

**OFFICIAL
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, December 18, 2018
Carbon County Courthouse, Rawlins, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, December 18, 2018 at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman John Johnson; Commissioners John Espy, Bob Davis, Leo Chapman and Sue Jones.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS/CORRECTIONS

Chairman Johnson added a Resolution for the specific purpose tax ballot question under the clerk and a Memorandum of Understanding for designated enterprise zone under the commissioners.

VOUCHERS

307 PROFESSIONAL CLEAN LLC	JAN 2019 CLEANING	\$ 10,485.00
4 RIVERS EQUIPMENT	MISC PARTS	\$ 173.57
ACME ELECTRIC COMPANY, LLC	ELECTRICAL REPAIRS	\$ 585.62
ANTON COLLINS MITCHELL LLP	AUDIT	\$ 5,000.00
APG MEDIA OF THE ROCKIES	ADS	\$ 1,694.00
AXON ENTERPRISE, INC.	OFFICE SUPPLIES	\$ 960.00
BAGGS, TOWN OF	WATER/RENT SERVICES	\$ 165.90
BARKHURST, BYRON	MILEAGE	\$ 39.60
BEACH, HOMER	SNOW REMOVAL	\$ 420.00
BI INC.	MONTHLY FEE	\$ 1,404.00
BIG SKY COMMUNICATIONS INC	OVER EAR MIC	\$ 134.00
BLAKEMAN PROPANE	HEATING FUEL	\$ 1,495.00
BOMGAARS SUPPLY	DRILL BITS REIMBURSEMENT	\$ 10.96
BUILD RITE LUMBER SUPPLY	SUPPLIES	\$ 64.84
BUSINESS MAILING SOLUTIONS INC	MAILING MACHINE INK	\$ 234.00
CARBON COUNTY ECON DEVELOPMENT	TUITION FEES	\$ 350.00
CARBON POWER & LIGHT INC	ELECTRIC SERVICES	\$ 2,596.14
CASPER STAR-TRIBUNE	JOB PLACEMENT AD	\$ 1,145.50
CBM FOOD SERVICE	JAIL MEALS	\$ 6,486.34
CHARTER COMMUNICATIONS	SPECTRUM SERVICES	\$ 243.56
CNA SURETY	NOTARY E. KELLER	\$ 100.00

COMMUNITY RESOURCE CENTER	AGENCY DUES	\$ 35.00
COWBOY CHEMICAL	LAUNDRY SUPPLIES	\$ 288.20
COWBOY SUPPLY HOUSE	MISC LABOR/PARTS	\$ 662.51
DAILY TIMES	SUBSCRIPTION RENEWAL	\$ 178.52
DIRTY BOYZ SANITATION, INC	TRASH SERVICES	\$ 660.00
DOI/BLM	LEASE PAYMENT	\$ 2,474.50
DOMINION ENERGY	HEATING FUEL	\$ 253.97
DOT FHWA	SAVERY RD PROJECT	\$ 375.67
DRUMMOND REFRIGERATION LLC	PILOT LIGHT/OVEN IGNITOR	\$ 420.58
EKM&P, INC. DBA VOORHIS ASSOCIATES	CH/CB BLDG PROJECT	\$ 14,321.40
ELK MOUNTAIN, TOWN OF	RENT	\$ 1,500.00
ENCAMPMENT, TOWN OF	WATER SERVICES	\$ 96.00
ENGSTROM, JAMES D. DDS	SERVICES PROVIDED	\$ 2,500.00
FLEXSHARE BENEFITS	ADMIN FEE	\$ 320.00
FRANCE, TARA	TRANSCRIPTION SERVICES	\$ 57.50
GALLS/QUARTERMASTER	UNIFORMS	\$ 267.23
GCR ELECTRONICS, LLC	SITE RENTAL FEES	\$ 1,200.00
GLAXOSMITHKLINEPHARMACEUTICALS	FLU VACCINES	\$ 601.10
GRAINGER	PARTS	\$ 856.30
GRAPHIC BUSINESS SOLUTIONS	NOTARY STAMP	\$ 39.95
HANNA, TOWN OF	WATER SERVICES	\$ 229.98
HENKE	PARTS/SHIPPING	\$ 2,652.72
HIGH DESERT WELDING & MACHINE	4" CHANNEL	\$ 60.75
HILLTOP CONOCO	FUEL	\$ 65.48
HONNEN EQUIPMENT	JOHN DEERE BLADES EQUIP	\$ 264.32
HUCKE, HENRY	REIMBURSEMENTFORPHYSICAL	\$ 103.00
IRON J TOWING	TOW CHARGES	\$ 439.00
J H KASPAR OIL COMPANY	FUEL	\$ 13,070.19
JOHNSTON, RANAE	MILEAGE	\$ 220.50
KALUZNY, EMILY	MEETING MILEAGE	\$ 260.00
KONE ELEVATORS ESCALATORS	MAINTENANCE AGREEMENT	\$ 4,440.57
KTGA/KBDY	TOWER RENT	\$ 150.00
LOCAL GOVERNMENT LIABILITY	CONNOLLY DEDUCTIBLE	\$ 5,000.00
MCGRAW, JOAN	MILEAGE	\$ 24.00
MEDICINE BOW, TOWN OF	FIRE/WATER SERVICES	\$ 343.75
MEMORIAL HOSPITAL OF CC	MEDICAL SERVICES	\$ 6,119.72
MERCEDES TRANSCRIPTION, INC	TYPED REPORTS	\$ 103.95
MILLER, CORINNE	MEALS	\$ 22.05
MOORE MEDICAL CORP.	MEDICAL SUPPLIES	\$ 48.78
MOTOROLA	RADIO REPAIR	\$ 6,200.00

