

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, February 20, 2018  
Carbon County Courthouse, Rawlins, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, February 20, 2018 at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman John Johnson; Commissioners Leo Chapman, John Espy and Sue Jones.

Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

There were no changes to the agenda.

**VOUCHERS**

Commissioner Chapman moved to approve January 2018 payroll and benefit expenses of \$739,825.76 and insurance claim and premium expenses of \$298,590.70, the expenditures in the amount of \$152,018.13 for an aggregate total today of \$1,190,434.59. Commissioner Jones seconded and the motion carried unanimously.

INSURANCE PREMIUMS & CLAIMS	\$298,590.70	INSURANCE PREMIUMS & CLAIMS
PAYROLL & COUNTY PAID BENEFITS	\$739,825.76	PAYROLL & COUNTY PAID BENEFITS
ALCOPRO	\$156.50	MOUTH PIECES
APG MEDIA OF THE ROCKIES	\$1,550.24	ADVERTISING
API SYSTEMS INTEGRATORS	\$102.00	MONITORING SERVICE
ASPEN FAMILY DENTAL	\$2,010.00	DENTAL SERVICES
AYALA, MEGAN	\$11.29	PLANNER DIFFERENCE
BAGGS, TOWN OF	\$150.00	JAN 18 RENT
BALESTRIERI, MICHELLE	\$50.00	POSTAGE REIMBURSEMENT
BANGS, DANIELLE	\$30.50	MILEAGE
BANK OF COMMERCE (DEBIT CARD)	\$5,637.64	VARIOUS CHARGES
BARKHURST, BYRON	\$39.60	MILEAGE
BARTLETT, GWYNN	\$126.15	SUPPLY REIMBURSEMENTS
BEACH, HOMER	\$280.00	SNOW REMOVAL JAN
BENTSEN, PATTY	\$152.00	MILEAGE
BI INC.	\$565.50	MONITORING SERVICES
BLAKEMAN PROPANE	\$1,679.57	PROPANE SERVICES
BUILD RITE LUMBER SUPPLY	\$713.00	BUILDING SUPPLIES
BURKHART, FRANK	\$5.00	FINGERPRINTING REIMBURSEMENT
C N A SURETY	\$100.00	BOND MR
CARBON COUNTY HIGHER EDUCATION CENTER	\$750.00	CPR TRAININGS

CARBON POWER & LIGHT INC	\$2,933.78	ELECTRIC SERVICE
CARERIGHT TECHNOLOGIES, LLC	\$135.30	MONTHLY FEES
CASPER WINNELSON CO	\$1,200.03	REPAIR ITEMS
CBM FOOD SERVICE	\$6,378.70	JAIL MEALS
CHARTER COMMUNICATIONS	\$122.01	JAIL CABLE
CNA SURETY	\$100.00	BOND RENEWAL
DAILY TIMES	\$219.24	JAIL NEWSPAPERS
DALLIN MOTORS INC	\$43.77	VEHICLE MAINTENANCE
DAVIS, ASHLEY	\$62.00	MILEAGE
DBT TRANSPORTATION SERVICES LLC	\$1,667.44	QUARTERLY MAINTENANCE
DENTURES & DENTAL CARE OF LANDER, LLC	\$859.00	DENTAL SERVICES
DEPARTMENT OF HEALTH	\$39,455.82	PAYROLL/VEHICLE RENT
E & H PLUMBING & CONSTRUCTION	\$575.00	PLUMBING REPAIRS
ELK MOUNTAIN, TOWN OF	\$1,702.35	RENT/PROPANE REIMBURSEMENT
ENGSTROM, JAMES D. DDS	\$2,500.00	DENTAL SERVICES
FLEXSHARE BENEFITS	\$3,669.64	MEDICAL CARE
FRITZ, CHRISTOPHER	\$263.74	TIRE/EQUIPMENT REPAIR REIMBURSEMENT
GCR ELECTRONICS, LLC	\$1,200.00	SITE RENTALS
GRAINGER	\$1,002.75	BUILDING SUPPLIES
GRAPHIC SPORTS	\$79.90	NOTARY STAMPS
HIGH PERFORMANCE CLEAN INC	\$10,516.00	MONTHLY CLEANING FEE
HIGH PLAINS VISION CENTER	\$502.00	VISION SERVICES
HILLTOP CONOCO	\$19.39	FUEL
HUTCHINS, SARAH	\$163.00	MILEAGE-FEMA TRAINING
INTERIOR GALORE	\$2,499.00	RPVFD INTERIOR SUPPLIES
INTERMOUNTAIN LOCK & SECURITY	\$1,364.93	LOCKS/KEYS
INTERNATIONAL ACADEMICS OF EMERGENCY	\$10.00	MAIL IN QUIZZES
J H KASPAR OIL COMPANY	\$4,038.72	FUEL
JACK'S BODY & FENDER REPAIR	\$200.00	TOWING SERVICES
JOHNSTON, RANAE	\$367.77	MEALS/MILEAGE
KILBURN TIRE COMPANY	\$5,272.00	TIRES
KING SOOPERS CUSTOMER CHARGES	\$1,202.04	PHARMACY ITEMS
MCGRAW, JOAN	\$24.00	MILEAGE
MERCEDES TRANSCRIPTION, INC	\$79.75	TRANSCRIPTION SERVICES
MICHAEL'S BIG CITY GRILLE	\$300.00	SPECIAL COG MEETING MEAL
NORCO, INC.	\$1,200.04	CYLINDER RENTALS
PERUE PRINTING	\$617.95	PRINTING SERVICES
PITNEY BOWES	\$503.79	LEASING CHARGE
PLUS ELECTRIC INC.	\$2,090.45	ELECTRICAL REPAIRS
QUILL CORPORATION	\$1,216.97	OFFICE SUPPLIES
RAWLINS AUTOMOTIVE	\$688.20	VEHICLE MAINTENANCE SUPPLIES
RAWLINS EASTSIDE CARWASH	\$54.00	VEHICLE WASHES

REGENTS OF THE UNIVERSITY OF COLORADO	\$625.00	DANCE FUNDAMENTALS REGISTRATION
RERUCHA, CAL	\$117.00	MILEAGE
ROCKIN' M PAINTING	\$1,705.98	PAINTING SERVICES/SUPPLIES
ROCKY MOUNTAIN POWER	\$4,925.64	ELECTRIC SERVICE
RYAN ELECTRONICS INC	\$4,127.88	MAINTENANCE CONTRACT FEE
SARATOGA AUTO PARTS, INC.	\$368.66	VEHICLE MAINTENANCE SUPPLIES
SARATOGA SUN	\$49.50	BOARD OPENINGS AD
SARATOGA, TOWN OF	\$150.96	WATER SERVICE
SCHILLING & WINN PC	\$1,218.96	LEGAL SERVICES
SHEPARD'S	\$4,076.04	FUEL/OIL
SHIVELY HARDWARE	\$196.92	CASTER/ROTAR BLADE/KIT
SIRCHIE	\$128.63	REPLACEMENT PAD
STAPLES ADVANTAGE	\$134.86	OFFICE SUPPLIES
STODDARD, CURTIS T.	\$1,298.00	DENTAL SERVICES
TANDAN SANITATION SERVICES	\$80.00	TRASH SERVICE
THE MASTERS TOUCH, LLC	\$4,350.00	ASSESSMENT MAILING
THE PRODUCT CENTER	\$397.45	FINGERPRINTING SUPPLIES
THOMSON REUTERS-WEST PAYMENT CENTER	\$707.72	MONTHLY CHARGES
TRACTOR SUPPLY CREDIT PLAN	\$43.98	BOLT/BLADES
TRADING POST	\$12.10	FUEL
TRUE VALUE OF RAWLINS	\$261.74	BUILDING SUPPLIES
US BANK	\$2,399.07	VARIOUS CHARGES
VALLEY OIL COMPANY	\$564.32	FUEL
VOIANCE LANGUAGE SERVICES LLC	\$90.75	TRANSLATION SERVICES
WEX BANK	\$1,027.72	FUEL
WILSON, MARGARET	\$40.00	SEWING SERVICES
WIMPENNY, ROBERT G DDS	\$370.00	DENTAL SERVICES
WLC ENGINEERING	\$3,902.50	DESIGN SERVICES
WRECK-A-MEND	\$260.00	DECAL INSTALLATIONS
WY COUNTY COMMISSIONER'S ASSOCIATION	\$400.00	CONFERENCE REGISTRATION 2018
WY MACHINERY COMPANY	\$4,728.43	EQUIPMENT REPAIR/ITEMS
WY PEACE OFFICERS ASSOC	\$10.00	PATRICK PATERSON REGISTRATION
WY PUBLIC HEALTH LABORATORY	\$489.00	LAB SERVICES
WY RENTS, LLC	\$886.04	LIFT REPAIR
YAMPA VALLEY ELECTRIC	\$113.82	ELECTRIC SERVICE
YOUNG, CHARLES MD	\$550.00	MEDICAL SERVICES
<b>Grand Total</b>	<b>\$1,190,434.59</b>	

## **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda which includes the February 6, 2018 regular meeting minutes; bonds for Alethea M. Foster, Clerk/Treasurer for Town of Baggs for \$50,000.00, John Hansen, Treasurer for the Predator Management District Board for \$10,000.00, Mary F. Waldron, Treasurer for Little Snake River Conservation District for \$10,000.00 and

Marcella E. Redmond, Treasurer for Jeffrey Center Board for \$5,000.00; Clerk of District Court receipts for January 2018 for \$3,906.86; and notice of valuation changes in the amount of - \$64,812.00. Commissioner Chapman seconded and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 9:16 a.m. with Ashley Davis and Gwynn Bartlett to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 9:32 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 10:07 a.m. with Ashley Davis and Gwynn Bartlett to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 10:24 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

### **BOCC APPOINTMENT**

Commissioner Espy moved to appoint Bob Davis as Carbon County Commissioner for the remainder of 2018 effective immediately. Commissioner Chapman seconded and the motion carried unanimously.

### **PUBLIC HEARING**

Commissioner Chapman moved to adopt Resolution 2018-05, FY 2018 Budget Amendment Number One for the Buildings and Grounds department. Commissioner Espy seconded and the motion carried unanimously.

### **Clerk**

Commissioner Espy moved to adopt Resolution 2018-06 A Resolution Authorizing the Use of P-Cars with the Bank of Montreal. Commissioner Espy seconded and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Espy moved to go into executive session at 11:48 a.m. with Ashley Davis, Gwynn Bartlett and Sheriff Roybal to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 12:00 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Espy moved to grant a county employee up to 6 months leave of absence per county policy. Commissioner Jones seconded and the motion carried unanimously.

### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 12:02 p.m. Commissioner Chapman seconded and the motion carried unanimously.

A regular meeting of this Board will be held March 20, 2018 at 9:00 a.m. at the Carbon County Courthouse, 415 W. Pine Street, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 6th day of March 2018.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman