

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, February 7, 2017
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, February 7, 2017 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Johnson; Vice Chairman Lindy Glode; Commissioners Leo Chapman, and Sue Jones. Commissioner John Espy was absent attending legislative committee meetings in Cheyenne.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

There were no additions or corrections to the agenda.

VOUCHERS

Commissioner Chapman moved to approve the report of expenditures in the amount of \$320,684.68. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Chapman moved to approve a bill to Rawlins Automotive for \$1,352.84, Shively Hardware for \$26.98 and True Value of Rawlins for \$2,697.67 for an aggregate total of bills paid today of \$324,762.17. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

ALSCO, AMERICAN LINEN DIVISION	\$36.93	SHOP SUPPLIES
ANTON COLLINS MITCHELL LLP	\$2,000.00	AUDIT
ASPEN FAMILY DENTAL	\$1,124.00	DENTAL SERVICES
BANK OF COMMERCE (ACH)	\$500.00	ACH FEES
BANK OF COMMERCE (DEBIT CARD)	\$5,236.33	DEBIT CARD
BEST WESTERN COTTONTREE	\$1,278.34	MOTEL/MEAL
BLACK HILLS ENERGY	\$23,188.46	GAS SERVICE
BLAKEMAN PROPANE	\$2,269.50	PROPANE SERVICES
BOYS & GIRLS CLUBS OF CARBON COUNTY	\$2,722.57	1ST QTR 16-17 TANF
BUILD RITE LUMBER SUPPLY	\$98.97	MAINTENANCE SUPPLIES
C & B SAND & GRAVEL	\$195.50	GRAVEL
CARBON COUNTY SCHOOL DIST #2	\$10.00	LIBRARY LEASE PAYMENT
CARBON COUNTY TREASURER	\$1,482.67	VARIOUS CASH ITEMS
CARBON COUNTY VETERINARY HOSPITAL	\$275.29	EXAM/DOG FOOD
CARBON COUNTY YOUTH CRISIS CENTER	\$6,919.20	JAN 17 CSBG
CARBON POWER & LIGHT INC	\$1,657.57	ELECTRIC SERVICE

CASPER WINNELSON CO	\$81.47	IMPELLER
CBM FOOD SERVICE	\$11,346.48	JAIL MEALS
CDW GOVERNMENT, INC.	\$1,398.00	UPS
CENTURY LINK	\$143.72	PHONE SERVICES
CENTURYLINK WA	\$3,253.05	PHONE SERVICES
CENTURYLINK-PHOENIX	\$14.89	PHONE SERVICES
CHEMATOX, INC.	\$410.00	TESTING SERVICES
CNA SURETY	\$150.00	BONDS
COWBOY CHEMICAL	\$236.60	LAUNDRY SUPPLIES
COWBOY SUPPLY HOUSE	\$644.98	BUILDING CUSTODIAL PRODUCTS
CREAGER, BRIAN	\$99.53	MEAL/MILEAGE/WITNESS FEE
DAILY TIMES	\$123.00	ADS
DALLIN MOTORS INC	\$87.54	VEHICLE MAINTENANCE
DH PACE COMPANY	\$92.09	LOCKS
DIXON, TOWN OF	\$308.00	WATER SERVICE
DJ'S	\$527.11	GLASS REPLACEMENT
ELK MOUNTAIN, TOWN OF	\$1,500.00	OCT, NOV, DEC 2016 AGREEMENT
ENGSTROM, JAMES D. DDS	\$2,500.00	DENTAL SERVICES
FLEXSHARE BENEFITS	\$1,805.46	FLEXSHARE BENEFITS
GLOBAL EQUIPMENT COMPANY	\$589.47	KEYS/CONTROLER
GRAINGER	\$24.72	CAM LOCK
GRAPHIC SPORTS	\$119.90	NOTARY AND RECEIVED STAMPS
GREATER WY BIG BROS/SISTERS	\$3,578.99	1ST QTR 16-17 TANF
HAGOOD, VICKI	\$26.50	MILEAGE
HANNA, TOWN OF	\$113.39	WATER/SEWER
HEIMAN FIRE DEPARTMENT	\$45.15	REPLACEMENT HANDLE
HEROD, LORELL	\$200.00	SNOW REMOVAL
HEROLD IRON WORKS	\$53.00	TUBING
HIGH DESERT WELDING & MACHINE LLC	\$1,649.89	TANK REPAIR/HOOD VENT
HIGH PLAINS POWER	\$373.67	ELECTRIC SERVICE
HI-TECH AUTO	\$299.87	VEHICLE REPAIRS
HORIZON LABORATORY, LLC	\$87.00	TESTING SERVICES
HUNT, TOM	\$315.00	SNOW REMOVAL
INTERMOUNTAIN LOCK & SECURITY	\$408.47	LEVERS
J H KASPAR OIL COMPANY	\$6,418.81	FUEL
JACK'S BODY & FENDER REPAIR	\$148.00	TOWING SERVICES
JERRY'S DONUTS	\$32.97	JURY DONUTS
KENCO SECURITY AND TECHNOLOGY	\$37.00	MONITORING SERVICES
KILBURN TIRE COMPANY	\$593.74	VEHICLE MAINTENANCE
KING SOOPERS CUSTOMER CHARGES	\$568.33	PHARMACY ITEMS
KIRSCH, ARCHIE P	\$1,300.00	JAN MEDICAL SERVICES
KTGA/KBDY	\$35.00	ADVERTISING
LANDER FAMILY DENTAL CENTER	\$900.00	DENTAL SERVICES

LARAMIE YOUTH CRISIS CENTER	\$346.09	1ST QTR 16-17 TANF
MEMORIAL HOSPITAL OF CARBON COUNTY	\$121,175.68	MEDICAL SERVICES
MERBACK AWARD COMPANY	\$95.39	PLAQUE
MIDWEST FIRE EQUIPMENT & REPAIR CO, INC	\$28.19	DOORSTOP
MIKE'S LOCK & KEY	\$25.00	BATTERY REPLACEMENT
MOORE MEDICAL CORP.	\$542.10	JAIL MEDICAL SUPPLIES
MOUNTAIN WEST MOTORS	\$741.96	VEHICLE REPAIRS
MY OFFICE ETC.	\$548.68	OFFICE SUPPLIES
NATIONWIDE MUTUAL INS COMPANY	\$200.00	NOTARY BONDS
NATRONA COUNTY LEGAL	\$465.00	EMERGENCY DETENTIONS
NEWMAN TRAFFIC SIGNS	\$68.64	SLOW SIGNS
O'REILLY AUTO PARTS	\$45.03	HEADLIGHT BULBS
PATTON, ROBERT L.	\$27.00	MILEAGE
PERKINS OIL CO	\$581.82	FUEL
PHILLIPS 66-CONOCO-76	\$29.03	FUEL
PITNEY BOWES GLOBAL FINANCIAL SVCS LLC	\$1,120.41	LEASING FEES
QUILL CORPORATION	\$395.04	OFFICE SUPPLIES
RAMSEY, REX	\$41.30	MILEAGE
RAWLINS AUTOMOTIVE	\$1,352.84	PARTS
RAWLINS EYE CARE	\$1,714.00	VISION SERVICES
ROBIDOUX ENTERPRISES	\$81.24	VEHICLE MAINTENANCE
ROCKY MOUNTAIN POWER	\$16,251.71	ELECTRIC SERVICE
RYAN ELECTRONICS INC	\$2,930.00	RADIO FOR NEW BRUSH TRUCK
SAPP BROS TRUCK STOPS, INC.	\$3,180.00	TIRES
SARATOGA AUTO PARTS, INC.	\$434.88	PARTS
SARATOGA LUMBER & SUPPLY	\$21.98	PUSH PLATE
SARATOGA SUN	\$424.00	ADS
SCHAFFER MFG CO	\$2,576.82	LUBRICANTS
SCHILLING & WINN PC	\$199.89	LEGAL SERVICES
SECURITY TRANSPORT SERVICES, INC.	\$843.75	EXTRADITION SERVICES
SHEPARD'S	\$48.39	FUEL
SHIVELY HARDWARE	\$26.98	LIGHTER/THERMOSTAT
STAPLES ADVANTAGE	\$439.71	OFFICE SUPPLIES
STATE OF WYOMING A & I	\$5.92	MAINFRAME ACCESS
STEPHENSON, LEE ANN	\$37.20	MILEAGE
STODDARD, CURTIS T.	\$1,808.80	DENTAL SERVICES
THE MASTERS TOUCH, LLC	\$4,350.00	ASSESSMENT NOTICE MAILINGS
THOMSON REUTERS-WEST PAYMENT CENTER	\$707.72	MONTHLY CHARGES
TRADING POST	\$115.30	FUEL
TRAPP, LARRY W	\$1,685.60	MILEAGE/TRAVEL COSTS
TREVATHAN, SABRINA RMR	\$1,088.80	TRANSCRIPTION SERVICES
TRUE VALUE OF RAWLINS	\$2,697.67	SUPPLIES

TYLER TECHNOLOGIES, INC	\$275.63	IDOC/ITAX WEBHOSTING FEES
UNION TELEPHONE COMPANY	\$1,428.56	TELEPHONE SERVICES
VAN'S WHOLESALE LLC	\$799.80	JAIL SUPPLIES
VENTURE TECHNOLOGIES	\$11,812.10	MAINTENANCE RENEWAL
VERIZON WIRELESS	\$334.74	TELEPHONE SERVICES
VOLUNTEER FIREMEN PENSION FUND	\$1,080.00	VOLUNTEER PENSION
WELCH, CHARLIE	\$15.00	WITNESS FEE
WESTERN TRUCK REPAIR	\$2,142.82	REPAIRS
WIMPENNY, ROBERT G DDS	\$2,350.00	DENTAL SERVICES
WY DEPT OF HEALTH	\$37,766.94	2ND QTR PAYROLL
WY DEPT OF TRANSPORTATION	\$2,089.22	MED BOW&SAVERY BRIDGE PROJECT
WY DIESEL SERVICE	\$141.00	SVEHICLE MAINTENANCE
WY LAW ENFORCEMENT ACADEMY	\$550.00	TRAINING
WY MACHINERY COMPANY	\$182.27	CUTTING EDGES
WY SECRETARY OF STATE	\$30.00	NOTARY RENEWAL WN
WY STATE FIREMEN'S ASSOCIATION	\$50.00	2017 DUES
WY WASTE SERVICES-RAWLINS	\$469.29	GARBAGE SERVICES
YAMPA VALLEY ELECTRIC	\$1,335.12	ELECTRIC SERVICE
YOCUM, LEO	\$24.00	MILEAGE
YOUNG, CHARLES MD	\$750.00	MEDICAL SERVICES
GRAND TOTAL	\$324,762.17	

CONSENT AGENDA

Commissioner Glode moved to approve the consent agenda. Commissioner Jones seconded and Clerk Bartlett noted the consent agenda includes the January 17, 2017 regular meeting minutes, Clerk's receipts for \$17,734.25, Clerk of District Court receipts for \$3,475.62, bonds for Cynthia G. Bloomquist, Treasurer for the Carbon County Library System in the amount of \$10,000.00, Alice M. Clark Trustee for the Medicine Bow Rural Healthcare District in the amount of \$5,000.00 and James Sewell Treasurer for the Carbon County School District #2 in the amount of \$50,000.00, and valuation adjustments for BP America Production Company of (\$49,114), (\$1,393), (\$826) and (\$58,305), Wamsutter Gas Partners LLC (\$1,561), Wold Energy Partners LLC (\$3,022) and (\$18,410), Anadarko E&P Onshore LLC (\$21,574) and (\$2,996) and a tax roll correction for 2016 for Union Wireless personal property of (\$5,000). The motion carried unanimously.

PLANNING & ZONING

Public Hearing - Z.C. Case File No. 2016-13

Chairman Johnson opened a public hearing at 9:05 a.m. to hear Planning & Zoning Z.C. Case #2016-13 Craig - Flamig. Sid Fox, County Planning Director and Erik Devaun, Planner/GIS Specialist presented Z.C. Case #2016-13 Craig - Flamig request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-10).

Chairman Johnson called for comments for or against the case. There being no comments, Chairman Johnson closed the hearing at 9:07 a.m.

Commissioner Glode moved to approve Resolution No. 2016-04, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case #2016-13, Craig – Flamig request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-10). Commissioner Chapman seconded and the motion carried unanimously.

Resolution No. 2017-04

A Resolution of the Board of County Commissioners of Carbon County, Wyoming, adopting the recommendation of the Carbon County Planning and Zoning Commission.

Z.C. Case File #2016-13

WHEREAS, pursuant to the Carbon County Zoning Resolution of 2015, as amended, and Wyo. Stat. Ann. §18-5-202(b), the Carbon County Planning and Zoning Commission held a public hearing on Monday, January 9, 2017, which hearing was advertised by public notice at least thirty (30) days prior to said hearing; and

WHEREAS, at the January 9, 2017, public hearing, the Carbon County Planning and Zoning Commission provided the public the opportunity to comment and the Carbon County Planning and Zoning Commission considered any public comments which were made at said public hearing; and

WHEREAS, at the conclusion of said Monday, January 9, 2017, public hearing, the Carbon County Planning and Zoning Commission voted to certify in writing its recommendation to the Carbon County Board of County Commissioners to adopt the change as an amendment to the Carbon County Official Zoning Map for Carbon County, Wyoming; and

WHEREAS, the Carbon County Board of County Commissioners, pursuant to the Carbon County Zoning Resolution of 2015, as amended, and Wyo. Stat. Ann. §18-5-202(c) and after receipt of said certified recommendation of this zoning amendment to the Carbon County Official Zoning Map, advertised by public notice at least 14 days prior to a public hearing to take public input and comments on the proposed amendment, which said hearing occurred on Tuesday, February 7, 2017; and

WHEREAS, at said public hearing on February 7, 2017, the Carbon County Board of County Commissioners provided the opportunity for the public to comment and for the Carbon County Board of County Commissioners to consider any comments which were made on the proposed amendment; and

WHEREAS, the Carbon County Board of County Commissioners in considering the proposed amendment have also reviewed and considered the Carbon County Comprehensive Land Use Plan, as amended; and the Carbon County Zoning Resolution of 2015, as amended; and

WHEREAS, the Carbon County Board of County Commissioners have determined that the proposed amendment is in general conformance with the Carbon County Comprehensive Land Use Plan, as amended, and the applicable provisions of the Carbon County Zoning Resolution of 2015, as amended; and otherwise promotes the health, safety and general welfare of the residents of Carbon County; and

WHEREAS, at a regularly scheduled meeting of the Carbon County Board of County Commissioners, by majority vote, the Carbon County Board of County Commissioners moved to approve the proposed zoning amendment to the Carbon County Official Zoning Map.

Z.C. Case File #2016-13: Request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-10) on approximately 10 acres. The FPSR Zone is intended to be applied to areas of the County in which timber production and seasonally accessible recreation uses are the desirable predominant uses.

Petitioners: Christopher Craig (Applicant) and Randy and Deanna Flamig (Land Owners)

Location: Approximately 4.5 miles southwest of Elk Mountain off Carbon County Road #404 (Pass Creek Road). Subject property borders the Aspen Highlands Subdivision.

Parcel Number: 19811030001100

Legal Description: SE1/4 NW1/4 SW1/4, located in Section 10, T19N, R81W, 6th P.M., Carbon County, Wyoming.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CARBON COUNTY, WYOMING: That the Carbon County Board of County Commissioners, hereby adopts this amendment as certified to them in writing by the Carbon County Planning and Zoning Commission and the existing zone shall be changed from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-10).

PRESENTED, READ, AND ADOPTED at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, on this 7th day of February, 2017.

**BOARD OF COUNTY COMMISSIONERS OF
CARBON COUNTY, WYOMING**
-s- Willing John Johnson, Chairman
On behalf of the Carbon County
Board of County Commissioners

Attest:

-s- Gwynn G. Bartlett, Carbon County Clerk

ELECTED OFFICIALS / DEPARTMENT HEADS

Clerk of District Court

Mara Sanger, Clerk of District Court requested approval for an additional part-time position in her office or she would like to make the part-time person full-time. If this can't occur now she requested the BOCC to keep this in mind for the upcoming budget. After lengthy discussion the

BOCC asked Mara to return at the next meeting with her request after they have time to consider the request.

Public Health

Amanda Brown, Public Health Nurse presented the Title 10 Grant Application for approval.

Commissioner Glode moved to authorize the Chairman's signature on the Title 10 Grant Application along with the Assurance of Compliance Standard Certifications and the Title X Assurance of Compliance after attorney approval. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Jones reported joint appropriations cut over \$400,000 for public health services and she encouraged everyone to contact legislators and ask them to reinsert these funds.

Cooperative Extension Service

Brian Sebade, County Coordinator for the Cooperative Extension Service presented the University of Wyoming Cooperative Extension Salary Contribution Agreement.

Commissioner Chapman moved to authorize the Chairman's signature on the University of Wyoming Cooperative Extension Salary Contribution Agreement. Commissioner Jones seconded and the motion passed unanimously.

Fire

John Rutherford, County Fire Warden requested authorization to surplus a 1983 GMC 3500 Brush Truck, VIN# 1GDHK34W5DV519952 from Rock Creek that was recently replaced. This also includes the surplus fire skid unit on it. The BOCC suggested auctioning this.

Commissioner Jones moved to surplus a 1983 GMC 3500 Brush Truck, VIN# 1GDHK34W5DV519952 and auction it in the upcoming county auction. Commissioner Glode seconded and the motion carried unanimously.

The county recently auctioned another vehicle and received \$2,300 from it. He would like to use these funds to purchase a topper for a dodge to make a rescue truck and the BOCC authorized the request.

Mr. Rutherford recently spoke with Director Guy Cameron with the WY Department of Homeland Security about the anticipated high water events. Mr. Rutherford stated the chain of command should be that emergencies start local and end local and Mr. Cameron agrees but is available to assist if needed. He has also had discussions about this with Saratoga's Mayor Glode as well as others including the Local Emergency Planning Committee.

Mr. Rutherford discussed Senate File 89 and asked the BOCC to help support this for presumptive cancer for firefighters.

Commissioner Glode moved to draft a letter to the county's legislators to support Senate File 89. Commissioner Chapman seconded and the motion carried unanimously.

Mr. Rutherford read a letter from the Town of Wamsutter thanking the county for responding to a recent fire at Basic Energy.

Buildings & Grounds

Jim Piche, Buildings Manager presented a proposal from Job Corps to lease the library offices located at the Carbon Building.

Commissioner Jones moved to authorize the Chairman to sign a lease with CHP International, Inc. to lease two suites in the Carbon Building library area for two years in the amount of \$3,920 per year. Commissioner Glode seconded and Chairman Johnson asked why the lease allows CHP to assign the lease and Attorney Davis explained CHP handles Job Corps and another agency could be in charge of them in the future. There must be written notice prior to any assignment. The motion passed unanimously.

Mr. Piche presented the State Loan and Investment Board Grant Agreement in the amount of \$140,000 for Ryan Park Division Training, Rescue and Storage Facility.

Commissioner Jones moved to authorize the Chairman's signature on the Certification Statement and the State of Wyoming State Loan and Investment Board Grant Agreement for the Ryan Park Division Training, Rescue and Storage Facility with the contingency that immunity language be inserted by the state. Commissioner Chapman seconded and the motion passed unanimously.

Mr. Piche requested approval to bid out engineering and planning for the Ryan Park Fire Station.

Commissioner Glode moved to authorize the bid of engineering and design for the Carbon County Fire Department, Ryan Park Division pending review of documents by Attorney. Commissioner Chapman seconded and the motion carried unanimously.

Anton Collins Mitchell

Rolf Petersen of Anton Collis Mitchell presented the county's Fiscal Year 2016 Audit.

Dirty Boyz

Pat Cain, Dirty Boyz owner, provided an annual review as required by his conditional use permit for a transfer station on Cherokee Road. Mr. Cain stated that

Memorial Hospital of Carbon County (MHCC)

Chelle Keplinger, Chief Financial Officer for MHCC reported on their monthly review and discussed emergency detention billing. Dana Barnett, Chief Executive Officer discussed new recruits including a new OBGYN, a new family practice doctor and a new orthopedic surgeon. The hospital continues to review its master facility plan and the flight service is set to be on site soon.

Attorney Davis discussed emergency detention billings. The county is responsible for the first 72 hours for these patients. The attorney's office has requested the hospital accept a flat daily rate for billing rather than normal billing rates. She noted that while the county was transferring patients to WBI in Casper there was a substantial savings however law enforcement must transfer patients there reducing the savings.

