

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, October 1, 2019
Carbon County Courthouse, Rawlins, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, October 1, 2019 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore, and Byron Barkhurst.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS/CORRECTIONS

Chairman Johnson announced the order of the agenda may be changed slightly as time allows. He also added three TANF Subgrantee Agreements under the clerk, a contract for dispatch furniture with Xybix and an agreement with Natrona County for juvenile detention under the Attorney.

VOUCHERS

Vendor	Detail Line Description	Total
ACME ELECTRIC COMPANY, LLC	ELECTRICAL FOR CORONERS BLDG	\$1,124.69
APEX COMMUNICATIONS	MONTHLY MAINTENANCE	\$4,033.88
APG MEDIA OF THE ROCKIES	FIELD DEPUTY ADS	\$268.00
AXIS FORENSIC TOXICOLOGY, INC.	LAB FEES	\$460.00
AYALA, MEGAN	MILEAGE/MEALS	\$60.49
BALESTRIERI, MICHELLE	MILEAGE	\$48.72
BANK OF MONTREAL - MASTERCARD	MISC CHARGES	\$21,743.18
BARTLETT OILFIELD SERVICE, INC	BID GRAVEL HAUL	\$92,990.00
BLACK HILLS ENERGY	HEATING SERVICES	\$2,497.78
BLUE360 MEDIA, LLC	WYOMING LAW/TRAFFIC BOOK	\$1,065.36
BOMGAARS SUPPLY	MISC SUPPLIES	\$89.65
BRANNON, J REED	MILEAGE	\$60.00
BRIDGER FABRICATION	MISC METAL	\$516.76
BRYAN CAVE LEIGHTON PAISNER LLP	TAX MATTER REPRESENTATION	\$12,780.71
BUILD RITE LUMBER COMPANIES	MISC SUPPLIES	\$1,750.64
CARERIGHT TECHNOLOGIES, LLC	MONTHLY RECURRING BED FEE	\$135.30
CATHEDRAL HOME FOR CHILDREN	JSB FUNDING APRIL-JUNE 2019/JUL-SEPT 19	\$10,000.00
CDW GOVERNMENT, INC.	PHONES	\$915.60
CENTURY LINK	PHONE LINES	\$137.35
CENTURYLINK WA	PHONE LINES	\$4,566.76
CHARM-TEX, INC.	FREIGHT CHARGE/JAIL SUPPLIES	\$473.20
CORONERME.COM	ANNUAL MAINTENANCE FEE	\$600.00

COUCH II, WAYNE M.D	HEALTH OFFICER	\$1,600.00
COWBOY CHEMICAL	JAIL LAUNDRY SUPPLIES	\$258.00
CRAGUN, MEGAN A	MILEAGE	\$140.00
DALLIN MOTORS INC	MECHANIC SERVICES	\$614.85
DINERO, STEVEN	MILEAGE	\$88.80
DIXON, TOWN OF	WATER SERVICES	\$308.00
DRUMMOND REFRIGERATION LLC	MISC SERVICES	\$825.31
ELEVATED TRAINING SOLUTIONS	DOT LABS	\$70.40
ELK MOUNTAIN, TOWN OF	WATER SERVICES	\$133.48
ENCAMPMENT SCHOOL	SPONSORSHIP	\$105.00
ENGINEERING ASSOCIATES	MED BOW BLDG	\$5,514.35
ENTENMANN - ROVIN CO	NAME BADGE	\$162.50
FLEMING, LINDA	MILEAGE	\$34.20
FRITZ WELDING & MACHINE, INC.	FLAT STEEL	\$26.40
FURTHER	HRA REIMBURSEMENT	\$3,722.09
GERMAN, JENNIFER	GRANTS V/W GENERAL 19-20	\$464.40
GLAXOSMITHKLINE PHARMACEUTICALS	VACCINES	\$6,891.28
GLOBAL INDUSTRIAL	ELEVATING DOCK CORONERS BLDG	\$9,233.92
HAYS, PATRICIA	MILEAGE	\$88.80
IRON J TOWING	TOW END DUMP BACK TO SHOP	\$150.00
J H KASPAR OIL COMPANY	FUEL	\$2,426.62
JACOBY FUNERAL HOME	CORONER MORTUARY	\$855.00
JOHNSON AUTO PLAZA OF LARAMIE	2019 RAM 1500.TONEAU COVER	\$27,562.00
JOHNSTON, RANAE	MILEAGE	\$104.21
KALUZNY, EMILY	MILEAGE	\$432.00
KELLEY, CHRISTI	SMART REVOCERY FACIL./REGIS.	\$389.50
KILBURN TIRE COMPANY	TIRES/SERVICE	\$3,479.03
KONE ELEVATORS ESCALATORS	ELEVATOR MECHANICAL SERVICES	\$397.12
L N CURTIS & SONS	RESCUE EQUIPMENT	\$213.24
LARAMIE FIRE EXTINGUISHER	YEARLY INSPECTION	\$257.00
MCKESSON MEDICAL-SURGICAL	JAIL HEALTH	\$283.52
MEDICINE BOW, TOWN OF	FIRE/WATER SERVICES	\$4,223.50
MERCK SHARP & DOHME CORP.	VACCINES	\$2,127.86
MICHAELS FENCE	PRESSED STEEL	\$43.54
MORRELL, MICHAEL	MILEAGE	\$88.80
MORTECH MANUFACTURING COMPANY	WALK IN REFRIGERATOR/CANTILEVER STORAGE SYSTEM CORONERS BLDG	\$18,695.25
MOUNTAIN WEST MOTORS	ROTOR/BRAKE PADS	\$677.87
MY OFFICE ETC.	MISC SUPPLIES	\$201.80
NADEAU, JESSICA LYN	WITNESS FEES	\$90.00
NEWMAN TRAFFIC SIGNS	ROAD SIGNS	\$1,000.05
NMS LABS	LAB FEES	\$140.00
NORCO, INC.	CYLINDER RENTAL	\$49.57

