

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, August 1, 2017
Carbon County Courthouse, Rawlins, WY**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, August 1, 2017 at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were; Chairman John Johnson; Commissioners Leo Chapman, John Espy and Sue Jones. Vice Chairman Glode was absent.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

The Chairman added Cobecon at 11:15 a.m. for stop loss renewal and added Wagner Construction's contract for the Dixon Airport under Commissioners.

VOUCHERS

Commissioner Chapman moved to approve the report of expenditures in the amount of \$150,600.60. Commissioner Jones seconded and the motion carried unanimously.

APG MEDIA OF THE ROCKIES	\$304.00	HIRING ADVERTISEMENT
AXON ENTERPRISE, INC.	\$578.88	TASER BATTERIES/HOLSTERS
BANK OF COMMERCE (ACH)	\$330.00	PAYROLL UPLOADS
BANK OF COMMERCE (DEBIT CARD)	\$745.00	VARIOUS CHARGES
BARKHURST, RAY	\$34.80	MILEAGE
BEHRMANN, ELEANOR	\$18.30	MILEAGE
BLACK HILLS ENERGY	\$2,934.75	HEATING FUEL
BOB BARKER COMPANY, INC.	\$189.10	JAIL SUPPLIES
BOYS & GIRLS CLUBS OF CARBON COUNTY	\$2,310.55	3RD QTR 16-17 TANF
BRAUN, LOUIS	\$744.91	FIRE MITIGATION
BUILD RITE LUMBER SUPPLY	\$1,095.78	BUILDING MAINTENANCE SUPPLIES
CANDY MOUNTAIN	\$220.00	GATORADE
CARBON COUNTY FAIR ASSOCIATION	\$25.00	EXHIBITOR BOOTH CC FAIR
CATHEDRAL HOME FOR CHILDREN	\$5,000.00	4/1/17-06/30/17 FUNDING
CBM FOOD SERVICE	\$6,671.13	JAIL MEALS
CHEMATOX, INC.	\$125.00	TESTING SERVICES
CIVIL AIR PATROL MAGAZINE	\$195.00	AD
CML SECURITY	\$1,000.00	ASSESSMENT
CNA SURETY	\$100.00	BOND SMITH, MICHAEL
COWBOY CHEMICAL	\$103.50	LAUNDRY SUPPLIES
CULVER, VIRGILIA S.	\$415.50	LEGAL SERVICES
DAHLKE, ARTHUR W.	\$1,715.00	CPR CLASSES

DAILY TIMES	\$210.00	SUBSCRIPTION RENEWALS
DIXON, TOWN OF	\$308.00	WATER/SEWER
DRUMMOND REFRIGERATION LLC	\$562.00	COOLER REPAIR
ERICKSON & ROBERTS	\$50.96	LEGAL SERVICES
EXTREME TRUCK OUTFITTERS	\$1,841.00	TRUCK TOPPER
FAY ENGINEERING CORP.	\$2,407.22	ECM DOWNLOAD
FOX, SID	\$85.19	MEALS
GRAINGER	\$611.11	PLUMBING SUPPLIES
GREATER WY BIG BROS/SISTERS	\$2,690.09	3RD QTR 16-17 TANF
HENSLEY LAW, LLC	\$2,346.00	LEGAL SERVICES
HERMAN, BOBBIE	\$27.00	MILEAGE
HIGH DESERT WELDING & MACHINE LLC	\$999.10	FAIRGROUNDS REPAIRS
HIGH PERFORMANCE CLEAN INC	\$10,515.74	CLEANING SERVICES JULY
HIGH PLAINS POWER	\$587.22	ELECTRIC SERVICE
INTERNATIONAL ACADEMICS OF EMERGENCY	\$15.00	MAIL IN QUIZZES
J & S PAINTING LLC	\$1,090.00	JUDGES CHAMBERS PAINTING
J H KASPAR OIL COMPANY	\$204.54	MOTOR OIL/FUEL
JERRY'S DONUTS	\$45.96	TRAINING DONUTS
KAISLER, TODD	\$54.00	MILEAGE
KILBURN TIRE COMPANY	\$330.98	VEHICLE MAINTENANCE
KIRSCH, ARCHIE P	\$1,300.00	JULY HEALTH OFFICER
KONE ELEVATORS ESCALATORS	\$5,556.93	MAINTENANCE CONTRACT
LARAMIE YOUTH CRISIS CENTER	\$349.18	3RD QTR 16-17 TANF
MERCK SHARP & DOHME CORP.	\$2,084.13	VACCINES
MILLER, JIM	\$30.60	MILEAGE
OPFAR, CLAUDIA	\$84.00	MILEAGE
OTIS ELEVATOR COMPANY	\$2,815.20	MAINTENANCE CONTRACT
PERKINS OIL CO	\$1,405.62	FUEL
PLUS ELECTRIC INC.	\$3,127.09	ELECTRICAL WORK
QUILL CORPORATION	\$88.15	OFFICE SUPPLIES
R.G. RAYMER CONSTRUCTION, INC	\$8,500.00	RPVFD BUILDING
RAWLINS AUTOMOTIVE	\$341.43	VEHICLE MAINTENANCE ITEMS
RAWLINS FIRE EXTINGUISHER	\$1,051.96	PERMIT/DESIGN/KITCHEN ITEMS
RAWLINS, CITY OF	\$5,125.65	WATER/SEWER
RESERVE ACCOUNT	\$15,000.00	ADMIN POSTAGE
ROCKY MOUNTAIN INFO NETWORK	\$100.00	17-18 MEMBERSHIP
ROCKY MOUNTAIN POWER	\$13,423.45	ELECTRIC SERVICE
SANCHEZ, CHARL & DANNY	\$2,100.00	36 WAPITI TRAIL, ASPEN HIGHLANDS
SANOFI PASTEUR, INC.	\$1,064.18	VACCINES
SCHILLING & WINN PC	\$1,210.22	LEGAL SERVICES
SIMPLYWELL	\$4,070.00	SIMPLYWELL PROGRAM FEES

SNAKE RIVER PRESS	\$48.00	HIRING ADVERTISMENT
STAPLES ADVANTAGE	\$299.95	FOLDERS
SUPER VACUUM MANUFACTURING CO. INC	\$791.25	S/O TRUCK GRAPHICS
THOMSON REUTERS-WEST PAYMENT CENTER	\$1,027.72	MONTHLY CHARGES
THOS. Y. PICKETT & CO., INC.	\$5,500.00	2018 VALUATION CONTRACT
TREVATHAN, SABRINA RMR	\$343.20	TRANSCRIPTION SERVICES
TRIPLE X CONTRACTING, INC.	\$300.00	TRASH SERVICE
TRUE VALUE OF RAWLINS	\$370.69	MAINTENANCE ITEMS
U S POSTMASTER-RAWLINS	\$225.00	BULK PERMIT 520
WESTERN TRUCK REPAIR	\$34.85	FITTING/HOSE ASSEMBLY
WILLOW CREEK VENTURES LP	\$658.00	JACKETS
WLC ENGINEERING	\$2,244.50	ENGINEERING SERVICES
WY DIVISION OF VICTIM SERVICES	\$150.00	C & Y CONFERENCE
WY PEACE OFFICERS ASSOC	\$10.00	SCOTT ALLISON MEMBERSHIP
WY STATE BAR	\$98.00	ADVERTISING
WY STATE FORESTRY	\$19,825.59	2018 PREMIUM
ZIRMED, INC	\$8.75	CLAIMS
Grand Total	\$150,600.60	

CONSENT AGENDA

Commissioner Chapman moved to approve the consent agenda as presented. Commissioner Espy seconded and the motion carried unanimously.

Public Hearing – FY 16-17 Budget Amendment 5

Commissioner Jones moved to adopt Resolution 2017-16, FY 16-17 Budget Amendment 5 adding \$48,745.13 to the library's budget. Commissioner Chapman seconded and the motion carried unanimously.

Road & Bridge

Commissioner Espy moved to authorize the Chairman's signature on the Statement of Work, Project WY FLAP SR7(4) Sage Creek Road Reimbursable Agreement No.: DTFH6817E00053 dated July 19, 2017 to pave the Sage Creek Road, County Road #401 in the total amount of \$20,903,190.00 funds from the Federal Lands Access Program and matching funds from the county up to \$2,196,810.00 to come from the county's road fund for a total project cost of up to \$23,100,000.00. Commissioner Chapman seconded and the motion carried unanimously.

Certifications

Commissioner Chapman moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for Case Files No. 2017-03 and 2017-04, Conditional Use Permit and Zone Change for Marcus Rohrer and Daniel and Darla Mack at

301A and 301B on Wyoming Highway 71; No. 2017-02 Zone Change for McMurry Ready Mix (Applicant) and Kurt Anselmi (Land Owner) approximately two miles north of Rawlins off US Highway 287 on the west side; No. 2017-03 a zone change for David and Catherine Fairbanks along with minor subdivision case 2017-01 on a parcel 2.5 miles northeast of Saratoga off County Road #550 (Buck Creek Road/205 Connector) and schedule a public hearing for September 5, 2017 at 11:30 a.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Jones seconded and the motion carried unanimously.

Assessor

Commissioner Jones moved to approve the 2017 Valuation Levies for Carbon County. Commissioner Espy seconded and the motion carried unanimously.

Attorney

Commissioner Espy moved to authorize the Chairman's signature on the Fiscal Year 2018 Services of Victims of Crime Between the Office of the Attorney General, Division of Victim Services and Carbon County Sheriff's Victim Witness in the amount of \$94,268.00. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Chapman moved to authorize the Chairman's signature on a Notice to Proceed to R.G. Raymer Construction on the Ryan Park fire building. Commissioner Jones seconded and the motion carried unanimously.

Commissioners

Commissioner Jones moved to authorize the Chairman's signature on the State Grant In Aid for the Dixon Airport Beacon and Grading Project in the amount of \$11,804.54 and local \$7,869.69 for Project #3-56-0038-016-2017. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the Contract for Services with Wagner Construction for the Dixon Airport beacon and grading project pending legal review. Commissioner Chapman seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 10:30 a.m. with Gwynn Bartlett, Ashley Davis to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 10:58 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

LIQUOR LICENSE RENEWALS

Public Hearing

Commissioner Espy moved to approve all liquor license and malt beverage renewals each for a term of one year expiring August 31, 2018. Commissioner Chapman seconded and the motion carried unanimously.

Cobecon

Commissioner Espy moved to accept Cobecon's recommendation Gerber Life's quote for the county's stop loss insurance for 2017-2018 year. Commissioner Jones seconded and the motion carried unanimously

Volunteer Handbook

Commissioner Chapman moved to adopt Resolution 2017-17, A Resolution Adopting the Carbon County, Wyoming Volunteer Handbook and Providing an Effective Date of August 1, 2017. Commissioner Espy seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 2:10 p.m. with Gwynn Bartlett to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Espy moved to come out of executive session at 2:20 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

TREASURER APPOINTMENT

Commissioner Chapman moved to appoint Patty Sandoval Bentsen as Carbon County Treasurer. Commissioner Espy seconded and the motion carried unanimously.

Commissioners

Commissioner Jones moved to ratify the Vice-Chairman's signature on a letter of intent to apply for a Hazard Mitigation Grant with the Department of Homeland Security for the Boozer Creek repairs. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the Chairman's signature on a letter to the Carbon County Hospital Board pending legal review. Commissioner Jones seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 3:06 p.m. Commissioner Chapman seconded and the motion carried unanimously.

A regular meeting of this Board will be held September 5, 2017 at 9:00 a.m. at the Carbon County Courthouse, Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 15th day of August 2017.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman