

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, April 5, 2016
County Courthouse, Rawlins, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at www.carbonwy.com, via e-mail to lisasmith@carbonwy.com or by calling the County Clerk's Office at (307) 328-2650 or 1-800-250-9812.

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, April 5, 2016 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Espy; Vice Chairman John Johnson; Commissioners Lindy Glode, Leo Chapman and Sue Jones.

Chairman Espy called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

There were no additions or corrections to the agenda.

VOUCHERS

Commissioner Chapman moved to approve the report of expenditures in the amount of \$294,399.07. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Chapman moved to approve bills to Rawlins Automotive for \$1,030.18, Shively Hardware for \$321.44 and True Value of Rawlins for \$481.91 for an aggregate total of bills paid today of \$296,232.60. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
ALCOPRO	BREATHALYZER MOUTHPIECES	\$262.00
ALSCO, AMERICAN LINEN DIVISION	SHOP TOWELS/SOAP	\$72.68
ANTON COLLINS MITCHELL LLP	FINAL BILLING FOR AUDIT	\$1,000.00
ASPEN FAMILY DENTAL	DENTAL SERVICES	\$336.00
BAGGS, TOWN OF	WATER/SEWER/RENT	\$170.80
BANK OF COMMERCE (ACH)	DEPOSIT TICKETS	\$55.34
BARGREEN ELLINGSON	DETERGENT	\$59.39
BEACH, HOMER	FEBRUARY SNOW REMOVAL	\$420.00
BI INC.	ELECTRONIC MONITORING	\$1,456.00
BLAKEMAN PROPANE	HEATING FUEL	\$514.83
BOB BARKER COMPANY, INC.	ID WRISTBANDS	\$552.42
BUILD RITE LUMBER SUPPLY	ASSORTED MAINTENANCE SUPPLIES	\$76.16
CARBON COUNTY BAR ASSOCIATION	2016 DUES	\$240.00

CARBON COUNTY COUNSELING CENTER	COUNSELING SERVICES	\$150.00
CARBON COUNTY HIGHER EDUCATION CENTER	CPR/FIRST AID TRAINING	\$550.00
CARBON COUNTY SENIOR SERVICES	2015/2016 4TH QUARTER MATCHING	\$65,000.00
CARBON COUNTY TREASURER	ASSORTED CASH ITEMS	\$1,757.56
CARBON COUNTY VETERINARY HOSPITAL	DOG FOOD FOR K-9	\$52.00
CARBON POWER & LIGHT INC	ELECTRIC SERVICE	\$1,485.41
CATHEDRAL HOME FOR CHILDREN	FEB 2016 FUNDING	\$500.00
CBM FOOD SERVICE	JAIL FOOD	\$12,146.32
CEDARS HEALTH	MEDICAL SERVICES	\$85.00
CENTURY LINK	PHONE SERVICE	\$81.74
CHARTER COMMUNICATIONS	JAIL CABLE	\$120.08
CLASS OF 2016	GRADUATION PARTY	\$500.00
CLASS OF 2020	PROMOTION DANCE	\$500.00
COWBOY SUPPLY HOUSE	VACUUM BAGS	\$26.41
CUSTOM CREATIONS	SHERIFF HATS	\$352.00
DAILY TIMES	JAIL NEWSPAPERS/ADVERTISING	\$386.80
DIXON, TOWN OF	WATER/SEWER	\$276.00
ELK MOUNTAIN CONOCO	FUEL	\$265.79
ELK MOUNTAIN, TOWN OF	QUARTER 3 RENT	\$1,500.00
ENGSTROM, JAMES D. DDS	DENTAL SERVICES	\$2,500.00
GLOBAL EQUIPMENT COMPANY	VACUUM BAGS	\$489.35
GRAHAM, LEROY	FEB 2016 PAYROLL	\$317.97
GRAINGER	VACUUM REPAIR KIT/BATTERIES	\$176.45
GREINER MOTOR COMPANY	2016 FORD	\$72,566.00
HAGOOD, VICKI	MILEAGE	\$22.50
HANNA, TOWN OF	WATER/SEWER	\$23.77
HIGH PLAINS POWER	ELECTRIC SERVICE	\$293.58
HIGH PLAINS VISION CENTER	VISION SERVICES	\$585.00
HILLTOP CONOCO	FUEL	\$19.61
J H KASPAR OIL COMPANY	FUEL/MOTOR OIL	\$1,103.90
JACKALOPE PRINTING	ENVELOPES	\$420.00
JOHN E. REID AND ASSOCIATES INC.	INTERVIEW/INTERROGATION SEMINAR	\$1,100.00
KALUZNY, EMILY	MILEAGE	\$150.00
KENCO SECURITY AND TECHNOLOGY	MONITORING SERVICES	\$36.00
KILBURN TIRE COMPANY	VARIOUS VEHICLE MAINTENANCE	\$2,646.17
KING SOOPERS CUSTOMER CHARGES	PHARMACY	\$131.27
KIRSCH, ARCHIE P	MEDICAL SERVICES	\$1,300.00
KONE ELEVATORS ESCALATORS	BUILDING MAINTENANCE	\$1,290.16
MEDICINE BOW, TOWN OF	WATER/SEWER	\$89.00
MEMORIAL HOSPITAL OF CARBON COUNTY	MEDICAL SERVICES/SUPPLIES	\$28,186.42
MILLIKEN, ASHLEY	MILEAGE	\$14.50
MOORE MEDICAL CORP.	ASSORTED JAIL HEALTH SUPPLIES	\$3,107.55
MOTOROLA	RADIO ACCESSORIES/RADOS	\$7,989.40
MPM CORP / EVERGREEN DISPOSAL	TRASH SERVICE	\$100.00

MURANE & BOSTWICK, LLC.	PROFESSIONAL SERVICES	\$432.00
MY OFFICE ETC.	ASSORTED OFFICE SUPPLIES	\$529.94
NATIONAL SHERIFF'S ASSN	TRAINING PROGRAM/DUES	\$251.57
NORCO, INC.	CYLINDER RENTAL	\$56.29
NORTH PARK PROPANE, LLC	PROPANE	\$185.95
OFFICE DEPOT	ASSORTED OFFICE SUPPLIES	\$132.46
O'REILLY AUTO PARTS	HEADLIGHT BULB	\$61.74
PATTON, SALLY	MILEAGE	\$45.00
PERKINS OIL CO	FUEL	\$590.70
PHILLIPS 66-CONOCO-76	FUEL	\$94.51
PITNEY BOWES	LEASING CHARGES	\$1,478.19
POWER EQUIPMENT COMPANY	BOLTS MINUS SALES TAX	\$189.28
PRAIRIE DOG ELECTRIC, LLC	LIGHT REPLACEMENT	\$59.76
QUESTAR GAS	PROPANE	\$204.92
QUILL CORPORATION	ASSORTED OFFICE SUPPLIES	\$883.87
RAPID FIRE PROTECTION, INC	SPRINKLER INSPECTION	\$300.00
RAWLINS AUTOMOTIVE	ASSORTED VEHICLE MAINTENANCE PARTS	\$1,030.18
RAWLINS EASTSIDE CARWASH	PATROL VEHICLE WASHES	\$53.10
RAWLINS FIRE EXTINGUISHER	INSPECTION	\$268.00
RAWLINS, CITY OF	WATER/SEWER/FAÇADE MATCH/DAILY USE FEES	\$8,737.00
REDWOOD TOXICOLOGY LABORATORY, INC	TESTING KITS	\$150.72
RIETVELD, TONI	KEY COPIES	\$9.29
ROBIDOUX ENTERPRISES	OIL CHANGE	\$55.44
ROCKY MOUNTAIN POWER	ELECTRIC SERVICE	\$5,601.93
ROSS' AUTOMOTIVE SERVICES	ASSORTED VEHICLE MAINTENANCE PARTS	\$734.76
RYAN ELECTRONICS INC	LIGHTBARS/INSTALLATION/SIRENS	\$5,906.86
SAPP BROS TRUCK STOPS, INC.	TIRE REPAIRS	\$378.00
SARATOGA AUTO PARTS, INC.	ASSORTED VEHICLE MAINTENANCE PARTS	\$283.80
SARATOGA, TOWN OF	WATER/SEWER	\$20.00
SHEPARD'S	FUEL	\$311.91
SHERIFF'S DEPARTMENT, LOS ANGELES COUNTY	SERVICES	\$40.00
SHIVELY HARDWARE	ASSORTED MAINTENANCE SUPPLIES	\$321.44
SKYLINE MOTORS, INC.	VEHICLE MAINTENANCE/TIRES	\$1,784.68
SNAP-ON TOOLS	PRY BAR SET	\$309.00
SOURCE GAS	HEATING FUEL	\$9,290.42
SQUIRREL TREE AUTOMOTIVE LLC.	OIL CHANGE/WIPER BLADES/INSTALLATION	\$166.61
STAPLES ADVANTAGE	ASSORTED OFFICE SUPPLIES	\$274.37
STODDARD, CURTIS T.	DENTAL SERVICES	\$240.00
SWEETWATER COUNTY SHERIFF'S OFFICE	MARCH 2016 MEDICAL COST	\$1,613.91
TANDAN SANITATION SERVICES	TRASH SERVICE	\$80.00

TERMINIX	EXTERMINATION SERVICE	\$199.00
THOMSON REUTERS-WEST PAYMENT CENTER	SUBSCRIPTION SERVICES	\$1,514.64
THOS. Y. PICKETT & CO., INC.	BALANCE ON 2016 VALUATION CONTRACT	\$11,815.00
TREVATHAN, SABRINA RMR	TRANSCRIPTION SERVICES	\$768.30
TRIPLE X CONTRACTING, INC.	TRASH SERVICE	\$400.00
TRUE VALUE OF RAWLINS	ASSORTED MAINTENANCE SUPPLIES	\$481.91
UINTA COUNTY SHERIFF'S OFFICE	SUBPOENA CR-2014-0063	\$100.00
UNION TELEPHONE COMPANY	PHONE SERVICES	\$216.96
V-1 PROPANE	PROPANE	\$1,423.27
VAN'S WHOLESALE LLC	ASSORTED BUILDING SUPPLIES	\$870.09
WALKER, JEANETTE R.	MILEAGE	\$7.75
WARRIOR SERVICES, LLC	PEST CONTROL SERVICES	\$60.00
WEX BANK	FUEL	\$356.32
WHITE, ALAN	MILEAGE/MEAL	\$503.09
WILSON, MARGARET	SEWING SERVICES	\$16.00
WIMPENNY, ROBERT G DDS	DENTAL SERVICES	\$247.00
WY BEHAVIORAL INSTITUTE	MENTAL HEALTH SERVICES	\$2,740.00
WY BRAND INDUSTRIES	MAILING LABELS	\$168.00
WY COUNTY TREASURER'S ASSOCIATION	DUES/TRAINING/REGISTRATION FEE	\$300.00
WY DEPT OF FAMILY SERVICES	SCREENING FEE	\$10.00
WY DEPT OF HEALTH	2009 CHEVY MALIBU	\$127.00
WY DEPT OF TRANSPORTATION	MEDICINE BOW RIVER BRIDGE	\$2,924.15
WY DIESEL SERVICE	FIRE TRUCK REPAIR/FILTERS	\$651.21
WY LAW ENFORCEMENT ACADEMY	BASIC TRAINING AMMO/TRAINING	\$1,540.80
WY MACHINERY COMPANY	VEHICLE REPAIRS	\$3,915.56
WY RENTS, LLC	SCISSOR LIFT RENTAL	\$387.50
WY SECRETARY OF STATE	ROBINSON NOTARY	\$30.00
WY STATE FORESTRY	SHIPPING CHARGES	\$9.66
WYOMING DEPARTMENT OF WORKFORCE SERVICES	MARCH WORK COMP	\$35.70
WYOMING MEDICAL CENTER	MEDICAL SERVICES	\$4,377.86
YAMPA VALLEY ELECTRIC	ELECTRIC SERVICE	\$799.75
YOCUM, LEO	MILEAGE	\$24.00
ZIRMED, INC	PROFESSIONAL CLAIMS	\$15.15
ZOCO UNLIMITED, INC.	SEPTIC MAINTENANCE SERVICE	\$430.00
Grand Total		\$296,232.60

CONSENT AGENDA

Commissioner Johnson moved to approve the consent agenda. Commissioner Jones seconded and Clerk Bartlett noted the consent agenda includes the March 15, 2016 regular meeting minutes; County Clerk receipts for \$24,033.25, Planning and Development Department receipts for \$750.00; Road & Bridge receipts for \$50.00. The motion carried unanimously.