O'REILLY AUTO PARTS	MISC PARTS	\$112.27
PATTON, SALLY	CALL OUT/MILEAGE	\$55.80
PHILLIPS 66-CONOCO-76	SHERIFF VEHICLE EXP FUEL	\$7.34
POCKET PRESS INC	WY CRIMINAL/ TRAFFIC LAWS BOOKS	\$224.75
PUBLIC SAFETY CENTER, INC	GLOVES	\$243.30
QUILL CORPORATION	MISC OFFICE SUPPLIES	\$529.26
RAWLINS AUTOMOTIVE	MISC PARTS	\$174.61
RAWLINS GLASS CENTER, INC.	MISC GLASS REPAIR	\$354.50
REED SMITH LLP	VANGUARD BANKRUPTCY PAYMENT	\$1,494.69
RICOH USA INC	IT COPIERS	\$384.69
RICOH USA, INC	IT COPIERS	\$7,218.57
ROCKY MOUNTAIN POWER	ELECTRIC SERVICES	\$60.79
SANGER, JOHN S.	INTERIOR PAINT	\$3,866.66
SARATOGA AUTO PARTS, INC.	V BELT	\$731.52
SARATOGA SUN	MISC ADS	\$161.50
SCHERMETZLER, SHEELA M ED.S.	GRANTS CSBG 18-19	\$929.59
SHEPARD'S	FUEL	\$1,970.69
SHIVELY HARDWARE	MISC PARTS	\$94.35
STAPLES ADVANTAGE	MISC OFFICE SUPPLIES	\$494.34
SUMMIT FOOD SERVICE	JAIL MEALS	\$3,379.07
SWANSON SERVICES CORPORATION	JAIL COMMISSARY SUPPLIES	\$1,405.03
TERMINIX	MONTHLY PESTICIDE SERVICES	\$175.00
THE MASTERS TOUCH, LLC	TAX STATEMENT MAILING	\$4,400.00
THOMSON REUTERS-WEST PAYMENT CTR	WEST INFORMATION CHARGES	\$771.02
THOS. Y. PICKETT & CO., INC.	4TH INSTAL. FOR 2020 VAL. CONTRACT	\$5,500.00
TRADING POST	FUEL	\$84.11
TREBON COMPANY, INC	SOPHOS PAYMENT 1	\$2,974.75
TREVATHAN, SABRINA RMR	TRANSCRIPTION SERVICES	\$318.20
TRUE VALUE OF RAWLINS	MISC SUPPLIES	\$1,917.88
TYLER TECHNOLOGIES, INC	IDOC/ITAX MAINTENANCE	\$275.63
UNITED STATES POSTAL SERVICE	POSTAGE	\$10,000.00
UNIVERSITY OF WY (CES)	CES PR 4-H SALARY MATCH FY 20 1ST QTR	\$5,368.50
VOLUNTEER FIREMEN PENSION FUND	SEPT VOL FIRE PENSION	\$525.00
WALKER, JEANETTE R.	TRAINING/MILEAGE/MEALS	\$467.88
WILSON, MARGARET	UNIFORM PATCHES	\$36.00
WLC ENGINEERING	SURVEYING FOR CARBON BUILDING/COURTHOUSE	\$8,757.41
WORLD WASH LLC	CLEAN AND DEGREASE KITCHEN EXHAUST FANS	\$1,050.00
WY BEHAVIORAL INSTITUTE	ADMIN EMERGENCY DETENTIONS	\$3,770.00
WY DIESEL SERVICE	END DUMP MECHANIC SERVICE	\$603.52
WY LAW ENFORCEMENT ACADEMY	CORONER TRAINING	\$435.00
WY MACHINERY COMPANY	BLADE PARTS/LABOR	\$9,770.04

Commissioner Jones moved to approve the main amount of bills in the amount of \$331,580.59. Commissioner Barkhurst seconded and the motion carried unanimously.

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the September 17, 2019 regular meeting minutes, monthly receipts for Road and Bridge in the amount of \$300.00, monthly receipts for Planning and Zoning in the amount of \$57,425.00. Commissioner Moore seconded and the motion carried unanimously.

ELECTED OFFICIALS & DEPARTMENT HEADS

Building and Grounds

Commissioner Espy moved to accept the bids from Shepard Construction Solutions for Option #1: Replace, steel roofing in the amount of \$29,200.00 for the Saratoga Library and \$25,600.00 for the Encampment Senior Center. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Moore moved to authorize the Chairman's signature on Agreements for Services with Circle H Roofing in the amount of \$6,500 for roof repairs to the Saratoga and Encampment Road and Bridge shops. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the Chairman's signature on an Agreement of Services with ACME for the purchase and installation of LED lights in the amount of \$7,320.00 for the Rawlins Road and Bridge Shop. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Moore moved to authorize the Chairman's signature on the Agreement of Services with E-Z Lift for the purchase and installation of four garage doors and two openers in the amount of \$20,732.00 at the Rawlins Carbon County Fire Department. Commissioner Jones seconded and the motion carried unanimously.

Planning & Zoning

Commissioner Espy moved to accept the Certifications of Recommended Action from the Planning & Zoning Commission for the following: Z.C. Case #2019-13-Ronald and Joyce Garretson zone change from Ranching, Agriculture and Mining (RAM) to Residential (RD-2) on approximately 2 acres located about 8 miles south of Saratoga and 1 mile east and south of the 130/230 junction. The RD Zone is to provide land for residential development that is typically single family detached and located within Town Expansion Areas and within or nearby Rural Centers; and Z.C. Case File #2019-12 – Christopher and Janel Gulbrandson zone change from Ranching, Agricultural and Mining (RAM) to Forestry Production and Seasonal Recreation (FRSR-5) located near Ryan Park. The FPSR Zone is intended to be applies to areas of the County in which timber production and seasonally accessible recreation uses are the desirable predominant

uses, and to advertise and to schedule a public hearing for November 5, 2019 at approximately 11:15 a.m. at the County Courthouse, Rawlins, WY. Commissioner Barkhurst seconded and the motion carried unanimously.

Attorney

Commissioner Barkhurst moved to authorize the Chairman's signature on the Dispatch Console Furniture Agreement with Xybix for dispatch furniture in the amount of \$45,880.58. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the Provider Agreement with Natrona County for juvenile detention center services for a term ending 24 months from July 1, 2019 in the amount of \$195.00 per juvenile per day plus expenses as noted. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the Chairman's electronic signature on the Renewal Lease for the Department of Family Services Lease at the Carbon Building in the amount \$104,832.00 for a two year term beginning July 1, 2019 through June 30, 2021. Commissioner Moore seconded and the motion carried unanimously.

Clerk

Commissioner Jones moved to authorize a commissioner signature on the DBT Aviation Support & Maintenance Service Agreement for the Dixon Airport in the amount of \$6,669.75 for one year. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the Chairman's signature on the Homeland Security Grant Relinquishment Form for Project ID 18-SHSP-CAR-SC-HRP18 from Code Red in the amount of \$610.00. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Jones moved to authorize the Chairman's signature for the Dixon Airport NAVAIDS Maintenance Grant Agreement in the amount of \$5,769.00 subject to attorney review. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the Unified Certification Program (UCP) Agreement and Acceptance, as outlined by the Wyoming Department of Transportation (WYDOT) Disadvantaged Business Enterprise (DBE) Program and the Policy Statement for the Dixon Airport runway repair project. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Jones moved to authorize the Chairman's signature on Contract for Service Agreements for the Temporary Assistance for Needy Families (TANF) Grant Award with Great WY Big Brothers Big Sisters, Carbon County Youth Crisis Center and Boys & Girls Clubs of Carbon County through September 2020. Commissioner Barkhurst seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 12:04 p.m. Commissioner Moore seconded and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, November 5, 2019 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 15th day of October, 2019.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s-Willing John Johnson, Chairman