00
CONVERGEONE, INC.	CISCO HARDWARE MAINTENANCE REMEWAL	\$15,660.30
COUCH II, WAYNE M.D	CARBON COUNTY HEALTH OFFICER	\$1,600.00
COWBOY CHEMICAL	LAUNDRY	\$590.45
COWBOY SUPPLY HOUSE	MISC JANITOR SUPPLIES	\$415.40
CRESTLINE SPECIALTIES, INC.	COMPACT PLANNER	\$1,073.72
DAILY TIMES	NEWSPAPER RENEWAL	\$120.00
DALLIN MOTORS INC	FUEL AND AIR FILTERS REPLACEMENT/ CHECK CAMERA WASNT WORKING	\$445.07
DINERO, STEVEN	LIBRARY BOARD	\$27.00
DIRTY BOYZ SANITATION, INC	TRASH SERVICES	\$1,496.00
DIXON, TOWN OF	WATER SERVICES	\$308.00
DOMINION ENERGY	ELECTRIC SERVICES	\$152.85
DRUMMOND REFRIGERATION LLC	JAIL OVEN REPAIR	\$5,538.75
ELK MOUNTAIN, TOWN OF	WATER SERVICES	\$67.50
ENGINEERING ASSOCIATES	PROJECT 18114 CCRBD MED BOW SHOP	\$11,422.50
E-Z LIFT GARAGE DOORS	16' LIFT MASTER/ REMOTE INSTALL	\$1,256.00
FATBEAM LLC	FIBERLINES	\$5,994.00
FLEMING, LINDA	MILEAGE	\$72.00
FRANCE, TARA	TRANSCRIPTION SERVICES	\$136.25
FURTHER	HRA REIMBURSEMENT	\$3,991.26
GALLS/QUARTERMASTER	DEPUTY UNIFORMS	\$283.00
GLAXOSMITHKLINE PHARMACEUTICALS	VACCINES	\$1,782.50

GRAINGER	DRAFT CONTROL	\$654.22
GRAPHIC BUSINESS SOLUTIONS, LLC	NOTARY STAMP	\$85.90
HARDY, LUCAS A	DENTAL SERVICES	\$740.00
HAVER, EMILY L.	MOTEL REPAY FOR COUNTY CREDIT CARD	\$152.02
HAYS, PATRICIA	MILEAGE	\$27.00
HERNANDEZ, BRENDA	COURT INTERPRETER	\$75.00
HERTER, JACQUES P. PHD	DEPUTY PSYCH EVALS	\$1,200.00
HIGH PLAINS POWER	ELECTRIC SERVICES	\$850.78
IRON J TOWING	SMALL WRECKER CALL OUT	\$393.00
J H KASPAR OIL COMPANY	FUEL	\$10,514.49
JEFFERSON COUNTY SHERIFF	OUT OF STATE SUBPOENA FEES	\$16.50
JOHNSTON, RANAE	MILEAGE	\$76.50
KALUZNY, EMILY	MEAL REIMBURSEMENT TRAINGIN IN GILLETTE	\$37.88
KARI, DALE	MILEAGE	\$27.60
KENCO SECURITY AND TECHNOLOGY	CARBON BUILDING ALARM MONITORING	\$83.00
KILBURN TIRE COMPANY	TIRES REDDING	\$921.36
KINETIC LEASING	LEASE PAYMENTS	\$141,319.00
KING SOOPERS CUSTOMER CHARGES	JAIL SUPPLIES	\$23.36
LARAMIE FIRE EXTINGUISHER	YEARLY INSPECTION	\$103.00
LOADER, JEAN	FINGER PRINTS	\$5.00
MARTZ, LADESSA	PICK UP VACCINE MILEAGE	\$42.10
MCKESSON MEDICAL-SURGICAL	GLOVES/MEDS FOR JAIL	\$529.88
MCVEY, TAMMY	SEARCH AND RESCUE FOOD AND DRINKS	\$13.54
MEDICINE BOW, TOWN OF	FIRE DEPARTMENT ASSISTANCE FOR VEHICLE ACCIDENT	\$1,398.50
MEMORIAL HOSPITAL OF CARBON CO.	LAB FEES NEW DEPUTIES	\$1,146.09
MERBACK AWARD COMPANY	PLAQUE	\$100.16
MERCK SHARP & DOHME CORP.	VACCINES	\$2,127.86
MERSEAL LAW, LLC	LEGAL SERVICES	\$3,960.00
MID-AMERICAN RESEARCH CHEMICAL	PLUS SUPER STRIP	\$416.51
MIDWEST CARD AND ID SOLUTIONS, LLC	SALAMANDER TRACKER MOBILE	\$6,596.50
MIDWEST CONNECT	POSTAGE MACHINE INK	\$283.50
MILES, SARAH	MILEAGE TO SPILLMAN CONFERENCE IN SLC	\$290.00
MODERN ELECTRIC COMPANY	REPAIR BEACON AT DIXON AIRPORT	\$1,207.00
MY OFFICE ETC.	MISC OFFICE SUPPLIES	\$138.68
NEWMAN TRAFFIC SIGNS	COUNTY RD 401	\$242.29
NMS LABS	LAB FEES	\$224.00
OFFENDER WATCH	SEX OFFENDER NOTIFICATION	\$35.00
OLD PENITENTIARY JOINT POWERS BRD	QUARTERLY SEVERANCE PAYMENT	\$6,250.00
O'REILLY AUTO PARTS	BREAK PADS/OIL FILTER/ALTERNATOR	\$368.04
PARKER, ELIZABETH	MEALS/FINGERPRINTS	\$175.87
PATTON, ROBERT L.	MILEAGE	\$24.60

PERKINS OIL CO	FUEL	\$3,775.42
PERUE PRINTING	MISC OFFICE SUPPLIES	\$138.45
PHILLIPS 66-CONOCO-76	SHERIFF VEHICLE EXP FUEL	\$64.76
PINNACLE PUBLIC FINANCE, INC	HVAC REPLACEMENT SYSTEM EQUIPMENT LEASE AGREEMENT	\$158,740.93
PUBLIC SAFETY CENTER, INC	GLOVES	\$296.00
QUILL CORPORATION	MISC OFFICE SUPPLIES	\$244.91
RASMUSSEN FURNITURE	ICE MAKER ASSEMBLY/FRIDGE SERVICES	\$174.97
RAWLINS AUTOMOTIVE	MISC PARTS	\$1,345.21
RAWLINS CARBON COUNTY AIRPORT BRD	QUARTERLY SEVERANCE PAYMENT	\$5,000.00
RAWLINS EASTSIDE CARWASH	WASH CARDS	\$37.80
RAWLINS FIRE EXTINGUISHER	FIRE EXTINGUISHERS	\$2,195.84
RAWLINS GLASS CENTER, INC.	GLASS/GLASS INSTALL	\$1,348.26
RAWLINS VOLUNTEER FIRE DEPT	DIRECT DELIVERY TRAINING PROGRAM	\$1,200.00
RICOH USA INC	IT COPIERS	\$265.20
RICOH USA, INC	IT COPIERS	\$5,325.93
ROCKY MOUNTAIN POWER	ELECTRIC SERVICES	\$16,686.55
SANGER, JOHN S.	CORONER BLDG PAINTING 2/3 OD JOB COMPLETE	\$3,866.66
SANOFI PASTEUR, INC.	VACCINES	\$3,432.92
SARATOGA AUTO PARTS, INC.	MISC PARTS	\$107.33
SCHAFFER MFG CO	OIL	\$1,120.35
SCHILLING & WINN PC	LEGAL SERVICES	\$3,410.55
SECRETARY OF STATE	NOTARY RENEWAL D. BISCEGLIA	\$30.00
SECURITY TRANSPORT SERVICES, INC.	INMATE TRANSPORT	\$2,565.00
SHEPARD, SHANDRA NP	REPRODUCTIVE HEALTH OFFICER	\$150.00
SHEPARD'S	FUEL	\$2,903.41
SHIVELY HARDWARE	THERMOSTAT	\$41.98
SIKES, RANDY	SEARCH AND RESCUE REIMBURSEMENT FOR MEAL	\$90.20
SOUTH CENTRAL WY EMS	SNOW REMOVAL/1STQRT PAYMENT	\$11,977.50
STANLEY CONVERGENT SECURITY SOL.	SERVICE ORDER FOR JAIL	\$5,525.00
STAPLES ADVANTAGE	MISC OFFICE SUPPLIES	\$740.57
SUMMIT FOOD SERVICE	JAIL MEALS	\$9,969.16
SUNRISE SANITATION SERVICE, LLC.	TRASH SERVICES	\$68.00
SWANSON SERVICES CORPORATION	JAIL MEALS	\$2,005.08
T & T PLUMBING & SERVICE	SEWER LINE INSPECTION COURTHOUSE/CARBON BLDG	\$300.00
TERMINIX	PEST SERVICES	\$40.00
THAYER-STEELE, JANELL	MILEAGE	\$27.00
THE MASTERS TOUCH, LLC	ENVELOPES	\$2,362.94
THOS. Y. PICKETT & CO., INC.	VALUATION CONTRACT 2020	\$6,000.00
TONKOVICH, ANDREA	BAGGS FLU CLINIC/FINGER PRINTS	\$25.00
TREBRON COMPANY, INC	SECURITY SOFTWARE/MAINTENANCE	\$875.00

TRUDILIGENCE, LLC	BACKGROUND CHECKS	\$59.94
TRUE VALUE OF RAWLINS	MISC PARTS	\$913.64
TYLER BUSINESS FORMS	ENVELOPES	\$297.84
TYLER TECHNOLOGIES, INC	TAXWISE/IDOC SOFTWARE MAINTENANCE	\$15,188.23
US BANK	MISC CHARGES	\$4,088.33
VOLUNTEER FIREMEN PENSION FUND	OCT VOL FIRE PENSION	\$525.00
WESTERN STATES FIRE PROTECTION CO	WORK ON FIRE SPRINKLER/ ALARM/BACKFLOW INSPECTION JAIL	\$4,679.50
WESTERN TRUCK REPAIR	BELLY DUMP AUCTION	\$128.70
WEX BANK	SHERIFF DUES & SUBSCRIPTIONS	\$85.00
WILKERSON, JAMES A IV M.D.	AUTOPSY	\$1,250.00
WILSON, MARGARET	PATCHES	\$156.00
WY BEHAVIORAL INSTITUTE	ADMIN EMERGENCY DETENTIONS	\$4,524.00
WY DEPT OF AGRICULTURE	ANNUAL KITCHEN LICENSE RENEWAL	\$100.00
WY DEPT OF TRANSPORTATION	CN06066 SAVERY CREEK BRIDGE	\$2,086.17
WY DEPT OF WORKFORCE SVCS-UNEMP.	UNEMPLOYMENT	\$4,022.95
WY MACHINERY COMPANY	BLADE IN ELK MTN SERVICE	\$3,646.98
WY PUBLIC HEALTH LABORATORY	LAB FEES	\$1,051.00
WY RENTS, LLC	FOR CATTLE GUARDS 291	\$1,274.19
WY STATE 4-H FOUNDATION	2018 WAE4-HA MEMBERSHIP DUES	\$100.00

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the October 15, 2019 regular meeting minutes, a bond for H.D. Criswell, Treasurer for the Baggs Solid Waste Disposal District in the amount of \$10,000.00 and a bond for Dustin Ziebold, Treasurer for the City of Rawlins in the amount of \$250,000.00. Commissioner Barkhurst seconded and the motion carried unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Emergency Management

Ron Brown, Interim Carbon County Emergency Management Coordinator, discussed the Threat and Hazard Identification and Risk Assessment (THIRA) also known as the Carbon County Emergency Operations Plan, Hazard Mitigation Plan (HMP) and the County Emergency Operations Plan (EOP). THIRA is a three-step risk assessment process that helps communities answer the following questions: What threats and hazards can affect our community? If they occurred, what impacts would those threats and hazards have on our community? Based on those impacts, what capabilities should our community have? THIRA helps communities understand their risks and determine the level of capability they need in order to address those risks. He noted that this document should be the base plan for any emergency that occurs and said the WY Department of Homeland Security have approved it.

The HMP is the effort to reduce loss of life and property by lessening the impact of disasters. The Carbon County Emergency Operations Plan recognizes the need of ongoing Emergency Management Planning by all jurisdictions within Carbon County. The HMP is completed and has been approved by the WY Department of Homeland Security.

Mr. Brown discussed the EOP and asked for approval of the existing document adding that when grant funding allows he will finalize and implement a new version.

Commissioner Espy moved to authorize the Chairman's signature on the Carbon County Emergency Operations Plan. Commissioner Barkhurst seconded and the motion carried unanimously.

Road and Bridge

Kandis Fritz, Interim R&B Coordinator discussed opening County Road 401 (South Road) to the forest to allow campers and cattle to exit the forest area. She noted this will be a one-time offer due to the early snow.

Ms. Fritz noted the county was awarded the Congestion Mitigation Air Quality grant in the amount of \$230,675.00 for mag chloride on County Road 291 and 270. The project must be completed by June 2020. She must become certified to administer the grant.

Building and Grounds

Craig Kopasz of Engineering Associates presented final project manuals and a procurement agreement for the Road and Bridge/Sheriff Complex in Medicine Bow. There are three separate procurements. One for the shop, modular building and foundations and grading.

Mr. Kopasz requested the BOCC authorize the Chairman to sign the WY Department of Environmental Quality's permit to reconstruct. The town of Medicine Bow has already signed.

Commissioner Espy moved to authorize the Chairman's signature on the WY Department of Environmental Quality's permit to reconstruct. Commissioner Barkhurst seconded and the motion carried unanimously.

Jim Piche, Building and Grounds Manager, discussed the need to increase the budget for the new Coroner's Office. Due to asbestos abatement and the IT equipment it is anticipated that the current budgeted amount will not be enough to complete the renovation. The slope of the garage floor is an issue as it sits below the sidewalk and he is concerned about water entering the building. The floor needs to be raised 10" with 8" of gravel with concrete on top. In addition the cadaver lift sits 10" off the floor so this can be boxed down on the existing floor. This will add approximately \$8,000 more for a total of \$32,000 over budget. The BOCC agreed Mr. Piche should proceed. The building is set to be completed by end of November.

Mr. Piche presented a contract with Acme Electric for LED light conversion at the Medicine Bow Senior Center in the amount of \$2,977.33, funding will be paid out of the LED light line item.

Commissioner Espy moved to approve the contract and to authorize the Chairman's signature on the Acme Electric Contract for the LED light conversion at the Medicine Bow Senior Center in the amount of \$2,977.33. Commissioner Jones seconded and the motion carried unanimously.

Mr. Piche will obtain the necessary lien waivers and provide the necessary advertising before final payment on all his current roofing and other construction contracts.

Mr. Piche reported that the jail roof is approximately 50% complete and they have brought in additional crews to complete it. The new ice machine is in place at the Jeffrey Center and their new roof will begin after the jail roof is complete. The county made \$17,400.00 and the fair board \$8,200.00 from the recent Woodward auction where the county sold equipment declared surplus at the October 15 meeting. Clerk Bartlett reported that the funds will be deposited as follows: \$13,200 into the equipment and \$4,200 vehicle replacement reserve funds.

UW Extension Office

Abby Perry, University of Wyoming Extension Southeast Area Range Educator, introduced the new Administrative Assistant for the Extension Office, Kirsten Burgess. Ms. Perry reported they are hosting a free grant writing workshop next week.

Public Health

Public Health Nurse, Amanda Brown reported her office is now fully staffed and reported on work her office is currently doing.

Sheriff

Sheriff Archie Roybal thanked everyone who helped with the recent search for a missing hunter. He had promoted 3 corporals in August and they will be attending training later this month. He has hired three detention officers this week, two jailors will be moved to the street in December. At 3:30 p.m. today he will promote several individuals during a ceremony. Dale Miller is a criminal investigator for the Sheriff's Department. The dispatch furniture should be installed early December. Sheriff Roybal reported a deputy hit a deer during the fire, the estimate was \$5,200.00 and he will be having those repairs done soon.

