

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, October 15, 2019  
Hanna Town Hall, Hanna, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, October 15, 2019 at 2:00 p.m. at the Hanna Town Hall, Hanna, WY. Attending the meeting were; Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore, and Byron Barkhurst.

Chairman Johnson called the meeting to order at 2:00 p.m.

**ADDITIONS/CORRECTIONS**

Chairman Johnson announced the Two Rivers and Lucky Star cases would be heard at 3 p.m. as advertised rather than when they are listed on the agenda today.

**VOUCHERS**

Vendor	Detail Line Description	Total
307 PROFESSIONAL CLEAN LLC	COUNTY CLEANING	\$10,485.00
71 CONSTRUCTION	ROAD PATCHING SEMINOE RD	\$26,064.00
ACME ELECTRIC COMPANY, LLC	MISC ELECTRICAL SERVICES	\$4,652.92
ALSCO, AMERICAN LINEN DIVISION	MISC SHOP SUPPLIES	\$54.85
APEX COMMUNICATIONS	MAINTENANCE AGREEMENT OCT 2019	\$4,033.88
APG MEDIA OF THE ROCKIES	MISC ADS	\$1,151.00
API SYSTEMS INTEGRATORS	MONTHLY MONITORING SERVICE FIRE	\$102.00
AXIS FORENSIC TOXICOLOGY, INC.	LAB TESTS	\$460.00
BAGGS, TOWN OF	WATER SERVICES	\$347.20
BALESTRIERI, MICHELLE	MILEAGE	\$108.92
BI INC.	ELECTRONIC MONITORING SERVICES	\$760.50
BLAKEMAN PROPANE	HEATING SERVICES	\$167.22
BOB BARKER COMPANY, INC.	JAIL SUPPLIES	\$712.58
BOMGAARS SUPPLY	MISC SAW PARTS	\$8.86
BOYS & GIRLS CLUBS OF CARBON COUNTY	GRANTS TANF DFS CPI 18-19	\$3,495.46
BUCHANAN, KAREN	MIELAGE	\$36.00
BUILD RITE LUMBER COMPANIES	MISC PARTS	\$539.24
CAPITOL COMMUNICATIONS	FIBER LINE TO CORONER BUILDING	\$1,181.26
CARBON COUNTY FAIR BOARD	JULY-SEPT 2019 RENT PER AGREEMENT	\$1,699.00
CARBON POWER & LIGHT INC	ELECTRIC SERVICES	\$2,056.53
CARERIGHT TECHNOLOGIES, LLC	MONTHLY RECURRING BED FEE	\$128.70
CASPER WINNELSON CO	WATER HEATER CORONERS BLDG	\$1,438.00
CHARTER COMMUNICATIONS	TV SUBSCRIPTION JAIL	\$119.84

