

**OFFICIAL  
MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, April 16, 2019  
Elk Mountain Senior Center, Elk Mountain, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, April 16, 2019 at the Elk Mountain Senior Center, Elk Mountain, WY. Attending the meeting were; Chairman John Johnson, Sue Jones, John Espy, Travis Moore, and Byron Barkhurst.

Chairman Johnson called the meeting to order at 2:00 p.m.

**ADDITIONS/CORRECTIONS**

There were no changes or additions to the agenda.

**VOUCHERS**

4 RIVERS EQUIPMENT	STARTER	\$461.94
ACME ELECTRIC COMPANY	BASE BOARD HEATER REPAIR	\$295.14
AFFORDABLE TREE CARE	TREE REMOVAL	\$500.00
ALSCO	SHOP SUPPLIES	\$53.44
APG MEDIA OF THE ROCKIES	NEWSPAPER ADS	\$1,947.00
API SYSTEMS INTEGRATORS	FIRE ALARM PANEL TROUBLESHOOT	\$690.00
AXIS FORENSIC	DRUG PANEL	\$230.00
BAGGS, TOWN OF	WATER SERVICES	\$153.58
BALESTRIERI, MICHELLE	MILEAGE	\$49.14
BANK OF MONTREAL	VARIOUS CHARGES	\$12,741.44
BEACH, HOMER	SNOW REMOVAL	\$910.00
BI INC.	JAIL ELECTRONIC MONITORING	\$1,007.50
BIG BALE COMPANY	TIRE REPAIR	\$38.10
BLAKEMAN PROPANE	HEATING FUEL	\$1,763.35
BOB BARKER COMPANY	JAIL SHOES/MATTRESS COVER	\$1,592.21
BOMGAARS SUPPLY	MISC WHEELS FOR CUTTING	\$38.02
BRIDGER FABRICATION	SHERIFF TRUCKS CAGE/KICK PLATES	\$2,220.00
BUILD RITE LUMBER	MISC SUPPLIES	\$67.81
BULBS.COM	LIGHTBULBS	\$897.66
CARBON CNTY FAIR BOARD	ADMIN FAIRGROUNDS RENTAL FEES	\$80.00
CARBON POWER & LIGHT INC	ELECTRIC SERVICES	\$2,241.74
CASPER WINNELSON CO	MISC PARTS	\$636.50

CATHEDRAL HOME	FUNDING FOR CCYCC	\$17,500.00
CBM FOOD SERVICE	JAIL MEALS	\$3,498.15
CET FIRE PUMPS MFG	ELECTRICAL VALVE	\$380.00
CHARTER COMMUNICATIONS	CABLE SUBSCRIPTION	\$115.96
COWBOY CHEMICAL	LAUNDRY SUPPLIES FOR JAIL	\$428.80
DAILY TIMES	NEWSPAPERS	\$93.96
DBT TRANSPORTATION SVCS	PERIODIC MAINTENANCE	\$1,867.44
DEPARTMENT OF HEALTH	STATE VEHICLE RENTAL	\$80.00
DJ'S	GLASS REPAIR	\$878.96
DOMINION ENERGY	HEATING FUEL	\$235.85
DRUMMOND REFRIGERATION	HOT WATER VALVE	\$336.49
ELEVATEDTRAININGSOLUTIONS	RANDOM DRUG/ALCOHOL TEST	\$100.40
ELK MOUNTAIN, TOWN OF	WATER SERVICES	\$116.87
ENCAMPMENT, TOWN OF	WATER SERVICES	\$96.00
ENCARTELE	PREPAID INMATE PHONE CARDS	\$2,000.00
ENGSTROM, JAMES D. DDS	DENTAL SERVICES FOR INMATES	\$2,500.00
E-Z LIFT GARAGE DOORS	OPENER ADJUSTED	\$120.00
FRANCE, TARA	COURT REPORTER SERVICES	\$1,719.50
FURTHER	HEALTH REIMBURSEMENT 3/13/2019	\$3,880.76
GCR ELECTRONICS, LLC	SITE RENTAL	\$1,200.00
GLAXOSMITHKLINE PHARMA	VACCINES	\$2,881.20
GRAINGER	CAGE NUT	\$44.22
GREATER WY BIG BROS/SISTERS	COUNTY PREVENTION SERVICES	\$7,426.91
HANNA, TOWN OF	WATER SERVICES	\$376.87
HAVER, EMILY L.	CES TRAVEL	\$169.00
HENKE	PARTS FOR SNOW BLOWER	\$6,353.32
HIGH DESERT WELDING	ANGLE CUT	\$30.68
INTERSTATE ALL BATTERY	BATTERIES	\$86.92
IRON J TOWING	ABANDONED VEHICLE TOWING	\$875.00
J H KASPAR OIL COMPANY	FUEL	\$9,044.91
JACOBY FUNERAL HOME	CORONER EXPENSE BURIAL	\$925.00
JEFFREY CENTER BOARD	JEFFREY CENTER RENTAL FEES	\$837.50
KALUZNY, EMILY	TRAVEL REIMBURSMENT	\$826.49
KILBURN TIRE COMPANY	TIRE	\$50.00
KING SOOPERS	SUPPLIES FOR COURTHOUSE OFFICE	\$30.94
KNF FLEXPAC CORPORATION	TRANSPORT BAGS	\$460.60
KTGA/KBDY	NATIONAL AG WEEK ADS	\$235.00
MABERRY, AGRIPPINA M.	INTERPRETER	\$75.00
MEDICINE BOW, TOWN OF	WATER SERVICES	\$193.00

MEMORIAL HOSPITAL OF CC	EMERGENCY DETENTIONS	\$2,982.28
MERCEDES TRANSCRIPTION, INC	TRANSCRIPTION SERVICES	\$98.56
MICHAELS FENCE	GATE LATCH	\$14.42
MILLER, CORINNE	MILEAGE/MEAL REIMBURSEMENT	\$276.26
MOORE MEDICAL CORP.	MISC MEDICAL SUPPLIES	\$458.20
MOSS, BARBARA	MILEAGE	\$57.00
MOUNTAIN WEST MOTORS	FUEL FILTER	\$558.37
MPM/EVERGREEN DISPOSAL	TRASH SERVICES	\$130.00
MY OFFICE ETC.	STAPLE REMOVER	\$84.28
NATASHA K. MARTINEZ, P.C.	LEGAL SERVICES	\$307.50
NEUBAUER, PELKEY, MERSEAL	LEGAL SERVICES	\$2,080.00
NORCO, INC.	WELDING CYLINDER RENTAL	\$1,102.99
OFFICE ALLY	MONTHLY EHR CHARGE	\$29.95
OREILLY AUTO PARTS	MINI BULB	\$31.60
PATTON, ROBERT L.	MILEAGE	\$27.00
PERKINS OIL CO	TANK RENTAL	\$3,066.56
QUILL CORPORATION	MISC SUPPLIES	\$569.39
RAWLINS AUTOMOTIVE	MISC PARTS	\$2,189.01
RAWLINS EASTSIDE CARWASH	WASH CARD	\$50.00
RAWLINS, CITY OF	CORONER SPECIAL USE PERMIT	\$200.00
ROCKY MOUNTAIN POWER	ELECTRIC SERVICES	\$5,520.08
ROEMER INDUSTRIES	MISC MEDICAL SUPPLIES	\$8,213.00
SAPP BROS TRUCK STOPS, INC.	BLADE TIRES	\$3,000.00
SAPP, KATHRYN C.	MENTAL HEALTH CONTRACT SVCS	\$1,863.73
SARATOGA AUTO PARTS, INC.	MISC PARTS	\$353.22
SARATOGA SUN	FIELD DEPUTY AD	\$539.75
SARATOGA, TOWN OF	WATER SERVICES	\$151.93
SARATOGA/PLATTE VALLEY	VICTIM RIGHTS WEEK MARQUEE	\$30.00
SLOW AND STEADY LAW OFFICE	LEGAL SERVICES	\$1,389.00
SPAULDING, DAWNETTE	MILEAGE	\$296.48
SQUIRREL TREE AUTOMOTIVE	EMA VEHICLE REPAIR	\$2,301.36
STAPLES ADVANTAGE	FOLDERS	\$170.94
STEPHENSON, LEE ANN	MILEAGE	\$37.20
STUNTRONICS, LLC	BAND IT SYSTEM	\$1,015.00
SUNRISE SANITATION SERVICE	TRASH SERVICES	\$68.00
SWANSON SERVICES CORP	JAIL COMMISSARY SUPPLIES	\$1,009.46
SWEETWATER COUNTY SHERIFF	INMATE HOUSING	\$6,825.00
TRADING POST	PAST DUE FUEL	\$60.18
TREVATHAN, SABRINA RMR	TRANSCRIPTION SERVICES	\$362.80