Commissioner Barkhurst noted that two individuals brought concerns about the condition of the snowcat used in searches.

Planning and Zoning

Planning Director, Sid Fox presented the update on the request for proposals (RFP) for a county Natural Resource Plan. The state provide up to \$50,000 per county to accomplish this task and

the RFP was released last month with 4 responses from Y2 Consultants, Slate Canyon Consultants, Ecosystem Research Group and Karen Stone. He recommends hiring Y2 Consultants.

Commissioner Espy moved to begin negotiations with Y2 Consultants to provide a Natural Resource Plan for the county and authorize the chairman's signature on a contract with them after attorney review. Commissioner Jones seconded and the motion carried unanimously.

Mr. Fox reported he has been working with Brush Creek LLC on the First Amendment to Declaration of Covenants. In June 2019 Green Mountain was purchased by Brush Creek LLC along with a covenant that stays with the land from 2001. There was a zone change acted upon in 2001 and as part of that there was conditional residential zoning on 620 acres with a condition of a covenant between the commissioners and the landowner. Shortly after purchase the owner began working on making a ski area on the mountain. When he received a building application for yurts he issued the permit with conditions, including non-allowance of commercial use.

Executive Session

Commissioner Espy moved to go into executive session at 10:19 a.m. with Attorney Davis, Sid Fox and Clerk Bartlett to discuss matters of personnel, potential litigation and other matters considered confidential by law. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 11:09 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Barkhurst seconded and the motion carried unanimously.

MEMORIAL HOSPITAL OF CARBON COUNTY

Interim CEO, Bob Quist along with Trustee Rod Waeckerlin provided an update on finances, operations and staff hiring at Memorial Hospital of Carbon County. They requested authorization to use \$177,694.91 from their levy fund or old hospital bond funds from a past specific purpose tax for the following: \$44,515.76 for personal computers to upgrade to Windows 10, \$16,048.41 to install a security access system, \$37,065.74 for pagers and radios for the emergency medical service, \$37,750.00 resurfacing the parking lot, \$15,800.00 boiler expansion tank replacement, and \$26,515.00 for a new EKG machine. The BOCC agreed to use either bond funds or maintenance levy funds for the purchases.

The hospital has hired Ken Harmon as new Chief Executive Officer who will begin mid-December.

PUBLIC HEARINGS

Z.C. Case #2019-12-Christopher and Janel Gulbrandson

Chairman Johnson opened a public hearing at 11:28 a.m. to hear Planning and Zoning Z.C. Case #2019-12-Christopher and Janel Gulbrandson. County GIS Specialist, Sarah Hutchins introduced Sarah Hutchins, GIS Specialist who presented a request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-5) located in Ryan Park at 99 Moose Meadow Lane. The FPSR Zone is intended to be applied to areas of the County in which timber production and seasonally accessible recreation uses are the desirable predominant uses.

Chairman Johnson called for public comments for or against the zone change. There being no comments, he closed the hearing at 11:32 a.m.

Commissioner Jones moved to approve Resolution No. 2019-34 A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission Zoning Z.C. Case #2019-12 Christopher and Janel Gulbrandson request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-5) located in Ryan Park at 99 Moose Meadow Lane. Commissioner Espy seconded and Commissioner Barkhurst asked about the waiver of the access easement. Ms. Hutchins stated that at the time of building permit issuance the county would make clear that legal access would not be guaranteed by the county. Essentially Mr. Barkhurst stated it would be by prescriptive easement and Ms. Hutchins agreed. The motion carried unanimously.

Resolution No. 2019 - 34

A Resolution of the Board of County Commissioners of Carbon County, Wyoming, adopting the recommendation of the Carbon County Planning and Zoning Commission.

Z.C. Case File #2019-12

WHEREAS, pursuant to the Carbon County Zoning Resolution of 2015, as amended, and Wyo. Stat. Ann. §18-5-202(b), the Carbon County Planning and Zoning Commission held a public hearing on Monday, September 30, 2019, which hearing was advertised by public notice at least thirty (30) days prior to said hearing; and

WHEREAS, at the Monday, September 30, 2019, public hearing, the Carbon County Planning and Zoning Commission provided the public the opportunity to comment and the Carbon County Planning and Zoning Commission considered any public comments which were made at said public hearing; and

WHEREAS, at the conclusion of said Monday, September 30, 2019, public hearing, the Carbon County Planning and Zoning Commission voted to certify in writing its recommendation to the Carbon County Board of County Commissioners to adopt the zone change as an amendment to the Carbon County Official Zoning Map for Carbon County, Wyoming; and

WHEREAS, the Carbon County Board of County Commissioners, pursuant to the Carbon County Zoning Resolution of 2015, as amended, and Wyo. Stat. Ann. §18-5-202(c) and after receipt of said certified recommendation of this zoning amendment to the Carbon County Official Zoning Map, advertised by public notice at least 14 days prior to a public hearing to take public input and

comments on the proposed amendment, which said hearing occurred on Tuesday, November 5, 2019; and

WHEREAS, at said public hearing on November 5, 2019, the Carbon County Board of County Commissioners provided the opportunity for the public to comment and for the Carbon County Board of County Commissioners to consider any comments which were made on the proposed amendment; and

WHEREAS, the Carbon County Board of County Commissioners in considering the proposed amendment have also reviewed and considered the Carbon County Comprehensive Land Use Plan, as amended; and the Carbon County Zoning Resolution of 2015, as amended; and

WHEREAS, the Carbon County Board of County Commissioners have determined that the proposed amendment is in general conformance with the Carbon County Comprehensive Land Use Plan, as amended, and that the proposed zone change meets the following applicable criteria of the Carbon County Zoning Resolution of 2015, as amended; and

WHEREAS, at a regularly scheduled meeting of the Carbon County Board of County Commissioners, by majority vote, the Carbon County Board of County Commissioners moved to approve the proposed zoning amendment to the Carbon County Official Zoning Map.

Z.C. Case File #2019-12: Request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-5) located in near Ryan Park. The FPSR Zone is intended to be applied to areas of the County in which timber production and seasonally accessible recreation uses are the desirable predominant uses.

Petitioners: Christopher and Janel Gulbrandson (Applicants and Land Owners)

Parcel Identification Number: 16812730001400

Rural Address: 99 Moose Meadow Lane

General Site Location: Ryan Park is located approximately 24 miles southeast of Saratoga off HWY 130 on the south side. The subject property (5 acres) is located on the east side of Ryan Park.

Legal Description – taken from Book 1275, Page 125: SE1/4 NW1/4 SE1/4 SW1/4; NE1/4 SW1/4 SE1/4 SW1/4, Section 27, T16N, R81W, 6th P.M., Carbon County, Wyoming.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY
COMMISSIONERS OF CARBON COUNTY, WYOMING:**

That the Carbon County Board of County Commissioners, hereby adopts this amendment as certified to them in writing by the Carbon County Planning and Zoning Commission and the existing zone shall be changed from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-5) and for purposes of this zone change only, hereby waives the access requirements contained in Chapter 7, Section 7.6, C.2.

PRESENTED, READ, AND ADOPTED at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, on this 5th of November, 2019.

**BOARD OF COUNTY COMMISSIONERS OF
CARBON COUNTY, WYOMING**
By: -s- Willing John Johnson, Chairman
On behalf of the Carbon County
Board of County Commissioners

Attest:

-s- Gwynn G. Bartlett, Carbon County Clerk

Z.C. Case #2019-13-Ronald and Joyce Garretson

Chairman Johnson opened a public hearing at 11:34 a.m. to hear Planning and Zoning Z.C. Case #2019-13-Ronald and Joyce Garretson. County Planning Director, Sid Fox who presented a request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Residential (RD-2) on approximately 2 acres located at 6756A State Highway 130, approximately 8 miles south of Saratoga; approximately 1 mile east and south of the 130/230 junction. The RD Zone is to provide land for residential development that is typically single family detached and located within Town Expansion Areas and within or nearby Rural Centers.

Chairman Johnson called for public comments for or against the zone change. There being no comments, he closed the hearing at 11:37 a.m.

Commissioner Jones moved to approve Resolution No. 2019- 35 A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission Zoning Z.C. Case #2019-13-Ronald and Joyce Garretson for a request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Residential (RD-2) on approximately 2 acres located at 6756A State Highway 130, approximately 8 miles south of Saratoga; approximately 1 mile east and south of the 130/230 junction. Commissioner Espy seconded. The motion carried unanimously.

Resolution No. 2019 - 35

A Resolution of the Board of County Commissioners of Carbon County, Wyoming, adopting the recommendation of the Carbon County Planning and Zoning Commission.

Z.C. Case File #2019-13

WHEREAS, pursuant to the Carbon County Zoning Resolution of 2015, as amended, and Wyo. Stat. Ann. §18-5-202(b), the Carbon County Planning and Zoning Commission held a public hearing on Monday, September 30, 2019, which hearing was advertised by public notice at least thirty (30) days prior to said hearing; and

WHEREAS, at the Monday, September 30, 2019, public hearing, the Carbon County Planning and Zoning Commission provided the public the opportunity to comment and the Carbon County Planning and Zoning Commission considered any public comments which were made at said public hearing; and

WHEREAS, at the conclusion of said Monday, September 30, 2019, public hearing, the Carbon County Planning and Zoning Commission voted to certify in writing its recommendation to the Carbon County Board of County Commissioners to adopt the zone change as an amendment to the Carbon County Official Zoning Map for Carbon County, Wyoming; and

WHEREAS, the Carbon County Board of County Commissioners, pursuant to the Carbon County Zoning Resolution of 2015, as amended, and Wyo. Stat. Ann. §18-5-202(c) and after receipt of said certified recommendation of this zoning amendment to the Carbon County Official Zoning Map, advertised by public notice at least 14 days prior to a public hearing to take public input and comments on the proposed amendment, which said hearing occurred on Tuesday, November 5, 2019; and

WHEREAS, at said public hearing on November 5, 2019, the Carbon County Board of County Commissioners provided the opportunity for the public to comment and for the Carbon County Board of County Commissioners to consider any comments which were made on the proposed amendment; and

WHEREAS, the Carbon County Board of County Commissioners in considering the proposed amendment have also reviewed and considered the Carbon County Comprehensive Land Use Plan, as amended; and the Carbon County Zoning Resolution of 2015, as amended; and

WHEREAS, the Carbon County Board of County Commissioners have determined that the proposed amendment is in general conformance with the Carbon County Comprehensive Land Use Plan, as amended, and that the proposed zone change meets the following applicable criteria of the Carbon County Zoning Resolution of 2015, as amended; and

WHEREAS, at a regularly scheduled meeting of the Carbon County Board of County Commissioners, by majority vote, the Carbon County Board of County Commissioners moved to approve the proposed zoning amendment to the Carbon County Official Zoning Map.

Z.C. Case File #2019-13: Request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Residential (RD-2) on approximately 2 acres. The RD Zone is to provide land for residential development that is typically single family detached and located within Town Expansion Areas and within or nearby Rural Centers.

Petitioners: Ronald and Joyce Garretson (Applicants and Land Owners)

Parcel Identification Number: 16831640002500

Rural Address: 6756A State Highway 130

General Site Location: Approximately 8 miles south of Saratoga; approximately 1 mile east and south of the 130/230 junction.

Legal Description – taken from Book 801, Page 373: A tract of land located in the SE1/4 of Section 16, Township 16 North, Range 83 West of the 6th P.M., Carbon County, Wyoming, bounded and described as follows: Beginning at a point that lies on the south line of said Section 16, that lies 1697.48 feet West of the southeast corner of said Section 16 (point of beginning also is the intersection of the south line of Section 16, and the westerly right-of-way line of the Saratoga-Encampment Railroad), thence North 13°29'42" East along the said railroad westerly right-of-way line a distance of 542.29 feet, thence along said railroad westerly right-of-way line on a 7°27'18" curve to the left a distance of 221.74 feet to its intersection with the easterly right-of-way of Wyoming Highway No. 230 as it existed when said highway was in use, thence along the easterly right-of-way of said highway on a 13°34'38" curve to the right a distance of 158.57 feet, thence South 25°55'51" West 661.88 feet to the intersection of said right-of-way with the south line of said Section 16, thence East along the south line of Section 16, a distance of 183.98 feet to the point of beginning.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY
COMMISSIONERS OF CARBON COUNTY, WYOMING:**

That the Carbon County Board of County Commissioners, hereby adopts this amendment as certified to them in writing by the Carbon County Planning and Zoning Commission and the existing zone shall be changed from Ranching, Agriculture and Mining (RAM) to Residential (RD-2) on approximately 2 acres.

PRESENTED, READ, AND ADOPTED at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, on this 5th of November, 2019.

**BOARD OF COUNTY COMMISSIONERS OF
CARBON COUNTY, WYOMING**

By: -s- Willing John Johnson, Chairman
On behalf of the Carbon County
Board of County Commissioners

Attest:

-s- Gwynn G. Bartlett, Carbon County Clerk

Clerk

Gwynn Bartlett, County Clerk presented Homeland Security grant award agreement for the Sheriff's Office to purchase P-25 compliant mobile radios for signature.

Commissioner Barkhurst moved to authorize the Chairman's signature on the Grant Award Agreement between the Wyoming Office of Homeland Security and Carbon County for the purchase of P-25 compliant mobile radios and allowable accessories for the Carbon County Sheriff's Office in the amount of \$21,445.43 for a period of October 15, 2019 to June 30, 2021, grant ID: 19-SHSP-CAR-LP-HEM19. Commissioner Espy seconded and the motion carried unanimously.

Clerk Bartlett presented an amendment to Resolution No. 2019-31 regarding the 2009 Specific Purpose Tax Joint Powers Agreement that she had received from Barbara Bonds. There were two dates that needed to be changed and a clerical error.

Commissioner Barkhurst moved to authorize the Chairman's signature on the amendment to Resolution No 2019-31, A Resolution Authorizing the Amendment of the Carbon County 2009 Specific Purpose Tax Joint Powers Board, Joint Powers Agreement Dated May 15, 2009, By Changing The Name Of The Board, Adding the Towns of Dixon And Hanna as Members and Authorizing the Reorganization of The Board; Approving the Form of The Amended Joint Powers Agreement, Dated as of September 15, 2019; And Authorizing The Execution Of Certain Documents Relating Thereto. Commissioner Espy seconded and the motion carried unanimously.

AMENDED RESOLUTION NO. 2019 - 31

A RESOLUTION AUTHORIZING THE AMENDMENT OF THE CARBON COUNTY 2009 SPECIFIC PURPOSE TAX JOINT POWERS BOARD, JOINT POWERS AGREEMENT DATED MAY 15, 2009, BY CHANGING THE NAME OF THE BOARD, ADDING THE TOWNS OF DIXON AND HANNA AS MEMBERS AND AUTHORIZING THE REORGANIZATION OF THE BOARD; APPROVING THE FORM OF THE AMENDED JOINT POWERS AGREEMENT, DATED AS OF SEPTEMBER 15, 2019; AND AUTHORIZING THE EXECUTION OF CERTAIN DOCUMENTS RELATING THERETO.

WHEREAS, the Carbon County 2009 Specific Purpose Tax Joint Powers Board (the "Board") is a duly organized and existing body corporate and politic under the provisions of the

Wyoming Joint Powers Act, Wyo. Stat. §§ 16-1-102 through 16-1-109 (the “Joint Powers Act”), established under a Joint Powers Agreement dated May 15, 2009 (the “Original Joint Powers Agreement”), by and between Carbon County, Wyoming, a body corporate and politic (hereinafter referred to as “Carbon County”); the Towns of Baggs, Wyoming (“Baggs”); Elk Mountain, Wyoming (“Elk Mountain”); Encampment, Wyoming (“Encampment”); Medicine Bow, Wyoming (“Medicine Bow”); Riverside, Wyoming (“Riverside”); Saratoga, Wyoming (“Saratoga”) and Sinclair, Wyoming (“Sinclair”), along with the City of Rawlins, Wyoming (“Rawlins”), all incorporated municipalities in Carbon County (hereinafter Baggs, Elk Mountain, Encampment, Medicine Bow, Riverside, Saratoga, Sinclair and Rawlins being sometimes collectively referred to as the “Municipalities”); and

WHEREAS, the purpose of the Original Joint Powers Agreement was to provide an efficient, orderly, and economically feasible method of financing certain projects that were approved by Carbon County electors on Tuesday, November 4, 2008, in anticipation of the collection of a specific purpose sales and use tax (hereinafter referred to as the “Specific Purpose Tax”) within Carbon County, pursuant to the provisions of Wyo. Stat. §§ 39-15-203(a)(iii), 39-15-204(a)(iii), 39-16-203(a)(ii) and 39-16-204(a)(ii); and

WHEREAS, collection of the Specific Purpose Tax commenced on April 1, 2009, and terminated on October 1, 2019 (the “2009 Specific Purpose Tax”), and the financing for the projects is no longer outstanding; and

WHEREAS, on May 7, 2019, Carbon County electors approved a new listing of projects for Carbon County, the Municipalities and the Towns of Hanna, Wyoming (“Hanna”) and Dixon, Wyoming (“Dixon”), and the collection of a new Specific Purpose Tax to commence on October 1, 20219; and

WHEREAS, Carbon County and the Municipalities desire that the Joint Powers Board provide the method for financing certain projects approved at the May 7, 2019 election and any other projects approved at Specific Purpose Tax elections in the future (collectively, the “Projects”); and

WHEREAS, Carbon County and the Municipalities also want (i) Hanna and Dixon to become members of the Joint Powers Board and (ii) the Joint Powers Board reorganized to accommodate the new members; and

WHEREAS, attached hereto as EXHIBIT A, and by this specific reference is incorporated herein, is the AMENDED CARBON COUNTY SPECIFIC PURPOSE TAX JOINT POWERS BOARD, JOINT POWERS AGREEMENT (the “Amended Joint Powers Agreement”); and

WHEREAS, the Amended Joint Powers Agreement needs the approval of Carbon County, Baggs, Dixon, Elk Mountain, Encampment, Hanna, Medicine Bow, Riverside, Saratoga, Sinclair and Rawlins (collectively, the “Participating Agencies”); and

WHEREAS, it is necessary to approve the form of said Amended Joint Powers Agreement and authorize the execution of documents related thereto;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CARBON COUNTY, WYOMING:

Section 1. Approval and Authorization. The form of the Amended Joint Powers Agreement is hereby approved. The Chairman of the Board of County Commissioners and the County Clerk are hereby authorized and directed to execute the Amended Joint Powers Agreement and a copy

of the Amended Joint Powers Agreement shall be delivered, filed and recorded as provided in the Amended Joint Powers Agreement.

Section 2. Members. Within five (5) days of approval of this Amended Joint Powers Agreement by the Wyoming Attorney General, each of the Participating Agencies shall appoint one (1) member to the Joint Powers Board. Within fifteen (15) days after their appointment, the members of the Joint Powers Board shall hold an organizational meeting and determine the terms of the members. The initial terms of the members shall be staggered, subject to reappointment and determined by the drawing of lots for the following: (I) three (3) terms of one year; (ii) four (4) terms of two years; and (iii) four (4) terms of three years. Thereafter, appointments for a full term shall be for three year staggered terms.

Section 3. Resolution Irrepealable. After the Amended Joint Powers Agreement has been formally entered into, this resolution shall be and remain irrepealable until the Joint Powers Board has been terminated as provided in the Amended Joint Powers Agreement.

Section 4. Repealer. All resolutions or parts thereof in conflict with this resolution are hereby repealed.

Section 5. Severability. Should any part or provision of this resolution ever be judicially determined to be invalid or unenforceable, such determination shall not affect the remaining parts and provisions hereof, the intention being that each part or provision of this resolution is severable.

ADOPTED AND APPROVED as of the 5th day of November, 2019.
CARBON COUNTY, WYOMING

-s- Willing John Johnson Chairman
Board of Carbon County Commissioners

ATTEST:

-s- Gwynn G. Bartlett

Clerk Bartlett reported that she has received board applications from the following individuals: Bobbie Herman, reappointment to the Carbon County Fair Board; Jay Grabow and Diana Berger for reappointments to the Planning and Zoning Commission; Leslie Jefferson and Marcella Redmond for reappointments to the Jeffrey Center Board.

Commissioner Jones moved to reappoint Bobbie Herman to the Carbon County Fair Board for a 5-year term expiring January 2025, Leslie Jefferson and Marcella Redmond to the Jeffrey Center Board both for 5-year terms expiring November 2024 and Jay Grabow and Diana Berger to the Planning and Zoning Commission both for 3-year terms expiring November 2022. Commissioner Espy seconded and the motion carried unanimously.

Clerk Bartlett presented the Carbon County Wellness Program Plan Document for approval. The Carbon County Wellness Program is a voluntary wellness program available to all active employees and spouses covered on the county's health insurance program.

Commissioner Espy moved to authorize the Chairman's signature on the Carbon County Wellness Program Plan Document. Commissioner Barkhurst seconded and the motion carried unanimously.

Attorney

County Attorney, Ashley Davis presented a deed and resolution that need approved for the BOCC to gift the Medicine Bow Rural Healthcare building to that district. The proposed clause to revert to the county is for the first four years. This transaction would benefit the public as it takes away building maintenance from the county but more importantly it provides a place for medical assistance where there is none other for many miles. Commissioner Jones stated that the reversionary clause is necessary to ensure they continue to provide medical services. Commissioner Barkhurst suggested the clause continue indefinitely.

Commissioner Espy moved to adopt the Resolution 2019-36 A Resolution to Transfer Ownership of the Medicine Bow Health Clinic to the Medicine Bow Rural Health Care District and moved to authorize the Chairman's signature on the Warranty Deed for the referenced property noting this is a benefit to the county by taking away maintenance of the facility from the county and to ensure the district has a building to provide medical services in such a rural area. Commissioner Jones seconded and the motion carried unanimously.

RESOLUTION #2019-36

A RESOLUTION TO TRANSFER OWNERSHIP OF THE MEDICINE BOW HEALTH CLINIC TO THE MEDICINE BOW RURAL HEALTH CARE DISTRICT

WHEREAS, the Medicine Bow Rural Health Care District ("District") is a duly organized and existing body corporate formed under the provisions of the Wyo. Stat. § 35-2-701 through 35-2-723; and

WHEREAS, the District's purpose is to provide health care services to the citizens of Medicine Bow and the surrounding area in Carbon County; and

WHEREAS, Carbon County owns real property at 415 Idaho Street, Medicine Bow, Wyoming with a legal description of Lots 1-3, Block 2, Dolling Addition to the Town of Medicine Bow, Carbon County, WY ("Premises") occupied by the District and utilized as the Medicine Bow Health Clinic since October 6, 1982, and as such the District has made a request to Carbon County to own the Premises; and

WHEREAS, the District is authorized by Wyo. Stat. 35-2-703(a)(iii) to acquire real property for rural health care purposes by gift; and

WHEREAS, the District currently levies its maximum amount of 4 mills upon real property in Carbon County therefore can afford to maintain the Premises; and

WHEREAS, the Premises provides the health services offered in the town of Medicine Bow with the nearest medical services over twenty miles away; and

WHEREAS, Carbon County believes that the Premises should be transferred to allow the District to continue to operate and maintain the Premises as a health clinic, at the cost of the District and that it is in the best interest of Carbon County Government and the public to transfer whatever right, title and interest Carbon County may have in the Premises to the District for use as a health clinic.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CARBON COUNTY, WYOMING: that the Board of Carbon County Commissioners has determined that it is in the best interest of Carbon County Government and the public that the Medicine Bow Rural Healthcare District own and maintain the real property referenced herein to be utilized as a health clinic in accordance with the Warranty Deed and reversionary clause contained therein.

BE IT FURTHER RESOLVED that the Board of Carbon County Commissioners shall transfer by Warranty Deed whatever right, title and interest Carbon County may have in the above described land together with all improvements and appurtenances thereon and thereunto appertaining and belonging and that the Chairman of the Board of Carbon County Commissioners execute a Warranty Deed and any other documents necessary to complete such transfer of real property.

Passed, Approved and Adopted on the 5th day of November, 2019.

Board of Carbon County Commissioners
-s- Willing John Johnson, Chairman
Board of County Commissioners

Attest:

-s- Gwynn G. Bartlett, Carbon County Clerk

Attorney Davis asked about the plans for emergency detention as the county's health officer is retiring November 15. The last couple detentions have gone to WBI in Casper. She has had a couple individuals reach out to her interested in providing similar services. She also thought this could be a good time for the county to rebuild mental health services. She suggested if she finds an individual that person could also train jail employees on suicide prevention. The hospital will also have to provide credentials for such an individual but noted their physicians can also provide these services if the hospital desires. She and Sheriff Roybal will work with MHCC on the matter.

Commissioner Jones asked about telehealth for mental health and Attorney Davis said it could be an option but the hospital has federal funding rules they have to follow and telehealth may or may not be allowed.

Citizens & Commissioners Discussion

Commissioner Jones reported the second bidding for the Dixon Airport runway repair project is November 25 at 2 p.m. in the Clerk's Office.

Commissioners Jones said that October 24, the Rawlins Airport Board, Saratoga Airport Board, WYDOT Aeronautics and the Federal Aviation Administration along with herself and Attorney Davis met about the potential of a joint powers board to operate all three airports in the county including Rawlins, Saratoga and Dixon. She noted the land ownership can remain the same and each owner would continue to commit to grant agreements. The funding can be held separately including any fuel sales, grants, operating budgets but the JPB could manage the airports, keeping it out of the changing elected officials.

Attorney Davis thought a joint powers agreement would need drafted prior to dissolving the current Rawlins or Saratoga boards. Commissioner Jones thought the board could have one member from each of Rawlins, Saratoga, the Baggs/Dixon area and possibly two at large. Attorney Davis will work on the matter.

Commissioner Barkhurst reminded the public that the legislative session is coming up and encouraged the public to get involved and contact the county's legislators. He is particularly concerned about the suggestion of increasing property taxes from 9.5% to 11% and the removal of the county's portion of county tax from the megawatts of wind. The county currently gets 60% and the state 40% and if eliminated the county would lose over one half of one million dollars.

Commissioner Espy recently attended a committee hearing on migration corridors and if a corridor is proposed in the county the BOCC would be responsible to make a working group to deal with the proposal.

Chairman Johnson stated he and Commissioner Jones attended a conference call about impact assistance funds. Some of the discussion included having the applicant post a bond rather than using state money for impact assistance. Also, to require counties and municipalities to provide more information about what they do with funds.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 12:41 p.m. Commissioner Barkhurst seconded and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, December 3, 2019 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.