CHAVEZ, SARAH	MILEAGE	\$117.00
COMMUNITY RESOURCE CENTER	AGENCY DUES	\$35.00
CONLEY, MARCI	MILEAGE	\$185.60
COWBOY CHEMICAL	JAIL LAUNDRY SUPPLIES	\$329.00
DAHLKE, ARTHUR W.	CPR CLASS	\$2,726.00
DAVIS, ASHLEY	MILEAGE WACO CONFERENCE/HEARINGS MILEAGE	\$533.90
DBT TRANSPORTATION SERVICES LLC	QUARTERLY MAINTENANCE AWOS/NAS	\$1,667.44
DENISE AMBER LEE FOUNDATION, INC.	REGISTRAION FEES FOR A VICTIMS PLEA MEETING	\$195.00
DIRTY BOYZ SANITATION, INC	TRASH SERVICES	\$1,496.00
DOMINION ENERGY	HEATING SERVICES	\$52.74
DRUMMOND REFRIGERATION LLC	JAIL ICE MAKER REPAIR	\$531.90
EATON CORPORATION	FERRUPS UPS BACK UP BATTERY SYSTEM	\$17,266.00
EKM&P, INC. DBA VOORHIS ASSOC., INC.	CARBON BUILDING/COURTHOUSE PROJECT	\$190,942.72
ELEVATED TRAINING SOLUTIONS	PREEMPLOYMENT DRUG SCREEN	\$70.40
ELK MOUNTAIN, TOWN OF	WATER SERVICES	\$65.50
ENCAMPMENT, TOWN OF	WATER SERVICES	\$192.00
ENCARTELE	PHONE CARDS	\$4,000.00
ENGSTROM, JAMES D. DDS	DENTAL SERVICES	\$2,500.00
ERICKSON & ROBERTS	LEGAL SERVICES	\$81.30
F & S TRUCKING, INC	LOADED AND HAULED WATER	\$8,635.00
GCR ELECTRONICS, LLC	SITE RENTAL	\$2,000.00
GLAXOSMITHKLINE PHARMACEUTICALS	VACCINES	\$10,911.27
GRAPHIC BUSINESS SOLUTIONS, LLC	BUSINESS CARDS	\$83.00
GREATER WY BIG BROS/SISTERS	GRANTS TANF DFS CPI 18-19	\$7,890.68
HAHN, CINDI	SPATULAS FOR JEFF CENTER	\$25.07
HANSEN, LORETTA J.	MILEAGE	\$249.40
HERMAN, BOBBIE	MILEAGE	\$26.40
HIGH PLAINS POWER	ELECTRICAL SERVICES	\$485.70
HI-TECH AUTO	MECHANIC SERVICES/PARTS	\$154.25
IAAO	MEMBERSHIP DUES 2020	\$200.00
IRON J TOWING	SMALL WRECKER	\$134.00
J H KASPAR OIL COMPANY	FUEL	\$12,036.00
JACK'S BODY & FENDER REPAIR	TOWING SERVICES	\$616.00
JEFFREY CENTER BOARD	JULY-SEPT 2019 RENT PER AGREEMENT	\$2,300.00
KARI, DALE	MILEAGE	\$39.00
KENCO SECURITY AND TECHNOLOGY	MONTHLY ALARM MONITORING	\$83.00
KILBURN TIRE COMPANY	TIRES	\$900.16
KTGA/KBDY	MISC ADS	\$270.00
KUSSMAUL ELECTRONICS	APPARATUS BATTERY AND AIR MAINTAINER	\$1,214.57
L N CURTIS & SONS	REPLACEMENT VALVE	\$1,524.84

LARAMIE FIRE EXTINGUISHER	YEARLY INSPECTIONS	\$230.50
LOADER, JEAN	MILEAGE	\$135.00
LONG BUILDING TECHNOLOGIES, INC.	CHILLER REPAIR	\$826.00
MEDICINE BOW, TOWN OF	WATER SERVICES	\$401.50
M.H.C.C.	EMERGENCY DETENTIONS/NURSE CALL LIGHT	\$32,585.60
MOSS, BARBARA	MILEAGE	\$27.00
MPM CORP / EVERGREEN DISPOSAL	TRASH SERVICES	\$130.00
MY OFFICE ETC.	MISC OFFICE SUPPLIES	\$68.52
NMS LABS	LAB FEES	\$140.00
NORCO, INC.	MISC SUPPLIES	\$978.42
OFFENDER WATCH	SEX OFFENDER NOTIFICATIONS	\$35.00
PATTON, ROBERT L.	MILEAGE	\$35.40
PERKINS OIL CO	FUEL	\$4,971.93
PERUE PRINTING	LETTER HEADS	\$79.00
QUILL CORPORATION	MISC OFFICE SUPPLIES	\$506.84
RAWLINS AUTOMOTIVE	MISC PARTS	\$2,638.47
RAWLINS GLASS CENTER, INC.	CORONERS BLDG NEW GLASS FOR FRONT OF BLDG	\$678.00
RAWLINS, CITY OF	WATER SERVICES	\$5,396.45
ROCKY MOUNTAIN CONTAINER STORAGE	SHIPPING CONTAINER T/REPLACE BLDG ON ELK MTN. RADIO SHACK	\$2,800.00
ROCKY MOUNTAIN POWER	ELECTRIC SERVICES	\$16,631.64
ROWAN, KRISTY	MILEAGE	\$80.00
SARATOGA AUTO PARTS, INC.	MISC PARTS	\$150.54
SARATOGA LUMBER & SUPPLY	UPS PACKAGE	\$10.54
SARATOGA SUN	RETIRMENT AD FOR BILL	\$142.50
SARATOGA, TOWN OF	WATER SERVICES	\$148.50
SECURITY TRANSPORT SERVICES, INC.	INMATE TRANSPORT	\$967.95
SHEPARD, SHANDRA NP	NURSE PRACTITIONER	\$1,116.00
STAPLES ADVANTAGE	FOLDERS	\$128.20
STATE OF OR MOTOR VEHICLE DIV.	DRIVING RECORD REQUEST	\$3.00
SUMMIT FOOD SERVICE	JAIL MEALS	\$9,693.19
SUNRISE SANITATION SERVICE, LLC.	TRASH SERVICES	\$68.00
SWANSON SERVICES CORPORATION	JAIL COMMISSARY SUPPLIES	\$2,099.90
TANDAN SANITATION SERVICES	TRASH SERVICES	\$80.00
TERMINIX	INSECT PREVENTION AT JAIL	\$450.00
THOMSON REUTERS-WEST PAYMENT CTR	WEST INFORMATION CHARGES	\$786.44
TIN BOY GARAGE	LARGE TIRE REPAIR	\$20.00
TRACTOR SUPPLY CREDIT PLAN	MISC PARTS	\$671.94
TRADING POST	FUEL	\$309.10
TREVATHAN, SABRINA RMR	TRANSCRIPTION SERVICES	\$919.40
TRUE VALUE OF RAWLINS	MISC PARTS	\$613.77
VALLEY OIL COMPANY	FUEL	\$493.98

