

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, June 3, 2014
County Courthouse, Rawlins, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at www.carbonwy.com, via e-mail to kathyturner@carbonwy.com or by calling the County Clerk's Office at (307) 328-2718 or 1-800-250-9812.

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, June 3, 2014 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman Leo Chapman; Commissioners Lindy Glode, Sue Jones and John Johnson. Vice Chairman John Espy was absent.

Chairman Chapman called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Commissioner Johnson moved to amend the agenda to delete the Agreement for Services for the Public Health Officer and Lincoln Highway Project and include a Memorandum of Understanding for the Wyoming Guardian Ad Litem Program and add an executive session for potential litigation and finally to pull the May 15 minutes from the consent agenda. Commissioner Glode seconded and the motion carried unanimously.

VOUCHERS

Commissioner Jones moved to approve the report of expenditures in the amount of \$512,340.16. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Jones moved to approve bills to Rawlins Automotive for \$37.32, Shively Hardware for \$301.90 and True Value of Rawlins for \$1,021.95. Commissioner Johnson seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

| Vendor | Detail Line Description | Total |
|--------------------------------|--------------------------------|------------|
| ALSCO, AMERICAN LINEN DIVISION | TOWELS/SOAP/MATS | \$379.08 |
| AMERIGAS | PROPANE SERVICES | \$1,159.56 |
| API SYSTEMS INTEGRATORS | INSP/COMMUNICATOR INSTALLATION | \$2,409.00 |
| AV-TECH ELECTRONICS | LIGHT BAR/SIREN/FLASHERS | \$1,909.90 |
| BANK OF COMMERCE (ACH) | LEASE PAYMENT | \$8,327.64 |
| BOB BARKER COMPANY, INC. | SUPPLIES | \$1,260.10 |
| BUILD RITE LUMBER SUPPLY | SUPPLIES | \$25.98 |
| BURKHART, CINDY | POSTAGE/SUPPLIES/MILEAGE | \$46.14 |
| CANDY MOUNTAIN | WATER | \$15.00 |

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| CARBON COUNTY SENIOR SERVICES | MAY HEALTH SUBSIDY | \$2,000.00 |
| CARBON COUNTY TREASURER | VARIOUS CASH ITEMS | \$641.96 |
| CASPER WINNELSON CO | COUPLINGS | \$61.28 |
| CATHEDRAL HOME FOR CHILDREN | 2ND QTR OJJDP GRANT | \$16,934.86 |
| CBM FOOD SERVICE | JAIL MEALS | \$3,767.10 |
| CDW GOVERNMENT, INC. | IT EQUIPMENT/SOFTWARE | \$59,846.28 |
| CENTURY LINK | TELEPHONE SERVICES | \$2,940.31 |
| CESKO FAMILY MEDICINE, PC | MEDICAL SERVICES | \$345.00 |
| CHARM-TEX, INC. | SUPPLIES | \$89.86 |
| CHARTER COMMUNICATIONS | CABLE SERVICES | \$32.20 |
| CRAIG, CATHY | 4-H GARDEN ACTIVITY SUPPLIES | \$73.96 |
| CXTEC | NETWORK PATCH CABLING | \$943.64 |
| DAVIDSON FAMILY DENTAL | DENTAL SERVICES | \$113.00 |
| DELL MARKETING L.P. | IT EQUIPMENT | \$2,388.01 |
| DIRTY BOYZ SANITATION, INC | GARBAGE SERVICES | \$376.00 |
| DIXON, TOWN OF | WATER SERVICES | \$130.00 |
| EASTMAN, PATRICK | MILEAGE | \$20.10 |
| ELK MOUNTAIN, TOWN OF | SERVICE AGREEMENT | \$1,000.00 |
| ENCAMPMENT STUDENT COUNCIL | SPORTS CALENDAR AD | \$105.00 |
| FARMER BROTHERS COFFEE | COFFEE | \$109.70 |
| FRUDE, CANDICE | STEP UP TEACHING SUPPLIES | \$51.94 |
| GERMAN, JENNIFER | MILEAGE/MOTEL | \$390.80 |
| GRAINGER | SUPPLIES | \$156.38 |
| HANNA, TOWN OF | WATER SERVICES | \$110.22 |
| HERRING, ROS | MOW & TRIM | \$115.00 |
| HETTGAR, BRIDGET M RN | MEALS/MILEAGE | \$202.84 |
| HIGH PLAINS POWER | ELECTRICAL SERVICES | \$376.51 |
| HIGH PLAINS VISION CENTER | VISION SERVICES | \$565.00 |
| HILLTOP CONOCO | FUEL | \$36.44 |
| INDEPENDENT TABULATION, INC. | ELECTIONS SUPPLIES | \$274.16 |
| ISC, INC | MONITORING/SUPP/SWITCHES INSTALL | \$21,350.00 |
| J H KASPAR OIL COMPANY | FUEL | \$6,147.53 |
| JACKALOPE PRINTING | SUPPLIES | \$252.62 |
| JACK'S BODY & FENDER REPAIR | TOW CHARGES | \$185.00 |
| KENCO SECURITY AND TECHNOLOGY | LICENSE UPGRADE/ALM MONITORING | \$336.00 |
| KILBURN TIRE COMPANY | VEHICLE MAINTENANCE | \$109.21 |
| KINETIC LEASING | LEASE PAYMENTS | \$149,839.00 |
| KIRSCH, ARCHIE P | COUNTY HEALTH OFFICER | \$700.00 |
| L & L ELECTRIC | ELECTRICAL MAINTENANCE | \$97.50 |
| LANDER FAMILY DENTAL CENTER | DENTAL SERVICES | \$125.00 |
| LARAMIE PHYSICIANS FOR WOMEN | MEDICAL SERVICES | \$106.00 |
| LAS VEGAS METROPOLITAN POLICE DEPT | SHIPPING COSTS | \$19.55 |
| MERCK SHARP & DOHME CORP. | PH HEALTH VACCINE | \$213.56 |
| MOORE MEDICAL CORP. | SUPPLIES | \$183.62 |

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| MY OFFICE ETC. | OFFICE SUPPLIES | \$383.86 |
| NEUTRON INDUSTRIES | SUPPLIES | \$308.27 |
| NORTH PARK PROPANE, LLC | PROPANE SERVICES | \$255.75 |
| PATTON, ROBERT L. | MILEAGE | \$12.00 |
| PERKINS OIL CO | FUEL | \$369.74 |
| PINNACLE PUBLIC FINANCE, INC | HVAC/DOOR & WINDOW PROJECT | \$158,740.93 |
| PITNEY BOWES | POSTAGE MACHINE RENTAL | \$271.00 |
| PLATTE VALLEY MEDICAL CLINIC | MEDICAL SERVICES | \$126.00 |
| PRAIRIE DOG ELECTRIC, LLC | LIGHT BULBS | \$129.44 |
| PUBLIC SAFETY CENTER, INC | SHERIFF UNIFORMS | \$754.16 |
| PURCHASE POWER | POSTAGE | \$638.81 |
| QUESTAR GAS | GAS SERVICES | \$62.66 |
| QUILL CORPORATION | SUPPLIES | \$1,023.75 |
| RAWLINS AUTOMOTIVE | BELTS | \$37.32 |
| RAWLINS FIRE EXTINGUISHER | HALOTRON FIRE EXTINGUISHER | \$165.00 |
| RAWLINS, CITY OF | WATER SERVICES/UNION PLAN REVIEW | \$3,599.89 |
| RICOH USA INC | IT COPIERS | \$8,208.88 |
| ROCKY MOUNTAIN POWER | ELECTRICAL SERVICES | \$3,726.33 |
| ROSS' AUTOMOTIVE SERVICES | VEHICLE MAINTENANCE | \$313.42 |
| RYAN ELECTRONICS INC | SUPPLIES/RADIO | \$1,168.89 |
| SARATOGA AUTO PARTS, INC. | SUPPLIES | \$101.58 |
| SARATOGA SUN | NEWSPAPER ADS | \$134.50 |
| SHIVELY HARDWARE | SUPPLIES | \$301.90 |
| SHOPKO PHARMACY | PRESCRIPTIONS | \$812.05 |
| SNAKE RIVER PRESS | PLANNING SUBSCRIPTION RENWAL | \$30.00 |
| SOURCE GAS | GAS SERVICES | \$11,174.43 |
| STAPLES ADVANTAGE | OFFICE SUPPLIES | \$961.54 |
| STATE OF WYOMING A & I | MAINFRAME ACCESS | \$8.79 |
| STEPHENSON, LEE ANN | MILEAGE | \$46.80 |
| STODDARD, CURTIS T. | DENTAL SERVICES | \$249.99 |
| TERMINIX | PEST CONTROL | \$688.00 |
| TRUE VALUE OF RAWLINS | SUPPLIES | \$1,021.95 |
| TYLER TECHNOLOGIES, INC | ITAX/IDOC WEB HOSTING | \$275.63 |
| UNION TELEPHONE COMPANY | TELEPHONE SERVICES | \$2,467.93 |
| UNIVERSITY OF WYOMING | HORSE MANUELS | \$20.00 |
| V-1 PROPANE | PROPANE SERVICES | \$2,292.67 |
| VALLEY OIL COMPANY | FUEL | \$2,897.10 |
| VAN'S WHOLESALE LLC | SUPPLIES | \$1,285.97 |
| WARRIOR SERVICES, LLC | PEST CONTROL | \$60.00 |
| WELLS, JACQUELIN | MEALS | \$21.72 |
| WEST PAYMENT CENTER | INFORMATION CHARGES | \$491.31 |
| WIMPENNY, ROBERT G DDS | DENTAL SERVICES | \$339.00 |
| WRECK-A-MEND | STRIPES & DECALS | \$796.00 |
| WY BRAND INDUSTRIES | FLOOR CLEANER | \$288.00 |

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| WY COUNTY COMMISSIONER'S ASSOC | 2014-2015 DUES | \$13,098.00 |
| WY MACHINERY COMPANY | PARTS | \$3,383.74 |
| YAMPA VALLEY ELECTRIC | ELECTRICAL SERVICES | \$451.09 |
| YOCUM, LEO | MILEAGE | \$36.00 |
| YOUNG, CHARLES MD | MEDICAL SERVICES | \$275.00 |
| GRAND TOTAL | | \$513,701.33 |

CONSENT AGENDA

Commissioner Johnson moved to approve the consent agenda. Commissioner Glode seconded and the motion carried unanimously.

The following items were on the consent agenda. May 20, 2014 regular meeting minutes; May 21, 2014 special meeting minutes; a bond for De Bari T. Martinez, Treasurer for the Carbon County Museum Board for \$1,000.00; Planning & Development receipts for \$2,050.00; Attorney receipts for \$64.60 and \$153.30; and Clerk's receipts for \$32,499.59.

MINUTES

Commissioner Johnson moved to approve the May 15 special meeting minutes. Commissioner Glode seconded and there was discussion from Commissioner Johnson that the motion about elected officials' salaries should state that rather than a set percentage there would be a 1% raise in 2017 rounded down to \$71,700.00 then a 2% raise in 2018 rounded down to \$73,100.00. The Clerk agreed to make the corrections. The motion carried unanimously.

ELECTED OFFICIALS / DEPARTMENT HEADS

Clerk

Commissioner Glode moved to ratify the Chairman's signature on a Disaster Declaration for flooding. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Jones moved to ratify the Chairman's signature on an Asbestos Abatement Agreement at the Hugus/Ferguson Building. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode moved to set the election judges' wages at \$10.00 for regular judges and \$12.00 for head election judges. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Glode moved to approve the Memorandum of Understanding between the State of Wyoming, Wyoming Guardian Ad Litem Program, a Division of the Office of the State Public Defender and Carbon County, Wyoming, effective July 1, 2014 until June 30, 2016. Commissioner Jones seconded and Deputy Attorney Kelly noted that the fees are not less than 25% and that the county needs to send a letter telling them they can continue to use the office they currently occupy. The motion carried unanimously.

Attorney

Commissioner Johnson moved to authorize the Chairman's signature on a comment letter for the Transwest Express project using the Tri-County preferred route and basically repeating the recent comments. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Johnson moved to authorize the Chairman's signature on the GRMR Oil and Gas Lease. Chairman Chapman relinquished his Chairmanship to Commissioner Jones. Commissioner Chapman seconded and the motion died with Commissioners Chapman and Johnson voting for the motion and Commissioners Jones and Glode voting against the motion.

Chairman Chapman resumed his duties as Chair.

Buildings Manager

Commissioner Glode moved to approve the agreements with Fremont Electric for \$420,162.00; US Mechanical, LLC for \$1,719,000.00; and a change order with Shepard Construction reducing their original bid by \$58,700.00 for a final total price of \$214,720.00 including the contract in this amount. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Glode moved to extend LM Olson's contract for the windows at the Carbon Building for 5 days under the excused absence portion of the project and after which the county would assess the liquidated damages per the contract. Commissioner Johnson seconded and the motion carried with all commissioners voting for the motion and Chairman Chapman voting against.

Planning

Commissioner Glode moved to authorize Sid Fox to authorize a temporary use permit for Phase I of Elk Mountain Diesel's site construction plan for 6 months conditional upon signature on an affidavit that the company is proceeding at their own risk. Commissioner Jones seconded and Mr. McDonald reported this is adequate for him and this will allow his company to get vehicles off the road safely to satisfy Highway Patrol and that no junk vehicles would be stored on the site but rather hauled to Rawlins. Bill Nation asked them to be mindful of wind and snow buildup on buildings or other items. The motion carried unanimously.

IT

Commissioner Johnson moved to waive the procurement policy and accept proposals from ISC for a Cisco ASA system totaling \$7,876.78 and InfoBlox in the amount of \$8,766.50 to be paid from E911 funds. Commissioner Jones seconded. Mr. Webster stated he did not solicit any other quotes because of our existing arrangement with ISC to provide 24/7 monitoring of the

county's systems. The motion carried unanimously.

Commissioner Glode moved to waive the procurement policy on the IT Director's recommendation and approve the quote from ISC for a 10 Gig Switching in the amount of \$65,352.40 and approve carrying this over to the FY 14-15 budget. Commissioner Johnson seconded and the motion carried unanimously.

E911 Bids

Commissioner Johnson moved to accept a bid from Grabar in the total amount of \$38,738.50 for the E911 equipment to be paid from E911 funds. Commissioner Glode seconded and the motion carried unanimously.

Commissioners

Commissioner Jones moved to authorize a letter to the South Central Wyoming Emergency Medical Services, Hanna and the current South Central Wyoming Emergency Medical Services members offering Hanna an ex-officio membership for one year. Commissioner Johnson seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Johnson moved to go into executive session at 11:45 a.m. with Mike Kelly and Clerk Bartlett for litigation and other matters considered confidential by law. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Jones moved to come out of executive session at 11:57 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Johnson seconded and the motion carried unanimously.

PLANNING & ZONING

Public Hearing – Z.C. Case File No. 2014-03

Commissioner Glode moved to approve Resolution No. 2014-10, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2014-03, Daniel and Christine Carnine's request for a Zone Change on Lot 16 of Tract "A", Ryan Park, Carbon County, Wyoming. Commissioner Jones seconded and the motion carried unanimously.

Public Hearing – P.U.D. Case File No. 2014-01

Commissioner Jones moved to approve Resolution No. 2014-11, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding P.U.D. Case File No. 2014-01, Cody Resources LP's request for a Zone Change from Ranching, Agriculture, Mining (RAM) to

Planned Unit Development (P.U.D.) on 196+/- acres, the “A Bar A Guest Ranch P.U.D”. Commissioner Johnson seconded and asked if the additions from the Planning & Zoning Commission needed addressed. Mr. Fox replied these are part of the resolution. The motion carried unanimously.

Certification

Commissioner Glode moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for Z.C. Case File No. 2014-04 – James Frank Gould, IV and Luz Erin Gould’s request for a Zone Change from Ranching, Agriculture, Mining to Rural Residential Agriculture and schedule a public hearing for July 1, 2014 at 1:30 p.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Johnson seconded and the motion carried unanimously.

BUREAU OF LAND MANAGEMENT LAND NORTH SIDE OF TOWN

Commissioner Glode moved to authorize the Chairman’s signature on a letter to the Rawlins City Council copying Anadarko and adjacent landowners regarding cattle coming into Rawlins and invite council members to a future meeting after all Commissioners have read and approved it. Commissioner Johnson seconded and the motion carried unanimously.

BUDGET AMENDMENT FY 2014

Commissioner Johnson moved to adopt Resolution No. 2014-12, FY 2014 Budget Amendment Number One. Commissioner Glode seconded and the motion carried unanimously.

BOARD APPOINTMENTS

Commissioner Johnson moved to reappoint David Cesko to the Memorial Hospital Board for a five-year term expiring July 2019. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Glode moved to appoint KayCee Alameda to the Platte Valley Community Center Joint Powers Board for a three-year term expiring June 2017. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Johnson moved to reappoint Dawnessa Snyder as the Attorney’s Office representative and appoint Archie Roybal representing the Sheriff’s Office and Jackie Wells representing Public Health to the Carbon County Community Juvenile Services Board for three-year terms expiring June 2017. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode moved to reappoint De Bari Martinez to the Museum Board for a three-year term expiring July 2017. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Johnson moved to appoint Tara M. Cliff to the Jeffrey Center Board for a current unexpired term expiring November 2014 plus a full five-year term expiring November 2019. Commissioner Jones seconded and the motion carried unanimously.

DIXON AIRPORT BIDS

Commissioner Jones moved to accept the low bid from American Road Maintenance in the amount of up to \$115,320.70 for the Dixon Airport Crack Seal and Striping project and subject to them confirming in writing they can comply with Title 49 USC Section 50101(a) and if they can not the bid would be awarded to the next lowest bidder Straight Stripe Painting, Inc. in the amount of up to \$123,711.21 and that the entire project is contingent upon grant award and contract from the Federal Aviation Administration. Commissioner Johnson seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Johnson moved to adjourn the meeting at 3:22 p.m. Commissioner Jones seconded and the motion carried unanimously.

A regular meeting of this Board will be held July 1 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 17th day of June 2014.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Leo Chapman, Chairman