MOUNTAIN WEST MOTORS	AIR FITER	\$ 46.16
MY OFFICE ETC.	PAPER	\$ 53.46
NORCO, INC.	CYLINDER RENTAL	\$ 1,056.78
NSFM PIZZA INC	MEALS	\$ 102.96
OFFICE ALLY	HEALTH RECORDS	\$ 59.90
O'REILLY AUTO PARTS	PARTS	\$ 95.45
PATTON, SALLY	MILEAGE	\$ 506.27
PERKINS OIL CO	FUEL	\$ 2,360.45
PERUE PRINTING	SUPPLIES	\$ 30.00
PHYSIO-CONTROL, INC	BATTERY REPLACEMENT	\$ 401.00
POLICEONE.COM	DEPUTY SCHOOLING	\$ 325.00
QUILL CORPORATION	OFFICE SUPPLIES	\$ 676.02
RAWLINS AUTOMOTIVE	PARTS	\$ 10,809.16
ROCKY MOUNTAIN POWER	ELECTRIC SERVICES	\$ 5,825.15
SARATOGA AUTO PARTS, INC.	PARTS	\$ 704.54
SARATOGA, TOWN OF	WATER SERVICES	\$ 150.96
SECURITY TRANSPORT SERVICES	INMATE TRANSPORT	\$ 1,352.70
SHEPARD'S	FUEL	\$ 4,795.99
SHIVELY HARDWARE	PARTS	\$ 49.54
SLOW AND STEADY LAW OFFICE	LEGAL SERVICES	\$ 2,283.50
STODDARD, CURTIS T.	EMERGENCYHEALTHGRANT	\$ 2,360.00
SUNRISE SANITATION SERVICE, LLC.	TRASH SERVICES	\$ 65.00
SWANSON SERVICES CORPORATION	COMMISSARY SUPPLIES	\$ 2,209.87
SWEETWATER COUNTY SHERIFF	INMATE HOUSING	\$ 2,730.00
TANDAN SANITATION SERVICES	TRASH SERVICES	\$ 80.00
THOMSON REUTERS-WEST	LEGAL SERVICES	\$ 771.02
THOS. Y. PICKETT & CO., INC.	CONTRACT	\$ 6,000.00
TRAPP, LARRY W	VEHICLE USE	\$ 2,151.74
TRUE VALUE OF RAWLINS	PARTS	\$ 208.60
TYLER BUSINESS FORMS	W2/1099	\$ 328.46
UINTA COUNTY SHERIFF'S OFFICE	SERVICE FEE	\$ 100.00
UNITED STATES POSTAL SERVICE	BOX SERVICE FEES	\$ 658.00
US BANK	VARIOUS CHARGES	\$ 3,475.27
VALLEY OIL COMPANY	FUEL	\$ 689.92
VANWINKLE, JOHN	TRAVEL EXPENSES	\$ 148.39
VOIANCE LANGUAGE SERVICES LLC	INTERPRETATION	\$ 9.75
WESTERN TRUCK REPAIR	DOOR SEAL	\$ 189.02
WEX BANK	FUEL	\$ 268.55
WILLE, O.R.	MILEAGE	\$ 45.00
WOODWARD & ASSOCIATES, INC.	BUILDING REPAIRS	\$ 2,765.00

WRECK-A-MEND	REFINISH DOORS	\$ 2,203.95
WY BEHAVIORAL INSTITUTE	EMERGENCY DETENTIONS	\$ 2,262.00
WY DEPT OF HEALTH	LAB TESTING	\$ 1,106.00
WY DEPT OF TRANSPORTATION	REGISTRATION TRANSFER	\$ 2.00
WY MACHINERY COMPANY	PARTS	\$ 437.85
WYOMING SIGNS	SIGN CO RD 401	\$ 137.31
YAMPA VALLEY ELECTRIC	ELECTRIC SERVICES	\$ 1,225.12
GRAND TOTAL		\$ 165,028.03

Commissioner Chapman moved to approve payment to Sunrise Sanitation for \$65.00. Commissioner Espy seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Chapman moved to approve November 2018 payroll and benefit expenses of \$824,102.51 and insurance claim and premium expenses of \$287,865.46 and the main amount of bills of \$164,963.03 for an aggregate total today of \$1,276,996.00. Commissioner Jones seconded and the motion carried unanimously.

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for further discussion. The consent agenda includes the December 4, 2018 regular meeting minutes; bonds for Kay Embree, Treasurer, Medicine Bow Rural Health Care District in the amount of \$5,000.00; Samuel Flohr, Treasurer, Town of Saratoga in the amount of \$50,000.00; Veronica Fernandez, Deputy Treasurer, Carbon County in the amount of \$10,000.00; Gwynn Bartlett, Clerk, Carbon County in the amount of \$4,000.00; and Paul Zamora, Coroner, Carbon County in the amount of \$1,000.00; a notice of valuation changes in the amount of (\$39,142.00); and monthly receipts for the Clerk of District Court Office in the amount of \$2,625.00 and the County Clerk's Office in the amount of \$21,389.00. Commissioner Chapman seconded and the motion carried unanimously.

Road & Bridge

Commissioner Davis moved to authorize the Chairman's signature on the Professional Services Agreement with Engineering Associates for the design cost estimates of the County Road & Bridge/Sheriff Complex in Medicine Bow in an amount of no more than \$95,000.00 to be paid for with Ekola impact assistance. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the Clerk to put all unused vacation time into the sick leave bank. Commissioner Chapman seconded and encouraged Mr. Nation to take vacation time in the future. The motion carried unanimously.

County Attorney

Commissioner Jones moved to approve the Communication Site Lease Agreement with KTGA FM 99.3 for one radio tower located on Elk Mountain in the amount of \$150.00 per for a four year term. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the Communications Site Lease Agreement with GCR Electronics for eight radio transmitters located at R Hill, Chalk Mountain, Separation Peak, 9 Mile in the amount of \$150.00 per month each then \$250.00 per month beginning July 1, 2019 for a four year term. Commissioner seconded and the motion carried with all voting for except Commissioner Espy who abstained due to conflict.

Clerk

Commissioner Chapman moved to authorize the Chairman's signature on the Extension of Lease Agreement for the Wyoming Department of Transportation for the premises located at the Little Snake River Valley Library for a period of 1 year in the amount of \$360.00. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the Chairman's signature on the BlueCross BlueShield of Wyoming ASO Group Plan Changes. Commissioner Davis seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the Chairman's signature on the 2019 Wellness Services Agreement contingent upon attorney, clerk and BOCC approval. Commissioner Davis seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the Chairman's signature on a letter to CNA Surety to change insurance agents for public official and county employee bonds. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Chapman moved to authorize the Chairman's signature for a Contractor Agreement between Carbon County Board of County Commissioners, Carbon County Action Committee, and Sheela Schermetzler in the amount of \$5,456.94. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Espy moved to authorize commissioner signature on Resolution 2018-42 for the Specific Purpose Tax. Commissioner Chapman seconded and the motion carried unanimously.

Commissioners

Commissioner Jones moved to authorize the Chairman's signature on the grant application for Pre-Disaster Mitigation at Boozer Creek. Commissioner Espy seconded and the motion carried unanimously.

PUBLIC HEARING

Commissioner Jones moved to approve Resolution No. 2018-43 A Resolution of the Board of County Commissioners of Carbon County, Wyoming for Z.C. Case File #2018-05 – Gregory and Kathleen Reames. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Chapman moved to approve Resolution No. 2018-44 A Resolution of the Board of County Commissioners of Carbon County, Wyoming for C.U. Case File #2018-14 – TransWest Express Transmission Project. Commissioner Davis seconded and the motion carried with all voting for the motion except Commissioner Espy who abstained due to conflict.

MEMORIAL HOSPITAL OF CARBON COUNTY

Commissioner Davis moved to authorize the Chairman's signature on a Memorial Hospital of Carbon County Quorum Health Resources Contract. Commissioner Chapman seconded. The motion failed with Commissioners Espy and Chapman voting for the motion and Commissioners Jones, Davis and Chairman Johnson voting against the motion.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 1:46 p.m. with Gwynn Bartlett, Sid Fox and Ashley Mayfield Davis. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 1:54 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

ATTORNEY

Commissioner Espy moved to make December 24 a holiday, all day for 2018. Commissioner Chapman seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Chapman moved to adjourn the meeting at 2:00 p.m. Commissioner Davis seconded and the motion carried unanimously.

A regular meeting of this Board will be held January 15, 2019 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per

Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

Gwynn G. Bartlett, Carbon County Clerk

Approved this 7th day of January 2019.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

Willing John Johnson, Chairman

County Master Resolution