The hospital is proposing the critical access rate of approximately \$2,000 per day currently which would include all testing.

Museum

Kelly Bohanan, Museum Director provided an update on the roofing project of the Hugus Fergus Building. She read a letter from a representative of Sinclair Oil. Also present was board member Larry Moore.

Attorney Davis submitted the final roofing contract for the board's consideration. Gary Olson of LM Olson reported there would likely be two billing submittals. The first submittal will be by the end of February for the materials to ensure compliance with an existing grant and the second for installation likely to occur in June.

Chairman Johnson reported that the City of Rawlins tentatively offered to contribute financially towards the roof project and Clerk Bartlett explained funds the county has in escrow from a different project that could be used towards equipment and/or a capitalizable asset.

Ms. Bohanan reported that there is also still \$56,991 owed to the architect to complete his contract and obtain final drawings. The BOCC encouraged her to approach the city for these funds tonight.

Commissioner Glode moved to approve the AIA Contract with LM Olson in the amount of \$226,000.00 to reroof the Hugus Ferguson building for the museum with substantial completion of May 12, 2017 with the understanding there may need to be a change order for substantial completion not to go beyond July 1, 2017 if an alternative material needs to be used on the roof. Commissioner Chapman seconded and the motion carried unanimously.

Buildings & Grounds

Mr. Piche provided the Memorandum of Understanding to establish storage of a Wyoming Medical Station for the southwestern region of Wyoming to be located at the Jeffrey Center. Chairman Johnson questioned a certain condition for access to the building

Commissioner Chapman moved to authorize the Chairman's signature on the Memorandum of Understanding between the WY Department of Health, Carbon County Commissioners and the Jeffrey Center Board for the storage of a Wyoming Medical Station for the southwestern region of Wyoming to be located at the Jeffrey Center. Commissioner Glode seconded and the motion passed unanimously.

Mr. Piche discussed change orders 9-12 for the Carbon Building HVAC system. He discussed the funds remaining in the lease/purchase and stated it would cost approximately \$3,500-\$4,000 to fully automate the Carbon Building with an annual bill of approximately \$1,000 per year. Long had put together a facilities management program for the county however it was never accepted. Instead the county purchased a Net Facilities program costing approximately \$9,000 per year according to Mr. Piche.

Commissioner Glode moved to authorize the Chairman's signature on Change Orders 9-12 with Long Mechanical Solutions with 9 for \$13,848.66 for Klingsporn's site inspections, fire marshal review and construction management; 10 for \$5,395.45 for the Rocky Mountain Power Energy Program, 11 for \$25,610.24 for the keyless entry system upgrade and 12 a net of \$0 for the Courthouse/jail BMS upgrade. Commissioner Chapman seconded and the motion carried unanimously.

Mr. Piche reported all high school kitchen equipment has been moved and he is negotiating with Sinclair Oil on assistance with funding a new kitchen facility at the fairgrounds. He suggests a written agreement between Sinclair, the fair board and the county on this project.

Buildings & Grounds is still working on a records storage plan at the Jeffrey Center.

Senior Services and other county entities have equipment that needs to be sold and Mr. Piche suggested having a surplus auction of county equipment in May at the fairgrounds. The BOCC agreed this should move forward.

Road & Bridge

Bill Nation, Road & Bridge Superintendent requested approval of a road easement for County Road 561 Savery Creek Bridge relating to the bridge's replacement through the BROS program. Commissioner Chapman moved to approve the road easement for County Road 561 Savery Creek Bridge and direct Bill Nation to record it in the office of the County Clerk. Commissioner Jones seconded and the motion carried unanimously.

Mr. Nation reported County Road 291 was closed for a couple days noting his crews do their best with limited resources and strong winds to keep roads open.

Clerk

Clerk Bartlett presented the county's new wellness program plan documents for the board's consideration.

Commissioner Jones moved to authorize the chairman's signature on the Carbon County Wellness Program Plan Document, Amendment to Simplywell Services Agreement, Adoption Agreement 2017 Carbon County Employees Wellness Health Reimbursement Arrangement Plan Year Ending December 31, 2017 and Resolution 2017-05 A Resolution of the Board of Carbon County Commissioners Implementing a Health Reimbursement Arrangement. Commissioner Glode seconded and the motion passed unanimously.

RESOLUTION 2017 - 05

A RESOLUTION OF THE BOARD OF CARBON COUNTY COMMISSIONERS IMPLEMENTING A HEALTH REIMBURSEMENT ARRANGEMENT

WHEREAS, the Board of Carbon County Commissioners desires to promote healthy lifestyles, decrease the risk of disease, and enhance the quality of life of employees and their spouses through an organized county wellness program; and

WHEREAS, the Board of Carbon County Commissioners recognizes that to gain a higher level of participation in the county wellness program it may need to incentivize voluntary participation; and

WHEREAS, incentives will be in the form of contributions to a health reimbursement arrangement, the purpose of which is to provide a source of funds to reimburse the employee for some or all of the uninsured medical, dental and vision expenses incurred in the course of the year while employed.

NOW THEREFORE BE IT RESOLVED that the form of Health Reimbursement Arrangement effective January 1, 2017, presented to this meeting is hereby approved and adopted and that the duly authorized agents of Carbon County are hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan, and

BE IT FURTHER RESOLVED that the Administrator shall be instructed to take such actions that are deemed necessary and proper in order to implement the Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan, and

BE IT FURTHER RESOLVED that the duly authorized agents of Carbon County shall act as soon as possible to notify the employees of the Employer of the adoption of the Health Reimbursement Arrangement by delivering to each employee a copy of the summary description of the Plan in the form of the Summary Plan Description presented to this meeting, which form is hereby approved.

The undersigned further certifies that attached hereto as Exhibits A and B, respectively, are true copies of the Health Reimbursement Arrangement and Summary Plan Description approved and adopted in the foregoing resolutions.

PASSED APPROVED AND ADOPTED this 7th day of February, 2017.

BOARD OF CARBON COUNTY COMMISSIONERS
-s- Willing John Johnson, Chairman

Attest:

-s- Gwynn G. Bartlett, County Clerk

Commissioner Glode approved a Calcutta to be held by the Saratoga Lions Club March 4-6 for the 1st Annual Skijoring Races in Saratoga. Commissioner Chapman seconded and the motion carried unanimously.

Clerk Bartlett provided a board application and nomination petition from Ray Barkhurst for the Weed and Pest Control Board. At the January 3 meeting Beth Shorma was reappointed to the board but it was later discovered that she is serving an existing term that doesn't expire until January 2019 and Mr. Barkhurst's position was due to expire January 2017.

Commissioner Chapman moved to reappoint Ray Barkhurst to the Weed and Pest Control Board for 4 year terms ending January 2021. Commissioner Glode seconded and the motion carried unanimously.

Clerk Bartlett reported that she received notification from Lisa Engstrom, Executive Director Carbon County Senior Services that Al Santilli, Elk Mountain board member for the Senior Services Board recently passed away and she will be advertising the vacancy.

CITIZEN/COMMISSIONERS DISCUSSION

Commissioner Jones reported the US Forest service recreation site analysis open house is February 15 from 5-7 p.m. at the Platte Valley Community Center and suggested the BOCC and the public attend. February 16 from 9-5 at the center is a biomass workshop.

Commissioner Jones asked how the Rawlins Airport is proceeding with the sale of the fixed base operator and the city was concerned with how they will proceed.

Chairman Johnson stated the second WY Public Lands Initiative meeting was recently held and the next meeting will be February 27 at 9 a.m. at the Rawlins BLM office.

There is a meeting with the Town of Medicine Bow regarding fire protection February 13 at 7:00 p.m.

EXECUTIVE SESSION

Commissioner Chapman moved to go into executive session at 1:33 p.m. with Clerk Bartlett and Ashley Mayfield Davis and Bill Nation to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Glode seconded and the motion carried unanimously.

Bill Nation left the session at 1:48 p.m.

Commissioner Chapman moved to come out of executive session at 2:05 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Glode seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Glode moved to adjourn the meeting at 2:07 p.m. Commissioner Chapman seconded and the motion carried unanimously.

A regular meeting of this Board will be held March 7, 2017 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.