Commissioner Glode moved to accept the low bid from CET Fire Apparatus totaling \$98,735.00 for a 2016 Ford F550 paid for with SLIB grant funds and matched by county funds. Commissioner Johnson seconded and Commissioner Johnson asked what the low bid in the United States was and it was Fremont Motors Lander at \$109,706.00. Commissioner Glode offered to rescind her motion noting she would like to purchase in the United States. After further discussion Mr. Rutherford noted the vehicle was purchased in United States and will be retrofitted in Canada. The motion carried with all voting for the motion except Commissioner Johnson who voted against the motion.

Commissioner Chapman moved to approve a Lease Agreement with South Central Wyoming Emergency Medical Service for space at the Road & Bridge Shop in Encampment for \$10.00 per year, one year term renewing automatically noting that \$7,200.00 of the county's annual SWEMS contribution is in exchange for the \$10.00 lease. Commissioner Johnson seconded and the motion carried unanimously. Commissioner Chapman moved to amend his motion to include a lease for the county's fire station at Hanna with the same terms as the Encampment lease. Commissioner Johnson seconded and the motion to amend carried unanimously. The amended motion carried unanimously.

Commissioner Johnson moved to authorize the Chairman's signature on a letter appointing the Planning & Development Office Manager as secretary to the Planning and Zoning Commission. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Jones moved to approve a three month no cost extension with the contract with Voorhis. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Glode moved to proclaim April 10-16 Nation Crime Victim's Rights Week. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Johnson moved to adopt the Second Amendments to the Carbon County Personnel and Benefits Manual and appendices effective May 1, 2016. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Jones moved to adopt Resolution No. 2016-12 A Resolution of the Board of Carbon County Commissioners Adopting Holiday Closures and Other Closures. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Johnson moved to appoint Al Santilli of Elk Mountain to serve on the vacant position on the Elk Mountain Senior Services Board representing the Elk Mountain area. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2016-13, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case File No. 2016-04, Brush Creek Ranch request for a Conditional Use Permit in a Ranching, Agriculture, Mining (RAM) Zone with the recommended conditions 1-6 with the additional language: "The shooting range

operations plan shall be reviewed and approved by the Planning & Zoning Commission after a public hearing and become part of the conditional use permit.” Commissioner Jones seconded and the motion carried unanimously.

Commissioner Chapman moved to accept the Certification of Recommended Actions from the Carbon County Planning & Zoning Commission for the following: C.U. Case File No. 2016-05 for Jonathan Ogburn Conditional Use Permit at the Herrera Subdivision; C.U. Case File No. 2016-06 for Civeo and Carbon County Conditional Use Permit for Living Facilities at Skyline Acres; and C.U. Case File No. 2016-05 for D&S Management LLC Conditional Use Permit within the Wille Subdivision near Baggs, WY and schedule a public hearing for May 3, 2016 at 1:30 p.m. at the County Courthouse in Rawlins, Wyoming to hear all cases. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Chapman moved to waive the procurement policy for formal bids and purchase a 2016 Dodge $\frac{3}{4}$ ton from Dallin Motors in the amount of \$28,690.00 to be paid for from the buildings & Grounds budget. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson moved to adjourn the meeting at 3:30 p.m. Commissioner Chapman seconded and the motion carried unanimously.

A regular meeting of this Board will be held May 3, 2016 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. This board also serves as the County Board of Equalization and will hold a meeting May 3, 2016 upon adjournment of the regular BOCC meeting. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk’s Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk’s Office at (307) 328-2668 or 1-800-250-9812.

-s-Gwynn G. Bartlett, Carbon County Clerk

Approved this 19th day of April 2016.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s-John Espy, Chairman

A regular meeting of this Board will be held May 17, 2016 at 2:00 p.m. at the Hanna Town Hall. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk’s Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk’s Office at (307) 328-2668 or 1-800-250-9812.