

**OFFICIAL
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, September 18, 2018
Baggs Higher Education Center, Baggs, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, September 18, 2018 at the Baggs Higher Education Center, Baggs, WY. Attending the meeting were; Chairman John Johnson; Commissioners John Espy, Bob Davis and Sue Jones. Commissioner Leo Chapman was absent.

Chairman Johnson called the meeting to order at 2:00 p.m.

Commissioner Espy changed the WY Public Lands Initiative final recommendations scheduled for today to an update. Commissioner Jones added a board appointment and Subgrantee Agreements for the Temporary Assistance for Needy Families (TANF) grant.

VOUCHERS

ACME ELECTRIC COMPANY, LLC	GENERATOR REPAIRS	\$ 65.00
AFFORDABLE TREE CARE, LLC	TREE REMOVAL	\$ 600.00
ALSCO, AMERICAN LINEN DIVISION	TOWELS/MATS/SOAP	\$ 48.59
APG MEDIA OF THE ROCKIES	NEWSPAPER ADS	\$ 5,359.57
BAGGS, TOWN OF	RENT/WATER SERVICES	\$ 437.16
BALESTRIERI, MICHELLE	REIMBURSEMENT	\$ 539.50
BANKOFMONTREAL - MASTERCARD	VARIOUS CHARGES	\$ 8,117.86
BARKHURST, BYRON	MILEAGE	\$ 39.60
BEACH, HOMER	STOVE REIMBURSEMENT	\$ 421.96
BI INC.	ELECTRONIC MONITORING	\$ 1,709.50
BLAKEMAN PROPANE	PROPANE SERVICES	\$ 2,103.04
BOB BARKER COMPANY, INC.	PENS	\$ 146.25
BUILD RITE LUMBER SUPPLY	SUPPLIES	\$ 155.81
CARBON COUNTY WEED & PEST	PESTICIDE	\$ 42.11
CARBON POWER & LIGHT INC	ELECTRIC SERVICES	\$ 2,204.88
CARPENTER, BRENT	FINGERPRINTS REIMB	\$ 20.00
CARROLL, MELISSA	MILEAGE/WITNESS FEE	\$ 56.00
CASPER WINNELSON CO	PARTS	\$ 81.76
CBM FOOD SERVICE	JAIL MEALS	\$ 7,134.88
CMI-TECO	PARTS	\$ 705.60
COWBOY CHEMICAL	LAUNDRY SOAP	\$ 104.40
COWBOY SUPPLY HOUSE	CLEANING SUPPLIES	\$ 806.46
DAILY TIMES	NEWSPAPERS	\$ 208.80

DALLIN MOTORS INC	VEHICLE MAINTENANCE	\$ 319.65
DAVIS, ASHLEY	MILEAGE	\$ 42.00
DEPARTMENT OF HEALTH	VEHICLE RENTAL	\$ 176.00
DIRTY BOYZ SANITATION, INC	TRASH SERVICES	\$ 660.00
DJ'S	BACK WINDOW REPLACEMENT	\$ 318.45
EKM&P,INC.	PLANNING/DESIGN SERVICES	\$ 32,184.53
ELECTION CENTER	MEMBERSHIP	\$ 200.00
ELEVATED TRAINING SOLUTIONS	PREEMPLOYMENTDRUGTESTING	\$ 152.00
ELK MOUNTAIN CONOCO	FUEL	\$ 209.72
ELK MOUNTAIN, TOWN OF	WATER SERVICES	\$ 58.00
ENCAMPMENT, TOWN OF	WATER SERVICES	\$ 96.00
ENCARTELE	INMATE PHONE CARDS	\$ 4,000.00
E-Z LIFT GARAGE DOORS	GARARGE DOOR SERVICE	\$ 239.00
FLEXSHARE BENEFITS	JULY ADMIN FEES	\$ 325.00
FORSTER LANDSCAPE & CONSTRUCTION, INC.	IRRIGATION REPAIRS	\$ 161.50
GCR ELECTRONICS, LLC	MONTHLY SITE RENTALS	\$ 1,350.00
GRABOW, JAY	MILEAGE	\$ 36.60
GRAINGER	SUPPLIES	\$ 190.20
GRAPHIC BUSINESS SOLUTIONS,	HATS/ENVELOPES	\$ 833.50
GRAPHIC SPORTS	WINDOW ENVELOPES	\$ 636.00
HAHN, CINDI	REIMBURSEMENT	\$ 16.29
HANNA, TOWN OF	WATER SERVICES	\$ 321.57
HEIMAN FIRE DEPARTMENT	DIAPHRAGM	\$ 77.41
HELM, ANNA	MILEAGE	\$ 42.00
HERMAN, BOBBIE	MILEAGE	\$ 42.00
HERTER, JACQUES P. PHD	PSYCHOLOGICALEVALUATION	\$ 550.00
HIGH DESERT WELDING & MACHINE	STRAP	\$ 17.64
IRON J TOWING	TOW CHARGES	\$ 639.50
J H KASPAR OIL COMPANY	FUEL	\$ 11,942.53
KERBS, CORSON	MILEAGE	\$ 36.00
KILBURN TIRE COMPANY	TIRES	\$ 2,116.34
KONE ELEVATORS ESCALATORS	ELEVATOR MAINTENANCE	\$ 4,440.57
KTGA/KBDY	RADIO ADS	\$ 288.00
L N CURTIS & SONS	PARTS	\$ 334.41
LEROUX, SARA DAWN	WITNESS FEE	\$ 15.00
MEDICINE BOW, TOWN OF	WATER SERVICES	\$ 190.00
MEMORIALHOSPITALOFCARBON	LAB SERVICES	\$ 303.90
MERCEDES TRANSCRIPTION, INC	TRANSCRIPTION SERVICES	\$ 116.16
MOORE MEDICAL CORP.	HEALTH SUPPLIES	\$ 447.70
MOUNTAIN WEST MOTORS	CLUTCH ASSEMBLY	\$ 732.38

MPM CORP / EVERGREEN DISPOSAL	TRASH SERVICES	\$ 135.00
NORCO, INC.	CYLINDER RENTAL	\$ 834.59
OFFICE ALLY	HEALTHRECORDS FEES	\$ 29.95
OFFICEOF THE ATTORNEY GENERAL	FINGERPRINTS	\$ 60.00
O'REILLY AUTO PARTS	PARTS	\$ 17.70
PARTSMASTER	PARTS	\$ 197.51
PERKINS OIL CO	FUEL	\$ 1,296.96
PERUE PRINTING	SUPPLIES	\$ 70.00
PUBLIC SAFETY CENTER, INC	BATTERIES/GLOVES	\$ 397.64
QUILL CORPORATION	OFFICE SUPPLIES	\$ 1,667.36
RAWLINS AUTOMOTIVE	PARTS	\$ 2,110.79
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	\$ 41,127.20
RYAN ELECTRONICS INC	BLUE TOOTH CAPABILITY	\$ 1,548.00
SARATOGA AUTO PARTS, INC.	PARTS	\$ 1,070.12
SARATOGA SUN	NEWSPAPER ADS	\$ 167.95
SARATOGA, TOWN OF	WATER SERVICES	\$ 150.96
SCHAEFFER MFG CO	OIL	\$ 1,250.15
SCHERMETZLER, SHEELA M ED.S.	SURVEY COMPLETION	\$ 1,492.16
SECRETARY OF STATE	ATTORNEY DUES	\$ 30.00
SHEEHAN TRUCKING	WATERFORMAG CHLORIDE	\$ 7,742.50
SHEPARDCONSTRUCTIONSOLUTIONS,	CRISIS CENTER ADDITION	\$ 127,944.00
SHIVELY HARDWARE	PARTS	\$ 306.02
STAPLES ADVANTAGE	OFFICE SUPPLIES	\$ 412.35
SUNRISE SANITATION SERVICE, LLC.	TRASH SERVICES	\$ 65.00
SWANSON SERVICES CORPORATION	JAILCOMMISSARYSUPPLIES	\$ 1,598.67
T.W. ENTERPRISES, INC.	GENERATOR SUPPLIES	\$ 4,807.86
TANDAN SANITATION SERVICES	TRASH SERVICES	\$ 80.00
TRUE VALUE OF RAWLINS	PLUMBING SUPPLIES	\$ 32.85
TYLER TECHNOLOGIES, INC	TRAINING	\$ 1,364.64
UINTA COUNTY SHERIFF'S OFFICE	SUBPOENAPROCESS	\$ 50.00
US BANK	VARIOUS CHARGES	\$ 3,609.88
VOIANCE LANGUAGE SERVICES LLC	TRANSCRIPTION	\$ 133.50
WEBSTER, MATTHEW S	MILEAGE	\$ 132.00
WESTERN TRUCK REPAIR	PARTS	\$ 308.70
WEX BANK	FUEL	\$ 297.37
WILLE, O.R.	MILEAGE	\$ 81.00
WILSON, RICHARD	MILEAGE	\$ 36.60
WY LAW ENFORCEMENT ACADEMY	SCHOOLING	\$ 41.50
WY MACHINERY COMPANY	PARTS	\$ 1,878.04
YAMPA VALLEY ELECTRIC	ELECTRICAL SERVICES	\$ 804.29
YOUNG, CHARLES MD	MEDICAL SERVICES	\$ 90.45

GRAND TOTAL		\$ 301,437.54
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Commissioner Espy moved to approve insurance premiums and claims in the amount of \$102,202.59 and payroll and benefit costs totaling \$807,799.74. Commissioner Davis seconded and the motion carried unanimously.

Commissioner Espy moved to approve an expenditure of \$65.00 for Sunrise Sanitation. Commissioner Davis seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to conflict.

Commissioner Espy moved to approve the expenditures in the amount of \$301,372.54 for a grand total today of \$1,211,439.87. Commissioner Davis seconded and the motion carried unanimously.

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda noting any item could be removed for further discussion. The consent agenda includes the September 4th, 2018 regular meeting minutes; a bond for Kindra Pacheco, Treasurer for the Town of Sinclair in the amount of \$8,000; a bond for Karen Ruth Heath, Clerk/Treasurer for the Town of Medicine Bow in the amount of \$100,000; a bond for Julie Webb, Treasurer of the Carbon County Visitors Council in the amount of \$100,000; county valuation adjustments in the amount of **(\$18,063.00)**; August 2018 monthly receipts for the Carbon County Clerk's Office in the amount of \$26,113.00; and August 2018 monthly receipts for the Clerk of District Court Office in the amount of \$4,078.07. Commissioner Jones seconded and the motion carried unanimously.

Buildings & Grounds

Commissioner Espy moved to authorize a change order for the Carbon County Youth Crisis Center fire alarm system and electrical work not to exceed \$8,938.38. Commissioner Jones seconded and the motion passed unanimously. He stated this will not put the project over budget.

Planning & Development

Commissioner Espy moved to authorize the Chairman's signature on the Professional Services Agreement with WLC Engineering and Surveying noting they will bill the county per a cost schedule in the agreement. Commissioner Jones seconded and the motion passed unanimously.

Commissioner Jones moved to accept the Certification of Recommended Action for C.U. Case #2018-13-Velocitel and Purple Sage, LLC, a Conditional Use Permit request for a telecommunications tower up to 260 feet tall and related facilities in the Ranching, Agriculture and Mining (RAM) Zone District approximately 1.64 miles south of Baggs and approximately 1.11 miles east of WY HWY 789; C.U. Case #2018-12-Velocitel and Jason and Radona Williams, a Conditional Use Permit request for a telecommunications tower up to 310 feet tall and related facilities in the Ranching, Agriculture and Mining (RAM) Zone District approximately 3 miles

north of Saratoga off Carbon County Road #550; and C.U. Case #2018-11-Velocitel and J&J Herring, LLC, a Conditional Use Permit request for a telecommunications tower up to 310 feet tall and related facilities in the Ranching, Agriculture and Mining (RAM) Zone District bordering the Town of Encampment on the southeast off Emerson Boulevard and schedule a public hearing for each at 3 p.m. October 16, 2018 at the Sinclair Town Hall in Sinclair, WY. Commissioner Espy seconded and the motion carried unanimously.

Clerk

Commissioner Jones moved to authorize the Chairman's signature on the air ambulance letter requesting federal delegation of air ambulance fees. Commissioner Espy seconded and asked that the Clerk send the rural healthcare districts the letter and request they send one as well. The motion passed unanimously.

Commissioner Davis moved to authorize the Chairman's signature on the Temporary Assistance for Needy Families (TANF) Subgrantee Agreements with Boys & Girls Clubs of Carbon County, Greater WY Big Brothers Big Sisters and the Carbon County Youth Crisis Center. Commissioner Jones seconded and the motion carried unanimously.

Commissioners

Commissioner Jones moved to appoint Schelby Merrill to the Upper Platte River Solid Waste Disposal District for a three-year term expiring June 2021. Commissioner Davis seconded and the motion passed unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 3:52 p.m. with Gwynn Bartlett, Ashley Mayfield Davis, Bill Nation and Patty Bentsen to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Davis seconded and the motion carried unanimously.

Bill was in the session first and left at 3:57 p.m. and Patty Bentsen joined. Patty left at 4:04 p.m. and Jim Piche joined at 4:05 p.m. Jim left at 4:27 p.m.

Commissioner Espy moved to come out of executive session at 5:06 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Davis seconded and the motion carried unanimously.

Location Agreement

Commissioner Espy moved to authorize any commissioner to sign a location agreement. Commissioner Davis seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 5:07 p.m. Commissioner Davis seconded and the motion carried unanimously.

A regular meeting of this Board will be held October 2, 2018 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

Gwynn G. Bartlett, Carbon County Clerk

Approved this 2nd day of October 2018.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

Willing John Johnson, Chairman