

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, March 20, 2018
Carbon County Courthouse, Rawlins, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, March 20, 2018 at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman John Johnson; Commissioners Leo Chapman, Bob Davis, John Espy and Sue Jones.

Chairman Johnson called the meeting to order at 9:00 a.m. and announced the passing of former County Commissioner Gary Graalman and asked for a moment of silence to honor him.

ADDITIONS / CORRECTIONS

Chairman Johnson added adoption of county building rental rates to the agenda under Buildings & grounds.

VOUCHERS

Commissioner Chapman moved to approve February 2018 payroll and benefit expenses of \$734,643.32 and insurance claim and premium expenses of \$146,622.96, the expenditures in the amount of \$157,771.05 for an aggregate total today of \$1,039,037.33. Commissioner Espy seconded and the motion carried unanimously.

APG MEDIA OF THE ROCKIES	\$1,348.90	ADVERTISING
ARCA SEARCH	\$2,180.00	ANNUAL HOSTING FEE
BALESTRIERI, MICHELLE	\$52.35	MILEAGE/REIMBURSEMENT
BANGS, DANIELLE	\$10.00	MILEAGE
BANK OF COMMERCE (DEBIT CARD)	\$2,138.32	VARIOUS CHARGES
BARKHURST, BYRON	\$39.60	MILEAGE
BI INC.	\$637.00	MONITORING SERVICES
BIG BALE COMPANY	\$683.96	TIRES
BLAKEMAN PROPANE	\$2,914.60	HEATING FUEL
BLOOMQUIST, CYNTHIA	\$25.20	MILEAGE
BOB BARKER COMPANY, INC.	\$555.98	JAIL SUPPLIES
BUILD RITE LUMBER SUPPLY	\$247.99	BUILDING REPAIR SUPPLIES
BULBS.COM	\$389.30	LIGHTING SUPPLIES
CANDY MOUNTAIN	\$100.00	DECALS
CARBON COUNTY PUBLIC HEALTH	\$128.00	VACCINATIONS
CARBON COUNTY VETERINARY HOSPITAL	\$518.01	VETERINARY CARE
CARBON POWER & LIGHT INC	\$2,604.96	ELECTRICAL SERVICES
CARERIGHT TECHNOLOGIES, LLC	\$165.00	MONTHLY FEES

CARROT-TOP INDUSTRIES, INC	\$351.61	FLAGS
CASPER WINNELSON CO	\$540.71	REPAIR ITEMS
CBM FOOD SERVICE	\$7,381.87	JAIL MEALS
CDW GOVERNMENT, INC.	\$1,426.32	IT SUPPLIES
CHARTER COMMUNICATIONS	\$120.21	JAIL CABLE
COWBOY SUPPLY HOUSE	\$598.35	CLEANING SUPPLIES
DAILY TIMES	\$208.80	JAIL NEWSPAPERS
DEPARTMENT OF HEALTH	\$176.00	VEHICLE RENTAL
DEVINE LAW	\$1,706.25	LEGAL SERVICES
DIRTY BOYZ SANITATION, INC	\$660.00	TRASH SERVICES
ELK MOUNTAIN CONOCO	\$264.91	FUEL
ENGSTROM, JAMES D. DDS	\$2,500.00	DENTAL SERVICES
ESRI	\$2,700.00	SOFTWARE MAINTENANCE
FABIN, MARY L.	\$40.00	MILEAGE
FIRED UP RESCUE	\$270.44	FIRE HOSE
FLEMING, LINDA	\$132.00	MILEAGE
FLEXSHARE BENEFITS	\$6,760.63	FEB BENEFITS
FOX, SID	\$502.99	REGISTRATION FEES
FRIEND, KATIE	\$210.00	CUPCAKES/COOKIES FOR COMMUNITY BABY SHOWER
GALLS/QUARTERMASTER	\$118.93	UNIFORM SUPPLIES
GCR ELECTRONICS, LLC	\$1,200.00	SITE RENTALS
GOODYEAR TIRE & RUBBER COMPANY	\$2,688.88	TIRES
GRAINGER	\$339.33	REPAIR ITEMS
GRAPHIC SPORTS	\$88.45	STAMP/INK
HAYS, PATRICIA	\$36.60	MILEAGE
HERMAN, BOBBIE	\$27.00	MILEAGE
HIGH PERFORMANCE CLEAN INC	\$10,516.00	CLEANING SERVICES
HIGH PLAINS VISION CENTER	\$1,805.00	VISION SERVICES
HILLTOP CONOCO	\$22.74	FUEL
J H KASPAR OIL COMPANY	\$7,718.13	FUEL
JOHNSTON, RANAE	\$21.50	MILEAGE
KAISLER, TODD	\$54.00	MILEAGE
KERBS, CORSON	\$27.00	MILEAGE
KILBURN TIRE COMPANY	\$18.95	TIRE REPAIRS
KONE ELEVATORS ESCALATORS	\$4,290.39	MAINTENANCE CONTRACT
L N CURTIS & SONS	\$199.47	FIELD SERVICE KITS
MEMORIAL HOSPITAL OF CARBON COUNTY	\$8,723.55	MEDICAL SERVICES
MERCEDES TRANSCRIPTION, INC	\$107.25	TRANSCRIPTION SERVICES
MOORE MEDICAL CORP.	\$106.67	JAIL MEDICAL SUPPLIES
MOSS, BARBARA	\$54.00	MILEAGE

MOUNTAIN WEST MOTORS	\$476.48	VEHICLE MAINTENANCE
MPM CORP / EVERGREEN DISPOSAL	\$125.00	TRASH SERVICES
MURANE & BOSTWICK, LLC.	\$208.00	LEGAL SERVICES
NORCO, INC.	\$1,025.05	CYLINDER RENTAL
NSFM PIZZA INC	\$106.17	MEETING MEALS
O'REILLY AUTO PARTS	\$35.46	SPOUT/TOWELS
PATTON, ROBERT L.	\$25.20	MILEAGE
PERKINS OIL CO	\$1,745.27	FUEL
PITNEY BOWES	\$1,120.41	EQUIPMENT LEASING FEES
PLUS ELECTRIC INC.	\$1,259.29	ELECTRICAL SERVICES
PRIORITY DISPATCH	\$6,225.00	LEASE RENEWAL
PROJECT LIFESAVER INTERNATIONAL	\$125.00	RECERTIFICATION CLASS
PUBLIC SAFETY CENTER, INC	\$269.70	EXAM GLOVES
QT POD	\$945.00	NETWORK ACCESS & SUPPORT AGREEMENT
QUILL CORPORATION	\$58.27	OFFICE SUPPLIES
RAWLINS AUTOMOTIVE	\$610.92	VEHICLE MAINTENANCE ITEMS
RAWLINS EYE CARE	\$3,100.00	VISION SERVICES
RENDEZVOUS LODGE LLC.	\$198.07	FUEL
RI TEC INDUSTRIAL PRODUCTS	\$195.00	MOLLY D
RICOH USA INC	\$737.67	PER CLICK CHARGES
RICOH USA, INC	\$2,709.39	COPIER LEASE
ROCKY MOUNTAIN POWER	\$5,622.27	ELECTRICAL SERVICES
RUTHERFORD, JOHN	\$49.00	FUEL
RYAN ELECTRONICS INC	\$4,127.88	MAINTENANCE CONTRACT FEE
SANOFI PASTEUR, INC.	\$69.64	VACCINES
SAPP BROS TRUCK STOPS, INC.	\$3,680.00	TIRES
SARATOGA AUTO PARTS, INC.	\$863.76	VEHICLE MAINTENANCE
SARATOGA SUN	\$495.00	ADVERTISING
SARATOGA, TOWN OF	\$150.96	WATER SERVICES
SCHAEFFER MFG CO	\$1,205.56	OIL
SCHILLING & WINN PC	\$383.00	LEGAL SERVICES
SECURITY TRANSPORT SERVICES, INC.	\$1,417.50	TRANSPORTATION SERVICES
SHEPARD'S	\$3,254.79	FUEL
SHIVELY HARDWARE	\$5.28	BATTERIES
SNAKE RIVER PRESS	\$180.00	LEGAL ADVERTISING
STAPLES ADVANTAGE	\$50.29	ID HOLDER
STATE OF WYOMING A & I	\$4.99	MAINFRAME ACCESS
STODDARD, CURTIS T.	\$322.00	DENTAL SERVICES
SUPER VACUUM MANUFACTURING CO. INC	\$791.48	VEHICLE STRIPING
T.W. ENTERPRISES, INC.	\$855.60	JAIL GENERATOR REPAIR
TRUE VALUE OF RAWLINS	\$476.86	BUILDING REPAIR SUPPLIES

TYLER TECHNOLOGIES, INC	\$275.63	HOSTING FEES
U S POSTMASTER-RAWLINS	\$72.00	PO BOX RENEWAL
U W C E S	\$14,529.25	SALARY MATCHES
UNION TELEPHONE COMPANY	\$1,734.84	TELEPHONE SERVICES
US BANK	\$2,168.88	VARIOUS CHARGES
VALLEY FOOD & LIQUOR	\$8.00	WATER
VALLEY OIL COMPANY	\$472.87	FUEL
VERIZON WIRELESS	\$253.29	TELEPHONE SERVICES
VOLUNTEER FIREMEN PENSION FUND	\$1,380.00	VOLUNTEER PENSION
WATSON WELL	\$1,733.95	WELL
WEX BANK	\$523.82	FUEL
WILSON, MARGARET	\$24.00	PATCHES
WIMPENNY, ROBERT G DDS	\$1,000.00	DENTAL SERVICES
WLC ENGINEERING	\$252.00	JAIL PRINTS
WOODWARD & ASSOCIATES, INC.	\$910.00	FLOORING/INSTALLATION
WY BEHAVIORAL INSTITUTE	\$3,770.00	MEDICAL SERVICES
WY DEPARTMENT OF FAMILY SERVICES	\$10.00	GRANTS VW SURCHARGE 17-18
WY DEPT OF ENVIRONMENTAL QUALITY	\$825.00	SUBSIDENCE INSURANCE RENEWAL
WY DEPT OF TRANSPORTATION	\$711.53	ROAD & BRIDGE PROJECTS
WY MACHINERY COMPANY	\$1,352.68	EQUIPMENT REPAIRS
WY PUBLIC HEALTH LABORATORY	\$609.00	TESTING SERVICES
WY RENTS, LLC	\$220.00	GENIE LIFT RENTAL
YOCUM, LEO	\$24.00	MILEAGE
YOUNG, CHARLES MD	\$150.00	MEDICAL SERVICES
Grand Total	\$157,771.05	

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda which includes the March 6, 2018 regular meeting minutes; Clerk of District Court receipts for February 2018 for \$3,369.20, and Planning and Zoning receipts for February 2018 for \$2,000.00. Commissioner Jones seconded and the motion carried unanimously.

Public Health

Commissioner Espy moved to authorize the chairman's signature on the Public Health Cash Handling Policy. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Chapman moved to authorize the chairman's signature on the Nurse Practitioner Services Agreement with Crossroads Counseling Center. Commissioner Jones seconded and the motion carried unanimously.

Buildings & Grounds

Commissioner Jones moved to approve county rental rates effective immediately. Commissioner Chapman seconded and the motion carried unanimously.

Assessor

Commissioner Jones moved to waive the procurement policy and enter into an agreement with T.Y. Pickett for industrial appraisal services for three years in the amount of \$47,500.00 per year. Commissioner Espy seconded and the motion carried unanimously.

Sheriff

Commissioner Espy moved to allow the Sheriff to authorize his employees to work for the Wyoming State Penitentiary as needed. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the Modification to Grant or Agreement with the US Forest Service for additional funding for patrol of forest service property. Commissioner Chapman seconded and the motion carried unanimously.

Fire

Commissioner Davis moved to authorize the chairman's signature on the State Fire Assistance Grant Application with Wyoming State Forestry Division in the amount of \$5,000.00. Commissioner Jones seconded and the motion carried unanimously.

Road & Bridge

Commissioner Espy moved to authorize the Chairman's signature on a Road Use Agreement with Pacificorp for County Road 121, the Ekola project after attorney and BOCC approval. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Espy moved to declare the Ekola Bridge surplus property when the new bridge is installed and ready for use and offer it to entities per the county's procurement policy then make it available for competitive bid with a minimum bid amount of \$5,000.00. Commissioner Chapman seconded and the motion carried unanimously.

Clerk

Commissioner Davis moved to reappoint Dennis Carpenter to the Old Penitentiary Joint Powers Board to a three year term expiring April 2021, Senior Services Board - Lee Ann Stephenson for the Encampment area, Barbara Moss for the Dixon/Savery area and Cynthia Chace for the Medicine Bow area, all for three year terms expiring March 2021. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Jones moved to authorize the chairman's signature on the NOVO Benefits Client Services Agreement, Business Associate Agreement, Schedule of Services and Fees and

Statement of Transparency. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the chairman's signature on the Warranty Deed and Statement of Consideration for the Weed and Pest Building from Carbon County to the Carbon County Weed and Pest Control District, specifically Lot 57 Airport Business Park Addition to the City of Rawlins. Commissioner Chapman seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 10:56 a.m. with Ashley Davis, Jim Piche and Gwynn Bartlett to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Chapman seconded and the motion carried unanimously.

Jim Piche left the session at 11:08 a.m.

Commissioner Espy moved to come out of executive session at 11:08 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

Long-Term Planning for Carbon Building & Courthouse

Commissioner Espy moved to waive the procurement policy and proceed with Voorhis proposal using special project funds. Commissioner Jones seconded and the motion carried with all voting for except Commissioner Chapman who recused himself.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 3:16 a.m. with Ashley Davis, Sid Fox and Gwynn Bartlett to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 3:26 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 3:26 p.m. Commissioner Chapman seconded and the motion carried unanimously.

A regular meeting of this Board will be held April 17, 2018 at 2:00 p.m. at the Medicine Bow Senior Center, 520 Utah St., Medicine Bow, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 3rd day of April 2018.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman