

**REPORT TO THE  
MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Monday, July 16, 2018  
Carbon County Courthouse, Rawlins, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Monday, July 16, 2018 at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman John Johnson; Commissioners Leo Chapman, John Espy, Bob Davis and Sue Jones.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

The Chairman added a Notice to Proceed for the Dixon Airport Seal Coat & Pavement Marking Project under Commissioners and the Immunization Provider Agreement under Public Health.

**VOUCHERS**

Commissioner Chapman moved to approve payment to Sunrise Sanitation for \$65.00. Commissioner Espy seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to personal conflicts.

Commissioner Chapman moved to approve June 2018 payroll and benefit expenses of \$751,380.58 and insurance claim and premium expenses of \$225,447.16 and the main amount of \$243,678.93 for an aggregate total today of \$1,220,571.67. Commissioner Espy seconded and the motion carried unanimously.

307 PROFESSIONAL CLEAN LLC	\$ 10,485.00	CLEANING SERVICES
ACME ELECTRIC COMPANY, LLC	\$ 802.49	ELECTRICAL REPAIRS
ALSCO, AMERICAN LINEN DIVISION	\$ 146.50	SHOP SUPPLIES
APEX COMMUNICATIONS	\$ 4,533.88	MAINTENANCE AGREEMENT JULY 2018
APG MEDIA OF THE ROCKIES	\$ 1,744.50	ADVERTISING/LEGAL PUBLICATIONS
ASPEN FAMILY DENTAL	\$ 875.00	DENTAL SERVICES
AYALA, MEGAN	\$ 202.72	MEAL/MILEAGE
BAGGS, TOWN OF	\$ 83.00	WATER
BANK OF COMMERCE (ACH)	\$ 310.00	PAYROLL FILES/ANNUAL FEES
BARKHURST, BYRON	\$ 39.60	MILEAGE
BI INC.	\$ 825.50	MONITORING SERVICES
BI-RITE SPORTING GOODS	\$ 300.00	AMMUNITION
BLACK HILLS ENERGY	\$ 4,376.05	HEATING FUEL
BLAKEMAN PROPANE	\$ 540.50	HEATING FUEL
BLOOMQUIST, CYNTHIA	\$ 44.46	MILEAGE

BOB BARKER COMPANY, INC.	\$ 157.13	JAIL SUPPLIES
BOMGAARS SUPPLY	\$ 119.99	BATTERY
BRANNON, J REED	\$ 60.00	MILEAGE
BUILD RITE LUMBER SUPPLY	\$ 55.67	SUPPLIES
CARBON COUNTY PUBLIC HEALTH	\$ 64.00	BLOOD TESTING
CARBON COUNTY WEED & PEST	\$ 33.81	TEMPO
CARBON COUNTY YOUTH CRISIS CENTER	\$ 5,000.00	PROGRAM FUNDING
CARBON POWER & LIGHT INC	\$ 2,038.14	ELECTRIC SERVICE
CARERIGHT TECHNOLOGIES, LLC	\$ 155.10	MONTHLY FEE
CASPER WINNELSON CO	\$ 1,185.16	SUPPLIES
CBM FOOD SERVICE	\$ 15,430.65	JAIL MEALS
CHARTER COMMUNICATIONS	\$ 120.21	JAIL CABLE
CHEMATOX, INC.	\$ 242.40	DRUG SCREENING
COWBOY CHEMICAL	\$ 178.60	LAUNDRY SUPPLIES
COWBOY SUPPLY HOUSE	\$ 1,769.11	B&G CUSTODIAL SUPPLIES
DAILY TIMES	\$ 229.68	JAIL NEWSPAPERS
DBT TRANSPORTATION SERVICES LLC	\$ 1,667.44	AWOS QUARTERLY/WEATHER DATA SRVC
DENTURES & DENTAL CARE OF LANDER	\$ 1,000.00	DENTAL SERVICES
DEPARTMENT OF HEALTH	\$ 176.00	STATE VEHICLE RENTAL
DIRTY BOYZ SANITATION, INC	\$ 710.00	TRASH SERVICES
DIXON, TOWN OF	\$ 308.00	WATER
DOMINION ENERGY	\$ 36.83	HEATING FUEL
DRUMMOND REFRIGERATION LLC	\$ 277.91	WALK IN COOLER REPAIRS
ELECTION SYSTEMS & SOFTWARE, LLC	\$ 587.76	TEST DECK BALLOTS
ELK MOUNTAIN, TOWN OF	\$ 53.00	WATER
EMBLEM ENTERPRISES, INC.	\$ 203.00	PATCHES
ENCAMPMENT, TOWN OF	\$ 92.00	WATER
ENGSTROM, JAMES D. DDS	\$ 2,500.00	DENTAL SERVICES
E-Z LIFT GARAGE DOORS	\$ 1,215.00	GARAGE DOOR SERVICE
FABIN, MARY L.	\$ 82.00	MILEAGE
FLEMING, LINDA	\$ 121.80	MILEAGE
GALLS/QUARTERMASTER	\$ 18,703.20	BULLETPROOF VESTS/SUPPLIES
GCR ELECTRONICS, LLC	\$ 1,350.00	SITE RENTAL
GDA ENGINEERS	\$ 14,531.25	181003 DWX SEAL COAT & MARK
GLAXOSMITHKLINE PHARMACEUTICALS	\$ 554.40	VACCINES
GOLDEN, MARY	\$ 128.80	MEALS
GRAPHIC SPORTS	\$ 772.90	ENVELOPES/STAMPS
HANNA, TOWN OF	\$ 104.99	WATER
HANSEN, LORETTA J.	\$ 153.00	MILEAGE
HAYS, PATRICIA	\$ 24.00	MILEAGE
HIGH DESERT WELDING & MACHINE LLC	\$ 489.03	WELDING SERVICES

HIGH PLAINS POWER	\$ 386.93	ELECTRIC SERVICE
INTAB, INC	\$ 967.62	ELECTIONS SUPPLIES
INTERMOUNTAIN LOCK & SECURITY	\$ 675.41	KEYPAD ENTRIES/WRAPS
IRON J TOWING	\$ 435.00	TOWING SERVICES
J H KASPAR OIL COMPANY	\$ 11,986.78	FUEL
KENCO SECURITY AND TECHNOLOGY	\$ 39.00	MONITORING SERVICES
KILBURN TIRE COMPANY	\$ 37.90	TIRE REPAIR
MABERRY, AGRIPPINA M.	\$ 25.00	INTERPRETATION SERVICES
MACPHERSON, KELLY & THOMPSON, LLC	\$ 180.00	LEGAL SERVICES
MATTHEW BENDER & CO, INC.	\$ 317.41	WY STATUTES/COURT RULES
MCGRAW, JOAN	\$ 24.00	MILEAGE
MEDICINE BOW, TOWN OF	\$ 190.50	WATER
MEMORIAL HOSPITAL OF CARBON COUNTY	\$ 3,372.30	MEDICAL SERVICES
MERCEDES TRANSCRIPTION, INC	\$ 127.27	TRANSCRIPTION SERVICES
MOORE MEDICAL CORP.	\$ 244.86	HEALTH SUPPLIES
MOTOROLA SOLUTIONS	\$ 585.00	LALLY REGISTRATION
MOUNTAIN WEST MOTORS	\$ 65.40	VEHICLE REPAIRS
MY OFFICE ETC.	\$ 216.79	SUPPLIES
NORCO, INC.	\$ 703.47	CYLINDER RENTAL
OFFENDER WATCH	\$ 250.00	COMMUNITY NOTIFICATION SERVICES
OFFICE ALLY	\$ 29.95	MONTHLY CHARGES
O'REILLY AUTO PARTS	\$ 27.86	V-BELT
PARTSMASTER	\$ 998.30	SHOP SUPPLIES
PATTON, SALLY	\$ 45.00	MILEAGE
PERKINS OIL CO	\$ 1,636.42	FUEL
PERUE PRINTING	\$ 272.00	ENVELOPES
PROCTOR, CLAYTON	\$ 299.00	WITNESS FEE/MILEAGE
PUBLIC SAFETY CENTER, INC	\$ 464.85	EXAM GLOVES/BATTERIES
QUILL CORPORATION	\$ 1,004.10	SUPPLIES
RAWLINS AUTOMOTIVE	\$ 328.58	PARTS
RAWLINS EYE CARE	\$ 350.00	VISION SERVICES
RAWLINS FIRE EXTINGUISHER	\$ 400.00	FIRE EXTINGUISHERS
RAWLINS, CITY OF	\$ 4,930.30	WATER/SEWER
ROCKY MOUNTAIN POWER	\$ 4,879.41	ELECTRIC SERVICE
SAFARILAND GROUP	\$ 265.93	EVIDENCE BAGS
SAGE CREEK EXCAVATING	\$ 100.00	SAND
SARATOGA AUTO PARTS, INC.	\$ 211.06	PARTS
SARATOGA SUN	\$ 33.00	4TH OF JULY CLOSURE AD
SARATOGA, TOWN OF	\$ 301.92	WATER
SCHAEFFER MFG CO	\$ 1,250.15	OIL
SCHILLING & WINN PC	\$ 1,006.00	LEGAL SERVICES

SHEPARD CONSTRUCTION SOLUTIONS, LLC	\$ 76,500.00	CCYCC ADDITION
SHEPARD'S	\$ 3,862.56	FUEL
SHIVELY HARDWARE	\$ 199.72	PARTS
SIMPLE DISTRIBUTORS, LLC	\$ 544.48	ELECTIONS SUPPLIES
SIRCHIE	\$ 56.80	PRINTOVER TABS
SLOW AND STEADY LAW OFFICE, PLLC	\$ 695.00	LEGAL SERVICES
SNAKE RIVER PRESS	\$ 96.00	CANDIDATE FILING AD
STAPLES ADVANTAGE	\$ 217.28	SUPPLIES
STODDARD, CURTIS T.	\$ 1,947.44	DENTAL SERVICES
SUNRISE SANITATION SERVICE, LLC.	\$ 65.00	TRASH SERVICE
SWANSON SERVICES CORPORATION	\$ 806.64	COMMISSARY SUPPLIES
T.O.G.	\$ 210.00	WINDOW WASHING
TACTICAL POLICE GEAR, LLC	\$ 529.74	AMMUNITION
TANDAN SANITATION SERVICES	\$ 80.00	TRASH SERVICE
THE PRODUCT CENTER	\$ 425.97	FINGER PRINTING SUPPLIES
THOS. Y. PICKETT & CO., INC.	\$ 6,000.00	CONTRACT PAYMENT
TIN BOY GARAGE	\$ 20.00	TIRE REPAIR
TRUE VALUE OF RAWLINS	\$ 930.62	SUPPLIES
U S POSTMASTER-RAWLINS	\$ 72.00	PO BOX RENEWAL
UINTA COUNTY SHERIFF'S OFFICE	\$ 50.00	PROCESS SERVING
US BANK	\$ 4,510.84	VARIOUS CHARGES
VOIANCE LANGUAGE SERVICES LLC	\$ 3.75	INTERPRETATION SERVICES
WACO	\$ 450.00	WACO REGISTRATION/DUES
WALKER, JEANETTE R.	\$ 30.00	MILEAGE/CALL OUT
WESTERN STATES FIRE PROTECTION CO	\$ 2,360.00	VALVE REPLACEMENT
WEX BANK	\$ 594.66	FUEL
WILLE, O.R.	\$ 45.00	MILEAGE
WIMPENNY, ROBERT G DDS	\$ 595.00	DENTAL SERVICES
WORLD WASH LLC	\$ 925.00	EXHAUST SYSTEM CLEANING
WY COUNTY ASSESSOR'S ASSOCIATION	\$ 210.00	MEAL/DUES
WY MACHINERY COMPANY	\$ 1,234.55	EQUIPMENT REPAIR/HOSE
WY PEACE OFFICERS ASSOC	\$ 10.00	REGISTRATION
WY PUBLIC HEALTH LABORATORY	\$ 574.00	TESTING SERVICES
WY RENTS, LLC	\$ 105.00	EQUIPMENT RENTAL
YAMPA VALLEY ELECTRIC	\$ 873.20	ELECTRIC SERVICE
YOUNG, CHARLES MD	\$ 250.00	MEDICAL SERVICES
ZIRMED, INC	\$ 8.05	PROFESSIONAL CLAIMS
GRAND TOTAL	\$ 243,743.93	

## **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda noting any item could be removed for further discussion. The consent agenda includes the July 3, 2018 regular meeting minutes; a bond for Jana C. Cook, Clerk/Treasurer for the Town of Riverside in the amount of \$50,000.00 County Clerk monthly receipts for June 2018 in the amount of \$30,187.75 and Clerk of District Court receipts for June 2018 in the amount of \$4,325.45; and Notice of Valuation Changes in the amount of -\$2,272.00. Commissioner Chapman seconded and the motion carried unanimously.

### **Public Hearing – Adoption of FY 2018-2019 Budget**

Chairman Johnson opened a public hearing at 9:03 a.m. to hear about the fiscal year 2018-2019 budget. County Clerk Gwynn Bartlett reviewed the budget summary explaining that the levies are as follows: County General Fund 10.976 for a total of \$6,857,730.49, Fair Board .048 for a total of \$29,990.08 Museum .292 for a total of \$182,439.62, Library .444 totaling \$277,408.19 and Memorial Hospital of Carbon County totaling \$149,950.38.

Chairman Johnson called for comments for or against the amendment. There being none, he closed the hearing at 9:05 a.m.

Commissioner Chapman moved to adopt Resolution 2018-25 Appropriations Resolution and Resolution 2018-26 A Resolution to Provide Income Necessary to Finance the Budget for fiscal year 2018-2019. Commissioner Jones seconded and the motion carried unanimously.

### **RESOLUTION NO. 2018 - 25 APPROPRIATIONS RESOLUTION**

WHEREAS, on or before the 15th day of May 2018, the budget making authority, prepared and submitted to the Board a proposed county budget for the fiscal year ending June 30, 2019 and

WHEREAS, such a budget was duly entered upon the records of this Board and a copy thereof was made available for public inspection at the office of the County Clerk; and

WHEREAS, notice of a public hearing on such budget, together with the summary of said budget, was published in the Rawlins Daily times on July 3, 2018, a newspaper published and of general circulation in the county; and

WHEREAS, a public hearing was held on such budget at the time and place specified in said notice, at which time all interested parties were given an opportunity to be heard; and

WHEREAS, following such public hearing if certain alterations and revisions were made in such proposed budget, all will more fully appear in the minutes of this Board.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners that the county budget, as so revised and altered, be adopted as the official county budget for the fiscal year ending June 30, 2019.

BE IT FURTHER RESOLVED, that the following appropriations be made for the fiscal year ending June 30, 2019 and that the expenditures of each officer, department, fund or spending agency be limited to the amount herein appropriated unless amended.

### **GENERAL FUND**

Grants	341	\$ 4,271,782.91
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County Commissioners	410	\$ 150,250.00
County Clerk	420	\$ 402,878.45
County Boards	425	\$ 5,469.60
County Treasurer	430	\$ 285,608.78
County Assessor	440	\$ 316,232.28
County Sheriff	450	\$ 1,851,473.80
County Attorney	460	\$ 782,637.46
Buildings & Grounds Administration	470	\$ 444,154.00
Buildings & Grounds Utilities	471	\$ 474,780.00
Buildings & Grounds Maintenance	472	\$ 198,590.00
Dixon Airport	473	\$ 46,030.00
County Coroner	480	\$ 139,540.00
Extension Office	490	\$ 65,202.78
Clerk of District Court	500	\$ 234,685.80
Information Technology	510	\$ 708,460.00
Jail	522	\$ 1,776,467.44
Radio Tech	523	\$ 77,307.00
Road and Bridge	530	\$ 1,186,475.64
Elections	550	\$ 106,488.00
Public Health	560	\$ 231,913.00
Mental Health	563	\$ 54,377.89
Administration	570	\$ 4,171,858.70
Lease/Bonds	571	\$ 675,725.36
Planning / GIS	580	\$ 202,241.04
Fire Protection	581	\$ 302,481.41
Emergency Management	582	\$ 37,650.00
Outside Agencies	584	\$ 349,500.00
Cash Reserve Fund	595	\$ 757,337.13
<b>TOTAL GENERAL FUND APPROPRIATION</b>		<u>\$ 20,307,598.47</u>

#### **SPECIAL AGENCIES FROM COUNTY'S 12 MILLS**

County Museum Board	\$ 321,939.62
Memorial Hospital of Carbo County	\$ 149,950.38
County Fair Board	\$ 156,134.08
County Library Board	\$ 493,020.24
<b>TOTAL SPECIAL AGENCY APPROPRIATION</b>	<u>\$ 1,121,044.32</u>

#### **SPECIAL REVENUE FUNDS**

	<b>Fund #</b>	
Jail Commissary	105	\$ 181,957.59
Special Projects	111	\$ 327,811.06
Chokecherry Impact Assistance	113	\$ 141,763.65
Road & Bridge Excess Fuel Tax	114	\$ 114,468.00
SCRF Road Fund	115	\$ 3,716,836.83
Jail Operations & Maintenance	118	\$ 991,560.62
Dixon Airport Fuel Sales	119	\$ 30,152.85
Public Health Vaccines	121	\$ 63,849.74

Public Health Reproductive Health	122	\$ 16,298.78
Public Health Donations	123	\$ 3,118.74
Abandoned Vehicle	150	\$ 26,865.00
Election Equipment Replacement	155	\$ 30,000.00
Operating Reserve	170	\$ 1,814,672.37
Operating Reserve	171	\$ 60,000.00
Operating Reserve	172	\$ 50,000.00
Breast Pump	200	\$ 3,489.37
E911 Surcharge	218	\$ 261,379.54
Forest Reserve SRS	281	\$ 689,226.70
Fire Strike	283	\$ 186,142.66
Impact Assistance Boswell Springs	300	\$ 1,363,669.00
Impact Assistance TB Flats	301	\$ 1,890,005.17
Impact Assistance Ekola Springs	302	\$ 2,252,699.62
Impact Assistance Gateway West	303	\$ 2,762,427.12
Memorial Hospital of Carbon Co Levy	512	\$ 409,511.34
<b>TOTAL SPECIAL REVENUE FUNDS</b>		<b>\$ 17,387,905.75</b>

**TOTAL APPROPRIATIONS** \$ 38,816,548.54

Dated this 16<sup>th</sup> day of July, 2018.

Board of County Commissioners  
Carbon County, Wyoming

-s- John Johnson  
-s-Sue Jones  
-s- Leo Chapman  
-s- Robert "Bob" Davis  
-s- John Espy

Attest:

-s- Gwynn G. Bartlett, Carbon County Clerk

**RESOLUTION NO. 2018 - 26**

**RESOLUTION TO PROVIDE INCOME NECESSARY TO FINANCE THE BUDGET**

**WHEREAS**, on the 16<sup>th</sup> day of July, 2018 this Board adopted a County budget for the fiscal year ending June 30, 2019, calling for the following appropriations.

General Fund	\$ 20,307,598.47
Museum	\$ 321,939.62
Fair	\$ 156,134.08
Library	\$ 493,020.24
Memorial Hospital of Carbon Co.	\$ 149,950.38
<b>TOTAL</b>	<b>\$ 21,428,642.79</b>

And, **WHEREAS**, after deducting all other cash and estimated revenue, it is necessary that the following amounts be raised by general taxation, and in order to raise such sums of money, it is necessary that the following levies be made for the fiscal year ending June 30, 2019, as shown opposite each fund:

	<b>Amount to be Raised</b>	<b>Mill Levy</b>
General Fund	<u>\$ 6,857,730.49</u>	10.976
Fair	<u>\$ 29,990.08</u>	00.048
Museum	<u>\$ 182,439.62</u>	00.292
Library	<u>\$ 277,408.19</u>	00.444
Memorial Hospital of Carbon Co.	<u>\$ 149,950.38</u>	00.240
<b>TOTAL</b>	<b><u>\$ 7,497,518.76</u></b>	<b>12.000</b>

**NOW, BE IT RESOLVED** by the Board of County Commissioners that the foregoing levies be made for the fiscal year ending June 30, 2019.

Dated this 16<sup>th</sup> day of July, 2018.

Board of County Commissioners  
Carbon County, Wyoming

-s- John Johnson  
-s- Sue Jones  
-s- Leo Chapman  
-s- Robert "Bob" Davis  
-s- John Espy

Attest:

-s- Gwynn G. Bartlett, Carbon County Clerk

### **Public Health**

Public Health Nurse Amanda Brown discussed the BOCC's question from the last meeting on why the county is responsible for state nurse actions. The BOCC is in charge of the Statement of Work and it would have to be extreme gross negligence for the county to be responsible financially for nurse actions.

Commissioner Espy moved to approve the Adult and Children Public Vaccine Program 2018 Provider Agreement for the Public Health Nurse Office in Saratoga. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Davis moved to approve the Adult and Children Public Vaccine Program 2018 Provider Agreement for the Public Health Nurse Office in Rawlins. Commissioner Chapman seconded and the motion carried unanimously.

### **Sheriff**

Archie Roybal, County Sheriff presented the CML Purchase and Service Agreement for approval. This agreement is for updates to the camera system at the jail.

Commissioner Espy moved to authorize the Chairman's signature on the CML Purchase and Service Agreement for the jail camera system in the amount of approximately \$98,000.00 after Attorney, IT and Sheriff review and approval. Commissioner Chapman seconded and the motion carried unanimously.

### **Buildings & Grounds**

Jim Piche, Buildings Manager reported the final walkthrough at the fairgrounds was completed last week and the grounds are in good shape. The Carbon County Youth Crisis Center construction is progressing well and ahead of schedule.

Mr. Piche reported that he has been working with the architect on the Hugus Ferguson building project for the Museum Façade Project. The project is complete and there is a shortfall of \$20,085.00 for façade work and Museum Director, Dr. Dinero is working on securing funding for this. From this point further Mr. Piche will assist the Museum Board with any and all construction related activities. Clerk Bartlett confirmed that the work accounting for the shortfall had already been done. Mr. Piche clarified it was. Commissioner Jones asked when the fundraising efforts will begin. Dr. Dinero stated that in theory, it started yesterday; however, in practice, he is working with his board and the Museum Foundation to ramp up efforts.

Mr. Piche discussed a proposal for a dump box trailer. He has found pricing for new and used trailers and recommends a 2008 trailer in the amount of \$7,500 from Earl McCall locally.

The quotes received are from CY Trailer Sales in Casper, new 8x20 PJ \$15,000 and a 2016 8x20 used \$12,200 as well as \$7,500.00 from a local individual, Earl McCall.

### **Road & Bridge**

Bill Nation, Road & Bridge Superintendent presented the Congestion Mitigation Air Quality Application and a Resolution authorizing the submission of the application. The grant would be for \$150,000 with a 20% match from the road fund of \$30,000. Funding would be used on two mag chloride applications on the Dad/Wamsutter Road.

Commissioner Jones moved to authorize the Chairman's signature on the Congestion Mitigation Air Quality Application and Resolution 2018-27, A Resolution Authorizing the Submission of a Congestion Mitigation Air Quality Grant Application to the Wyoming Department of Transportation on Behalf of the Governing Body of Carbon County, Wyoming for the Public of Dust Mitigation in the amount of \$150,000.00 with a 20% match from the county road fund. Commissioner Chapman seconded and the motion passed unanimously.

### **RESOLUTION NO. 2018 - 27**

**A RESOLUTION AUTHORIZING THE SUBMISSION OF A CONGESTION  
MITIGATION AIR QUALITY GRANT APPLICATION TO THE WYOMING  
DEPARTMENT OF TRANSPORTATION ON BEHALF OF THE GOVERNING BODY  
OF CARBON COUNTY, WYOMING FOR THE PURPOSE OF DUST MITIGATION**

**WHEREAS**, the Governing Body for Carbon County desires to participate in the CMAQ Grant program to assist in financing the following road projects;

Dust mitigation and road improvements to County Road #701  
and

**WHEREAS**, the Governing Body of Carbon County recognizes the need for the above referenced project; and

**WHEREAS**, the CMAQ Grant program requires that certain criteria be met, as described by the Wyoming Department of Transportation and, to the best of our knowledge, this application meets those criteria; and

**WHEREAS**, the total estimated project costs are identified as follows:

\$150,000 for magnesium chloride and application thereof  
and

**WHEREAS**, the Governing Body of Carbon County plans to fund the 20% match of the requested CMAQ Grant, in the amount of \$30,000.00 from Carbon County's general fund.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF  
CARBON COUNTY, WYOMING** that a grant application in the total amount of \$150,000.00 (\$120,000.00 grant funds and \$30,000.00 match) be submitted to the Wyoming Department of Transportation for consideration.

**PASSED, APPROVED, AND ADOPTED THIS 16<sup>TH</sup> Day of JULY, 2018.**

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman

Attest: Gwynn G. Bartlett, County Clerk

Mr. Nation stated the Little Snake River Museum desires to maintain the bridge trusses from the Savery Creek Bridge. Due to this he presented the Amendment One to the Memorandum of Agreement for Savery Creek Bridge for approval which would call for WYDOT to salvage the trusses and transport them to the Museum.

Commissioner Davis moved to authorize the Chairman's signature on the Amendment One to the Memorandum of Agreement Among the Federal Highway Administration, the Wyoming Department of Transportation, the Wyoming State Historic Preservation Office, Carbon County and the Little Snake River Museum, Regarding Mitigation of Adverse Effects for the Savery

Creek Bridge, Project CN06066. Commissioner Espy seconded and the motion passed unanimously.

Mr. Nation reported that he has an aging fleet of end dumps and he has a quote to repair one for over \$16,000.00 but he will not do this as it is not economical. Commissioner Davis asked if it is more economical to hire a subcontractor. He stated having a piece of equipment sitting there and not being used very often doesn't seem economical. Mr. Nation stated that he feels it is best to have equipment available at any time at the county's disposal. Commissioner Davis stated the service is available 24/7 through subcontractors that work with oilfield companies. Clerk Bartlett noted that the county has a surplus Secure Rural Schools (SRS) fund that the county could use to purchase equipment. Mr. Nation stated a new truck and trailer is \$160,000.

Mr. Nation reported that he purchased airport roto mill from Saratoga and it has been used on the Jack Creek, Old Baldy and Brush Creek Roads.

Mr. Nation stated work continues on the Sage Creek Road, County Road 401. Commissioner Jones stated she received a call last night from about the end of the asphalt south of Rawlins and how rough the road is. Mr. Nation stated that 9.4 miles is left and the contractor is working their way towards the asphalt and noted that he will ask the Sheriff to increase patrols in the area. She also stated the Pass Creek Road is wash boarded and Mr. Nation stated that is slated to be bladed this week.

Commissioner Espy thanked Mr. Nation for his recent work at the fairgrounds.

## **IT**

Matt Webster IT Director reported that he continues to work on the E911 system and will report to the BOCC as things progress.

## **Attorney**

Ashley Mayfield Davis, Deputy County Attorney presented the Carbon County Extension Annual Compensation Agreements for approval.

Commissioner Chapman moved to authorize the Chairman's signature on two Carbon County Extension Annual Compensation Agreements for the 4-H educator and support staff in the amount of \$37,499.00 and \$22,380.00. Commissioner Jones seconded and the motion carried unanimously.

Attorney Davis presented the Contract Between State of Wyoming, Department of Family Services and Carbon County Board of County Commissioners for the purpose of setting forth terms and conditions for providing services for the Carbon County Community Juvenile Services Board for a period of July 1, 2018 through June 30, 2018 with a total contract payment of \$45,000.00. This funds the county's diversion program for juveniles.

Commissioner Davis moved to authorize the Chairman's signature on the Contract Between State of Wyoming Department of Family Services and Carbon County Board of County Commissioners in the amount of \$45,000.00. Commissioner Chapman seconded and the motion passed unanimously.

Attorney Davis provided the Thomson Reuters ProFlex Order Form and Agreement for approval. She noted that if funding is not available in future years, the contract allows for withdrawal.

Commissioner Jones moved to authorize the Chairman's signature on the Thomson Reuters ProFlex Order Form and Agreement in the amount of \$9,252.24 per year for three years. Commissioner Chapman seconded and the motion passed unanimously.

### **Clerk**

Gwynn Bartlett, County Clerk presented board applications for Joseph Parsons for reappointment to the Saratoga Carbon County Joint Impact Board and John Rutherford for reappointment to the South Central Wyoming EMS Joint Powers Board.

Commissioner Jones moved to reappoint Joseph Parsons to the Saratoga Carbon County Impact Joint Powers Board to a three year term expiring July 2021 and reappoint John Rutherford to the South Central Wyoming EMS Joint Powers Board to a three year term expiring July 2021. Commissioner Chapman seconded and the motion passed unanimously.

### **COMMISSIONERS / CITIZEN'S DISCUSSION**

Commissioner Jones presented a notice to proceed for the Dixon Airport seal coat and pavement marking project.

Commissioner Jones moved to authorize the Chairman's signature on the Notice to Proceed with Straight Stripe Painting Inc. for the seal coat and pavement making project at the Dixon Airport. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Jones reported Union Telephone will hold a public meeting in Saratoga to show new services they plan to implement in the Platte Valley soon.

Commissioner Espy reported that he attended a Forest Service Sage Grouse Plan Amendment Meeting in Cheyenne last week. This would bring their plan more in alignment with the state's plan. He mentioned that there will be another WPLI meeting Monday at 9 a.m. at the Carbon County Higher Education Center to hopefully complete the wilderness study. The Courthouse security commission will meet this week as well.

### **PUBLIC HEARING – LIQUOR LICENSES**

Chairman Johnson opened a public hearing at 10:50 a.m. to hear requests for a new Restaurant Liquor License for White Lodging Services Corporation.

Michael Williams, Chief Operating Officer for Brush Creek Ranches reported the application is for a restaurant at the Sanger Ranch, French Creek Sportsmen's Club. They operate approximately 150 days per year from mid-June to late October. This license will keep them in compliance.

Clerk Bartlett stated notices were placed in the Rawlins Daily Times for two consecutive weeks, specifically on June 29 and July 6.

Chairman Johnson called for public comments for or against the renewals. There being none, he closed the hearing at 10:50 a.m.

Commissioner Jones moved to approve the Restaurant Liquor License for White Lodging Services Corporation for a term of one year expiring August 31, 2019. Commissioner Chapman seconded and the motion carried unanimously.

### **FOREST SERVICE**

Jason Armbruster, Brush Creek Hayden District Ranger and Russ Bacon, Forest Supervisor for Medicine Bow Route National Forest and Thunder Basin National Grassland provided introductions and provided an update on the Landscape Vegetation Analysis (LaVA) Project. Mr. Bacon reported that the 15 year project will treat as much as 360,000 acres of insect impacted landscape throughout the Snowy and Sierra Madre ranges. The comment period ends August 20, 2018 and the final environmental impact statement and draft record of decision is expected by January 2019 with the signed versions available March 2019.

Commissioner Davis asked what type of economic opportunities they foresee with opening up timber. Mr. Bacon stated they try to steer clear of the mention of job opportunities in their analysis, but did mention that by treating additional acreage it obviously creates economic opportunity that didn't exist before.

### **GREATER WYOMING BIG BROTHERS BIG SISTERS**

Sally Patton, Community Prevention Specialist and Steve Hamaker, CEO of Greater Wyoming Big Brothers Big Sisters presented a proposal for Carbon County Prevention. Grant funds were previously allocated through Project Prevention in Carbon County however the state has changed its funding model to allow counties to propose their own service delivery of prevention services in the county. Carbon County is allocated \$273,135.00 for a biennium. Ms. Patton stated that the county could make a new position for a county employee, hire a third party contractor or not accept the funds. She suggested that there will be a comprehensive needs assessment to help determine the plan for use of the funds.

Commissioner Jones explained the funding is available for the county to use how it wants. It is the opportunity to setup services as needed by each county. She feels that through BBBS and Ms. Patton the program could be successful and she recommended contracting with them for services.

Mr. Hamaker stated when the county signs an agreement with the state it will have 180 days to complete a needs assessment. The stakeholders will need to hold numerous meetings to develop a strategic plan that will be approved by the WY Department of Health.

Clerk Bartlett verified that the county is responsible for funding and would act as the fiscal agent with employees employed by BBBS and work done by them as well. The county would pay invoices and Mr. Hamaker confirmed this was accurate. Clerk Bartlett stated she has complete trust in Mr. Hamaker's ability to administer the funds based on the county's past and current relationship with BBBS for TANF funding.

Commissioner Jones moved to contract with Greater WY Big Brothers Big Sisters for prevention services in Carbon County. Commissioner Espy seconded and Commissioner Jones asked if Mr. Hamaker could send a contract to the county for services. Mr. Hamaker stated the first step will be send the county's application to the state with all funds listed for subcontracting. The motion carried unanimously.

Commissioner Chapman moved to authorize the Chairman to sign the prevention services application with the WY Department of Health. Commissioner Davis seconded and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 12:01 P.M. with Gwynn Bartlett and Ashley Mayfield Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 12:16 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

### **PERSONNEL**

Commissioner Espy moved to authorize Attorney Davis to handle a personnel issue. Commissioner Chapman seconded and the motion carried unanimously.

### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 12:17 p.m. Commissioner Chapman seconded and the motion carried unanimously.

A regular meeting of this Board will be held August 28, 2018 at 2:00 p.m. at the Platte Valley Community Center, Saratoga, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