WACO	2019 WACO REGISTRATION	\$175.00
WESTERN STATES FIRE PROTECTION CO	ANNUAL FIRE SPRINKLER/ALARM INSPECTION	\$475.00
WLC ENGINEERING	CORONERS OFFICE REMODEL PROJECT 16742	\$4,197.10
WOODWARD & ASSOCIATES, INC.	CORONERS BLDG CARPET	\$1,790.00
WY CLERKS OF DISTRICT COURT ASSOC.	ANNUAL DUES SEPT 19- AUG 20	\$150.00
WY DEPT OF FAMILY SERVICE	CENTRAL REGISTRY SCREENINGS	\$10.00
WY DEPT OF TRANSPORTATION	STATE ASSIGNED VIN FOR DEUCE 1962	\$20.00
WY MACHINERY COMPANY	MECHANIC SERVICES	\$11,216.63
WY STATE BAR	ANNUAL LICENSE FEE G. BELANGER	\$267.50
XYBIX SYSTEMS, INC	DISPATCH FURNITURE/CONNECTORS DEPOSIT	\$22,940.29
YOCUM, LEO	MILEAGE	\$12.00

Commissioner Jones moved to approve the insurance premium and claims in the amount of \$164,029.82, payroll in the amount of \$829,667.13 and the main amount of bills in the amount of \$461,995.08. For a grand total of \$1,455,692.03. Commissioner Barkhurst seconded and the motion carried unanimously.

### **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the October 1, 2019 regular meeting minutes, monthly receipts for Carbon County Clerk in the amount of \$24,495.50, monthly receipts for Clerk of District Court Office in the amount of \$2,933.50, monthly receipts for Road and Bridge in the amount of \$3,401.90 and a bond for Lori Smith, Treasurer for the Carbon County Museum Board in the amount of \$1,000.00. Commissioner Jones seconded and the motion carried unanimously.

### **ELECTED OFFICIALS & DEPARTMENT HEADS**

#### **Road and Bridge**

Commissioner Moore moved to waive the procurement policy and proceed with the trade-in of the 2006 Cat 140H Motor Grader with 10,000 hours, VIN: CCA02470, a 2006 Cat 140H Motor Grader with 8,000 hours, VIN: CCA02471, a 2007 Cat 140H Motor Grader with 9,000 Hours, VIN: CCA03047 and the 2008 Cat 623G Scraper with 335 Hour, VIN: DBC00481 and purchase 3 new motor graders from Caterpillar/Wyoming Machinery Company in the amount of \$1,034,279.79 less trade of \$705,000 leaving \$329,279.79 for a lease purchase. Commissioner Espy seconded and asked if we should save one older blade for a spare and Ms. Fritz stated she would like to but the priority at this time should be to purchase new ones due to the hours. The motion passed with all voting for the motion except Commissioner Jones who abstained due to potential conflict.

Commissioner Espy moved to declare the following items as surplus: 1982 Western Star and Belly Dump Trailer VIN 2WKPDCJE5CK908771, 1983 International Dump Truck VIN 1HTLKTVR5EHA23191, 1984 International Dump Truck VIN 1HTLKTVR8EHA32757 and

1987 International Dump Truck VIN 1HTLKTVR5HH506858. Commissioner Jones seconded and the motion passed unanimously.

Commissioner Espy moved to declare a 1962 6x6 with no VIN surplus to also sell at auction. Commissioner Moore seconded and the motion carried unanimously.

### **Attorney**

Commissioner Barkhurst moved to authorize the Chairman's signature on the CenturyLink Total Advantage Express Agreements between CenturyLink and Carbon County for the discounted PRI pricing at the jail and at the courthouse for a period of 60 months in the amount of \$485.00 per location, one being for 415 West Pine Street and the other for 1302 Daley Street both in Rawlins. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the Chairman's signature on the First Amendment to Memorandum of Understanding between Board of Commissioners of the County of Carbon, Wyoming, the Town of Hanna, Wyoming, the Town of Elk Mountain, Wyoming, the Town of Medicine Bow, Wyoming, the Board of Commissioners of the County of Albany, Wyoming, the City of Laramie, and the Town of Rock River, Wyoming For Impact Assistance Funds of Boswell Wind Project reducing allocations to all agencies. Commissioner Jones seconded and the motion carried unanimously

### **Clerk**

Commissioner Espy moved to authorize the Chairman's signature on three Grant Award Agreements between the Wyoming Office of Homeland Security and Carbon County for the following: purchase of the CodeRed subscription within Carbon County in the amount of \$11,390.00 for a period of October 15, 2019 to August 31, 2022, grant ID: 19-SHSP-CAR-SC-HRP19; purchase of stainless steel autopsy trays, carrier for stainless steel trays, and a hydraulic cadaver lift for the County Coroner in the amount of \$10,284.00 for a period of October 15, 2019 to June 30, 2021, grant ID: 19-SHSP-CAR-LC-HRP19; and for the purchase of P-25 compliant mobile radios and allowable accessories for the Fire Department in the amount of \$6,500.00 for a period of October 15, 2019 to June 30, 2021, grant ID: 19-SHSP-CAR-SC-HEM19. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Barkhurst moved to declare the following items as surplus: 1990 Ford F250, VIN 1FTEF26H3LPA95694, Case Skid model 1845, Serial Number F1122777 and a Poulan Lawn Tractor model P822H46YT, Serial Number 030308A001282 and 2006 Ford Taurus VINs 1FAFP53U76A122297 and 1FAHP53U26A216807. Commissioner Moore seconded and the motion passed unanimously.

### **PUBLIC HEARINGS**

#### **Wild West Spirits LLC Distillery Satellite Permit**

Chairman Johnson opened a public hearing at 2:50 p.m. to hear an application for a new Distillery Satellite License for Wild West Spirits LLC Brush Creek Distillery for the following described building: Brush Creek Ranch located at the 6065 Highway 130, Brush Creek Ranch Road, Saratoga, WY 82331. She noted the required advertisements were placed in the Rawlins Daily Times on September 25 and October 2.

Chairman Johnson called for public comments for or against the application. There being no comments, he closed the hearing at 2:54 p.m.

Commissioner Jones moved to approve the Distillery Satellite License for Wild West Spirits LLC Brush Creek Distillery effective immediately. Commissioner Moore seconded and the motion carried unanimously.

### **Executive Session**

Commissioner Espy moved to go into executive session at 3:05 p.m. with Attorney Davis and Clerk Bartlett to discuss matters of personnel, potential litigation and other matters considered confidential by law. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 3:19 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Moore seconded and the motion carried unanimously.

### **Z.C. Case #2019-11-Dragonfly Properties, LLC c/o Kirby and Dixie Berger**

Chairman Johnson opened a public hearing at 3:20 p.m. to hear Planning and Zoning Z.C. Case #2019-11-Dragonfly Properties, LLC c/o Kirby and Dixie Berger. County Planning Director, Sid Fox introduced Sarah Hutchins, GIS Specialist who presented a request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Residential (RD-2.252) on approximately 2.252 acres. The RD Zone is to provide land for residential development that is typically single family detached and located within Town Expansion Areas and within or nearby Rural Centers. This is located approximately 1.6 miles south of Saratoga off Carbon County Road #387 on the west side of HWY 130.

Chairman Johnson called for public comments for or against the zone change. There being no comments, he closed the hearing at 3:22 p.m.

Commissioner Moore moved to approve Resolution No. 2019-32 A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission Z.C. Case #2019-11-Dragonfly Properties, LLC c/o Kirby and Dixie Berger for a request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Residential (RD-2.252) on approximately 2.252 acres located approximately 1.6 miles south of Saratoga off Carbon County Road #387 on the west side of HWY 130. Commissioner Jones seconded and Commissioner Barkhurst asked if such a change from RAM to residential affects livestock. Mr. Fox stated that the agricultural use would allow for small 4-H projects or

things of those nature but not larger scale agricultural. He stated he would prefer rural residential agricultural zoning but this lot size did not allow for such a zone. The motion carried unanimously.

#### **C.U. Case #2019-06-High Country Joint Powers Board (HCJPB)**

Chairman Johnson opened a public hearing at 3:25 p.m. to hear Planning and Zoning C.U. Case #2019-06-High Country Joint Powers Board (HCJPB). Ms. Hutchins also presented this case, a request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone for the construction, operation, and maintenance of a low hazard low volume (LHLV) solid waste transfer station. This is located near the existing landfill; approximately 1,900 feet northeast of the Hanna town limits. She stated the conditions recommended are fairly standard with one exception, Condition 4 where the applicant shall demonstrate legal access.

Jade Gernant, representing the High Country Joint Powers Board stated they have been in contact with Arc Land who has indicated they are willing to deed a 100' strip of land through their parcel for legal access. He also addressed the BLM's comment about the addition of monitoring wells. He stated there are no plans to add additional monitoring wells as nothing would be buried because trash would be put into bins and that waste is hauled by packer trucks to the Laramie landfill.

Chairman Johnson called for public comments for or against the zone change. There being no comments, he closed the hearing at 3:33 p.m.

Commissioner Barkhurst moved to approve Resolution No. 2019-33 A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission Case #2019-06 High Country Joint Powers Board (HCJPB). County Planning Director, Sid Fox presented a request for a Conditional Use Permit in the Ranching, Agriculture and Mining (RAM) Zone for the construction, operation, and maintenance of a low hazard low volume (LHLV) solid waste transfer station. This is located near the existing landfill; approximately 1,900 feet northeast of the Hanna town limits with staff's recommended six conditions. Commissioner Moore seconded and the motion carried unanimously.

#### **Certifications of Recommended Action**

Commissioner Espy moved to find C.U.W. Case #2019-02-Two Rivers Wind Energy Project and C.U.W. Case #2019-03-Lucky Star Wind Energy Project applications complete. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Jones moved to accept the Certifications of Recommended Action for C.U.W. Case #2019-02-Two Rivers Wind Energy Project and C.U.W. Case #2019-03-Lucky Star Wind Energy Project, and schedule public hearings at 1:30 p.m. on December 3, 2019 at the Carbon County Courthouse in Rawlins, WY. Commissioner Moore seconded and the motion carried unanimously.

#### **Road & Bridge**

Commissioner Espy moved to award the bid for dump truck to Peterbilt of Wyoming in the amount of \$131,584.00 for an end dump truck. Commissioner Jones seconded and Commissioner Espy explained that with local warranty service for that type of truck engine will save the taxpayers money in the long run rather than a tow truck haul cost out of town. The motion carried unanimously.

### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 4:15 p.m. Commissioner Moore seconded and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, November 19, 2019 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s-Gwynn G. Bartlett, Carbon County Clerk

Approved this 5<sup>th</sup> day of November, 2019.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s-Willing John Johnson, Chairman