TRUDILIGENCE, LLC	BACKGROUND CHECK	\$39.99
TRUE VALUE OF RAWLINS	MISC PARTS	\$129.19
UPLIFT COUNSELING	COUNSELING FOR M.MITCHELL	\$487.50
US BANK	VARIOUS CHARGES	\$4,863.66
VALLEY OIL COMPANY	FUEL	\$799.82
WEX BANK	FUEL	\$412.80
WLC ENGINEERING	SURVEYING AND ENGINEERING	\$853.50
WRECK-A-MEND	DECALS FOR NEW SHERIFF TRUCKS	\$130.00
WY BRAND INDUSTRIES	FLOOR FINISH AT JAIL	\$272.00
WY CORONER'S ASSOCIATION	MEMBERSHIP FEES	\$175.00
WY DEPT OF TRANSPORTATION	DIXON AIRPORT AVIATION FUEL	\$50.00
WY MACHINERY COMPANY	CUTTING EDGES REFUND	\$3,375.30
WYOMING HEALTH FAIRS	EMPLOYEE BLOOD DRAWS	\$4,799.00
YAMPA VALLEY ELECTRIC	ELECTRIC SERVICES	\$1,158.47
YOCUM, LEO	MILEAGE	\$24.00
GRAND TOTAL:		\$161,777.00

Commissioner Espy moved to approve payment to Sunrise Sanitation for \$68.00. Commissioner Moore seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflict.

Commissioner Espy moved to approve the payroll costs of \$842,521.60 and benefit costs in the amount of \$210,818.99 and the regular report of expenditures in the amount of \$1,215,049.59 for an aggregate total today of \$2,268,458.18. Commissioner Moore seconded and the motion carried unanimously. This motion will be corrected with proper total on May 14, 2019 of \$161,709.00 for the main amount of bills for a grand total of \$1,215,117.59.

### **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for further discussion. The consent agenda includes the April 2, 2019 regular meeting minutes and monthly receipts for the Road & Bridge Department in the amount of \$500.00; the Clerk of District Court Office in the amount of \$3,201.90; and the County Clerk's Office in the amount of \$16,182.33. Commissioner Barkhurst seconded and the motion carried unanimously.

### **ELECTED OFFICIALS & DEPARTMENT HEADS**

#### **Road & Bridge**

Commissioner Moore moved to authorize a Commissioner's signature on the rental lease for the Road & Bridge shop in Hanna. Commissioner Espy seconded and Commissioner Jones asked if there would be an amount for rent. Mr. Nation said there was not any rent during employment and Commissioner Jones asked why another employee must pay rent. Chairman Johnson stated the Medicine Bow facility to be constructed will likely require rent in the two rental units

depending on circumstances. He mentioned this may set a dangerous precedent and Commissioner Jones asked what was fair. Mr. Nation stated there are two rooms, a kitchenette and a very small bedroom. The space was previously meant for those living in another area of the county who would stay at the shop during their working days. He offered this to the employee and requested an executive session if anything is to be changed. The motion and second were withdrawn.

### **Buildings & Grounds**

Commissioner Espy moved to approve the purchases for the Courthouse security camera upgrade in the amount of \$61,652 using Homeland Security and WY Supreme Court grants pending approval from the IT Director. Commissioner Moore seconded and IT Director, Matt Webster confirmed dispatch will still be able to access the cameras. Mr. Piche said any entity allowed could see them. The motion carried unanimously.

Commissioner Espy moved to waive the procurement policy and authorize the Chairman's signature on the engineering and design bid from WLC Engineering not to exceed the amount of \$22,500.00 for the County Coroner's building. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Espy moved to accept the low bid from Interior Galore in the amount of \$11,075.00 for carpet at the jail using Jail Operations & Maintenance funds. Commissioner Jones seconded and the motion carried unanimously.

### **IT**

Commissioner Barkhurst moved to approve an agreement with Spyglass for review of telecommunications billings pending legal and commissioner approval. Commissioner Jones seconded and Commissioner Moore said while this is prudent, would there be a savings in man hours over time after the audit. Mr. Webster stated this is a one-time audit with the payment due of 50% of the savings recovered and the county could go forward with a further timing thereafter. Mr. Webster stated he would receive in depth information about the findings that would help the county with future billing matters. The motion carried unanimously.

### **Clerk**

Commissioner Jones moved to authorize the Chairman's signature on the TANF/CPI Grant Application in the amount of \$51,507. Commissioner Barkhurst seconded and the motion carried unanimously.

### **PUBLIC HEARING**

Chairman Johnson opened a public hearing at 2:44 p.m. to hear a request for a new Microbrewery License for Brush Creek LLC. Public notices were published in the Rawlins Times on April 3<sup>rd</sup> and 13<sup>th</sup>, 2019.

Commissioner Jones moved to approve the Microbrewery License for Brush Creek LLC, which will expire August 31, 2019 effective when the Clerk and State Liquor Division receive the TTB Brewer's Notice. Commissioner Espy seconded and Commissioner Moore asked if the product would be for hospitality or for distribution. At this time, the applicant stated this is for private ranch guest use, but, in time, it could be used for distribution. The motion carried unanimously.

## **PLANNING & ZONING**

### **C.U.W. Case File #2019-01: Foote Creek Rim 1 Wind Energy Facility**

Commissioner Espy moved to table Conditional Use Case File 2019-01, C.U.W. Case File #2019-01 - Foote Creek Rim 1 Wind Energy Facility, a request for a Conditional Use Permit for a Commercial Wind Energy Facility in the Ranching, Agriculture and Mining (RAM) Zone located in Northeast Carbon County; near Arlington and primarily to the north of I-80 and west of State Highway 13. Commissioner Barkhurst seconded and the motion carried unanimously.

Commissioner Jones rescinded her motion from last meeting to approve Resolution 2019-10. Commissioner Espy rescinded his second as well and the motion is dead.

Commissioner Jones moved to approve Resolution No. 2019-10 A Resolution of the Board of County Commissioners of Carbon County, Wyoming Adopting the Recommendation of the Planning & Zoning Commission for C.U.W. Case File #2019-01 - Foote Creek Rim 1 Wind Energy Facility changing condition #15 to a reclamation depth of 36" and allowing for installation of 13 turbines. Commissioner Espy seconded and the motion carried unanimously.

## **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session with Mike Kelly, Bill Nation and Clerk Bartlett to discuss personnel, potential litigation and other matters considered confidential by law at 4:03p.m. Commissioner Moore seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 4:38 p.m. noting no action was taken and the minutes be signed and sealed as written. Commissioner Moore seconded and the motion carried unanimously.

## **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 4:41 p.m. Commissioner Moore seconded and the motion carried unanimously.

A budget workshop will be held May 21, 2019 at 10:00 a.m. at the Encampment Opera House, Encampment, WY followed by a regular meeting of this Board at 2:00 p.m. A second budget workshop will be held May 20, 2019 at 8:30 a.m. at the Carbon County Courthouse, Rawlins WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-

516(f), access to county information can be obtained at or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 14th day of May 2019.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman