

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, February 7, 2017
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, February 7, 2017 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Johnson; Vice Chairman Lindy Glode; Commissioners Leo Chapman, and Sue Jones. Commissioner John Espy was absent attending legislative committee meetings in Cheyenne.

Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

There were no additions or corrections to the agenda.

VOUCHERS

Commissioner Chapman moved to approve the report of expenditures in the amount of \$320,684.68. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Chapman moved to approve a bill to Rawlins Automotive for \$1,352.84, Shively Hardware for \$26.98 and True Value of Rawlins for \$2,697.67 for an aggregate total of bills paid today of \$324,762.17. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

ALSCO, AMERICAN LINEN DIVISION	\$36.93	SHOP SUPPLIES
ANTON COLLINS MITCHELL LLP	\$2,000.00	AUDIT
ASPEN FAMILY DENTAL	\$1,124.00	DENTAL SERVICES
BANK OF COMMERCE (ACH)	\$500.00	ACH FEES
BANK OF COMMERCE (DEBIT CARD)	\$5,236.33	DEBIT CARD
BEST WESTERN COTTONTREE	\$1,278.34	MOTEL/MEAL
BLACK HILLS ENERGY	\$23,188.46	GAS SERVICE
BLAKEMAN PROPANE	\$2,269.50	PROPANE SERVICES
BOYS & GIRLS CLUBS OF CARBON COUNTY	\$2,722.57	1ST QTR 16-17 TANF
BUILD RITE LUMBER SUPPLY	\$98.97	MAINTENANCE SUPPLIES
C & B SAND & GRAVEL	\$195.50	GRAVEL
CARBON COUNTY SCHOOL DIST #2	\$10.00	LIBRARY LEASE PAYMENT
CARBON COUNTY TREASURER	\$1,482.67	VARIOUS CASH ITEMS
CARBON COUNTY VETERINARY HOSPITAL	\$275.29	EXAM/DOG FOOD
CARBON COUNTY YOUTH CRISIS CENTER	\$6,919.20	JAN 17 CSBG
CARBON POWER & LIGHT INC	\$1,657.57	ELECTRIC SERVICE
CASPER WINNELSON CO	\$81.47	IMPELLER

CBM FOOD SERVICE	\$11,346.48	JAIL MEALS
CDW GOVERNMENT, INC.	\$1,398.00	UPS
CENTURY LINK	\$143.72	PHONE SERVICES
CENTURYLINK WA	\$3,253.05	PHONE SERVICES
CENTURYLINK-PHOENIX	\$14.89	PHONE SERVICES
CHEMATOX, INC.	\$410.00	TESTING SERVICES
CNA SURETY	\$150.00	BONDS
COWBOY CHEMICAL	\$236.60	LAUNDRY SUPPLIES
COWBOY SUPPLY HOUSE	\$644.98	BUILDING CUSTODIAL PRODUCTS
CREAGER, BRIAN	\$99.53	MEAL/MILEAGE/WITNESS FEE
DAILY TIMES	\$123.00	ADS
DALLIN MOTORS INC	\$87.54	VEHICLE MAINTENANCE
DH PACE COMPANY	\$92.09	LOCKS
DIXON, TOWN OF	\$308.00	WATER SERVICE
DJ'S	\$527.11	GLASS REPLACEMENT
ELK MOUNTAIN, TOWN OF	\$1,500.00	OCT, NOV, DEC 2016 AGREEMENT
ENGSTROM, JAMES D. DDS	\$2,500.00	DENTAL SERVICES
FLEXSHARE BENEFITS	\$1,805.46	FLEXSHARE BENEFITS
GLOBAL EQUIPMENT COMPANY	\$589.47	KEYS/CONTROLER
GRAINGER	\$24.72	CAM LOCK
GRAPHIC SPORTS	\$119.90	NOTARY AND RECEIVED STAMPS
GREATER WY BIG BROS/SISTERS	\$3,578.99	1ST QTR 16-17 TANF
HAGOOD, VICKI	\$26.50	MILEAGE
HANNA, TOWN OF	\$113.39	WATER/SEWER
HEIMAN FIRE DEPARTMENT	\$45.15	REPLACEMENT HANDLE
HEROD, LORELL	\$200.00	SNOW REMOVAL
HEROLD IRON WORKS	\$53.00	TUBING
HIGH DESERT WELDING & MACHINE LLC	\$1,649.89	TANK REPAIR/HOOD VENT
HIGH PLAINS POWER	\$373.67	ELECTRIC SERVICE
HI-TECH AUTO	\$299.87	VEHICLE REPAIRS
HORIZON LABORATORY, LLC	\$87.00	TESTING SERVICES
HUNT, TOM	\$315.00	SNOW REMOVAL
INTERMOUNTAIN LOCK & SECURITY	\$408.47	LEVERS
J H KASPAR OIL COMPANY	\$6,418.81	FUEL
JACK'S BODY & FENDER REPAIR	\$148.00	TOWING SERVICES
JERRY'S DONUTS	\$32.97	JURY DONUTS
KENCO SECURITY AND TECHNOLOGY	\$37.00	MONITORING SERVICES
KILBURN TIRE COMPANY	\$593.74	VEHICLE MAINTENANCE
KING SOOPERS CUSTOMER CHARGES	\$568.33	PHARMACY ITEMS
KIRSCH, ARCHIE P	\$1,300.00	JAN MEDICAL SERVICES
KTGA/KBDY	\$35.00	ADVERTISING
LANDER FAMILY DENTAL CENTER	\$900.00	DENTAL SERVICES
LARAMIE YOUTH CRISIS CENTER	\$346.09	1ST QTR 16-17 TANF

MEMORIAL HOSPITAL OF CARBON COUNTY	\$121,175.68	MEDICAL SERVICES
MERBACK AWARD COMPANY	\$95.39	PLAQUE
MIDWEST FIRE EQUIPMENT & REPAIR CO, INC	\$28.19	DOORSTOP
MIKE'S LOCK & KEY	\$25.00	BATTERY REPLACEMENT
MOORE MEDICAL CORP.	\$542.10	JAIL MEDICAL SUPPLIES
MOUNTAIN WEST MOTORS	\$741.96	VEHICLE REPAIRS
MY OFFICE ETC.	\$548.68	OFFICE SUPPLIES
NATIONWIDE MUTUAL INS COMPANY	\$200.00	NOTARY BONDS
NATRONA COUNTY LEGAL	\$465.00	EMERGENCY DETENTIONS
NEWMAN TRAFFIC SIGNS	\$68.64	SLOW SIGNS
O'REILLY AUTO PARTS	\$45.03	HEADLIGHT BULBS
PATTON, ROBERT L.	\$27.00	MILEAGE
PERKINS OIL CO	\$581.82	FUEL
PHILLIPS 66-CONOCO-76	\$29.03	FUEL
PITNEY BOWES GLOBAL FINANCIAL SVCS LLC	\$1,120.41	LEASING FEES
QUILL CORPORATION	\$395.04	OFFICE SUPPLIES
RAMSEY, REX	\$41.30	MILEAGE
RAWLINS AUTOMOTIVE	\$1,352.84	PARTS
RAWLINS EYE CARE	\$1,714.00	VISION SERVICES
ROBIDOUX ENTERPRISES	\$81.24	VEHICLE MAINTENANCE
ROCKY MOUNTAIN POWER	\$16,251.71	ELECTRIC SERVICE
RYAN ELECTRONICS INC	\$2,930.00	RADIO FOR NEW BRUSH TRUCK
SAPP BROS TRUCK STOPS, INC.	\$3,180.00	TIRES
SARATOGA AUTO PARTS, INC.	\$434.88	PARTS
SARATOGA LUMBER & SUPPLY	\$21.98	PUSH PLATE
SARATOGA SUN	\$424.00	ADS
SCHAEFFER MFG CO	\$2,576.82	LUBRICANTS
SCHILLING & WINN PC	\$199.89	LEGAL SERVICES
SECURITY TRANSPORT SERVICES, INC.	\$843.75	EXTRADITION SERVICES
SHEPARD'S	\$48.39	FUEL
SHIVELY HARDWARE	\$26.98	LIGHTER/THERMOSTAT
STAPLES ADVANTAGE	\$439.71	OFFICE SUPPLIES
STATE OF WYOMING A & I	\$5.92	MAINFRAME ACCESS
STEPHENSON, LEE ANN	\$37.20	MILEAGE
STODDARD, CURTIS T.	\$1,808.80	DENTAL SERVICES
THE MASTERS TOUCH, LLC	\$4,350.00	ASSESSMENT NOTICE MAILINGS
THOMSON REUTERS-WEST PAYMENT CENTER	\$707.72	MONTHLY CHARGES
TRADING POST	\$115.30	FUEL
TRAPP, LARRY W	\$1,685.60	MILEAGE/TRAVEL COSTS
TREVATHAN, SABRINA RMR	\$1,088.80	TRANSCRIPTION SERVICES
TRUE VALUE OF RAWLINS	\$2,697.67	SUPPLIES
TYLER TECHNOLOGIES, INC	\$275.63	IDOC/ITAX WEBHOSTING FEES

UNION TELEPHONE COMPANY	\$1,428.56	TELEPHONE SERVICES
VAN'S WHOLESALE LLC	\$799.80	JAIL SUPPLIES
VENTURE TECHNOLOGIES	\$11,812.10	MAINTENANCE RENEWAL
VERIZON WIRELESS	\$334.74	TELEPHONE SERVICES
VOLUNTEER FIREMEN PENSION FUND	\$1,080.00	VOLUNTEER PENSION
WELCH, CHARLIE	\$15.00	WITNESS FEE
WESTERN TRUCK REPAIR	\$2,142.82	REPAIRS
WIMPENNY, ROBERT G DDS	\$2,350.00	DENTAL SERVICES
WY DEPT OF HEALTH	\$37,766.94	2ND QTR PAYROLL
WY DEPT OF TRANSPORTATION	\$2,089.22	MED BOW&SAVERY BRIDGE PROJECT
WY DIESEL SERVICE	\$141.00	SVEHICLE MAINTENANCE
WY LAW ENFORCEMENT ACADEMY	\$550.00	TRAINING
WY MACHINERY COMPANY	\$182.27	CUTTING EDGES
WY SECRETARY OF STATE	\$30.00	NOTARY RENEWAL WN
WY STATE FIREMEN'S ASSOCIATION	\$50.00	2017 DUES
WY WASTE SERVICES-RAWLINS	\$469.29	GARBAGE SERVICES
YAMPA VALLEY ELECTRIC	\$1,335.12	ELECTRIC SERVICE
YOCUM, LEO	\$24.00	MILEAGE
YOUNG, CHARLES MD	\$750.00	MEDICAL SERVICES
GRAND TOTAL	\$324,762.17	

CONSENT AGENDA

Commissioner Glode moved to approve the consent agenda. Commissioner Jones seconded and Clerk Bartlett noted the consent agenda includes the January 17, 2017 regular meeting minutes, Clerk's receipts for \$17,734.25, Clerk of District Court receipts for \$3,475.62, bonds for Cynthia G. Bloomquist, Treasurer for the Carbon County Library System in the amount of \$10,000.00, Alice M. Clark Trustee for the Medicine Bow Rural Healthcare District in the amount of \$5,000.00 and James Sewell Treasurer for the Carbon County School District #2 in the amount of \$50,000.00, and valuation adjustments for BP America Production Company of (\$49,114), (\$1,393), (\$826) and (\$58,305), Wamsutter Gas Partners LLC (\$1,561), Wold Energy Partners LLC (\$3,022) and (\$18,410), Anadarko E&P Onshore LLC (\$21,574) and (\$2,996) and a tax roll correction for 2016 for Union Wireless personal property of (\$5,000). The motion carried unanimously.

PLANNING & ZONING

Public Hearing - Z.C. Case File No. 2016-13

Commissioner Glode moved to approve Resolution No. 2016-04, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case #2016-13, Craig – Flamig request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-10). Commissioner Chapman seconded and the motion carried unanimously.

ELECTED OFFICIALS / DEPARTMENT HEADS

Public Health

Commissioner Glode moved to authorize the Chairman's signature on the Title 10 Grant Application along with the Assurance of Compliance Standard Certifications and the Title X Assurance of Compliance after attorney approval. Commissioner Chapman seconded and the motion carried unanimously.

Cooperative Extension Service

Commissioner Chapman moved to authorize the Chairman's signature on the University of Wyoming Cooperative Extension Salary Contribution Agreement. Commissioner Jones seconded and the motion passed unanimously.

Fire

Commissioner Jones moved to surplus a 1983 GMC 3500 Brush Truck, VIN# 1GDHK34W5DV519952 and auction it in the upcoming county auction. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode moved to draft a letter to the county's legislators to support Senate File 89. Commissioner Chapman seconded and the motion carried unanimously.

Buildings & Grounds

Commissioner Jones moved to authorize the Chairman to sign a lease with CHP International, Inc. to lease two suites in the Carbon Building library area for two years in the amount of \$3,920 per year. Commissioner Glode seconded and Chairman Johnson asked why the lease allows CHP to assign the lease and Attorney Davis explained CHP handles Job Corps and another agency could be in charge of them in the future. There must be written notice prior to any assignment. The motion passed unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the Certification Statement and the State of Wyoming State Loan and Investment Board Grant Agreement for the Ryan Park Division Training, Rescue and Storage Facility with the contingency that immunity language be inserted by the state. Commissioner Chapman seconded and the motion passed unanimously.

Commissioner Glode moved to authorize the bid of engineering and design for the Carbon County Fire Department, Ryan Park Division pending review of documents by Attorney. Commissioner Chapman seconded and the motion carried unanimously.

Museum

Commissioner Glode moved to approve the AIA Contract with LM Olson in the amount of \$226,000.00 to reroof the Hugus Ferguson building for the museum with substantial completion of May 12, 2017 with the understanding there may need to be a change order for substantial completion not to go beyond July 1, 2017 if an alternative material needs to be used on the roof. Commissioner Chapman seconded and the motion carried unanimously.

Buildings & Grounds

Commissioner Chapman moved to authorize the Chairman's signature on the Memorandum of Understanding between the WY Department of Health, Carbon County Commissioners and the Jeffrey Center Board for the storage of a Wyoming Medical Station for the southwestern region of Wyoming to be located at the Jeffrey Center. Commissioner Glode seconded and the motion passed unanimously.

Commissioner Glode moved to authorize the Chairman's signature on Change Orders 9-12 with Long Mechanical Solutions with 9 for \$13,848.66 for Klingsporn's site inspections, fire marshal review and construction management; 10 for \$5,395.45 for the Rocky Mountain Power Energy Program, 11 for \$25,610.24 for the keyless entry system upgrade and 12 a net of \$0 for the Courthouse/jail BMS upgrade. Commissioner Chapman seconded and the motion carried unanimously.

Clerk

Commissioner Jones moved to authorize the chairman's signature on the Carbon County Wellness Program Plan Document, Amendment to Simplywell Services Agreement, Adoption Agreement 2017 Carbon County Employees Wellness Health Reimbursement Arrangement Plan Year Ending December 31, 2017 and Resolution 2017-05 A Resolution of the Board of Carbon County Commissioners Implementing a Health Reimbursement Arrangement. Commissioner Glode seconded and the motion passed unanimously.

Commissioner Chapman moved to reappoint Ray Barkhurst to the Weed and Pest Control Board for 4 year terms ending January 2021. Commissioner Glode seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Chapman moved to go into executive session at 1:33 p.m. with Clerk Bartlett and Ashley Mayfield Davis and Bill Nation to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Chapman moved to come out of executive session at 2:05 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Glode seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Glode moved to adjourn the meeting at 2:07 p.m. Commissioner Chapman seconded and the motion carried unanimously.

A regular meeting of this Board will be held March 7, 2017 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 21 day of February 2017.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Chairman