

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, September 17, 2019  
Baggs Higher Education Center, Baggs, WY**

A regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, September 17, 2019 at 2:00 p.m. at the Baggs Higher Education Center, Baggs, WY. Attending the meeting were; Chairman, John Johnson, Vice Chairman, Sue Jones, John Espy, Travis Moore, and Byron Barkhurst.

Chairman Johnson called the meeting to order at 2:00 p.m.

**ADDITIONS/CORRECTIONS**

Chairman Johnson added a board resignation and possible board appointment under the Clerk, two bonds to the consent agenda and removed the Medicine Bow Rural Health Care District building under the attorney.

**VOUCHERS**

307 PROFESSIONAL CLEAN LLC	COUNTY CLEANING	\$10,485.00
ACME ELECTRIC COMPANY, LLC	MISC ELECTRICAL REPAIRS	\$4,954.62
ALSCO, AMERICAN LINEN DIVISION	MISC SHOP SUPPLIES	\$53.44
APG MEDIA OF THE ROCKIES	MISC ADS	\$2,194.50
ASBESTOS & TECHNICAL SERVICES, INC.	REMOVAL OF ASBESTOS IN DRYWALL CORONERS BUILDING	\$6,620.00
ASHLINE, DENISE	MILEAGE	\$24.00
BAGGS, TOWN OF	WATER SERVICES	\$450.20
BI INC.	ELECTRONIC MONITORING	\$669.50
BOB BARKER COMPANY, INC.	MISC JAIL SUPPLIES	\$415.85
BOMGAARS SUPPLY	RATCHETING TIE DOWNS	\$16.99
BOWLUS, JACQUELINE	JURY TRIAL MEALS	\$99.24
BUILD RITE LUMBER COMPANIES	CONNECTOR/PLUG	\$490.01
CARBON COUNTY WEED & PEST	IMITATOR PLUS/LATE FEE	\$38.60
CARBON POWER & LIGHT INC	ELECTRIC SERVICES	\$2,171.23
CENTURYLINK-PHOENIX	PHONE SERVICES	\$487.72
CHARTER COMMUNICATIONS	TV SERVICES	\$119.84
CMI-TECO	DEF FLUID	\$61.02
CNA SURETY	JAIL NOTARY BONDS	\$100.00
COUCH II, WAYNE M.D	CC HEALTH OFFICER	\$1,600.00
COWBOY SUPPLY HOUSE	MISC SUPPLIES	\$1,496.50
CROSSROADS TOWIN & RECOVERY LLC	TIRES	\$1,278.30
DEPARTMENT OF HEALTH	RENTAL FOR STATE VEHICLE	\$181.44
DIRTY BOYZ SANITATION, INC	TRASH SERVICES	\$1,496.00

DRUMMOND REFRIGERATION LLC	DISPOSAL REFRIG.	\$35.00
ENCAMPMENT, TOWN OF	WATER SERVICES	\$192.00
ENGSTROM, JAMES D. DDS	DENTAL SERVICES	\$7,500.00
ERICKSON & ROBERTS	LEGAL SERVICES	\$453.00
ESPY, DIANA	WACO DOOR PRIZE, PAINTED SKULL	\$75.00
FATBEAM LLC	FIBER/INTERNET	\$4,995.00
FRITZ WELDING & MACHINE, INC.	MISC BLDG SUPPLIES CORONER	\$1,624.06
FURTHER	HRA REIMBURSEMENT	\$382.96
GALLS/QUARTERMASTER	DEPUTY UNIFORMS	\$230.00
GCR ELECTRONICS, LLC	MONTHLY SITE RENTAL	\$2,000.00
GEOTEC	COUNTY RD 351 DELINEATOR POSTS/REFLECTORS/RIVETS	\$10,121.70
GRAINGER	MISC SUPPLIES	\$222.77
GRAPHIC BUSINESS SOLUTIONS, LLC	BUSINESS CARDS	\$83.00
GREATER WY BIG BROS/SISTERS	COUNTY PREVENTION SERVICES AUG 2019	\$7,807.13
H.B. LEE CONSTRUCTION	HOSE/FITTINGS	\$102.65
HANNA, TOWN OF	WATER SERVICES	\$295.13
HERMAN, BOBBIE	MILEAGE	\$123.00
HIGH DESERT WELDING & MACHINE LLC	CORONER BLDG WELDING FOR HEADER AND DOOR FRAME	\$486.68
IRON J TOWING	SMALL WRECKER	\$75.00
J H KASPAR OIL COMPANY	FUEL	\$8,265.67
JACK'S BODY & FENDER REPAIR	SERVICE CALLS	\$913.00
KAISLER, TODD	MILEAGE	\$108.00
KILBURN TIRE COMPANY	TIRES	\$2,490.46
KONE ELEVATORS ESCALATORS	ELEVATOR SERVICE REPAIRS	\$4,586.22
KTGA/KBDY	RENT CHARGES/MISC ADS	\$350.00
KUSSMAUL ELECTRONICS	AUTO PUMP REBUILDING KIT	\$219.16
LONG BUILDING TECHNOLOGIES, INC.	CARBON COUNTY COURTHOUSE CAM UPGRADE	\$18,213.00
MCCARTHY, DAVID P.C	LEGAL SERVICES	\$2,550.00
MEDICINE BOW, TOWN OF	WATER SERVICES	\$401.50
MEMORIAL HOSPITAL OF CARBON CO.	EMERGENCY DETENTIONS AT HOSPITAL	\$19,419.60
MERCEDES TRANSCRIPTION, INC	TRANSCRIPTION SERVICES	\$102.30
MERSEAL LAW, LLC	LEGAL SERVICES	\$5,410.00
MOUNTAIN WEST MOTORS	MECHANIC SERVICES	\$143.94
MPM CORP / EVERGREEN DISPOSAL	TRASH SERVICES	\$130.00
MY OFFICE ETC.	COMPRESSOR	\$79.06
NORCO, INC.	OXYGEN RENTAL	\$796.87
NORCON OF NEW MEXICO, LLC	BLEACHER INSPECTION	\$3,091.00
PERKINS OIL CO	FUEL	\$1,847.15
PERUE PRINTING	TAX LEVY SHEETS	\$19.00
PIONEER MILL & CONSTRUCTION INC.	GUTTER PARTS RYAN PARK FIRE	\$510.78

QUILL CORPORATION	USB DRIVE/COPY PAPER	\$190.96
RAWLINS AUTOMOTIVE	OIL/OIL FILTER	\$378.54
RAWLINS EASTSIDE CARWASH	WASH CARD	\$123.30
RAWLINS GLASS CENTER, INC.	DOOR PANEL	\$216.00
RAWLINS, CITY OF	WATER SERVICES	\$7,043.15
READY, JUSTIN	MILEAGE	\$96.00
REED SMITH LLP	VANGUARD BANKRUPTCY PAYMENT	\$6,637.42
SAPP, KATHRYN C.	PAYROLL FOR CONTRACT SERVICES	\$1,643.61
SARATOGA AUTO PARTS, INC.	MISC PARTS	\$936.34
SARATOGA FEED & GRAIN	GATE/FUEL	\$189.83
SARATOGA LUMBER & SUPPLY	POINTED LATH	\$27.75
SARATOGA, TOWN OF	WATER SERVICES	\$148.50
SCHERMETZLER, SHEELA M ED.S.	CSBG/IS SURVEY	\$1,249.50
SCHILLING & WINN PC	LEGAL SERVICES	\$3,195.90
SHEPARD'S	FUEL	\$999.31
SHIVELY HARDWARE	MISC SUPPLIES	\$1,131.89
SIMPLE DISTRIBUTORS, LLC	COPY PAPER/TOILET PAPER	\$26,846.75
SPYGLASS	CONSULT FEE FOR SERVICE ELIMINATION/COST REDUCTION LAND LINES	\$13,035.68
SUMMIT FOOD SERVICE	JAIL MEALS	\$6,618.26
SUNRISE SANITATION SERVICE, LLC.	TRASH SERVICES	\$68.00
SWANSON SERVICES CORPORATION	JAIL COMMISSARY SUPPLIES	\$787.03
TANDAN SANITATION SERVICES	TRASH SERVICES	\$80.00
TEAM LAB	COLD ROAD PATCH CR 291	\$1,735.00
TRADING POST	FUEL	\$166.73
TRUDILIGENCE, LLC	BACKGROUND CHECKS	\$59.95
TRUE VALUE OF RAWLINS	CORONER BLDG EQUIPMENT RENTAL/MISC PARTS	\$130.64
TYLER TECHNOLOGIES, INC	IDOC/ITAX.IREG WEB HOSTING	\$2,993.03
US BANK	MISC CHARGES	\$3,593.38
VALLEY OIL COMPANY	FUEL	\$493.97
VIP	VEHICLE DETAILING	\$200.00
VOIANCE LANGUAGE SERVICES LLC	OVER THE PHONE INTERPRETATION	\$2.25
WEX BANK	MISC CHARGES	\$105.02
WILKERSON, JAMES A IV M.D.	AUTOPSY	\$1,250.00
WY DEPT OF TRANSPORTATION	REGISTRATION REPLACEMENT	\$4.00
WY MACHINERY COMPANY	MISC PARTS	\$1,069.83
WY PUBLIC HEALTH LABORATORY	LAB FEES	\$1,541.00
WY RENTS, LLC	MISC RENTALS	\$765.15
WY STATE FORESTRY	FIRE CLOTHES	\$980.52

Commissioner Barkhurst moved to approve the insurance premium and claims in the amount of \$241,568.97, payroll in the amount of \$887,340.38. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Barkhurst moved to approve \$68.00 to Sunrise Sanitation. Commissioner Espy seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to conflict.

Commissioner Barkhurst moved to approve \$75.00 to Diana Espy. Commissioner Moore seconded and the motion carried with all voting for the motion except Commissioner Espy who abstained due to conflict.

Commissioner Barkhurst moved to approve the main amount of bills in the amount of \$228,545.98. For a grand total of \$1,357,598.33. Commissioner Jones seconded and the motion carried unanimously.

### **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for separate action. The consent agenda includes the September 3, 2019 regular meeting minutes, monthly receipts for Clerk of District Court in the amount of \$4,904.00, monthly receipts for Road and Bridge in the amount of \$200.00, monthly receipts for Carbon County Clerks' Office in the amount of \$26,961.50; bond for Julie Webb, Carbon County Visitor's Council Treasurer in the amount of \$100,000.00, a Public Official Position Schedule Bond for South Central Emergency Medical Service and a rider to a bond for the High Country Joint Powers Board to exclude coverage for officers, employees and members except the President, Vice President, Secretary and Treasurer. Commissioner Barkhurst seconded and the motion carried unanimously.

### **ELECTED OFFICIALS & DEPARTMENT HEADS**

#### **Road & Bridge**

Commissioner Moore moved to authorize the Chairman's signature on the Agreement for Services with Ready Oilfield to supply and haul and apply water and magnesium chloride to 18.9 miles of County Road 701, the Dad/Wamsutter Road in the amount of \$170,126.00 using Congestion Mitigation Air Quality grant funds and county road fund matching funds. Commissioner Barkhurst seconded and the motion carried with all voting for the motion except Commissioner Espy who abstained due to conflict.

Commissioner Espy moved to waive the procurement policy and approve a commissioner's signature on a contract with Bartlett Oilfield Service to supply and haul 4,000 tons of gravel to County Road 291 in an amount not to exceed \$112,000.00. Commissioner Barkhurst seconded and the motion carried unanimously.

#### **Sheriff**

Commissioner Moore moved to waive the procurement policy and purchase \$48,419.64 worth of dispatch furniture and equipment from Iplex using E911 funds. Commissioner Barkhurst seconded and the motion carried unanimously.

#### **Attorney**

Commissioner Jones moved to authorize the Chairman's signature on the Clint File Transfer Instructions from Bryan Cave Leighton Paisner LLP to Reed Smith. Commissioner Moore seconded and the motion passed unanimously.

### **Clerk**

Commissioner Jones moved to authorize the Chairman's signature on the Amended Joint Powers Agreement to remove "2009" from the agreement name and add the Towns of Dixon and Hanna and to adopt Resolution 2019-31 A Resolution Authorizing the Amendment of the Carbon County 2009 Specific Purpose Tax Joint Powers Board, Joint Powers Agreement Dated May 15, 2009, By Changing The Name Of The Board, Adding the Towns of Dixon And Hanna as Members and Authorizing the Reorganization of The Board; Approving the Form of The Amended Joint Powers Agreement, Dated as of September 15, 2019; And Authorizing The Execution Of Certain Documents Relating Thereto. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to award the vehicle bid to Johnson Auto Plaza for a 2019 Dodge Ram 1500, in the amount of \$27,562.00. Commissioner Moore seconded and the motion passed unanimously.

Commissioner Barkhurst moved to authorize the Chairman's signature on the Temporary Assistance for Needy Families (TANF) Grant Community Partnership Initiative Grant Agreement in the amount of \$25,000.00 with a term of October 1, 2019 through September 30, 2020. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Espy moved to regretfully accept the letter of resignation from Cindy Wallace from the Carbon County Visitor's Council. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Moore moved to appoint Casey Shinkle to this board for the unexpired term ending June 30, 2020. Commissioner Jones seconded and the motion carried unanimously.

### **Citizens & Commissioners Discussion**

Commissioner Jones moved to ratify the Chairman's signature on the state grant agreements for the Dixon Airport for the Master Plan and Runway Repair grants. Commissioner Espy seconded and the motion carried unanimously.

### **Certifications**

Commissioner Espy moved to accept the Certification of Recommended Action for Z.C. Case #2019-11 – Dragonfly Properties, LLC c/o Kirby and Dixie Berger, and C.U. Case #2019-06 – High Country Joint Powers Board and schedule public hearings at 3:00 p.m. October 15, 2019 at the Hanna Town Hall. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Barkhurst moved to table the Certification of Recommended Action for C.U.W. Case #2019-02 – Two Rivers Wind LLC, and, C.U.W. Case #2019-03 – Lucky Star Wind LLC until October 1, 2019. Commissioner Espy seconded and Commissioner Barkhurst asked what the Planning Commissions recommended conditions were. Ms. Rowan stated the typical conditions were placed

however condition #5 was deleted and Attorney Davis stated a new condition was added to require the applicant to provide all information the BOCC requested. The motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session with Ashley Davis, Clerk Bartlett and Sheriff Roybal to discuss personnel, potential litigation and other matters considered confidential by law at 3:45 p.m. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 4:30 p.m. noting no action was taken and the minutes be signed and sealed as written. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the Attorney to draft and sign a letter to Memorial Hospital of Carbon County on the board's behalf. Commissioner Jones seconded and the motion carried unanimously.

### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 4:35 p.m. Commissioner Jones seconded and the motion carried unanimously.

A regular meeting of this Board will be held Tuesday, October 15, 2019 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 1<sup>st</sup> day of October, 2019.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s-Willing John Johnson, Chairman